

# Quarterly Report FY23 Q2



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# Overview







Q2
Strategic Plan
Implementation
Progress Report



Operational
Performance
Update

# Q2 Budget Update

# General Fund Update

General Fund • Measure X Fund • Historic Civic Center Fund • Pension Stabilization Trust Fund

#### Highlights – Mid-Year Estimate Changes

#### General Fund Inflows – Revenues + Transfers In

Net inc	Net increase \$8.8 million, 4.5% compared to current budget							
<b>↑</b>	Sales Tax – General Fund – Increasing 5.3%, or \$2.6 million Sales Tax – Measure X – Increasing 6.6%, or \$2.7 million							
1	Current Services – Increasing 13.1%, or \$1.5 million							
1	Investment Earnings – Increasing 23.8%, or \$636,120							
1	License, Fees & Permits – Increasing 9.4%, or \$193,550							
4	Other Taxes – Decreasing 4.3%, or \$508,485							
4	Intergovernmental Revenues – Decreasing 37.7%, or \$1.0 million							

# General Fund – Inflows | Revenues + Transfers In Budget to Mid-Year Estimates

General Fund	Cumulative Budget		M	Mid-Yr Estimate		\$	%
Revenue Category		FY 2023		FY 2023		Change	Change
Sales Tax	\$	49,646,951	\$	52,277,218	\$	2,630,267	5.3%
Measure X		40,487,975		43,173,600		2,685,625	6.6%
Property Tax		55,813,100		58,163,200		2,350,100	4.2%
Other Revenue		11,193,910		11,499,653		305,743	2.7%
Current Services		11,334,877		12,814,209		1,479,332	13.1%
Other Taxes		11,896,000		11,387,515		(508,485)	-4.3%
Payments in Lieu of Services		6,144,200		6,052,862		(91,338)	-1.5%
Intergovernmental Revenues		2,700,945		1,683,626		(1,017,319)	-37.7%
Licenses, Fees & Permits		2,067,250		2,260,800		193,550	9.4%
Fines, Penalties & Forfeitures		<i>74</i> 1,800		831,890		90,090	12.1%
Special Assessments		<i>587,</i> 581		587,581		-	0.0%
Investment Earnings		2,675,853		3,311,973		636,120	23.8%
Total Revenues	\$	195,290,442	\$	204,044,127	\$	8,753,686	4.5%
Transfers In		1,200,000		1,200,000		-	0.0%
Total Inflows	\$	196,490,442	\$	205,244,127	\$	8,753,686	4.5%

# General Fund – Inflows | Revenues + Transfers In Mid-Year Estimates to Actuals – December 2022

General Fund	M	id-Yr <b>E</b> stimate	Through Q2	%
Revenue Category		FY 2023	FY 2023	Received
Property Tax	\$	58,163,200	\$ 38,123,608	65.5%
Sales Tax		52,277,218	18,245,958	34.9%
Measure X		43,173,600	14,353,501	33.2%
Other Revenue		11,499,653	4,555,387	39.6%
Other Taxes		11,387,515	4,729,354	41.5%
Current Services		12,814,209	7,151,349	55.8%
Payments in Lieu of Services		6,052,862	3,011,954	49.8%
Intergovernmental Revenues		1,683,626	649,638	38.6%
Investment Earnings		3,311,973	7,611,668	229.8%
Licenses, Fees & Permits		2,260,800	1,221,554	54.0%
Fines, Penalties & Forfeitures		831,890	563,398	67.7%
Special Assessments		587,581	-	0.0%
Total Revenues	\$	204,044,127	\$ 100,217,370	49.1%
Transfers In		1,200,000	418,551	34.9%
Total Inflows	\$	205,244,127	\$ 100,635,922	49.0%

#### General Fund – Inflows | Sales Tax Revenues

#### SALES TAX – GENERAL FUND 110

Quarter	Reporting Period	FY 2022 Quarter Total	FY 2023 Quarter Total	Yr over Yr Qtrly Total Change \$	Yr over Yr Qtrly Total Change %
3 <sup>rd</sup> Quarter	July – Sept	\$12,992,912	\$14,060,616	\$1,067,704	8.2%
4 <sup>th</sup> Quarter	Oct – Dec	12,771,584			
1st Quarter	Jan – Mar	12,913,677			
2 <sup>nd</sup> Quarter	Apr – June	13,631,446			
Fiscal Year To	tal	\$52,309,619	\$14,060,616		

Mid-Year Estimate FY 2023 \$54,354,512 Percentage of estimated revenue received

25.9%

#### General Fund – Inflows | Sales Tax Revenues

#### **SALES TAX – MEASURE X FUND 120**

Quarter	Reporting Period	FY 2022 Quarter Total	FY 2023 Quarter Total	Yr over Yr Qtrly Total Change \$	Yr over Yr Qtrly Total Change %
3 <sup>rd</sup> Quarter	July – Sept	\$8,857,442	\$11,442,511	\$2,585,069	29.2%
4 <sup>th</sup> Quarter	Oct – Dec	10,606,561			
1st Quarter	Jan – Mar	10,394,469			
2 <sup>nd</sup> Quarter	Apr – June	11,564,870			
Fiscal Year To	tal	\$41,423,341	\$11,442,511		

Mid-Year Estimate FY 2023
Percentage of estimated revenue received

\$44,568,000 25.7%

#### **Highlights**

#### General Fund – Outflows | Expenditures + Transfers Out

01 The cumulative budget is \$208.5 million Through December, approximately 50% of FY complete 02 (approximately, due to timing of payments) 03 Overall outflows % of cumulative budget spent 38.3% <40% Spent: Capital Improvement Projects, City Manager's Office, Debt Service, Economic Development, Human Resources, Information Technology, Planning & Development, and Public Works

