

City of Corona, California



Fiscal Year 2012-13 - Adopted Annual Budget

Eugene Montanez, Mayor

Jason Scott, Mayor Pro Tem

Steve Nolan, Council Member

Stan Skipworth, Council Member

Karen Spiegel, Council Member

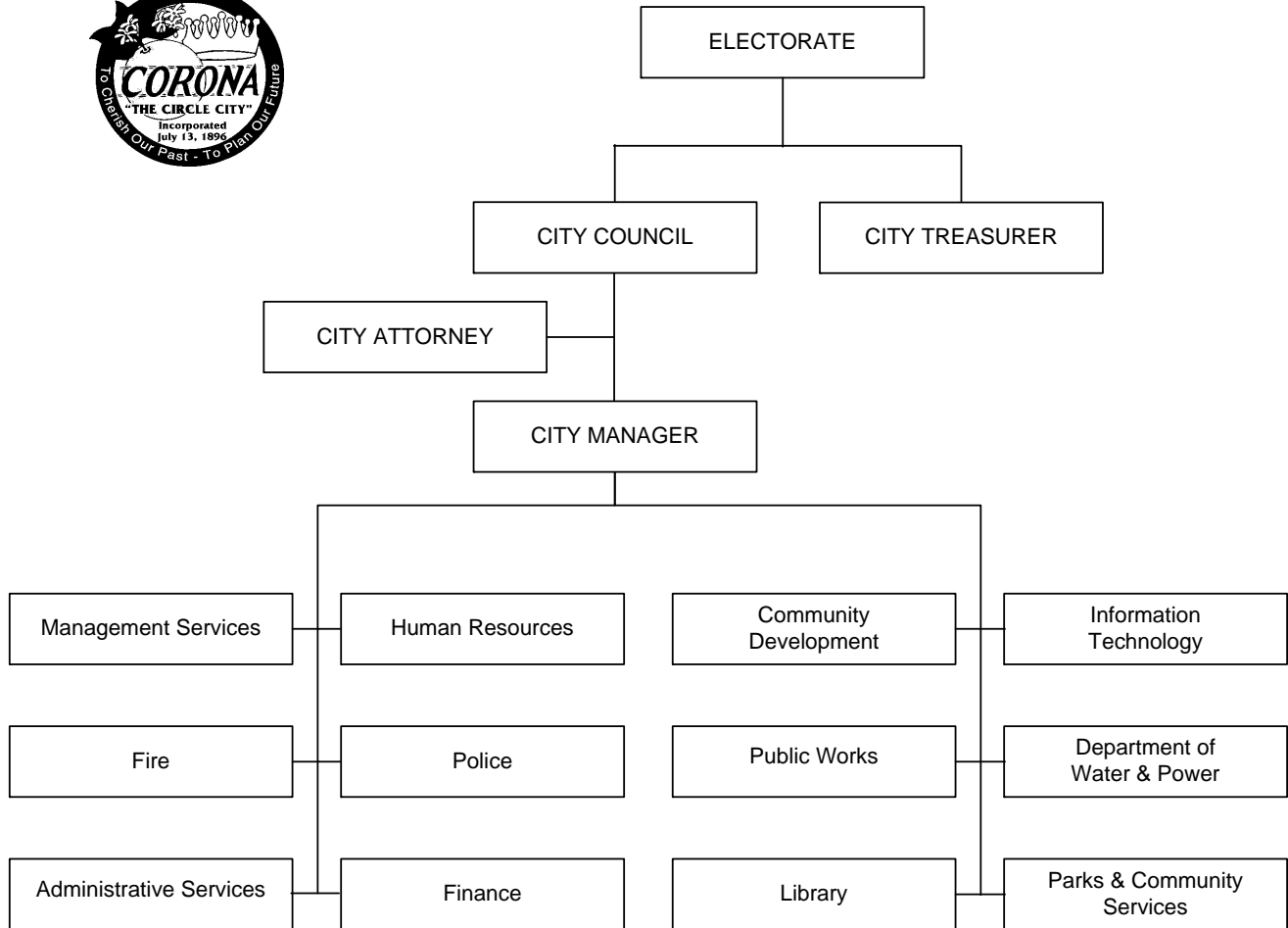
Bradly L. Robbins, City Manager

Greg Irvine, Assistant City Manager

Kerry D. Eden, Finance Director

CITY OF CORONA

City Organizational Chart





The City of Corona received the Excellence in Operating Budgeting Award for Fiscal Year 2011-12 from the California Society of Municipal Finance Officers. Cities must submit their document each year for review. This represents the eighth year the City has been awarded for Excellence in Operating Budgeting by the organization.

To receive this award, cities must prepare an informative yet readable document which meets the criteria of the California Society of Municipal Finance Officers. The document must contain information that conveys to the reader the City's direction in regards to policies, operations, and finances. Additionally, the document must present a jurisdictional profile containing information on the local economy and City demographics.

The City of Corona will be submitting its Annual Budget for Fiscal Year 2012-13 to the California Society of Municipal Finance Officers organization for review.



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City of Corona Fiscal Year 2012-13 City Manager's Budget Message

HONORABLE MAYOR, MEMBERS OF THE CITY COUNCIL, AND CITIZENS OF CORONA:

I am pleased to present the City of Corona's Fiscal Year 2012-13 budget. The budget provides our City with core essential services, and although the budget reflects a decrease in staffing levels, the citizens of Corona will have a balanced budget. Our citizens will continue to benefit from an array of outstanding municipal services, with a local government that is responsive to their needs. Corona offers affordable housing, outstanding community services, and an improved quality of life for many.

Emerging from budgetary reductions has encouraged the departments to think creatively and provide services more efficiently and effectively. I am proud of our City's dedicated workforce, we remain a safe city, and we look for and identify opportunities for economic development. Corona's commitment to maintain parks, our library, streets, curbs, sidewalks and gutters is on-going and we strive to provide excellent services to our residents and businesses.

As our local and national economies emerge from a recessionary period, we begin to see signs that the economy is stabilizing in the State of California. Locally, the impacts following a rapid decline in sales tax receipts, limited development, and the decline of the housing market, hints that recovery may take several years to return to previous levels; however, the financial well-being of the City depends on enhancing the City's property and sales tax revenue base as well as increasing the number of quality jobs available to our residents. We see evidence that the City is beginning to emerge, as we project growth in the City's primary revenue sources, property and sales taxes for Fiscal Year 2012-13.

At the City, we are committed to providing tools to keep the public informed by use of the website www.DiscoverCorona.com, the Inner Circle e-newsletter, Twitter, and the City's Facebook pages. Our budget is a key document to communicate to our residents our goals for the upcoming fiscal year. I am pleased to share them with you.

FY 2012-13 Budget Summary

Citywide the total appropriations are \$311,112,763 with 83 active funds included for review. Major components of the budget are general city services, utilities, housing, internal services, debt service and various capital improvement activities.

General Fund

To achieve the goal of a balanced budget in the General Fund, Management continues to work with the employees associations. In December 2011 a supplemental early retirement incentive program called Public Agency Retirement System, or PARS, was approved. There were 55 full time citywide employees who participated, 49 of those positions were eliminated from the General

Fund. This program netted the General Fund a savings of approximately \$4.6 million for the next five years, while funding the annuity for the program.

Around mid-fiscal year, the Fire and Police Departments continued to support the budget objectives and 18 positions were also eliminated or reclassified. This is a combined savings of \$3.0 million annually. Additionally, the Corona Fire Association reduced their scheduled salary increase from 5% to 3% for July 1, 2013, which will help the City in following year's budget projections.

In May 2012, another six vacant positions were removed from the budget, and the General Fund will recognize about \$350,000 in additional savings.

The City has been fortunate that we have made prior ongoing reductions and early decisions to put savings aside to assist in managing the economic downturn over the last several years. There has been a reliance on the use of these savings to balance the ongoing revenues and expenditures in the General Fund. The adopted budget does show a deficit, however, our year-end projections anticipate the General Fund to be a balanced budget, with the minor use of onetime savings.

Staff will continue to monitor revenues and expenditures on a regular basis and address concerns as they arise. We will continue to maximize our existing resources and take a prudent approach to our expenditures.

Economic Development

To achieve the goal of enhancing Economic Development, Corona will continue to develop into a well-planned and self-sustaining community. We will look for ways to provide resources for job growth and we will continue to provide leadership and networking with Corona businesses.

Corona like many other cities in California had a Redevelopment Agency. Effective February 1, 2012 the California Supreme Court ruled to eliminate all Redevelopment Agencies throughout the state. On February 15, 2012 the City of Corona elected to become a Successor Agency. The Successor Agency is expected to wind down the Agency affairs, and it is overseen by an oversight board, comprised of representatives of other affected taxing agencies, until the debts of the Agency are paid for.

Prior to the court ruling, the Redevelopment Agency in October 2011 eliminated eight positions. Duties that remain, in addition to Successor Agency and Economic Development, are those that continue participating in affordable housing, Community Development Block Grant, Home Investment Partnership Grant, and Neighborhood Stabilization Program Grants.

Infrastructure Investment

To achieve the goal of investing in our future, the City is committed to infrastructure improvements. In reviewing the Capital Improvements Program budget it is important to keep in mind that most projects are funded by restricted revenues sources or grants.

The adopted budget includes \$3.2 million of voter approved Measure A funds for major and local pavement rehabilitation projects to maintain the City's roads which are used by both local citizens and commuters. There is approximately \$1.3 million in capital project funding from Gas Tax

revenues in which the money is restricted to research, planning, construction, improvement, and maintenance of public streets.

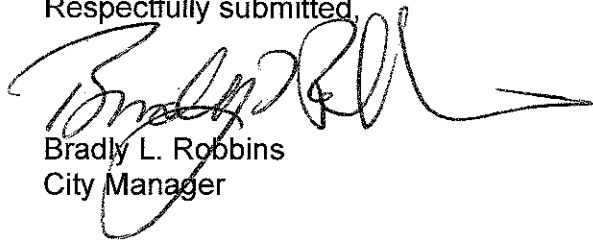
Major water, water reclamation and reclaimed water system infrastructure projects include the Mangular Blending Facility, Small Waterline Replacements, the Water Reclamation Facility #1 Biosolids Processing Upgrade, the Water Reclamation Facility #2 Headwork Screening Replacement and Time Schedule Enforcement, Small Sewer Line Replacement, and the installation of City Park, Stagecoach Park, and Butterfield Park Reclaimed Waterlines. Approved infrastructure projects are listed in the Capital Projects section of the budget.

