



Community Development Department

Commercial Cannabis Permit Application

FORM I : Premises Information & Site/Floor Plans

Staff Use Only		
Filing Date:	Counter Planner Initials:	Case Number:

An application for a commercial cannabis business may be submitted without having secured the legal right to occupy the premises identified in the application (e.g., lease agreement with the premises owner or fee title to the premises). However, the applicant must provide evidence of a legal right to occupy and use the premises to operate a commercial cannabis business prior to issuance of a commercial cannabis permit.

Complete this form for **each** property listed in Section 13 of the Master Application Form.

Duplicate this form for each location listed on the Master Application Form

Premise # from Master Application: ____ **Assessor Parcel Number:** _____ - _____ - _____

Street Address: _____

Does cannabis applicant own this property: Yes No
(If Yes, attach a copy of title or deed of premises)

Name of Property Owner: _____

Property Owner Mailing Address: _____

City: _____ **State:** ____ **Zip Code:** _____

Owner Phone: _____ **Owner E-Mail:** _____

Attach an affidavit signed by each property owner acknowledging that the premises identified above may be used for commercial cannabis activity.

Attach to this form a complete and detailed site and floor plan diagram for each of the properties identified in Section 13 of the Master Application form.

Each premises to be considered must include a site plan and a floor plan.

- The attached plans shall be no larger than 11" x 17". If larger than 8.5" x 11", the diagram shall be folded to an 8.5" x 11" size.
- All plans must be to scale.
- If the proposed premises consist of only a portion of a property or structure, the diagram must clearly show on which part of the property/structure the proposed premises will be located, and how the remaining property/structure is to be used.
- Plans must show all boundaries, dimensions, entrances, exits, interior partitions, walls, rooms, windows and doorways.
- Plans must identify the principal activity to be conducted in each area of the premises.
- Plans must identify all areas that have limited-access.

This form shall be attached to each premise affidavit and plans, and shall serve as a cover sheet for each premises. This cover sheet and attached affidavits, titles, deeds, and plans do not count toward application page limits (75 pages of text and 25 pages of images).