#### General Fund – Outflows | Expenditures + Transfers Out Budget to Actuals – December 2022

General Fund	Cur	nulative Budget	Through Q2	%
Expenditures By Department		FY 2023	FY 2023	Spent
Capital Improvement Projects	\$	26,238,770	\$ 2,751,455	10.5%
City Manager's Office		8,486,331	2,495,155	29.4%
Community Services		17,345,894	7,774,458	44.8%
Debt Service		21,369,124	4,824,584	22.6%
Economic Development		1,450,044	<i>5</i> 39, <i>7</i> 31	37.2%
Elected Officials		141,733	59,266	41.8%
Finance		4,617,017	1,914,655	41.5%
Fire		33,945,011	16,197,965	47.7%
General Government		25,414,741	10,436,985	41.1%
Human Resources		2,749,612	1,084,627	39.4%
Information Technology		743,292	104,506	14.1%
Legal & Risk Management		1,875,246	895,477	47.8%
Maintenance Services		134,587	236,421	175.7%
Planning & Development		8,543,914	3,315,744	38.8%
Police		49,930,259	25,149,639	50.4%
Public Works		5,503,243	1,972,621	35.8%
Total Expenditures	\$	208,488,818	\$ 79,753,291	38.3%
Transfers Out		-	-	N/A
Total Outflows	\$	208,488,818	\$ 79,753,291	38.3%

#### **General Fund Reserves**

	Emergency	Budget	Pension	Measure X	Total of Noted
Fiscal Year End	Contingency	Balancing	Stabilization*	Reserves	Reserves
June 30, 2015	\$ 18,300,000	\$ 38,951,177	N/A	N/A	\$ 57,251,177
June 30, 2016	\$ 30,000,000	\$ 19,429,676	N/A	N/A	\$ 49,429,676
June 30, 2017	\$ 30,000,000	\$ 28,945,252	N/A	N/A	\$ 58,945,252
June 30, 2018	\$ 32,600,000	\$ 25,182,735	N/A	N/A	\$ 57,782,735
June 30, 2019	\$ 32,600,000	\$ 34,433,788	\$ 2,530,492	N/A	\$ 69,564,280
June 30, 2020	\$ 33,846,470	\$ 40,539,138	\$ 2,530,492	N/A	\$ 76,916,100
June 30, 2021	\$ 36,522,368	\$ 43,614,486	\$ -	N/A	\$ 80,136,855
June 30, 2022	\$ 41,699,024	\$ 3,922,049	\$ 30,102,382	\$ 23,327,465	\$ 99,050,920

<sup>\*</sup>Pension Stabilization Trust established in FY 2022

# **Utilities Fund Update**

Water Funds • Sewer Funds • Electric Funds

### **Utility Funds**

Water Funds	2012 Water Revenue Bond Project Fund	Water Capcity Fund	Reclaimed Water Utility Fund	Water Utility Fund	Water Utility Grant/ Agreement Fund
Sewer Funds	Sewer Capacity Fund	2013 Wastewater Revenue Bond Project Fund	Sewer Utility Fund	Sewer Utility Grant/ Agreement Fund	
Electric Funds	Electric Utility Fund	Electric Utility Grant/ Agreement Fund			

## Highlights – Mid-Year Estimate Changes Utilities Funds Inflows – Revenues + Transfers In



- 12.3% increase, \$2.0M
- ↑ Current Services
- Fines. Penalties & Forfeitures
- ↑ Intergovernmental Revenue
- Investment Earnings



#### Water

- 14.6% increase, \$11.8M
- ↑ Other Revenue
- Investment Earnings



#### Sewer

- 1.4% increase, \$507,767
- † Fines, Penalties & Forfeitures
- ↑ Investment Earnings

\*Investment Earnings book entries = \$1.3M

\*Other Revenue includes \$19.1M one-time settlement

\*Investment Earnings book entries = \$1.6M \*Investment Earnings book entries = \$4.0M

# Utility Funds – Inflows | Revenue + Transfers In Budget to Mid-Year Estimates

Enterprise Funds	Cun	Cumulative Budget		Mid-Yr Estimate		\$	%
Fund Type		FY 2023	FY 2023		Change		Change
Electric	\$	15,879,637	\$	1 <i>7</i> ,838,619	\$	1,958,982	12.3%
Water		81,004,906		92,835,231		11,830,325	14.6%
Sewer		35,400,942		35,908,709		507,767	1.4%
Total Revenues	\$	132,285,485	\$	146,582,559	\$	14,297,074	10.8%
Transfers In - Electric		-		-		-	N/A
Transfers In - Water		4,701,340		4,701,340		-	0.0%
Transfers In - Sewer		-		-		-	N/A
Total Inflows	\$	136,986,825	\$	151,283,899	\$	14,297,074	10.4%

#### Utility Funds – Inflows | Revenue + Transfers In

#### Mid-Year Estimates to Actuals – December 2022

Enterprise Funds	N	lid-Yr Estimate	Through Q2	%
Fund Type		FY 2023	FY 2023	Received
Electric	\$	17,838,619	\$ 9,145,901	51.3%
Water		92,835,231	50,241,901	54.1%
Sewer		35,908,709	18,016,083	50.2%
Total Revenues	\$	146,582,559	\$ 77,403,885	52.8%
Transfers In - Electric		-	-	N/A
Transfers In - Water		-	-	N/A
Transfers In - Sewer		-	6	N/A
Total Inflows	\$	146,582,559	\$ <i>77,</i> 403,891	52.8%