Concluding Remarks

The City is committed to fiscal responsibility, effective resource management, and providing the highest service levels to our residents. We are aware that this is a dynamic process and anticipate there will be ongoing economic issues that will require additional attention as we progress through the fiscal year. The City will remain vigilant in monitoring our budget process and will evaluate all impacts accordingly. We are committed to providing services that are responsive, innovative and fiscally sound.

In conclusion, I would like to take this opportunity to thank the Mayor and City Council for your direction and input toward the preparation of the budget. The strong leadership provided, has ensured that Corona has appropriate fiscal direction that has prepared us well for the future. I want to thank our exceptional City team members, in all departments that help produce a balanced budget while preserving essential service levels for the community. The full involvement of the employee groups and management represents a whole commitment to this process. Additionally, appreciation is given to the Finance staff and Kerry D. Eden for their efforts in preparing this document.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bradley L. Robbins', with a long horizontal flourish extending to the right.

Bradly L. Robbins
City Manager



BUDGET OVERVIEW

THE BUDGET IN BRIEF

The annual budget assures the efficient, effective, and economic uses of the City's resources, as well as establishing that the highest priority objectives are accomplished. Through the budget, the City Council sets the direction for the City, allocates its resources, and establishes its priorities.



The annual budget serves from July 1 to June 30, and is a vehicle to accurately and openly communicate these priorities to the community, businesses, vendors, employees, and other public agencies. In addition, it establishes the foundation of effective financial planning. The budget provides resource planning, performance measures, and controls that permit the evaluation and adjustment of the City's performance.

The City of Corona's budget is prepared and based on four expenditure categories; personnel, supplies and services, minor capital outlay, and capital improvement programs. The first three listed are considered operational in nature and are known as *recurring costs*. Capital Improvement Projects are asset acquisitions, facilities, systems, and infrastructure improvements, etc., typically over \$50,000, and/or those items "outside" of the normal operational budget, known as *one-time costs*.

The following are discussed in the Budget Overview:

- Basis of Accounting and Description of Fund Types
- Basis of Budget / Budgetary Accounting
- Budgetary Process
- Constitutional Spending Limits
- Transfers
- Cost Allocation
- Supplemental Funding / Decision Packages
- Errata/Revised Budget Items as Approved
- Five Year Capital Improvement Program
- Summary of Total Expenditures by Fund Type
- Fund Listing of Total Expenditures by Fund Type
- All Funds – Expenditures
- City Personnel
- General Fund
- General Fund – Revenues
- General Fund – Expenditures
- General Fund Shortfall
- General Fund Balance Policy
- Water Utility Fund
- Water Reclamation Utility Fund
- Electric Utility Fund
- Redevelopment / Successor Agency
- Affordable Housing
- Community Development Block Grant (CDBG)
- Investment Policy
- Debt Policy
- Debt Service
- Continuing Appropriations
- Economy
- Key Financial Issues Ahead
- Various Schedules

BUDGET OVERVIEW

BASIS OF ACCOUNTING AND DESCRIPTION OF FUND TYPES



Basis of accounting refers to the timing of revenue and expenditure recognition for budgeting and financial reporting. The City's financial statements and accounting records are maintained in accordance with Generally Accepted Accounting Principles of the United States, (GAAP) and outlined by the Governmental Accounting Standards Board (GASB). The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City collects and records revenues and expenditures within the following categories: Governmental Funds, Proprietary Funds, and Fiduciary Funds (Agency).

Governmental Funds include the General Fund, Special Revenue, Debt Service, and Capital Project funds. These funds are accounted for using the modified accrual basis where revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due; however, the City has adopted a 12 month recognition period for Sales Tax and Grant revenues. The primary revenue sources, which have been treated as susceptible to accrual by the City, are property tax, sales tax, intergovernmental revenues, and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Proprietary funds are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred. Proprietary funds include Enterprise and Internal Service Funds.

The City's Fiduciary funds represent Agency Funds, which are custodial in nature (assets equal liabilities) and are accounted for on the accrual basis of accounting.

BASIS OF BUDGET / BUDGETARY ACCOUNTING

A budget is a plan to match existing resources with the needs of the community. The budget resolutions provide for the adoption of the annual budget and requirement for making changes. The annual budget, once approved by the City Council, provides for the general operation of the City. It includes expenditures and the means to finance them.

The City of Corona follows the General Fund Expenditure Control Budget, or ECB, guidelines. This and all detailed budgetary revisions necessary throughout the fiscal year are outlined in the budget resolutions located in the Appendix section.

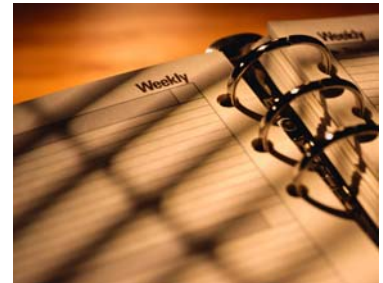
The Annual Budget meets the following criteria:

BUDGET OVERVIEW

1. **Balanced Budget** – The City shall maintain a balanced budget. The total of budgeted expenditures and transfers out shall not exceed the total of estimated revenues, plus incoming transfers and continuing appropriations, and use of any one-time funding or fund balance available. There are some fund specific variations, as noted on the *Schedule of Estimated Fund Balance Changes*. These exceptions are based on agreements, payables, and future grant revenues as noted on the schedule.
2. **Continuing Appropriations** – Capital project appropriations not spent by the end of the fiscal year are carried forward to the next fiscal year, unless the project has been completed or closed out. Grants are carried forward to the next fiscal year based on the terms and duration of the grant as approved by the City Council. All other operating appropriations lapse at fiscal year end.
3. **Appropriations Limit** – Appropriations in the Annual Budget comply with the City's appropriation limit as calculated in accordance with Article XIII-B of the Constitution of the State of California and Government Code section 7900.

BUDGETARY PROCESS

The Corona Municipal Code, Chapter 2.04.060 requires that the City Manager prepare and submit the Annual Budget to the City Council for approval. The budget process begins as a team effort in January of each year, starting with an annual strategic planning meeting. The Finance Department works in cooperation with all City departments to formulate revenue projections for the upcoming fiscal year. From this, the individual departments use the projected revenues to prioritize and recommend the next fiscal year's objectives. The City Manager's Office and the Finance Department review each budget proposal, revenue assumptions, and all current financial obligations, before preparing the proposed document for the City Council. The City Council reviews the Proposed Budget, through a series of committees and/or workshops, with the final adoption scheduled during the second City Council meeting in June.



- January ➤ Finance distributes budget materials to departments
- February ➤ Revenue estimates and year end expenditure estimates due to Finance
- March ➤ Operating and CIP budgets due to Finance
- March/April ➤ Fund balances and budget requests are reviewed by Finance and the City Manager's Office. All final adjustments made
- April/May ➤ Budget document prepared and printed
- June ➤ Presentation of the operating and CIP budgets at the Budget Workshop
➤ City Council adopts the operating and CIP budget

BUDGET OVERVIEW

Budget adjustments may be made throughout the fiscal year as authorized by the approved budget resolutions, located in the Appendix section.

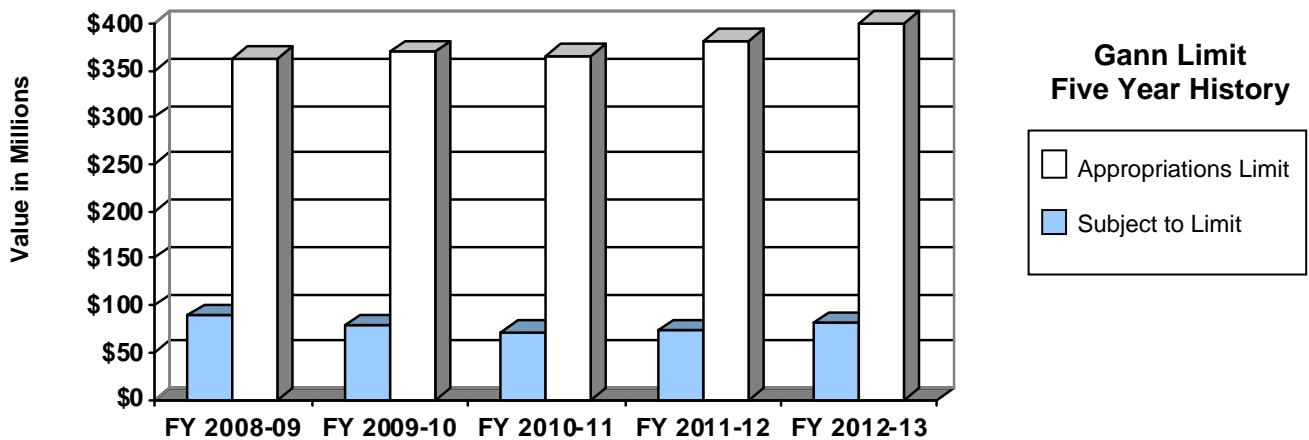
CONSTITUTIONAL SPENDING LIMITS

Article XIII-B of the Constitution of the State of California provides that the City’s annual appropriations be subject to certain state limitations. This appropriation limit is referred to as the Gann Limitation. The City’s limitation is calculated each year, and is established by resolution of the City Council as part of the adopted annual budget process.

The Gann spending limitation is calculated by taking the prior year’s limitation and adjusting it by the growth factor in California per capita personal income and the change in the population of Riverside County, as determined by the California Department of Finance. The calculation is prepared using the City’s revenue estimates, excluding various redevelopment and enterprise activities. Revenue is classified by proceeds of taxes and non-proceeds. Interest earnings are pro-rated based on proceeds of taxes. This amount is then compared to Gann spending limit.

The Article XIII-B limitation is not a restricting factor for the City of Corona due to the high population growth after the calculation requirements were established. Historically, the City’s “subject to limit” amount has been less than 30% of the appropriations limit. This factor will continue to be monitored annually and budget adjustments will be recommended if necessary in future years.

