



Community Development Department

Commercial Cannabis Permit Application

FORM L : Security Plan

Staff Use Only		
Filing Date:	Counter Planner Initials:	Case Number:

Attach to this form a Security Plan that contains, at minimum, the following information:

- a. **Employees.** A description of employee roles and responsibilities, including, but not limited to, safety education and theft reduction.
- b. **Security Guards.** A description of security guard coverage, duties, protocols and daily procedures and operations.
- c. **Security Procedures.** A detailed description of the proposed security measures for the premises, including, but not limited to, ingress and egress access, perimeter security, product access protocols, product security (at all hours, including during deliveries) and internal security measures.
- d. **Cash Management.** A description of cash handling processes and procedures.
- e. **Video Camera Surveillance.** A description of the video surveillance system proposed for the premises, including camera placement, quality and practices for the maintenance of video surveillance equipment, live feed capability and storage of video footage.
- f. **Alarm System.** A description of the alarm system proposed for the premises.

This cover form does not count toward application page limits.

**The attached business plan shall count toward application page limits.
(75 pages of text and 25 pages of images)**