



Recreation Services Youth Scholarship Program Guidelines

Guidelines have been established to assist families who are residents of the incorporated area of the City of Corona. Scholarships are based on need, merit, and availability of funding.

Guidelines:

1. Each eligible participant generally receives up to 50% of the activity registration fee paid to a maximum amount of \$100 per Fiscal Year (12-month period) upon completion and approval of the application.
2. Scholarship application and appropriate documentation must be completed and submitted 14 (fourteen) calendar days prior to the first day of the activity for which assistance is requested.
3. Scholarships are awarded for activity registration fees only. Third-party transaction fees, material fee, program supplies, uniform, or other costs associated with participation will not be covered.
4. To use any portion of the Scholarship, you must notify staff at the time of registration. Scholarship cannot be applied to past registration retroactively.
5. Any past due Community Services accounts must be current before a Scholarship may be applied.
6. Scholarship recipients who do not attend the activity regularly may be ineligible for future scholarships.
7. In the event of a refund or cancellation, the City is not responsible for any standard fees pertaining to the non-scholarship portion of the registration. Scholarship funds cannot be refunded in the form of cash or credit.

Eligibility:

1. Request must be for a youth(s) age 17 (seventeen) years or younger.
2. Youth must be a resident of the incorporated area of the City of Corona.

Qualification:

1. Free or Reduced School Lunch Program (CNUSD)
2. Aid for Dependent Children (AFDC)
3. California Work Opportunity and Responsibility to Kids (CalWORKS)
4. Foster Care
5. Kinship Guardianship Assistance Payment Program (Kin-GAP)
6. Medicaid
7. Food Stamps / CalFresh Program / Supplemental Nutrition Assistant Program (SNAP)
8. Temporary Assistance for Needy Families (TANF)
9. Unemployment through job loss in excess of 90 days

Nondiscrimination:

Participants eligible for the Scholarship program will remain confidential and will be treated in the same manner as those participants that pay full price for the same service.

Confidentiality:

All Scholarship applications and attachments are confidential and shall be used exclusively for the Scholarship program and no other purpose. The applications and attachments shall not be disclosed by the parties, or their respective attorneys, to any person, corporation, firm, or entity of any type except as provided by law. None of the parties hereto shall disclose the terms of these applications and/or attachments, or provide an original or a copy of all, or any portion thereof to anyone, except for the following:

- To the extent necessary to obtain tax service or file tax returns concerning the program;
- To the extent necessary to comply with a lawful order or process of a court of competent jurisdiction;
- To the extent necessary to comply with the application process;
- Upon written consent of the parties, or a request for information from an authorized taxing authority;
- To comply with a lawful request under the California Public Records Act.

To Apply:

1. Complete the Scholarship application. An application must be completed for each youth. Applications are reviewed on a case-by-case basis. Application must be signed by a parent/guardian.
 - a. Attach the official document(s) signifying from which program the youth is receiving aid. If such documents are not available, a school employee, social worker, or case worker must provide a supplementary letter outlining the unique circumstances and qualification.
 - b. Attach proof of City of Corona residency, such as a copy of a recent utility bill, rental agreement, or other proof subject to review and approval of City staff.
2. Completed application and required document must be submitted 14 (fourteen) calendar days prior to the first day of the activity for which assistance is requested to the City of Corona Community Services Department – Recreation Services at the Circle City Center, 365 N. Main Street or City Hall – Community Services Department, 400 S. Vicentia Ave. Ste. 225.
3. City staff will notify the applicant upon approval/denial of the Scholarship application.
4. Upon approval of the Scholarship, applicants may register for an activity and have scholarship funds applied by calling the or walking into the Circle City Center during regular operation hours. Online registration is not available for application of Scholarship funds.



**Recreation Services Youth Scholarship
2021 Program Application**

Primary Parent/Guardian Information:

Name: _____ Relationship: _____

Phone: _____ Email: _____

Address: _____ City: _____ Zip Code: _____

Scholarship Requested For (Only if scholarship desired):

Name (First Last):	DOB:	School:	Grade:

Which activities are you seeking to apply the scholarship toward?

<p>Attach Proof of Residency (Select ONE):</p> <p><input type="checkbox"/> Utility Bill (Gas, Electric, Phone) – Recent</p> <p><input type="checkbox"/> Mortgage Bill, Lease or Rental Agreement</p> <p><input type="checkbox"/> Other: _____ (Subject to staff review and approval)</p> <p>Note: Parent/guardian name must match address. PO Box addresses will not be accepted.</p>	<p>Attach Qualification Document (Select ONE):</p> <p><input type="checkbox"/> CNUSD Free or Reduced School Lunch</p> <p><input type="checkbox"/> Aid for Dependent Children (AFDC)</p> <p><input type="checkbox"/> California Work Opportunity and Responsibility to Kids (CalWORKS)</p> <p><input type="checkbox"/> Foster Care</p> <p><input type="checkbox"/> Kinship Guardianship Assistance Payment Program (Kin-GAP)</p> <p><input type="checkbox"/> Medicaid</p> <p><input type="checkbox"/> Food Stamps / CalFresh Program / Supplemental</p> <p><input type="checkbox"/> Nutrition Assistant Program (SNAP)</p> <p><input type="checkbox"/> Temporary Assistance for Needy Families (TANF)</p> <p><input type="checkbox"/> Unemployment through job loss in excess of 90 days</p>
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SIGNATURE REQUIRED NEXT PAGE

Agreement

The facts set forth in this application are true and complete. I understand that false statements on this application shall be considered sufficient cause for disqualification from financial assistance. The City of Corona is hereby authorized to research my qualifications for financial assistance by contacting the references listed above. I understand that I will be contacted when the application has been approved or denied.

Signature: _____ Date: _____

Applications will be accepted beginning July 1, 2021. A complete application must contain the following:

- Application (original)
- Proof of Residency (copy)
- Proof of Qualification (copy)

Application packets may be submitted in-person at the following locations:

Circle City Center
365 N. Main Street
(951) 736-2241

City Hall – Community Services
400 S. Vicentia Ave. Ste. 225
(951) 736-2241

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

STAFF USE ONLY

Required Attachments:

- Proof of Residency: _____
- Qualification Document: _____

Status:

- Approved Youth Named: _____
- Denied Notes: _____

Parent/Guardian Notified (Name/Date)/Time: _____

- CivicRec Updated Staff Initial: _____