CONSTITUTIONAL SPENDING LIMITS HISTORICAL INFORMATION AND GRAPH



Corona Appropriations Limit (Spending Limit) - Historical Information

<u>Fiscal Year</u>	<u>Appropriations Limit</u>	<u>Subject to Limit</u>	<u>Difference</u>
2008-09	\$362,213,366	\$88,630,013	\$273,583,353
2009-10	\$369,712,578	\$78,392,411	\$291,320,167
2010-11	\$365,349,413	\$71,199,463	\$294,149,950
2011-12	\$381,296,027	\$72,717,813	\$308,578,214
2012-13	\$399,590,967	\$80,407,582	\$319,183,385

BUDGET OVERVIEW

TRANSFERS

Interfund transfers for the City of Corona occur for a variety of reasons. For those activities recommended in the annual budget, the two most predominant are:

1. Transferring money to reimburse for services that occur in one fund, while the revenue is collected in a different fund.
2. To establish a fund for specific Internal Service Fund activity.

The *Schedule of Estimated Transfers* is located in the Budget Overview section.

COST ALLOCATION

A Cost Allocation Plan, or CAP, is a basic informational tool for financial and budgetary decision making situations. The CAP is used to identify indirect costs incurred by the City in administering and providing support services to special projects, funds, and contracts. The City of Corona uses the CAP to determine the level of support to reimburse the General Fund for the indirect costs incurred in other funds.

The computation is a means for determining fairly and conveniently, using sound administrative principles, what proportion of indirect cost each project or activity should bear. It is a ratio of total indirect expenses to a direct cost base. This cost allocation methodology assumes that all indirect costs are incurred proportionately to the direct cost base of the activity. These indirect costs are called overhead or General and Administrative expenses.

The costs associated with departments or programs that primarily provide service to the public are defined as direct costs. Examples of direct costs include police services, fire services, and parks and community services. The costs of departments or programs that primarily provide services to other departments within the City are considered to be indirect costs. Examples of indirect costs include finance, human resources, and information technology.

The City of Corona references the Circular published by the Federal Government's Office of Management and Budget, or OMB, A-87 Cost Allocation Plan. This Circular establishes the principles and standards for determining costs applicable to Federal grants, contracts, and other agreements performed by State, Local and Indian Tribal governments.

The difference between the A-87 Cost Allocation Plan and the full Cost Allocation Plan used by the City of Corona is that legislative costs are not allowable under the A-87 plan.

The Cost Allocation Plan is listed under *The Schedule of Estimated Interfund Charges*, located in the Budget Overview section.

BUDGET OVERVIEW

SUPPLEMENTAL FUNDING / DECISION PACKAGES

For Fiscal Year 2012-13, there are not any supplemental budget adjustments approved for funding. If there were any, a list of the decision packages as approved for funding would appear in the Budget Overview section.

ERRATA / REVISED BUDGET ITEMS AS APPROVED

There were additional items not included in the proposed budget document, but approved during the budget adoption process. The errata/revised budget expenditure items approved for Fiscal Year 2012-13 total an increase of \$3,221,650. The General Fund expenditures increased \$2,073,470. Revenue projections increased \$1,275,437. There was no change to the General Fund revenue projections. There were also changes to the estimated transfers for funds. The General Fund Transfers In amount increased \$1,841,095. All amounts have been incorporated into the adopted budget document figures.

A list of the approved revised budget items, titled *Summary of Revised Budget Items*, appears in the Budget Overview Section.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM



The Capital Improvement Program, or CIP, is prepared as a separate document and is a five year planning instrument used to identify and coordinate the financing and timing of public improvements. The first year of this five-year program is the capital budget that appears in the annual budget document. Projects slated for subsequent years in the program are for planning purposes only and do not receive expenditure authority until they are allocated funding in a future fiscal year.

The goals of the Capital Improvement Program are to plan for the City's long term capital improvement needs and associated capital financing requirements. The program provides the means for the City Council to determine capital priorities and continuity in carrying them out. By considering all the projects at a single time in the CIP document, a more comprehensive view can be taken of the community's capital needs and the City's response.

Capital improvements are major physical projects undertaken by the City that are generally not recurring on an annual basis. They typically include acquisition of right-of-way, the construction and modification of building and facilities, public infrastructure construction or modifications, the purchase of major equipment and vehicles, studies and plans associated with capital projects, and those projected funded with debt obligations. These items are typically over \$50,000 and are "outside" of the normal operational budget. The capital budgets for Fiscal Year 2012-13 are listed in the Capital Budget section.

BUDGET OVERVIEW

SUMMARY OF TOTAL EXPENDITURES BY FUND TYPE

The adopted Fiscal Year 2012-13 appropriations for all City funds are \$311,112,763. A brief overview of the budget, excluding transfers, is as follows:

<u>Governmental Operations:</u>	
General Funds (includes Separations, City Facilities)	\$ 110,790,827
Capital Improvement Projects	2,809,356
Debt Service	4,816,827
General Funds Subtotal:	118,417,010
Special Revenue Funds	12,631,679
Capital Improvement Projects	12,785,648
Debt Service	7,333,875
Special Revenue Subtotal:	32,751,202
Debt Service Funds	-
Debt Service	207,600
Debt Service Subtotal:	207,600
Capital Project Funds	1,228,539
Capital Improvement Projects	1,339,449
Capital Projects Subtotal:	2,567,988
<u>Proprietary Operations:</u>	
Water Funds	77,312,067
Water Reclamation Funds	35,783,200
Electric Funds	15,666,297
Utilities Subtotal:	128,761,564
Transit Funds	3,012,933
Transit Subtotal:	3,012,933
Airport Funds	287,226
Airport Subtotal:	287,226
Internal Service Funds, or ISF	10,166,759
Capital Improvement Projects	170,592
Internal Services Subtotal:	10,337,351
<u>Agency Funds:</u>	
Reference Other Budgets Section	14,769,889
Agency Subtotal:	14,769,889
GRAND TOTAL	\$ 311,112,763
<i>Figures do not include transfers.</i>	

BUDGET OVERVIEW

FUND LISTING OF TOTAL EXPENDITURES BY FUND TYPE

Expenditure budget funds with new appropriations in Fiscal Year 2012-13 have been segregated into fund types as shown below. The information represented below is shown in the *Summary of Total Expenditures by Fund Type* and the *Total Expenditures by Fund Type* graph.

GOVERNMENTAL

General Funds

- 110 General Fund
- 232 Civic Center Fund
- 260 Residential Refuse/Recycling Fund
- 634 IT/Communication Capital Outlay Fund
- 688 Separations Fund
- 689 City Facilities Fund

Special Revenue Funds

- 206 Library Facilities Fee Fund
- 207 Fire Wildland Mitigation Fund
- 208 Temescal Canyon Police Facilities Fund
- 209 Temescal Canyon Fire Facilities Fund
- 211 Street and Traffic Signals Fund
- 212 Drainage Fee Fund
- 213 Police Facilities Fund
- 214 Fire Facilities Fund
- 215 Public Meeting Facilities Fund
- 216 Aquatics Center Fund
- 217 Parks and Open Space Fund
- 218 Corona Mall Business Improvement District (BID) Fund
- 222 Gas Tax (2105-2106-Prop 42) Fund
- 224 Rideshare-Trip Reduction Fund
- 227 Measure A Fund
- 230 Low and Moderate Housing Fund
- 233 Obligation Payment Fund
- 246 CFD 2000-1 (Eagle Glen II) Fund
- 247 CFD/LMD 2002-2 Fund
- 248 CFD/LMD 97-1 Fund
- 249 CFD/LMD 2001-1 Fund
- 250 Asset Forfeiture Fund
- 251 CFD/LMD 2002-3 Fund
- 252 LMD 2003-1 Lighting Fund
- 261 SC Major Thoroughfares Fund
- 274 South Corona Landscaping Fund
- 288 Park Development Fund
- 289 Dwelling Development Tax Fund
- 353 Corona Revitalization Zone Fund
- 417 RDA Successor Agency Fund
- 422 Traffic Offender Fund
- 441 RDA Land Disposition Fund
- 446 LMD 84-1 Lighting Fund
- 448 LMD 84-2 Fund
- 475 Successor Agency Administration Fund

Debt Service Funds

- 349 AD 90-1 (Jasmine Ridge) Fund
- 376 CPFA 2001 Lease Rev. Ref. Bonds (PIRB) Fund
- 379 CPFA 2002 Revenue Lease Bond (City Hall) Fund
- 388 CPFA 2006 Revenue Lease Bond

Capital Projects Funds

- 245 County Service Area 152 (NPDES) Fund
- 431 CDBG Fund
- 432 HOME Investment Partnership Prog. Fund

PROPRIETARY

Enterprise Funds

- 275 Airport Fund
- 307 CPIC 97 Ref COPS Funds
- 372 CPFA 98 Revenue Bonds/Desalter Fund
- 380 2003 COPS Clearwater Cogen/Electric Fd.
- 385 2005 COPS Clearwater/Electric Fund
- 440 Water Reclamation Capacity Fund
- 507 Water Capacity Fund
- 567 Reclaimed Water System Fund
- 570 Water Utility Fund
- 572 Water Reclamation Utility Fund
- 577 Transit Services Fund
- 578 Electric Utility Fund

Internal Service Funds

- 680 Warehouse Services Fund
- 682 Fleet Operations Fund
- 683 Workers' Compensation Fund
- 687 Liability Risk Retention Fund

BUDGET OVERVIEW

AGENCY

Agency Funds

308 CPFA 99 Revenue Series A Fund
309 CPFA 99 Revenue Series B Fund
342 CFD 86-2 (Woodlake) Fund
358 CFD 89-1 A (LOBS DW) Fund
359 CFD 89-1 B (LOBS Improvement) Fund
365 AD 95-1 (Centex) Fund
366 AD 96-1, 96 A (Mtn Gate) Fund
368 AD 96-1, 97 A (Van Daele) Fund
369 AD 96-1, 97 B (WPH) Fund
370 Ref CFD 90-1 (South Corona) Fund
371 CFD 97-2 (Eagle Glen I) Fund
373 AD 96-1, 99A (Centex) Fund
374 CFD 2000-01 (Eagle Glen II) Fund
377 CFD 2001-2 (Cresta-Grande) Fund
378 CFD 2002-1 (Dos Lagos) Fund
381 CFD 2002-4 (Corona Crossings) Fund
382 CFD 2004-1 (Buchanan Street) Fund
383 CFD 2003-2 (Highlands Collection) Fund
387 CFD 2002-1 (Improvement Area) Fund

Descriptions of funds can be found in the Glossary within the Appendix Section.

