



DRY UTILITY PERMIT APPLICATION

- DRY UTILITY PLANS**
- TELECOMMUNICATION UTILITY PLANS**

PROJECT NAME OR JOB NUMBER:		
PROJECT LOCATION:		
OWNER	CONTRACTOR	ENGINEER
Name: _____	Name: _____	Name: _____
Address: _____	Address: _____	Address: _____
_____	_____	_____
_____	_____	_____
Phone: _____	Phone: _____	Phone: _____
Email: _____	Email: _____	Email: _____

DRY UTILITY PLAN CHECK LIST

THE FOLLOWING ITEMS SHALL BE INCLUDED WITH THE INITIAL SUBMITTAL PACKAGE:

- A Transmittal Letter with the Scope of Work
- 4 copies of the Site Plan meeting the requirements below
- 3 copies of the Traffic Control Plans
or
- Project will follow the WATCH manual
- Cost Estimate
- Authorization or Permit Number for Utility Provider construction if separate work
- One CD with an electronic version of the above documents in PDF or standard image format
- Payment of Fee's (current Fee Schedule on City Website CoronaCA.gov)

THE SITE PLANS SHALL INCLUDE:

- A Vicinity Map, North Arrow, and Scale
- Project name with a specific address
- The logo or name of the company proposing the project (E.g.: Charter Communications or Crown Castle)
- Show total conduit length (feet) and excavation area (square feet)
- Add a pothole note anytime the excavation area crosses any city-owned or private utility line (reference pothole note provide below)
- Identify pavement, sidewalk, and driveway repairs
- Ensure the proposed line has a 1' vertical and 3' parallel minimum clearance from City facilities
- Submit a Cost Estimate that includes all the Improvement Costs for the project within the Right-of-Way
- Provide the Owner's information (should be the person or entity that can execute Agreements with the City and secure the repair of improvements)

Telecommunication Projects

Attach the "City of Corona General Notes" to the Site Plan:

CITY OF CORONA GENERAL NOTES:

1. ALL WORK AND MATERIALS SHALL COMPLY WITH THE SPECIFICATIONS AND STANDARD PLANS OF THE CITY OF CORONA PUBLIC WORKS AND UTILITIES DEPARTMENTS, AND THE LATEST EDITION OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.

THESE DRAWINGS AND THE DATE HEREIN ARE MADE PART OF THE SPECIFICATIONS.

2. INSPECTION IS TO BE CALLED FOR WORK THROUGH THE CITY OF CORONA: (951) 279-3511 (PUBLIC WORKS), 48 HOURS PRIOR TO STARTING WORK. CONTACT PUBLIC WORKS INSPECTION FOR MATTERS CONCERNING RIGHT-OF-WAY LANDSCAPING.

3. PRIOR TO ANY CONSTRUCTION WORK, THE CONTRACTOR SHALL OBTAIN A CITY BUSINESS LICENSE AND A PUBLIC WORKS CONSTRUCTION PERMIT

4. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (DIAL 811) TWO FULL WORKING DAYS (48 HOURS MINIMUM) IN ADVANCE OF ANY CONSTRUCTION ACTIVITIES, AND OBTAIN AN IDENTIFICATION NUMBER PRIOR TO PERMIT ISSUANCE, INCLUDING PAVEMENT REMOVAL, EXCAVATION AND A.C. OVERLAY, WHICH COULD AFFECT ANY UNDERGROUND UTILITY.

5. THE CONTRACTOR SHALL NOTIFY ALL AFFECTED UTILITY COMPANIES AT LEAST TWO FULL WORKING DAYS (48 HOURS MINIMUM) PRIOR TO BEGINNING ANY CONSTRUCTION IN THE VICINITY OF THEIR FACILITIES.

6. THE CONTRACTOR SHALL EXCAVATE INSPECTION HOLES ('POTHOLE') AND DETERMINE THE LOCATION AND DEPTH OF ALL UNDERGROUND STRUCTURES AND UTILITIES THAT ARE IN THE VICINITY OF AND/OR MAY BE AFFECTED BY THE PROPOSED IMPROVEMENT WORK PRIOR TO ANY CONSTRUCTION WORK WHICH COULD DAMAGE OR CONFLICT WITH SAID STRUCTURES AND/OR UTILITIES.

7. ALL PAVEMENT POTHOLE WILL BE CORE AND VACUUM EXTRACTED WHEN FEASIBLE; DIAMETER NOT TO EXCEED 8 INCHES. COMPACT BACKFILL AS PER CITY OF CORONA TRENCH REPAIR DETAIL; SLURRY SEAL TO MATCH EXISTING PAVEMENT.

8. THE EXISTENCE AND LOCATION OF UTILITIES AND OTHER AGENCIES' FACILITIES AS SHOWN HEREON ARE OBTAINED BY SEARCH OF AVAILABLE RECORDS. OTHER FACILITIES MAY EXIST, THE CONTRACTOR SHALL VERIFY PRIOR TO THE START OF CONSTRUCTION AND SHALL USE EXTREME CARE AND PROTECTIVE MEASURES TO PREVENT DAMAGE TO THESE FACILITIES WITHIN THE LIMITS OF WORK, WHETHER THEY ARE SHOWN ON THIS PLAN OR NOT.