# Highlights – Utility Funds – Outflows Expenditures + Transfers Out

#### Outflows 24.8% of budget spent:

#### Electric - 59%

#### Water - 25.6%

#### Sewer – 18.2%

- ✓ Operating budget66.5% spent
- ✓ CIP budget 19.0% spent

- ✓ Operating budget42.0% spent
- ✓ CIP budget8.7% spent

- ✓ Operating budget32.8% spent
- ✓ CIP budget 2.9% spent

#### Utilities Funds – Outflows | Expenditures + Transfers Out Budget to Actuals – December 2022

Enterprise Funds	Cun	nulative Budget	T	hrough Q2	%
Expenditures By Department		FY 2023		FY 2023	Spent
Electric					
Capital Improvement Projects	\$	1,865,075	\$	353,667	19.0%
Debt Service		50,265		29,267	58.2%
Planning & Development		12,199		6,066	49.7%
Public Works		212,225		49,300	23.2%
Utilities Department		9,802,928		6,612,559	67.5%
Electric Total		11,942,693		7,050,858	59.0%
Water					
Capital Improvement Projects	\$	55,914,048	\$	4,853,889	8.7%
Debt Service		388,810		130,759	33.6%
Planning & Development		79,470		33,458	42.1%
Public Works		992,374		291,650	29.4%
Utilities Department		56,145,784		23,720,902	42.2%
Water Total		113,520,486		29,030,659	25.6%
Sewer					
Capital Improvement Projects	\$	36,123,956	\$	1,046,453	2.9%
City Manager's Office		3,515		743	21.1%
Debt Service		255,031		73,407	28.8%
Planning & Development		46,207		22,567	48.8%
Public Works		685,048		212,710	31.1%
Utilities Department		36,985,050		12,147,323	32.8%
Sewer Total		74,098,808		13,503,202	18.2%
Transfers Out - Electric		-		-	N/A
Transfers Out - Water		-		-	N/A
Transfers Out - Sewer		-		-	N/A
Grand Total	\$	199,561,987	\$	49,584,719	24.8%

# Questions?

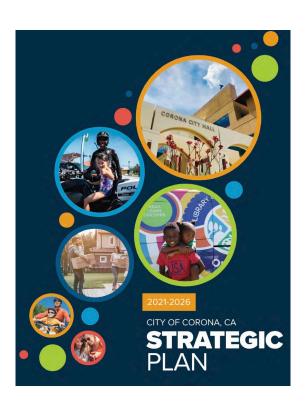


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# Q2 Strategic Plan

**Progress Report** 

## The Plan



- > 1 Vision
- ▶ 1 Purpose
- 6 Value statements
- > 6 Goals
- ▶ 21 Objectives
- ▶ 138 Strategic Actions
- Performance Indicators & Milestone Measures



# VISION

Corona will be a safe, vibrant, family-friendly community



# **PURPOSE**

To create a community where everyone can thrive

# **VALUES**

#### We are **Bold**

We challenge the status quo in our relentless pursuit to rethink how we do business. We are on a mission to innovate, modernize services, and bring government into the 21st century.

#### We are **Humble**

Everyone has a role to play, and we find purpose in **doing our part**. We **own mistakes** and learn from them to **become better**. We **value feedback**, embrace our vulnerabilities, and take time to celebrate others.

#### We are **Driven**

We have strong work ethic and tackle issues head on, even the tough stuff. We anticipate problems, develop creative solutions, and push ourselves to be better.

#### We are **Honest**

We strive to **do what is right, not what is easy**. We keep our commitments and **take responsibility for results**, even if things go wrong.

#### We are Kind

No matter who you are or where you are from, you're welcome here. We embrace diversity, treat people with dignity, and genuinely care for others.

#### We are a Team

We give voice to our community. We trust and honor the process of collaboration. We achieve more together.

# GOALS

















# FY23 Q2 Progress Report

Projects, Performance Measures & Milestones

# Legend



\*based on the adopted project schedule







### **Financial Stability**

**Progress Highlights** 



Public budget available in 132 languages



Simplify budget information



Identify potential cost savings and cost containment opportunities



Enhance opportunities for resident participation in budget process



Establish process to track grant funding



### Financial Stability **Progress Update**

<b>FY23 Projects &amp; Milestones</b>	Status	Notes
Utilize the Strategic Plan as a framework to guide future financial decisions.	On Track	Continuous item.
<b>Pursue an AAA/Aaa/AAA GO Bond credit rating</b> from S&P and Moody's & Fitch.	Work Underway	Work continues implementing all the recommendations from the FY21 360 financial assessment.
Hold annual work sessions to identify potential cost savings and cost-containment opportunities	On Track	Departmental budget review meetings (Feb/Mar 2023) and Spring Financial Workshop (April 2023).
Regularly review revenue sources to ensure a balanced, intentional allocation of revenue sources that protect against over-reliance on any single source of revenues.	On Track	Annual evaluation through the budget process.
Increase the percentage of services funded via external sources by proactively pursuing grants, partnerships, and other funding opportunities.	On Track	Continuous item; working with department to identify funding opportunities.
Ensure budget information is available in both English and Spanish.	Complete	Interactive budget document in multiple languages implemented Q1 FY23.
Establish a process to track total grant funding received on an annual basis.	On Track	To be completed by Q4 FY23.
Enhance opportunities for resident participation in the budget process.	Complete	Budget available in multiple languages; ful day budget workshops; community survey to guide budget priorities.
Find ways to simplify budget information.	Complete	Interactive budget implemented; continuou item.



### Financial Stability **Performance Report**

<b>Performance Indicators</b>	FY22 Q2	FY23 Q2	Trend
GO Bond credit rating	AA+	AA+	<b>↔</b>
Outstanding debt per capita	\$2,212	\$2,141	<b>†</b>
% of GO debt capacity used	8.04%	6.99%	<b>†</b>
Debt payments as a % of operating budget	11.03%	9.50%	<b>†</b>
Unfunded pension liability/POB balance	\$0/\$276M	\$0/\$259M	<b>†</b>
Diversity of revenue sources (# and range in size)	<b>#14</b> 0.43% -28.54%	<b>#14</b> 0.21% -26.28%	<b>†</b>
% of assets funded for scheduled repair & replacement	Not Available	Not Available	
Major operating funds maintaining minimum fund balance	100%	100%	$\leftrightarrow$