BUDGET OVERVIEW

TOTAL EXPENDITURES BY FUND TYPE

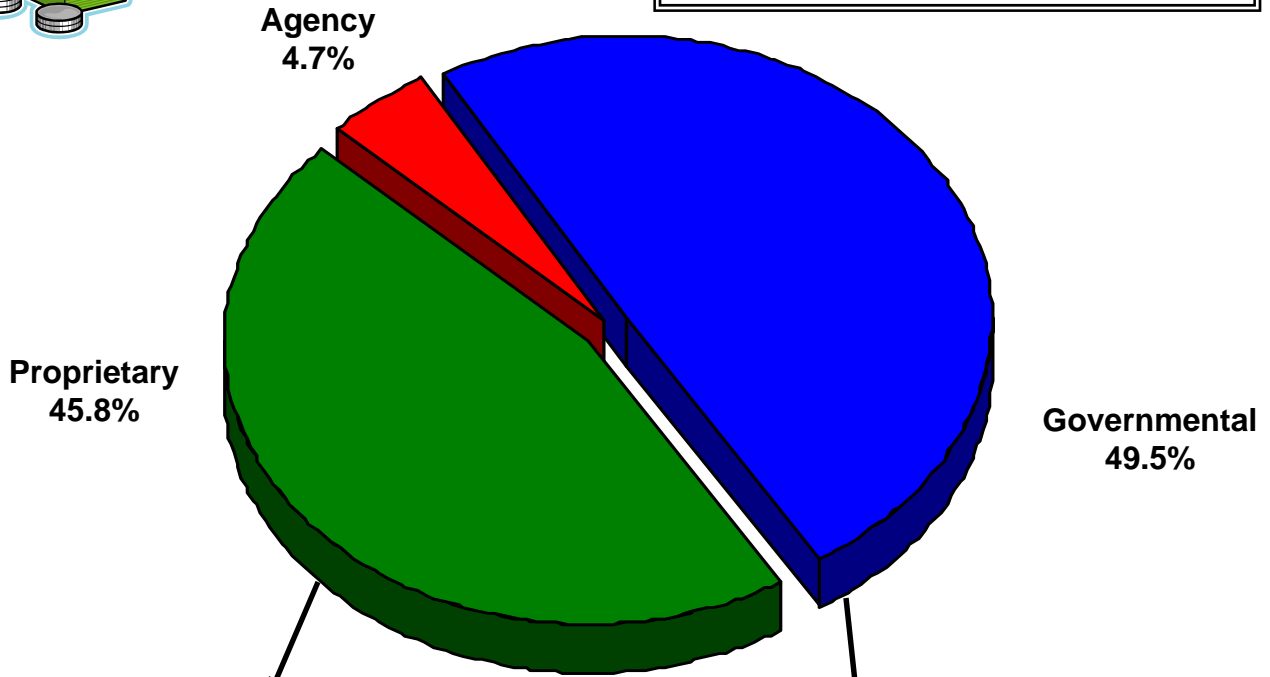
FY 2012-13 Total Expenditures

Excludes Transfers

\$311,112,763



■ Governmental	\$ 153,943,800
■ Proprietary	\$ 142,399,074
■ Agency	\$ 14,769,889



Proprietary Detail

Airport	0.2%	\$ 287,226
Transit	2.1%	\$ 3,012,933
Internal Service	7.3%	\$ 10,337,351
Utility Operations	90.4%	\$ 128,761,564

Governmental Detail

Debt Service Funds	0.1%	\$ 207,600
Capital Projects	1.7%	\$ 2,567,988
Special Revenue Funds	21.3%	\$ 32,751,202
General Funds	76.9%	\$ 118,417,010

BUDGET OVERVIEW

ALL FUNDS – EXPENDITURES

The total adopted funding for Fiscal Year 2012-13 is \$311,112,763, a 0.6% decrease from the adopted Fiscal Year 2011-12 amount of \$312,917,619.

ALL FUNDS EXPENDITURE TYPE	Adopted FY 2011-12	Adopted FY 2012-13	% Change
Personnel	\$111,767,887	\$106,318,838	-4.9%
Services/Supplies	134,472,462	136,159,083	1.3%
Debt Service	35,004,282	27,128,191	-22.5%
<u>Capital Projects</u>	<u>31,672,988</u>	<u>41,506,651</u>	<u>31.0%</u>
 TOTAL FUNDING USES	 <u>\$312,917,619</u>	 <u>\$311,112,763</u>	 <u>-0.6%</u>
<i>Figures exclude transfers.</i>			

The personnel costs for Fiscal Year 2012-13 are \$106,318,838 compared to \$111,767,887 in Fiscal Year 2011-12, showing a 4.9%, or \$5.4 million decrease. This reduction is resulting from \$5.7 million for the Police and Fire budgets, a reduction of \$1.5 million for Redevelopment Agency/Administrative Services, and combined reduction of \$1.3 million for Finance, Community Development, Library, Parks and Community Services, and others. There are also a few increases included in the FY 2012-13 budget. The increases include \$0.9 million for General Government and combined \$0.4 million for the Department of Water and Power and Human Resources. With the budget adoption, an additional \$1.8 million was included in the Fire Department's budget for constant staffing costs. This cost is expected to be offset with some of the Expenditure Control Budget (ECB) ownership of revenues designation removal. There were several major events that impacted the personnel budget presented for FY 2012-13:

- In October 2011, with the anticipated pending lawsuit of Redevelopment Agencies still outstanding, the City needed to reduce the Agency's estimated budget at that time. As a result, a total of eight positions were eliminated from the City's budget.
- In December 2011, the City implemented a supplemental early retirement incentive program, Public Agency Retirement System, or PARS. This program was approved and offered to eligible employees. The participants retired by December 31, 2011. With only a couple exceptions, the vacated positions were eliminated from the budget. Over a five year period, there is a cost to the City to fund the program. However, the approval was based on the budgetary savings from the elimination of the vacated positions. As a result, a net total of 49 positions were removed from the budget. All City departments were impacted with the exception of the elected City Council and Treasurer functions, and the Department of Water and Power.

BUDGET OVERVIEW

- In January 2012, there was a secondary reduction of public safety positions within the Fire and Police Departments which provide some reclassification of minimal staffing levels and eliminated a combined total of 18 positions from the budget.

The figures for Fiscal Year 2012-13 were prepared based on the current Memorandum of Understanding agreements for all bargaining units and current benefit rates including health and retirement contributions.

Non-personnel expenditures for services and supplies are \$136,159,083. Comparing the adopted Fiscal Year 2012-13 figure to the Fiscal Year 2011-12 adopted figure, there is a 1.3% increase (or \$1,686,621). With the budget adoption, an additional \$1.0 million was included in the Transit Services Fund. The additional funding was based on the City Council's approval of the Short Range Transit Plan for Fiscal Year 2012-13. Services and supplies represent 43.8% of the overall budget.

Debt services expenditures are \$27,128,191 in Fiscal Year 2012-13. There is a 22.5% decrease (or \$7,876,091) when compared to the adopted figure of \$35,004,282 for Fiscal Year 2011-12. The majority of the decrease is in the Corona Revitalization Zone (Fund 353) which is a direct result of the dissolution of Redevelopment Agencies.

The adopted budget for Fiscal Year 2012-13 includes \$41,506,651 for capital projects. Compared to the Fiscal Year 2011-12 funding of \$31,672,988 this is a 31% increase. The primary drivers of the changes are from a \$7.4 million increase in the Water category, a \$4.4 million increase in the Water Reclamation category, and a \$1.9 million increase in the Parks and Airport category. Also included are decreases of \$2.6 million in the Housing and Economic Programs category (formerly known as the Redevelopment category), and \$2.0 million in the Electric category. Funding details are in the Capital Projects section.

CITY PERSONNEL

The adopted budget for Fiscal Year 2012-13 has a total of 638 authorized full time positions. Following is a net comparison of the prior Fiscal Year 2011-12 approved staffing levels of full-time employees to the adopted Fiscal Year 2012-13 staffing levels, by department.

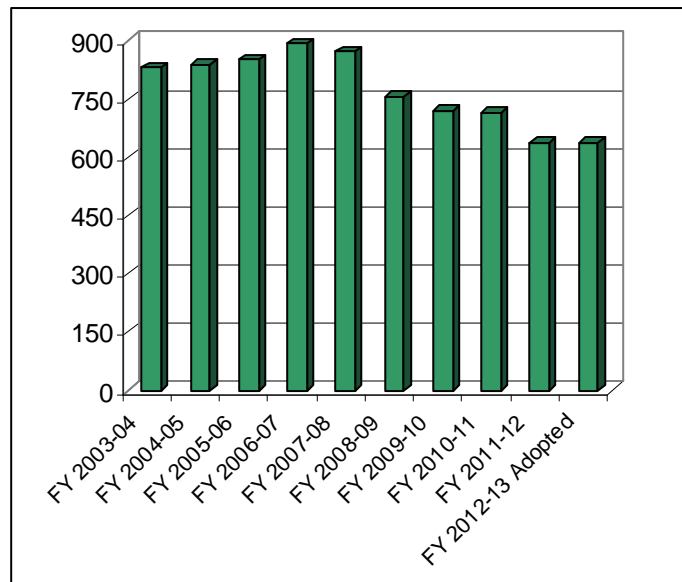
BUDGET OVERVIEW

ALL FUNDS - FULL TIME PERSONNEL

<u>DEPARTMENT</u>	<u>Adopted FY 2011-12</u>	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
City Council	5.0	5.0	5.0
Management Services	9.0	8.0	8.0
City Treasurer	1.0	1.0	1.0
Human Resources	10.0	8.5	9.5
Information Technology	14.0	13.0	13.0
Finance	32.0	27.0	27.0
Redevelopment	16.0	0.0	0.0
Administrative Services	0.0	5.5	5.5
Community Development	21.0	17.0	17.0
Fire	128.0	117.0	116.5
Police	248.0	212.0	212.5
Public Works	78.0	75.0	75.0
Library	17.0	15.0	15.0
Parks and Comm. Svcs.	28.0	22.0	22.0
<u>Water and Power</u>	<u>107.0</u>	<u>112.0</u>	<u>111.0</u>
TOTAL FULL TIME STAFF	714.0	638.0	638.0

Comparing the first column, Adopted Fiscal Year 2011-12, to the updated Authorized Fiscal Year 2011-12 total, there is a net reduction of 76 positions. In Fiscal Year 2011-12, the following major events occurred, as explained previously in the expenditure section:

- PARS related - 49 positions were removed from the budget. All City departments were impacted with the exception of City Council, Treasurer, and the Department of Water and Power.
- A combined total of 18 vacant positions were eliminated from the Police and Fire Departments, for additional public safety reductions.
- A net of eight positions were eliminated, related to the old Redevelopment Agency.