9. ALL MATERIALS AND METHODS SHALL BE SUBJECT TO THE APPROVAL OF THE CITY ENGINEER.

10. THE CONTRACTOR SHALL REPAIR OR REPLACE ANY DAMAGED OR ALTERED EXISTING IMPROVEMENTS WITHIN PUBLIC RIGHT-OF-WAY AS DIRECTED BY THE CITY ENGINEER.

11. IF ANY EXISTING UTILITIES OR ANY OTHER FACILITIES CONFLICT WITH THE PROPOSED IMPROVEMENTS, WORK SHALL STOP AND THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY.

12. ALL IRRIGATION LINES TO BE REMOVED, RELOCATED OR RECONSTRUCTED AS SHOWN AND/OR AS DIRECTED BY THE CITY ENGINEER.

13. THE CONTRACTOR SHALL TUNNEL ALL CURBS AND GUTTERS AND BORE ALL CONCRETE DRIVEWAYS AND WALKWAYS AS DIRECTED BY THE CITY INSPECTOR.

14. ALL AC AND/OR PCC PAVEMENT SHALL BE REPLACED AT THE DIRECTION OF THE CITY INSPECTOR.

15. ALL SHRUBS, PLANTS OR TREES THAT HAVE BEEN DAMAGED OR DISTURBED DURING THE COURSE OF THE WORK, SHALL BE REPLANTED AND/OR REPLACED SO AS TO RESTORE THE WORK SITE TO ITS ORIGINAL CONDITION.

16. ALL SURVEY MONUMENTS SHALL BE PROTECTED AND PERPETUATED IN PLACE. ANY DISTURBED OR COVERED MONUMENTS SHALL BE RESET BY A REGISTERED CIVIL ENGINEER OR A LICENSED LAND SURVEYOR AT THE DIRECTION OF THE CITY ENGINEER.

17. CITY APPROVAL OF PLANS DOES NOT RELIEVE THE DEVELOPER FROM RESPONSIBILITY FOR THE CORRECTION OF ERROR AND OMISSION DISCOVERED DURING CONSTRUCTION. UPON REQUEST, THE REQUIRED PLAN REVISIONS SHALL BE PROMPTLY SUBMITTED TO THE CITY ENGINEER FOR APPROVAL.

18. INDEMNIFICATION CLAUSE: THE CONTRACTOR AGREES AND SHALL; ASSUME SOLE AND COMPLETE RESPONSIBILITY OF THE JOBSITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTIES. THAT THESE REQUIREMENTS SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONDITIONS. THE CONTRACTOR FURTHER AGREES TO DEFEND INDEMNIFY AND HOLD THE CITY HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED IN CONNECTION WITH THE PERFORMANCE OF THE WORK ON THIS PROJECT.

19. PRIOR TO THE BEGINNING OF ANY CONSTRUCTION AND THROUGHOUT THE COURSE OF CONSTRUCTION WORK, THE CONTRACTOR SHALL FULLY COMPLY WITH THE "CALIFORNIA OCCUPATIONAL SAFETY AND HEALTH ACT" OF 1973 INCLUDING ALL REVISIONS AND AMENDMENTS THERETO.

20. THE CONTRACTOR SHALL NOTIFY THE CITY INSPECTOR AT LEAST TWO FULL WORKING DAYS BEFORE START OF WORK.

21. UNLESS AN APPROVED TRAFFIC CONTROL PLAN IS PREPARED, THE CONTRACTOR IS TO PROVIDE TRAFFIC CONTROL PER THE LATEST VERSION OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK" (WATCH) AND THE CITY ENGINEER'S DIRECTION IN THE FIELD. ACCESS TO ADJACENT PROPERTIES AND BUSINESSES ARE TO BE MAINTAINED AT ALL TIMES.

22. ALL PERMANENT TRAFFIC CONTROL SIGNS AND DEVICES SHALL BE LOCATED IN THE FIELD BY THE TRAFFIC ENGINEER PRIOR TO FINAL CONSTRUCTION OF IMPROVEMENTS.

23. ALL TRENCH BEDDING AND BACKFILL SHALL BE DONE IN ACCORDANCE WITH STANDARD PLAN 149 AND 150.

24. DURING THE WORK DAY, TRENCHES MAY BE LEFT OPEN ACROSS ONLY ONE ACCESS STREET AT A TIME. NO TRENCH MAY BE LEFT OPEN OVERNIGHT UNLESS AUTHORIZED IN WRITING BY THE CITY.

25. PROTECT IN PLACE EXISTING CITY COPPER CABLE AND FIBER OPTIC CABLE. NO SPLICING ALLOWED FOR FIBER OPTIC CABLE.

Add the following blocks to all pages of the plans:

WORK DURATION:
_____ DAYS

NO. OF U.G. UTILITIES _____

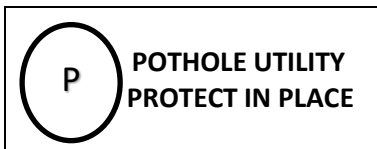
FOR ACCEPTANCE BY:
SENIOR ENGINEER _____

EXCAVATION AREA _____



(or current logo)

Reference Note:



Prior to requesting the permit, please contact Corona Public Works front counter at (951)739-4943 for any additional requirements.