STRATEGIC GOAL

STRATEGIC GOAL

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#### **Strong Economy**

#### **Progress Highlights**



Develop a Downtown Revitalization Plan



Develop an Economic Development Strategic Plan



Partner with the Regional Boards to increase job opportunities



Explore the feasibility of a Façade Improvement Program



Redevelop the Corona Mall properties



### Strong Economy **Progress Update**

<b>FY23 Projects &amp; Milestones</b>	<b>Status</b>	Notes
Develop and implement an Economic Development Strategic Plan.	Complete	Plan adopted in August 2022. Efforts underway include planning for broker communications strategy, broker outreach, and grants program development.
<b>Create a development handbook</b> that explains the development review and approval process to community members and businesses.	Work Underway	Staff is in the process of making a series of flow charts on the City's permit and development process.
Review and update the City's purchasing process to ensure it follows best practices and provides better opportunities for local vendors.	Work Underway	Updates presented to City Council at Fall Workshop and on Nov. 2nd. Additional work to be completed in FY 2023.
Partner with the Chamber in its Corona 2030 Plan for local job creation to reduce local unemployment.	Work Underway	New annual contract awarded in August 2022 that focuses on business events and co-promotion of Live Work Corona, the City's workforce development initiative.
Craft an incentive strategy for businesses to locate in Corona.	Work Underway	Staff developing incentive strategy matrix for consideration of different incentives.
Partner with regional workforce development boards to increase job opportunities.	Work Underway	Partnership with RCWDB through the Manufacturing Assistance Program and Live Work Corona. Job fair with Chamber of Commerce planned for May 2023.
Build partnerships and programs that support youth and adult development to ensure a prepared and skilled workforce.	On Track	Ongoing partnership with LAUNCH, CNUSD, CMTC, and local employers.
Develop a Downtown Revitalization Plan.	Complete	Plan adopted in Sept. 2022. Implementation underway, including codifying Downtown Specific Plan to incorporate DRP vision and working with depts to carry out Action Plan.



### Strong Economy **Progress Update**

FY23 Projects & Milestones	Status	Notes
Explore creating a program to assist long-time Corona restaurants to open smaller scale operations in the downtown.	Work Underway	Provided Council with update on proposed grant programs in Dec. 2022. Plans to launch grant programs in Q3 FY23.
Explore the benefits and feasibility of a <b>discounted development fee structure for "historic home" infill developments</b> .	Complete	Ordinance on discounted feed reduction approved by City Council in Q2.
Explore the feasibility of a façade improvement program.	On Track	Provided COTW with proposed Downtown Commercial Beautification Grant program in Dec. 2022. Program will return to Council in March 2023 for final approval. Plans to launch program by Q4 FY23.
Review and update the City's historic building guidelines and explore the establishment of a Historic Building Ordinance with clear preservation guidelines.	Work Underway	Discussion with the City Council planned in Q3 FY23.
Redevelop the Corona Mall Properties.	Work Underway	Lab commenced construction on South Mall properties in August 2022; construction improvements anticipated to be complete by early 2023, with tenants commencing internal tenant improvements shortly after. City interdepartmental team coordinating parking lot improvements and utility upgrades have been completed to replace waterline at the South Mall.



## Strong Economy **Performance Report**

Performance Indicators	FY22 Q2	FY23 Q2	Trend
# of small business grant applicants	Not Available	Not Available	
% of small businesses that remain open one year after participating in various entrepreneurship programs	Not Available	100%	
# of businesses promoted	6	6	$\leftrightarrow$
% of Emprendedor@s graduates that successfully launch their business	100%	100%	$\leftrightarrow$
# of site selection inquiries that resulted in business opening or expanding in Corona	Not Available	0	
# of Corona Mall properties redeveloped	Not Available	0*	
% of business resources that can be accessed in Spanish	Not Available	50%	
% of commercial brokers engaged with**	19%	12%	<b>↓</b>

<sup>\*</sup>Initial redevelopment of two properties at the Corona Mall South commenced in August 2022 but anticipated for completion in 2023.

<sup>\*\*</sup>Based on commercial brokers that are active in Corona over the past year, with at least one commercial transaction.





STRATEGIC GOAL SOUND INFRASTRUCTURE



### **Sound Infrastructure**

### Progress Highlights



Revamp the Capital Improvement Plan Program



Advocate for improvements that impact traffic congestion



Develop a Parks and Recreation Master Plan



Place housing within walking distance of commercial centers and transportation



Establish quality maintenance standards for Parks and Facilities



## Sound Infrastructure **Progress Update**

FY23 Projects & Milestones	Status	Notes
Review and revamp the Capital Improvement Plan (CIP) program to include all potential capital improvement projects utilizing a 10-year time horizon.	On Track	CIP Working Group finalizing recommendations to redefine what a CIP is and prioritization of projects; update planned for City Council in Q3.
Modernize traffic cameras and explore utilization of Artificial Intelligence with traffic cameras to <b>optimize traffic flows and improve responsiveness of traffic lights</b> .	On Track	Advance Traffic Management System Phase 3 almost ready to bid; once construction begins, Al software and hardware updates can occur.
Develop a Parks and Recreation Master Plan	On Track	Park surveys have closed; now transitioning to the next phase of the Master Plan by outlining the foundation for deliverables.
Develop Trails Master Plan	On Track	Conducted two working group meetings with multiple partner agencies including US Forest Service in Q2; Q3 working group meetings will kickoff on January 19, 2023.
<b>Advocate</b> with Riverside County Transportation Commission (RCTC) and the State for transportation improvements that impact congestion within Corona.	Work Underway	Staff submitted information on priority transportation projects to RCTC; meetings underway with State legislators to discuss transportation funding priorities.
Continue efforts to embrace mixed-use developments that would place housing within walking distance of commercial centers and public transportation.	Work Underway	Public Hearings scheduled at Planning & Housing Commission and City Council in Q3.



## Sound Infrastructure **Progress Update**

FY23 Projects & Milestones	Status	Notes
Develop an asset management program for all city infrastructure, including condition assessments, lifecycle determinations, and preventative maintenance program for major capital assets, including City buildings, to extend their lifecycle.	Work Underway	Some aspects are included in the PRMP. Building Evaluation Plan contract will be awarded February 2023
Develop a long-term capital reserve/asset management funding policy for maintaining and replacing infrastructure assets.	Work Underway	Some aspects are included in the PRMP. Building Evaluation Plan contract will be awarded February 2023
Utilize an asset management program to ensure condition assessments, maintenance activities, and upgrades for park and recreation facilities are prioritized and completed in a timely manner.	Work Underway	Some aspects are included in the PRMP. Building Evaluation Plan contract will be awarded February 2023
Establish consistent quality and maintenance standards for parks & recreation facilities.	Complete	Amenity standards established; weekly park inspections ongoing
Continue efforts to implement "park sponsorships" to increase funding and community support for parks.	Not Started	Initial meetings held in Q2, Anticipated to begin in Q3 of FY23