Over the last six years, the number of City employees has decreased due to the downturn in the economy. In Fiscal Year 2006-07, the City had its highest number of full time authorized positions at 893. The adopted Fiscal Year 2012-13 budget has been prepared with 638 full

BUDGET OVERVIEW

time positions. This has been a 28.6% decrease in staffing, or a reduction of 255 positions, from Fiscal Year 2006-07.

GENERAL FUND

The General Fund is the primary operating fund of the City where all revenues and expenditures are accounted for which are not required by law or contractual agreement that must be maintained in a specific fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. It is the fund that provides a majority of the services associated with governmental activities such as Police, Fire, Parks and Community Services, Library, and planning/development services. It is available for the City Council to allocate City services, such as staffing, supplies, services, and capital outlay.

GENERAL FUND - REVENUES

The City of Corona receives revenue from a variety of sources. The principal revenue sources for the General Fund are Property Taxes and Sales and Use Taxes. The fiscal year forecast shows a decrease in the General Fund revenue base, primarily from the other revenues category. Based on recent activity and information from Riverside County and State Board of Equalization, there is an increase projected in property tax revenues and sales/use tax revenues for Fiscal Year 2012-13. The property tax delinquency rate is estimated to be 7%, slightly better than the 7.9% rate for Fiscal Year 2011-12.

One major component of the Other Revenues category is the Miscellaneous Rental/Lease Income. Included in this category are the Corona Utility Authority lease payment and facility rental amounts. The Fiscal Year 2012-13 lease payment schedule is listed under the Debt Service Corona Utility Authority in the Other Budgets section.

The key assumptions in the General Fund revenue forecast are:



- Overall Property Tax revenues are estimated to increase by 2.2% based on the county assessor preliminary assumptions for the region. The assessed valuation for Current Secured Property Taxes is estimated to increase by 2.0%. In Fiscal Year 2011-12, the City is experiencing a delinquency rate of approximately 6.0%, better than originally estimated at 7.9%. The delinquency rate forecasted for Fiscal Year 2012-13 is 7%, based on preliminary projections.
- Sales and Use Tax revenues are projected to increase by 4.9%, with minor growth in retail sales area.
- The decrease in Licenses, Fees and Permits revenues of 24.2% is based on the estimated occupancy fees to be collected and building related permits.

BUDGET OVERVIEW

- Investment Earnings are anticipated to be lower in FY 2012-13 based on the current portfolio and interest rates.
- Intergovernmental Revenues are expected to decrease 22.1% primarily due to a payment received from the County of Riverside for El Cerrito Park and one-time grant payments and reimbursements received in Fiscal Year 2011-12.
- The Current Services category is estimated to decrease by 11.2% in Fiscal Year 2012-13. The reduction is due to anticipated activity in plan check and planning application fees.
- Other Revenue is anticipated to decrease by 15.7% primarily due to the scheduled reduction of payments for the CUA lease “catch up” provision. Additionally, there is a loss of rental income from the dissolution of Redevelopment Agency.
- ECB Revenue is estimated closer to the approved base levels.
- Designated Revenue is lower due to one-time revenues received in Fiscal Year 2011-12.
- Incoming Transfers are increased reduced by 71.9%. The amount includes reductions from two non-recurring transfers that occurred in Fiscal Year 2011-12 from the Dwelling Development Tax Fund and the Fire Apparatus/Equipment Capital Outlay Fund to the General Fund. The Fiscal Year 2012-13 amount also includes a transfer of \$1.8 million from the Fleet Operations Fund to the General Fund.
- Approximately 555 dwelling units will be constructed.
- State subventions will be based on a population of 154,520 (Department of Finance).

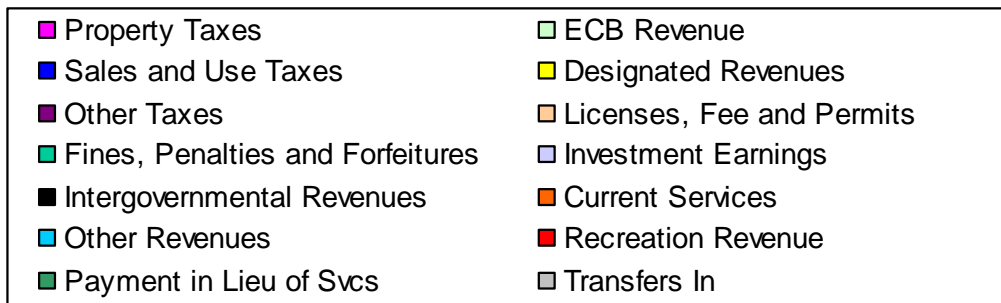
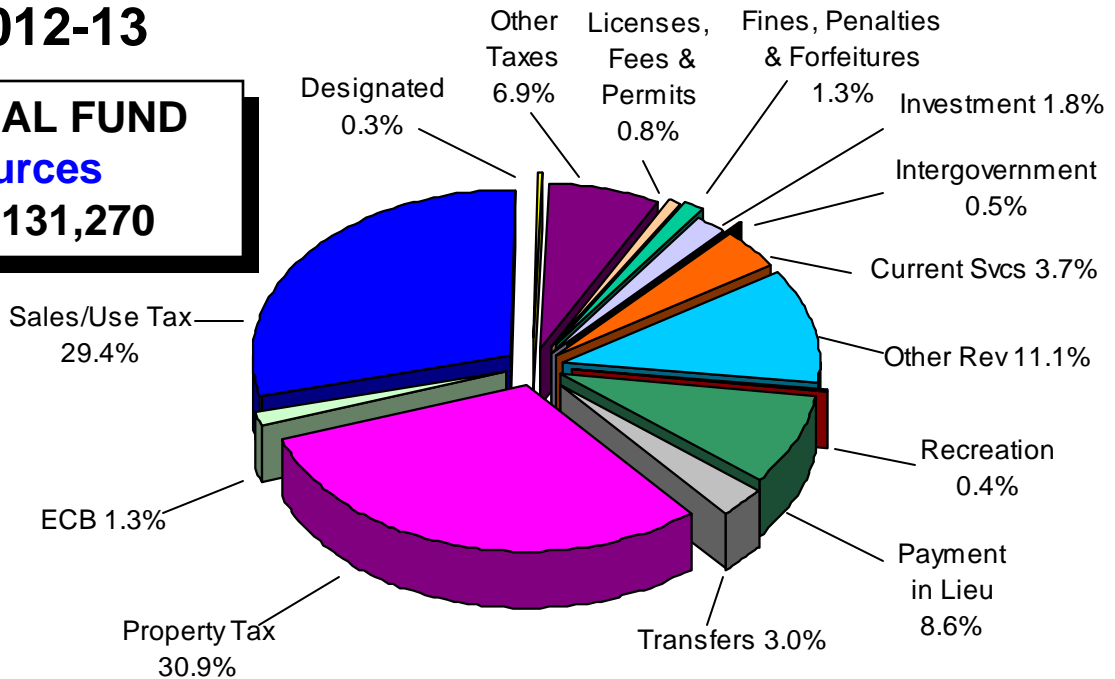
The following chart is a summary of General Fund revenues projected for Fiscal Year 2011-12, compared to the estimated figures for Fiscal Year 2012-13.

GENERAL FUND REVENUE SOURCE	Projected FY 2011-12	Estimated FY 2012-13	% Change
Property Taxes	\$ 33,597,903	\$ 34,334,733	2.2%
Sale and Use Taxes	31,100,000	32,625,000	4.9%
Other Taxes	7,599,176	7,686,664	1.2%
Licenses, Fees, and Permits	1,120,376	849,150	-24.2%
Fines and Penalties	1,535,693	1,509,600	-1.7%
Investment Earnings	2,293,223	2,042,157	-10.9%
Intergovernmental Revenues	760,734	592,483	-22.1%
Current Services	4,702,155	4,177,365	-11.2%
Other Revenues	14,604,527	12,309,014	-15.7%
Recreation Revenues	476,042	477,500	0.3%
Payments in Lieu of Services	9,582,090	9,525,260	-0.6%
Expenditure Control Budget (ECB) Revenues	1,551,816	1,395,569	-10.1%
Designated Revenues	<u>1,042,145</u>	<u>296,000</u>	<u>-71.6%</u>
Subtotal	109,965,880	107,820,495	-2.0%
Transfers In	<u>1,926,202</u>	<u>3,310,775</u>	<u>71.9%</u>
TOTAL FUNDING SOURCES	<u><u>\$ 111,892,082</u></u>	<u><u>\$ 111,131,270</u></u>	<u><u>-0.7%</u></u>

BUDGET OVERVIEW

FY 2012-13

GENERAL FUND
Sources
\$ 111,131,270



<u>Revenue</u>	
Property Taxes	\$ 34,334,733
Sales and Use Taxes	32,625,000
Other Taxes	7,686,664
Licenses, Fees and Permits	849,150
Fines, Penalties and Forfeitures	1,509,600
Investment Earnings	2,042,157
Intergovernmental Revenues	592,483
Current Services	4,177,365
Other Revenues	12,309,014
Recreation Revenue	477,500
Expenditure Control Budget Revenue	1,395,569
Designated Revenues	296,000
Payment in Lieu of Services	9,525,260
Total Revenue	107,820,495
Transfers In	3,310,775
Total "Sources"	\$ 111,131,270

BUDGET OVERVIEW

GENERAL FUND - EXPENDITURES

Overall the total adopted funding uses for the General Fund will decrease by 3.8% (or \$4.4 million) from the adopted budget of \$116,081,170 in Fiscal Year 2011-12 to \$111,707,421 in Fiscal Year 2012-13. The following is a comparison by expenditure type.