## Sound Infrastructure **Performance Report**

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Performance Indicators	FY22 Q2	FY23 Q2	Trend
Capital asset and building condition ratings	Not Available	Not Available	
Net investment in capital assets	\$19.1 M	\$19.1 M	$\leftrightarrow$
% of city facility assets replaced per schedule in the Asset Management Plan	Not Available	Not Available	
% of street signs replaced within target timeframes (30 days)	93.7%	94.3%	<b>†</b>
Town-wide average street PCI rating	70	70	<b>↔</b>
Miles of trails per 1,000 residents	0.17	0.17	<b>←→</b>
% of residents rating recreation facilities as good or excellent	Not Available	59%	
% of residents rating the availability of paths and walking trails as good or excellent	Not Available	58%	
% of residents rating the bike lanes as good or excellent	Not Available	50%	
% of residents rating the quality of City parks as good or excellent	Not Available	65%	
Total acres of parks and green space owned/managed by the City	873.17	873.17	$\leftrightarrow$
Average level of service for key intersections during AM and PM peak hours*	Not Available	Not Available	
% of housing within walking distance of commercial centers & public transportation	Not Available	Not Available	
% of signalized intersections using AI or advanced detection systems*	0%	0%	<b>↔</b>

<sup>\*</sup>Data will populate once traffic signal optimization project is complete





SAFE COMMUNITY



## Safe Community

Progress Highlights



Identify obstacles to reducing response times



Determine appropriate staffing for effective emergency response



Expand resident engagement in police and fire support efforts



Hold annual safety drills for emergency situations



Implement Homeless Strategic Plan



## Safe Community **Progress Update**

FY23 Projects & Milestones	Status	Notes
Upgrade and maintain the City's 911 system to ensure reliable emergency response.	On Track	Staff evaluating vendors and awaiting state's direction for NexGen 911. Coordinating emergency interoperability with other PSAP Centers.
Identify obstacles to <b>reducing response times</b> , implement solutions to meet or beat national benchmarks, track results, and report out publicly.	Completed	Implemented protocol to increase call processing efficiency. Updated call and queue time response which will be published in PDs Annual Report.
Determine appropriate staffing levels for effective emergency response capability and address understaffing.	Work Underway	PD recruitment team attended military, high school, and college job fairs. Created one day police officer testing. Staffing deployment is continuously evaluated to ensure rapid emergency response intact.
Develop a low acuity response service model in Fire.	On Track	Awaiting apparatus delivery and dispatch transition for full implementation
Explore opportunities to adopt best practices with computer-aided dispatch systems.	Work Underway	FD transition ongoing; PD and IT working closely with Spillman to resolve lingering issues.
Develop a plan to address chronic staffing issues in the dispatch call center.	On Track	Dispatch vacancies continue to fluctuate with numerous applicants in background. Strategic overtime resources deployed based on call load.
<b>Develop a long-term funding strategy</b> —including capital and operating reserve funds— <b>for emergency service assets</b> .	Work Underway	Fire facilities plan added to scope of work for city facilities assessment and is currently in contracting phase; fire apparatus plan is underway and working to define budget structure.
Expand resident engagement and involvement in police and fire support efforts.	Continuous	Highest number of participants in 2022 Kids and Cops.



## Safe Community **Progress Update**

FY23 Projects & Milestones (Cont.)	<b>Status</b>	Notes
Promote community involvement in <b>identifying hazards and effective</b> measures to reduce impacts.	On Track	Local Hazard Mitigation Plan and Recovery Plan nearing completion.
<b>Hold annual safety drills for various emergency situations</b> for both staff and residents.	Complete	Schedule established for safety drills. Multiple exercises scheduled for Spring of 2023.
<b>Expand Community Emergency Response Team</b> (CERT) <b>trainings</b> and build neighborhood-based CERT Teams.	On Track	Spanish and Adult CERT classes completed in 2022 and new classes scheduled for 2023.
Raise public awareness of local hazards and risks via a communication initiative.	On Track	Alert and warning system enhancement nearing implementation.
<b>Create a Fire Safe Council</b> to better equip residents to mitigate impacts of natural disasters.	On Track	501(c)3 in progress; Board of Directors and Bylaws are in place.
Implement the Homeless Strategic Plan.	On Track	City Council approved \$3.9 million Mercy House System of Services contract on 12/7/22
<b>Develop a strategy</b> to meet the mandated <b>Regional Housing Assessment</b> residential unit numbers.	Work Underway	Housing program implementation as part of the Housing Element Update 2021-2029.
Adopt a policy to approve and encourage high-density housing within designated areas of the City.	Work Underway	Working on the rezoning program for higher density housing per the approved Housing Element and creating objective development standards.



## Safe Community **Performance Report**

Performance Indicators	FY22 Q2	FY23 Q2	Trend
Avg. Police response time to Priority 1 calls / 90% of Priority 1 call response time falls under	5:40 / 4:46	5:54 / 4:42	↓↑
Police arrival time within 5:00 min. of all Priority 1 calls	38%	35%	<b>↓</b>
Avg. response time to all fire incidents / 90% of fire incident response time falls under	5:40 / 8:29	5:36 / 7:27	<b>† †</b>
Fire arrival time within 6:00 min. to fire incidents	68%	68%	<b>←→</b>
Avg. response time to all medical calls / 90% of medical incident response time falls under	5:09 / 7:27	5:00 / 7:16	<b>† †</b>
Fire arrival time within 6:00 min. to medical calls	73%	76%	<b>†</b>
Violent crimes / clearance rate	82 / 59 %	102 / 44%	$\downarrow \downarrow$
Property crimes / clearance rate	807 / 5%	871 / 6%	↓ ↑
Homicides	1	0	<b>†</b>
% of residents feeling very safe in their neighborhoods during the day	Not Available	86%	
Community satisfaction rating of public safety efforts	Not Available	59%	
Suicides	0	2	<del> </del>
Traffic fatalities	2	3	<b>↓</b>
Traffic accidents	355	301	<b>†</b>



## Safe Community **Performance Report**

Performance Indicators (Cont.)	FY22 Q2	FY23 Q2	Trend
Drug/alcohol related traffic collisions	50	18	<b>†</b>
% of community members who report they are prepared for an emergency	Not Available	83%	
Annual number of residents taking part in emergency preparedness trainings. Events include CERT training and CPR classes.	158	1,158	<b>†</b>
Community satisfaction rating of the City's efforts to reduce homelessness	Not Available	Not Available	
Number of homeless individuals within the City / First time Homeless	109 / 27	110 / 21	↓↑
Number of emergency shelter / motel voucher beds	25	35	<b>†</b>
Average length of homelessness	4.3 years	2.2 years	<b>†</b>
Annual returns to homelessness	13	0	<b>†</b>
Number of affordable housing units	1,564	1,564	<b>↔</b>
Number of permanent supportive housing units under development	Not Available	90	



## Safe Community **Performance Report**

Performance Indicators (Cont.)	FY22 Q2	FY23 Q2	Trend
Number of code compliance/property maintenance citations or warnings	413	530	<b>\</b>
Median annual household income	\$88,434*	\$95,268**	<b>†</b>
Median single family home cost	\$491,000*	\$530,100**	<b>†</b>
% of residents rating the overall cleanliness of Corona as good or excellent	Not Available	50%	
% of residents rating the overall appearance of Corona as good or excellent	Not Available	52%	
Total number of trees in City owned parks and rights of way	56,851	58,023	<b>†</b>
Avg. number of days to replace dead or damaged trees	28 days	28 days	$\longleftrightarrow$

<sup>\*</sup>Based on 2020 US Census

<sup>\*\*</sup>Based on 2017-2021 American Community Survey 5-year estimates





SENSE OF PLACE



### Sense of Place

### Progress Highlights



Develop On Demand Registration Capabilities



Highlight contributions of Latinx, Asian, Indigenous, and Black residents to Corona



Increase access to City services and spaces for people with disabilities



Develop Equal Opportunity Employment Plan



Ensure robust engagement with community when developing plans



## Sense of Place **Progress Update**

FY23 Projects & Milestones	<b>Status</b>	Notes
Increase large-scale recreation events (sports themed, food, etc.) that provide both social and economic benefits to the community.	Work Underway	CS and Communications are working to pilot a Community Calendar to promote City and non-City events and programs.
Utilize volunteer-led hikes to help residents become familiar with trail and park opportunities in the community.	Work Underway	Project scope outlined and project will kickoff in late summer/early fall 2023.
Develop "on demand" registration capabilities to provide onsite registration or reservations at parks, fields, or facilities.	On Track	Purchased software modules through vendor; preparing for implementation.
Designate the Historic Civic Center as Corona's center for the arts and relocate all non-arts lessees.	Not Started	All non-art tenants remain under active leases.
Review and revamp the City's calendar of signature community events to clarify the City's role, determine potential partners, and identify opportunities to celebrate diverse cultures.	On Track	Met with the Committee of the Whole in December to bring forward recommendations; preparing budget asks for FY 24.
<b>Update the Historic Resources Ordinance</b> to encourage historic properties to qualify for Mills Act contracts.	On Track	Slated for discussion with City Council on Historic Preservation in Q2 FY23.
Reimagine the City of Corona's brand, identity, and story, and brand City facilities to instill a sense of pride and make them more welcoming.	On Track	Research phase, brand messaging and strategy completed. Next steps: brand visual identity.
Pursue opportunities to highlight the contributions of Latinx, Asian, Indigenous, and Black residents to Corona's history, culture, and current community.	Continuous	Held a Community Conversation for Hispanic Heritage month on 9/29/22; next event planned for February 2023.



## Sense of Place **Progress Update**

<b>FY23 Projects &amp; Milestones</b>	<b>Status</b>	Notes
Improve the City website for ease of use.	Work Underway	Staff working on RFP for complete website overhaul.
Identify opportunities to increase access to City services and spaces for people with disabilities.	On Track	Currently in Phase 4 of 5 to improve ADA access at park facilities citywide.
<b>Develop an implementation plan for ADA improvements</b> to City facilities and ensure ADA-required improvements are included as part of the City's Capital Improvement Program planning.	Work Underway	Staff working on RFP for services to conduct comprehensive evaluation of Citywide facilities and develop the ADA Transition Plan.
Explore the feasibility of expanding inclusive playground equipment across the City.	Work Underway	This will be incorporated into the Parks and Recreation Master Plan; Sites for these amenities will be assessed; All new playgrounds will include inclusive equipment.
<b>Develop an Equal Employment Opportunity plan</b> to ensure the City workforce reflects the racial and gender diversity of the community.	On Track	Draft plan in final review stage.
Promote the use of public spaces for festivals or shows that showcase arts and culture.	On Track	Currently hosting FY23 Co-Sponsorships; FY24 program will open in Q3. Exploring options for alternative use of public space, regional promoters, and incentives.
Ensure robust engagement with a broad cross section of all segments of the community when developing plans for new or renovated parks and facilities.	On Track	Parks staff have been engaging with the community through surveys, mailers, and a park pop up event to ensure the community's voice is a part of the planning process.
Increase the City's support, coordination, and partnerships to <b>enhance veteran services and programs.</b>	Work Underway	Vets Connect program at Library connects veterans with resources, benefits, programs.



## Sense of Place **Performance Report**

102,004	119,379	
	119,379	1
Not Available	Not Available	
Not Available	Not Available	
Not Available	8%	
Not Available	83%	
Not Available	76%	
Not Available	57%	
Not Available	57%	
Not Available	37%	
Not Available	56%	
Not available	39%	
Not Available	81%	
Not Available	80%	
Not Available	22%	
	Not Available	Not Available 8%  Not Available 83%  Not Available 76%  Not Available 57%  Not Available 37%  Not Available 36%  Not Available 39%  Not Available 81%  Not Available 80%

\*Data reported is on number of participants per quarter.