GENERAL FUND EXPENDITURE TYPE	Adopted FY 2011-12	Adopted FY 2012-13	% Change
Personnel	\$85,586,960	\$82,809,549	-3.2%
Services/Supplies	19,467,767	19,581,492	0.6%
Debt Service	4,809,121	4,816,827	0.2%
<u>Capital Projects</u>	<u>1,981,500</u>	<u>1,842,678</u>	<u>-7.0%</u>
TOTAL EXPENDITURES	111,845,348	109,050,546	-2.5%
Transfers Out	<u>4,235,822</u>	<u>2,656,875</u>	<u>-37.3%</u>
TOTAL FUNDING USES	<u>\$116,081,170</u>	<u>\$111,707,421</u>	<u>-3.8%</u>

Most of the \$4.4 million in General Fund savings can be contributed to \$4.1 million in savings within the Police Department. This savings resulted from the supplemental retirement program and public safety reductions as noted previously. The Fire Department participated in the same savings activities, however with the budget adoption an additional amount was approved to address constant staffing needs. Additionally, there were accounting changes related to the dissolution of Redevelopment Agencies, and position moving from the Department of Water and Power to Human Resources. There is offsetting revenue to be received in the General Fund to cover the cost of the position. With the budget adoption, an additional \$1.8 million was included in the Fire Department's budget for constant staffing costs.

The figures for Fiscal Year 2012-13 were prepared based on the current Memorandum of Understanding agreements for all bargaining units and current benefit rates including health and retirement contributions.

Capital Projects are decreasing from \$1,981,500 in Fiscal Year 2011-12 to \$1,842,678 for Fiscal Year 2012-13. The majority of the net decrease of \$138,822 is related to a reduction in the Community Events – City Sponsored capital project and an increase in the Downs Oil Owner Participation Agreement.

Transfers Out shows a net decrease of \$1.6 million for Fiscal Year 2012-13, resulting primarily from a net reduction in the Sherborn Owner Participation Agreement, the City facility needs, and the Refuse/Recycling Program needs.

BUDGET OVERVIEW

The following is a comparison of the General Fund's adopted Fiscal Year 2011-12 budget to the adopted Fiscal Year 2012-13 budget by function and type.

<u>GENERAL FUND FUNCTION</u>	<u>Adopted FY 2011-12</u>	<u>Adopted FY 2012-13</u>	<u>% Change</u>
General Operations	\$11,923,341	\$12,805,824	7.4%
Public Safety	64,992,979	61,246,089	-5.8%
Public Works	9,060,532	9,007,404	-0.6%
Library	2,210,959	2,076,383	-6.1%
Parks and Community Services	6,961,429	6,652,301	-4.4%
General Government	9,905,487	10,603,040	7.0%
Debt Service	4,809,121	4,816,827	0.2%
<u>Capital Projects</u>	<u>1,981,500</u>	<u>1,842,678</u>	<u>-7.0%</u>
TOTAL EXPENDITURES	111,845,348	109,050,546	-2.5%
Transfers Out	<u>4,235,822</u>	<u>2,656,875</u>	<u>-37.3%</u>
TOTAL FUNDING USES	<u><u>\$116,081,170</u></u>	<u><u>\$111,707,421</u></u>	<u><u>-3.8%</u></u>

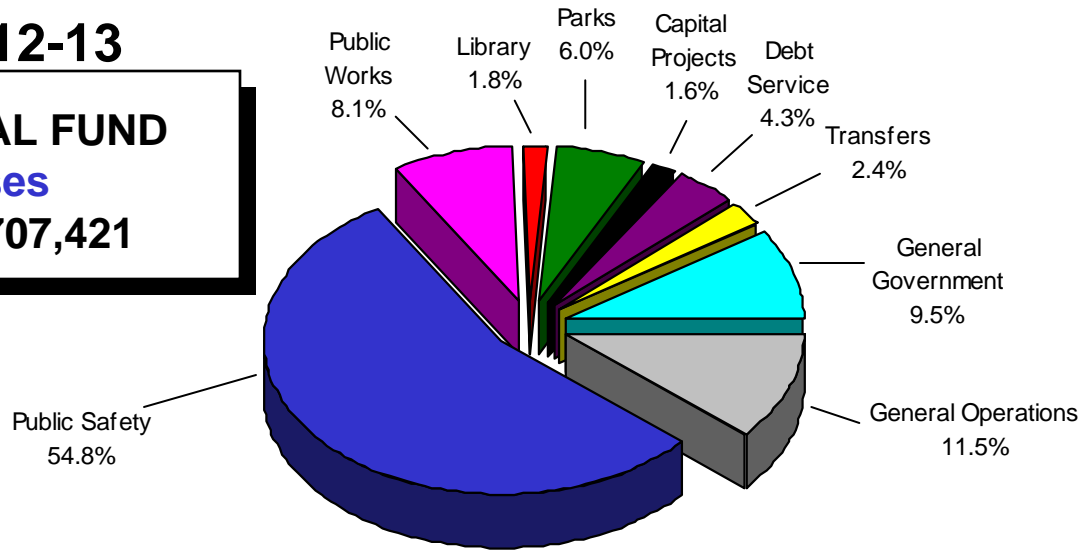
The General Fund expenditure summary by department is another representation of the budget. All reasons are noted previously. General Operations include the budgets for the Elected Officials, Management Services, Human Resources, Information Technology, Finance, Administrative Services, and Community Development.

The City is recognizing and funding its obligation under Governmental Accounting Standard Board (GASB) Statement No. 45, which establishes standards of accounting and financial reporting for Other Post Employment Benefits (OPEB). This budget is reported in General Government for the General Fund and in certain other funds as appropriate.

BUDGET OVERVIEW

FY 2012-13

GENERAL FUND
Uses
\$ 111,707,421



General Operations	Public Safety	Public Works
Library	Parks	Capital Projects
Debt Service	Transfers	General Government

Expenditures

General Operations

City Council	\$ 154,904
Management Services	1,667,672
City Treasurer	15,556
Human Resources	2,089,575
Information Technology	1,880,783
Finance	3,455,370
Administrative Services	462,033
Community Development	3,079,931
Total General Operations	12,805,824

Public Safety

Fire	22,022,349
Police	39,223,740
Total Public Safety	61,246,089

Other

Public Works	9,007,404
Library	2,076,383
Parks and Community Services	6,652,301
Capital Projects	1,842,678
Debt Service	4,816,827
General Government	10,603,040
Total Other	34,998,633

Total Expenditures

	109,050,546
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Transfers Out	2,656,875
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Total "Uses"	\$ 111,707,421
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BUDGET OVERVIEW

GENERAL FUND SHORTFALL

The City will have a balanced General Fund budget for Fiscal Year 2012-13. Comparing the General Fund Sources at \$111.1 million to the General Fund Uses of \$111.7 million there is a \$0.6 million difference that will be offset with the use of one-time available fund balance. The funds have been set aside in prior fiscal years in anticipation of shortfalls in the new year. The available funds are outside of the \$14,300,000 Emergency Contingency Committed Fund Balance. The City continues to monitor revenues and expenditures on a regular basis and assess concerns as they arise. Management actively participates in discussions with the various labor groups in an effort to reduce costs.

GENERAL FUND BALANCE POLICY

This Fund Balance Policy for the General Fund establishes the procedures for reporting unrestricted fund balance in the financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

1. Nonspendable fund balance (*inherently nonspendable*)
2. Restricted fund balance (*externally enforceable limitations on use*)
3. Committed fund balance (*self-imposed limitations on use*)
4. Assigned fund balance (*limitation resulting from intended use*)
5. Unassigned fund balance (*residual net resources*)

The General Fund Balance Policy is approved by the City Council and adopted by resolution. The policy is included in the Appendix section of the budget document.

WATER UTILITY FUND

The Water Utility Fund is operated as a "*Business Type*" activity, without subsidy from other funds. The fund is expected to serve 42,000 customers with approximately 40,000 acre feet of water in Fiscal Year 2012-13. The reclaimed water system will provide 4,300 acre feet of water to parks, schools, institutional and commercial customers. The working capital for the Water Utility includes estimated fund balances, net transfers, Other Post Employment Benefits (OPEB), loans payable/receivable, operating expenditures, and capital improvement projects. The working capital details are located in the *Schedule of Estimated Working Capital Changes* located in the Budget Overview section.

BUDGET OVERVIEW

WATER RECLAMATION UTILITY FUND

The Water Reclamation Utility Fund is also operated as a “*Business Type*” activity. The City's reclamation system is expected to treat about 13.25 million gallons of sewage per day in Fiscal Year 2012-13. The working capital for the Water Reclamation Utility includes estimated fund balances, net transfers, Other Post Employment Benefits (OPEB), loans payable/receivable, operating expenditures, and capital improvement projects. The working capital details are located in the *Schedule of Estimated Working Capital Changes* located in the Budget Overview section.

ELECTRIC UTILITY FUND

The City's Electric Utility Fund is a “*Business Type*” activity and will provide approximately 145,000 megawatt-hours of electricity to approximately 1,800 accounts. The working capital for the Electric Utility includes estimated fund balances, net transfers, Other Post Employment Benefits (OPEB), loans payable/receivable, operating expenditures, and capital improvement projects. The working capital details are located in the *Schedule of Estimated Working Capital Changes* located in the Budget Overview section.

REDEVELOPMENT / SUCCESSOR AGENCY

As part of the Fiscal Year 2011-12 State of California budget bill, companion bills Assembly Bill 1X 26 and Assembly Bill 1X 27 were enacted, dissolving redevelopment agencies throughout the State. Legal action was filed with the Supreme Court, on behalf of cities, counties and redevelopment agencies, challenging the constitutionality of the decision. On December 29, 2011, the Supreme Court issued its opinion on the legal action, upholding AB 1X 26 and AB 1X 27 and dissolving all redevelopment agencies in the State, effective February 1, 2012. On January 11, 2012, the City Council approved Resolution 2012-004, affirming the position of “Successor Agency” with the responsibility of winding down the Redevelopment Agency's affairs. The activities of the City, as successor agency, will be overseen by an oversight board comprised primarily of representatives of other affected taxing agencies, until such time as the debts of the Agency are paid off, all Agency assets liquidated and all property taxes are redirected to local taxing agencies.