# STRATEGIC GOAL HIGH-PERFORMING GOVERNMENT



## **High Performing Government**

Progress Highlights



Establish Regular Community Satisfaction Surveys



Conduct annual Employee Engagement Survey



Review and revamp Employee Wellness Program



Streamline and simplify recruitment process



Develop a concierge program for building permits



<b>FY23 Projects &amp; Milestones</b>	<b>Status</b>	Notes	
Ensure annual reporting on Strategic Plan and departmental workplan milestones and performance measures.	On Track	Quarterly reports ongoing; first Annual Report to be published at the end of FY 2023.	
Use the open data portal to increase transparency and help residents engage with City government.	Complete	Ongoing updates are made to the open data portal; recent changes have been made to community development and homeless dashboard pages.	
<b>Establish regular community satisfaction surveys</b> to gather statistically significant data, track residential concerns over time, and ensure that services and service levels are consistent with community needs and wants.	Complete	National Community Survey initiated in Spring 2022 with 714 responses; survey results presented to City Council in Oct. 2022; follow-up surveys will be conducted on an annual basis.	
<b>Proactively pursue and incorporate resident input</b> into all major planning efforts.	Complete	More issue specific videos and surveys going out to engage residents; ongoing efforts to continue increasing engagements continue.	
<b>Increase</b> the frequency, quality, and quantity of <b>resident feedback and engagement</b> that better reaches the "silent majority," as well as diverse and historically underrepresented communities.	On Track	Staff working on the implementation of Salesforce. Go-Live projected for Q4 of FY 2023.	
Promote volunteerism through the creation of a volunteer strategy and recognition program to <b>encourage</b> , <b>recognize</b> , <b>support</b> , <b>and enhance volunteer efforts</b> .	Complete	New Volunteer Program Coordinator position established in Community Services Department; host monthly inperson volunteer orientations, website updated with all city volunteer opportunities, held a volunteer recognition event September 2022; continuing to grow volunteerism in Corol	



FY23 Projects & Milestones	Status	Notes		
Conduct <b>annual employee engagement surveys</b> and establish standard internal metrics to track engagement.	Complete	Employee Engagement Survey completed June '22; results shared with Directors; Department Action Plans developed to address challenges.		
Develop stronger performance management processes, including <b>consistent annual performance evaluations for all staff</b> to ensure accountability, professional conduct, and adaptation to change.	Complete	Electronic Performance Evaluation launched, and training completed by Managers and Supervisors		
Establish career development plans for all staff members.	Complete	Career development plans developed and include in annual performance evaluation process.		
<b>Create a formalized staff training and development program</b> on a wide range of topics, with a focus on increasing management skills for supervisors.	Work Underway	LMS System transition complete. Will resume meeting with vendors who provide training in soft skills after implementation of HRIS system due to integration requirements.		
Review and revamp the employee wellness program.	On Track	Wellness Program launched and first committee meeting on January 24, 2023. Calendar being compiled with events for each section throughout the year.		
<b>Develop a new Employee Orientation</b> that reinforces organizational values, goals, and helps provide an exciting onboarding experience.	Work Underway	Reviewing current state of program and brainstorming potential future changes.		
<b>Review, revise, and simplify personnel policies</b> to improve readability, reduce the number of policies, and embrace forward-thinking policies and practices that will enhance the City's ability to attract, reward, and retain top talent.	Work Underway	Work underway to update existing policies; gathering information on best practices for streamlining policies into employee manual.		



FY23 Projects & Milestones	Status	Notes
<b>Establish a staff recognition program/policy</b> and a retiring employee recognition program/policy to recognize the amazing efforts across the organization and thank long-time employees who are retiring from service.	Work Underway	First annual staff event with awards for years of service took place October 13, 2022. Future event planning underway
Replace the Enterprise Resource Planning (ERP) system.	Work Underway	RFP development in process.
Finalize the development of the <b>Electronic Document Management System</b> (EDMS).	Work Underway	RFP Development for EDMS system in process.
Move Voiceover IP Operations to the Cloud.	Work Underway	Proof of concept testing in process.
Increase the number of online options for all major City services that can be offered virtually.	Work Underway	Digital Services Portfolio completed; taking results from recent employee survey to find gaps.
Develop a concierge program for building permits.	Ongoing	Staff currently monitoring review times of plan reviews to ensure reviews are done within the City's established goal.
Meet periodically with representatives of the local building and development industry to discuss issues of mutual concern.	Complete	First meeting held in 2022. Second meeting anticipated in Q3.



<b>FY23 Projects &amp; Milestones</b>	Status	Notes
Streamline and simplify the recruitment process and hiring new employees to reflect best practices.	Work Underway	Proposed process developed and under review.
Review and clarify roles and responsibilities of the Council, staff, commissions, and Committees.	Complete	Orientation materials updated for new elected and appointed officials; orientation to take place after the addition of new Council members following an election.
Pursue meaningful award and certification opportunities to evaluate municipal services and better demonstrate the talent, commitment, outcomes achieved by the City for its residents.	Work Underway	Awards and certifications assigned to ATTCMs; work will continue in Q3 FY23.
Promote collaboration by forming more cross-departmental teams to help solve problems, manage large projects, and get people working together.	Ongoing	Cross-departmental teams formed for several projects and programs, including CIP Revamp, Business Process Mapping project, and Wellness Committee.
Hold bi-annual Council workshops for policy making and financial planning.	Complete	Workshops held Fall '20, Spring '21, Fall '21, Spring '22, Fall '22. 2023 Spring Financial Workshop planned for Q3.



## High Performing Gov't **Performance Report**

Performance Indicators	FY22 Q2	FY23 Q2	Trend
Number of social media engagements	322,556	388,441	<b>†</b>
Number of social media impressions	6,055,853	6,744,171	<b>†</b>
% of major City services that are offered virtually	60%	80%	<b>†</b>
% of residents expressing confidence in city government	Not Available	40%	
% of residents rating the overall direction the City is taking as good or excellent	Not Available	51%	
% of residents who believe all City residents are treated fairly	Not Available	51%	
% of residents rating overall quality of City services as good or excellent	Not Available	62%	
% of residents rating value of services as good or excellent	Not Available	43%	
Employee turnover rate	Not Available	7.1%	
% of employees agreeing or strongly agreeing that they would recommend the City as a place to work	Not Available	75%	
Number of City awards/certifications earned	Not Available	Not Available	

# Q2 By the Numbers

Operational Performance Update

(Comparison provided to FY22 Q2 Numbers)

## Community Services













21,368 †
Library Program
Participants







16,400 †
Attendees @
Special Events



197,500 TRecreation Activity
Participants



30,290 ↑ Corona Cruiser Ridership



**8,717** ↑ Dial-a-Ride Ridership

## Homelessness













## Community Engagement





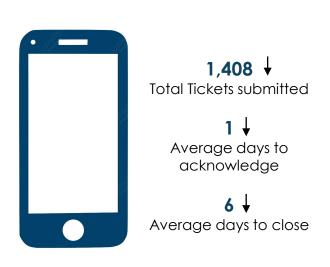








## SeeClickFix











## **Economic Development**

#### **FY23 Q2 Operational Performance**





15 Live Work Corona Pledges



Businesses Assisted, Supported, & Promoted



Business Outreach & Visitations



1,186\* †
Business License
Renewals



Partnership events with the Corona Chamber

<sup>\*</sup> This number reflects business with physical locations in Corona.

## Planning & Development

#### **FY23 Q2 Operational Performance**



## PLANNING SERVICES

350 ↑

Applications Processed

100% ↔

Applications Processed on Time

21 ↔

Average Days to Process Applications

(Does not include over the counter permit)

**TBD** 

Satisfaction Rating



## DEVELOPMENT SERVICES

456 ↓

Plan Checks/Permits
Issued\*

96%

Plan Checks/Permits Processed on Time\*

6 ¥

Avg. Days to Review Plan Checks/Permits (Dry Utility, Grading, TTM/PM Plan

Checks & Permits)

Satisfaction Rating



### SERVICES

3,174 / 1,238 T

Building/Infrastructure Inspections

100% ↔

Inspections Completed on Time

1 ↔

Avg. Days to Complete Inspections

**TBD** 

Satisfaction Rating



### PLAN CHECK

2,117 / 1,278

Building Plan Checks/ Permits Issued

97%

Plan Checks/Permits Processed on Time

7/3↓

Avg. Days to Review Plan Checks/Permits (first check/rechecks)

**81%** ↓ Satisfaction Rating



## CODE

315 ↑ Cases Opened

357 ↑ NOVs Issued

363 ↑ Cases Closed

**78** ←► Citations Issued



## **Public Works**

### **FY23 Q2 Operational Performance**



### **TRAFFIC ENGINEERING**

**13 \** 

Work Orders Completed (signing, striping, curb painting)



Traffic Signals Maintained

111 ↓

Traffic Plan Checks



### **CAPITAL PROJECTS**

110 T

**Active CIP Projects** 

**78 ↑** 

Planning/Design Phase

25 ↑

Out to Bid/Under Construction

**Projects Completed** 



### **NPDES INSPECTIONS\***

**70 1** 

Commercial/Industrial Inspections

46 ↓

Construction Site Inspections

Illegal Connections & Discharges Identified



### **STREET MAINTENANCE**

854 / 874 ↓↑

Work Orders Received/Completed

7,354

Curb Miles Swept

105 ↓

Streetlights Repaired

5,450 SF ↓ Sidewalk, Curb, Gutter Replaced



### 263 / 291

Scheduled vs. **Unscheduled Repairs** 

263 ↑

Vehicles & Equipment Inspected

24 / 17 ↓↑

Fire Apparatus Inspections/ **Unscheduled Repairs** 

\*Most NPDES data reflects activities by 1 staff. New staff hired 11.14.22 & activities will increase for Q3.

## **Public Safety**

### **FY23 Q2 Operational Performance**



4,163 T Calls for Service



Response to fire incidents at 6:00 mins or less



**76%** ↑
Response to medical calls at 6:00 mins or less



40 <sup>†</sup> Acres of land cleared



**22,023** ↓ Calls for Service



**35%** ↓ Response rate at 5:00 mins or less\*



**4:42** ↓ 90% of response time falls under\*



5:04 ↓
Average
Response Time



77↓
Fire
Calls



2,546† Medical Calls



438 ↓
Fire
Inspections



675 ↓
Arrests



1,855 To Vehicle Citations



1,767 ↑
Parking
Citations



233 ↓ Vehicles Towed

## **Utilities**

### FY23 Q2 Operational Performance



## BILLING & ADMINISTRATION

1 min. 14 sec. ▼ Average Speed of

Answer

138,437 T

**8,239** ↑ Customer Service Calls

31.2% <sup>†</sup> Auto Pay Subscriptions



### UTILITIES MAINTENANCE

1325/1248 **↓** 

Work Orders Received / Closed

81,407 LF ↓
CCTV Inspected

**121,737 LF** ↓ Sewer Mains Cleaned

**198** ↓ Meters Replaced



## ELECTRIC UTILITY

99.94% ↓
Time Power is On

**132,400** ↓ Mins. w/ Power

80 ↑ Mins. w/o Power

**2** ↓ Electrical Outages



2.533 Billion Gal.

Water Treated

1,300 / 100% The Water Samples / Compliance Rate

1.114 Billion Gal. ↓
Wastewater Treated

2,317 / 100% ↓↑

Wastewater Samples/ Compliance Rate

## Internal Support

### **FY23 Q2 Operational Performance**



#### **ACCOUNTING**

85% ↓

Invoices Paid within 30 days

8,736

Invoices Processed

**32** †

Consecutive Years Receiving GFOA Award



## **HUMAN RESOURCES**

**55** ↑

Jobs Posted

**61 ↑** 

**New Hires** 

30 ↓

**Promotions** 

61 ↑ Separations



#### **PURCHASING**

18 ↓

Bids Issued

179 ↓

Contracts Executed

498 ↓

Purchase Orders Issued

595 ↓

P-Tracks Completed



#### **CLERK'S OFFICE**

**259** †

Public Records Requests

12 ₩

Agendas Published

34 ↑

Claims Received

17↓

Subpoenas Processed



## INFORMATION TECHNOLOGY

6,798,280 1

Potential Malicious Activity Blocked

2,586

IT Service Requests Completed

#2 ↓

National Ranking for IT Services (Population125K-250K)

## Questions?



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- www.CoronaCA.gov