AFFORDABLE HOUSING

The Corona Housing Authority, created in February 2011, is a component unit of the City of Corona with the City Council services as the Board of Directors. The Housing Authority is responsible for administering all low and moderate income housing functions and assets previously handled by the Redevelopment Agency. The budget for affordable housing activities in FY 2012-13 is \$1,891,964. This includes \$264,430 in operations, \$694,669 in debt service, and \$932,865 in capital improvement projects. Included in this category are the Home Investment Partnership Grant, or HOME, funds.

BUDGET OVERVIEW

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The City of Corona receives federal funding for the Community Development Block Grant, or CDBG. CDBG funds may be used for eligible projects and allocated to benefit low and moderate income persons and/or to fund programs and projects to alleviate lighting conditions within CDBG eligible areas. In Fiscal Year 2012-13, funding for CDBG totals \$1,271,088. The allocation includes \$196,504 for administration/operations and \$1,074,584 for capital projects and CDBG public service activities.

INVESTMENT POLICY

The City formally adopts its Investment Policy on an annual basis. It provides guidelines for the prudent investment of the City's temporary inactive cash and outlines the policies for maximizing the efficiency of the City's cash management. The Investment Policy is in conformance with the California Government Code Sections 53600 et seq. The City Treasurer is delegated investment authority on a year-to-year basis. Within the constraints set forth in the policy, the City Treasurer has the authority to direct investment strategy and approve investment transactions for the City's investment portfolio. The criteria for selecting investments and the order of priority are safety, liquidity and yield.

The Investment Policy is approved by the City Council and adopted by resolution. The policy is available on the City's website at <http://www.discovercorona.com/City-Departments/Finance.aspx>.

DEBT POLICY

The debt policy is adopted as a means of standardizing the issuance and management of debt. The primary objective is to establish conditions for the use of debt, to minimize the City's Debt Service requirements and cost of issuance, to retain the highest practical credit rating, to maintain full and complete financial disclosure and reporting, and to maintain financial flexibility for the City. The policies apply to all debt issued by the City and its component units. The policy is an important tool to ensure the use of the City's resources to meet its commitments, to meet the needs of the citizens of Corona and to maintain sound financial management practices.

The Debt Policy is approved by the City Council and adopted by resolution. The policy is available on the City's website at <http://www.discovercorona.com/City-Departments/Finance.aspx>.

DEBT SERVICE

Debt Service is the payment of principal and interest on bonds and other debt instruments according to a predetermined schedule. All Debt Service budgets are listed in the Other Budgets section.

BUDGET OVERVIEW

CONTINUING APPROPRIATIONS

The *Schedule of Estimated Continuing Appropriations by Fund* as submitted in the budget document is an estimate at the time of printing. After year-end fund balance analyses are completed, a supplemental capital projects and operational budget document will be prepared to report finalized figures. Continuing appropriations may include both capital projects and operational funds and will be authorized as appropriations for the said fiscal year. The *Schedule of Estimated Continuing Appropriations* listed in the Capital Projects section.

ECONOMY

The economy continues to present challenges in the projections for the future. With a weak job market, expiration of the Federal stimulus and unemployment benefits, increases in gasoline and commodity prices it is difficult to estimate how growth will occur. Most domestic economic data is reporting a slow growth environment. This is also true for the unemployment rate, as it continues to remain high with the labor market improving at a slow but steady pace. Corona continues to mirror the national and state trends as well, by projecting revenues increasing gradually for our sales and property tax related revenue streams.

KEY FINANCIAL ISSUES AHEAD

During budget preparation, revenue and expenditure projections for all funds undergo a considerable review process, not only for the new fiscal year, but for future years' impacts as well. City departments prepare five year operational and capital improvement needs that are above their target budgets. This five year analysis allows the City to evaluate these upcoming needs. The following are some issues that can potentially impact the City and the decisions that are made:

- ✓ Continued budget deficit at the State level may impact future budget years
- ✓ Reductions in Library grant funding
- ✓ State and local economic conditions resulting in negative, or zero, revenue growth in key areas
- ✓ Legislative changes
- ✓ Federal funding reductions in Community Development Block Grant funds
- ✓ Federal health care impacts
- ✓ Ongoing rising costs of health care and retirement benefits
- ✓ Fiscal Year 2012-13 impact of investment market decline on employer contribution rates for retirement benefits
- ✓ Proposed pension reform
- ✓ Rising costs of utilities and gasoline
- ✓ Unfunded liabilities



BUDGET OVERVIEW

- ✓ Maintaining adequate fund balance reserves
- ✓ Maintaining various City infrastructure
- ✓ Maintaining parks, recreational, social and library facilities
- ✓ Maintaining City owned property and facilities

The City will remain proactive in anticipation of these and all related issues and how they will impact the budget. For more information about the City of Corona, visit us on the web at www.discovercorona.com.

BUDGET OVERVIEW

VARIOUS SCHEDULES

Included in this section of the budget is summary information regarding the City of Corona's Adopted Budget for Fiscal Year 2012-13. These schedules identify the various budget items previously mentioned in the Budget Overview, and provide an easy reference to the Annual Budget. The list below identifies the budget information contained in this section.

Schedules - All Funds

- *Schedule of Estimated Fund Balance Changes and Schedule of Combined Changes in Working Capital* - a listing of budgetary available fund balances and their estimated year end balances for June 30, 2013.
- *Summary of Revenue by Fund Type* - a matrix of the total Fiscal Year 2012-13 Annual Budget - identifying revenue by fund and function.
- *Summary of Expenditures by Fund Type* - a matrix of the total Fiscal Year 2012-13 Annual Budget - identifying expenditures by fund and function.
- *Schedule of Estimated Transfers* - a listing of all expected Fiscal Year 2012-13 transfers, and the dollars associated with each transfer.
- *Schedule of Estimated Interfund Charges* - a listing of all expected Fiscal Year 2012-13 Interfund Charges and the dollars associated with each charge.
- *Vehicle Replacement Schedule* – a listing of approved vehicles to be replaced during Fiscal Year 2012-13.

SCHEDULE OF ESTIMATED FUND BALANCE CHANGES

Fund No.	Description	Available Fund Bal. 06/30/12	Spendable Projected Revenues	Incoming Transfers / Other
110	General Fund	\$ 576,151	\$ 107,820,495	\$ 3,310,775
206	Library Facilities Fee Fund	4,285	43,810	
207	Fire Wild Land Mitigation Fund	21,650	1,210	
208	Temescal Canyon Police Fac. Fund	(619,500)	100	
209	Temescal Canyon Fire Fac. Fund	(930,430)	100	
211	Street and Traffic Signals Fund	2,256,090	475,970	
212	Drainage Fee Fund	1,009,370	112,350	
213	Police Facilities Fund	149,070	55,650	
214	Fire Facilities Fund	499,190	76,200	
215	Public Meeting Facilities Fund	218,535	32,720	
216	Aquatics Center Fund	48,660	17,240	
217	Parks and Open Space Fund	2,623,285	1,171,210	
218	Corona Mall Bus. Impr. Dist. Fund	43,955	134,625	
222	Gas Tax (2105-2106-Prop 42) Fund	230,095	2,947,050	12,440
224	Rideshare-Trip Reduction Fund	169,000	179,705	19,250
225	Gas Tax (2107) Fund	-	1,064,325	
227	Measure A Fund	1,310,235	2,937,965	
230	Low and Moderate Housing Fund	134,465		1,463,204
231	CAL COPS Grant Fund	(90,115)	217,480	
232	Civic Center Fund	-	74,680	157,230
233	Obligation Payment Fund	11,074,320	14,488,770	
243	Public Works Capital Grants Fund	(4,714,235)	2,153,325	
244	SB 821 Transportation Grant Fund	165	109,500	
245	Co. Svc. Area 152 (NPDES) Fund	-	1,118,605	13,575
246	CFD 2000-1 (Eagle Glen II) Fund	632,220	44,525	
247	CFD 2002-2 LMD Fund	222,200	88,075	1,690
248	CFD 97-1 Landscape Fund	357,465	354,890	1,630
249	CFD 2001-1 Landscape Fund	1,067,480	1,583,225	11,510
250	Asset Forfeiture Fund	539,565	15,980	
251	CFD/LMD 2002-3 Landscape Fund	216,120	59,700	565
252	LMD 2003-1 Lighting Fund	480,915	249,115	7,335
260	Residential Refuse/Recyc. Fund	-	6,889,954	681,382
261	So Corona Major Thoroughfares Fund	604,190	40,670	
274	So Corona Landscaping Fund	683,675	34,610	

SCHEDULE OF ESTIMATED FUND BALANCE CHANGES

Outgoing Transfers / Other	Total Available	Operating Expend.	CIP Expend.	Fund Bal. 06/30/13	Fund No.
\$ 2,656,875	\$ 109,050,546	\$ 107,207,868	\$ 1,842,678	\$ -	A 110
	48,095	96		47,999	206
	22,860	299	8,000	14,561	207
100	(619,500)	25		(619,525)	B 208
100	(930,430)	37		(930,467)	B 209
	2,732,060	16,029	955,000	1,761,031	211
	1,121,720	3,822	53,000	1,064,898	212
	204,720	5,558	175,000	24,162	213
	575,390	4,038	275,500	295,852	214
	251,255	97		251,158	215
	65,900	22		65,878	216
	3,794,495	5,953	1,345,000	2,443,542	217
	178,580	2,579	131,700	44,301	218
	3,189,585	1,210,603	1,350,000	628,982	222
	367,955	241,918	50,200	75,837	224
1,064,325	-			-	225
	4,248,200	31,918	3,200,000	1,016,282	227
	1,597,669	929,669	668,000	-	230
	127,365			127,365	231
	231,910	231,910		-	C 232
11,557,244	14,005,846			14,005,846	233
	(2,560,910)			(2,560,910)	E 243
	109,665			109,665	244
	1,132,180	1,002,605		129,575	245
	676,745	17,857		658,888	246
	311,965	79,212		232,753	247
	713,985	394,930		319,055	248
	2,662,215	1,332,500	1,304,000	25,715	249
	555,545	260,579		294,966	250
	276,385	64,105		212,280	251
	737,365	257,869		479,496	252
	7,571,336	7,567,876		3,460	C 260
	644,860	728		644,132	261
	718,285	429		717,856	274

SCHEDULE OF ESTIMATED FUND BALANCE CHANGES

Fund No.	Description	Available Fund Bal. 06/30/12	Spendable Projected Revenues	Incoming Transfers / Other
288	Park Development Fund	(12,164,730)		
289	Dwelling Development Tax Fund	623,100	546,825	42,013
291	Corona Housing Authority Fund	8,160,920	576,975	
353	Corona Revitalization Zone Fund	(270,780)		6,903,128
411	US Dept. of Justice Grant Fund	(444,145)	453,390	
415	Library Other Grants Fund	(2,865)	12,915	
417	RDA Successor Agency Fund	4,208,920		1,846,248
422	Traffic Offender Fund	500,595	263,495	
431	CDBG Fund	-	1,271,088	
432	HOME Investment Partnership Prog. Fd.	434,390	302,295	
441	RDA Land Disposition Fund	2,002,380	448,155	
445	Bicycle Transportation Account Fund	4,625		
446	LMD 84-1 Lighting Fund	-	2,132,000	443,949
448	LMD 84-2 Landscape Fund	4,341,662	4,197,695	13,735
475	Successor Agency Administration Fund	(113,200)		1,384,664
478	TUMF - RCTC Fund	(11,929,750)	4,000,000	
479	TUMF - WRCOG Fund	(2,050,160)	1,513,530	
480	Reimbursement Grants Fund	255,175	714,305	
633	Fire Apparatus Capital Outlay Fund	612,985		
634	IT/Communication Capital Outlay Fund	571,975		906,676
680	Warehouse Services Fund	-	811,610	8,165
682	Fleet Operations Fund	9,769,830	6,442,590	
683	Workers' Compensation Fund	3,941,130	3,450,000	
687	Liability Risk Retention Fund	2,183,370	1,800,000	
688	Separations Fund	497,595		600,000
689	City Facilities Fund	252,180		60,000

A - Assigned Fund Balance from prior year savings available.

B - Temescal Canyon Public Safety Facility Payable / Amount owed to General Fund.

C - Future provisions to offset program (via Transfers) from General Fund.

D - Park Bond Payable / Amount owed to General Fund.

SCHEDULE OF ESTIMATED FUND BALANCE CHANGES

Outgoing Transfers / Other	Total Available	Operating Expend.	CIP Expend.	Fund Bal. 06/30/13	Fund No.
	(12,164,730)		1,004,000	(13,168,730) D	288
	1,211,938	345		1,211,593 G	289
	8,737,895			8,737,895	291
	6,632,348	6,632,348		-	353
	9,245			9,245 E	411
	10,050			10,050 E	415
	6,055,168		1,806,248	4,248,920	417
	764,090	508,476		255,614	422
	1,271,088	196,504	1,074,584	-	431
	736,685	29,430	264,865	442,390	432
	2,450,535	503,679		1,946,856	441
	4,625			4,625	445
	2,575,949	2,546,809		29,140 C	446
42,013	8,511,079	3,641,561	460,000	4,409,518 G	448
	1,271,464	1,271,464		-	475
	(7,929,750)			(7,929,750) E	478
	(536,630)			(536,630) F	479
	969,480			969,480 E	480
				-	
	612,985			612,985	633
	1,478,651		906,678	571,973	634
405,155	414,620	406,455		8,165	680
2,576,072	13,636,348	4,319,385	165,592	9,151,371	682
	7,391,130	3,853,352		3,537,778	683
	3,983,370	1,587,567	5,000	2,390,803	687
	1,097,595	600,000		497,595	688
	312,180		60,000	252,180	689

E - Revenue / Reimbursement Offset Expected in Outyears - Revenue recognized when expensed.

F - Includes E and TUMF WRCOG aligns to regional February 2012 TIP.

G - Includes Loan Repayment between DDT Fund and LMD Fund.

**SCHEDULE OF ESTIMATED
WORKING CAPITAL CHANGES**

Fund No.	Fund Description	Working Capital 06/30/12	Spendable Projected Revenues	Incoming Transfers	Outgoing Transfers
<u>Department of Water and Power</u>					
440	Water Reclamation Capacity Fund	\$ 8,379,620	\$ 1,262,575		\$ 310,965
507	Water Capacity Fund	2,890,167	3,634,120		2,607,676
567	Reclaimed Water System Fund	1,589,783	3,551,150	4,821,321	
570	Water Utility Fund	27,728,550	52,187,735	269,110	2,670,295
572	Water Reclamation Utility Fund	15,744,121	29,807,480	468,110	
578	Electric Utility Fund	9,619,282	18,972,575	22,335	40,000
	Total DWP Funds	<u>\$ 65,951,523</u>	<u>\$ 109,415,635</u>	<u>\$ 5,580,876</u>	<u>\$ 5,628,936</u>
	Total Water Funds	\$ 32,208,500	\$ 59,373,005	\$ 5,090,431	\$ 5,277,971
	Total Water Reclamation Funds	24,123,741	31,070,055	468,110	310,965
	Total Electric Funds	9,619,282	18,972,575	22,335	40,000
	Total DWP Funds	<u>\$ 65,951,523</u>	<u>\$ 109,415,635</u>	<u>\$ 5,580,876</u>	<u>\$ 5,628,936</u>
275	Airport Fund	(13,025)	269,195		
577	Transit Services Fund	(6,360)	3,414,773		

H - Airport Payable / Estimated deficit to be reviewed at fiscal year end.

**SCHEDULE OF ESTIMATED
WORKING CAPITAL CHANGES**

Principal Payments On Debt	Total Available	Operating Expend.	CIP Expend.	Working Capital 06/30/13	Fund No.
\$ (1,669,059)	\$ 7,662,171	\$ 394,043	\$ 300,000	\$ 6,968,128	440
(440,580)	3,476,031	522,825	1,275,000	1,678,206	507
(1,811,526)	8,150,728	2,596,598	5,550,000	4,130	567
(795,889)	76,719,211	57,516,038	9,851,606	9,351,567	570
(402,369)	45,617,342	27,664,157	7,425,000	10,528,185	572
(463,732)	28,110,460	15,666,297		12,444,163	578
\$ (5,583,155)	\$ 169,735,943	\$ 104,359,958	\$ 24,401,606	\$ 40,974,379	
\$ (3,047,995)	\$ 88,345,970	\$ 60,635,461	\$ 16,676,606	\$ 11,033,903	
(2,071,428)	53,279,513	28,058,200	7,725,000	17,496,313	
(463,732)	28,110,460	15,666,297	-	12,444,163	
\$ (5,583,155)	\$ 169,735,943	\$ 104,359,958	\$ 24,401,606	\$ 40,974,379	
(15,000)	241,170	287,226		(46,056) H	275
	3,408,413	3,012,933		395,480	577

SUMMARY OF REVENUE BY FUND TYPE

<u>Fund Number / Description</u>	Actual Revenues FY2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
General Funds				
110 General Fund				
Property Tax	\$ 33,892,315	\$ 34,179,147	\$ 33,597,903	\$ 34,334,733
Sales and Use Tax	28,505,050	27,875,000	31,100,000	32,625,000
Other Taxes	7,396,099	7,520,177	7,599,176	7,686,664
Licenses, Fees & Permits	918,093	751,586	1,120,376	849,150
Fines, Penalties & Forfeitures	1,932,884.94	1,842,500	1,535,693	1,509,600
Investment Earnings	2,423,456.26	2,634,412	2,293,223	2,042,157
Intergovernmental Revenues	1,819,361.19	591,869	760,734	592,483
Current Services	4,973,284	4,596,077	4,702,155	4,177,365
Other Revenues	13,643,004	14,408,763	14,604,527	12,309,014
Recreation revenues	562,634	477,500	476,042	477,500
Payment in Lieu of Services	9,597,413	9,820,574	9,582,090	9,525,260
ECB Owned Revenue	1,781,498	1,399,938	1,551,816	1,395,569
Designated Revenue	536,616	245,000	1,042,145	296,000
110 Subtotal General Fund	107,981,707	106,342,543	109,965,880	107,820,495
232 Civic Center Fund	77,827	55,423	72,835	74,680
260 Residential Refuse/Recycling Fund	6,578,855	6,773,150	6,613,080	6,889,954
634 IT/Communication Capital Outlay Fund	9,992	-	-	-
Total General Funds	114,648,381	113,171,116	116,651,795	114,785,129

Special Revenue Funds

206 Library Facilities Fee Fund	16,971	47,521	102,415	43,810
207 Fire Wild Land Mitigation Fund	20,381	2,466	1,250	1,210
208 Temescal Canyon Police Facilities Fund	-	27,431	5,020	100
209 Temescal Canyon Fire Facilities Fund	-	39,611	28,450	100
211 Street and Traffic Signals Fund	286,375	335,825	963,440	475,970
212 Drainage Fee Fund	43,363	98,381	166,785	112,350
213 Police Facilities Fund	25,423	61,848	96,175	55,650
214 Fire Facilities Fund	57,175	86,833	131,685	76,200
215 Public Meeting Facilities Fund	12,234	36,171	65,560	32,720
216 Aquatics Center Fund	5,244	18,679	37,830	17,240
217 Parks and Open Space Fund	148,135	97,390	2,396,470	1,171,210
218 Corona Mall Business Improvement District Fd	130,877	128,264	132,620	134,625
222 Gas Tax (2105-2106-Prop 42) Fund	2,735,679	2,981,427	2,963,985	2,947,050
224 Rideshare-Trip Reduction Fund	172,319	182,779	184,790	179,705
225 Gas Tax 2107 Fund	1,045,649	1,065,403	1,055,245	1,064,325
227 Measure A Fund	3,154,476	2,894,601	3,034,210	2,937,965
230 Low/Moderate Housing Fund	5,353,029	5,465,272	2,525,210	-
231 CAL COPS Grants Fund	183,794	148,455	192,205	217,480
233 Obligation Payment Fund	-	-	-	14,488,770
242 Traffic Congestion Relief Fund	(40,767)	-	-	-
246 CFD 2000-1 (Eagle Glen II) Fund	42,688	40,205	44,150	44,525
247 CFD 2002-2 LMD Fund	89,381	88,774	87,620	88,075
248 CFD 97-1 Landscape Fund	394,073	354,550	357,335	354,890
249 CFD 2001-1 Landscape Fund	1,829,390	1,355,578	1,578,130	1,583,225
250 Asset Forfeiture Fund	165,301	19,030	56,200	15,980
251 CFD/LMD 2002-3 Landscape Fund	61,675	60,495	61,050	59,700

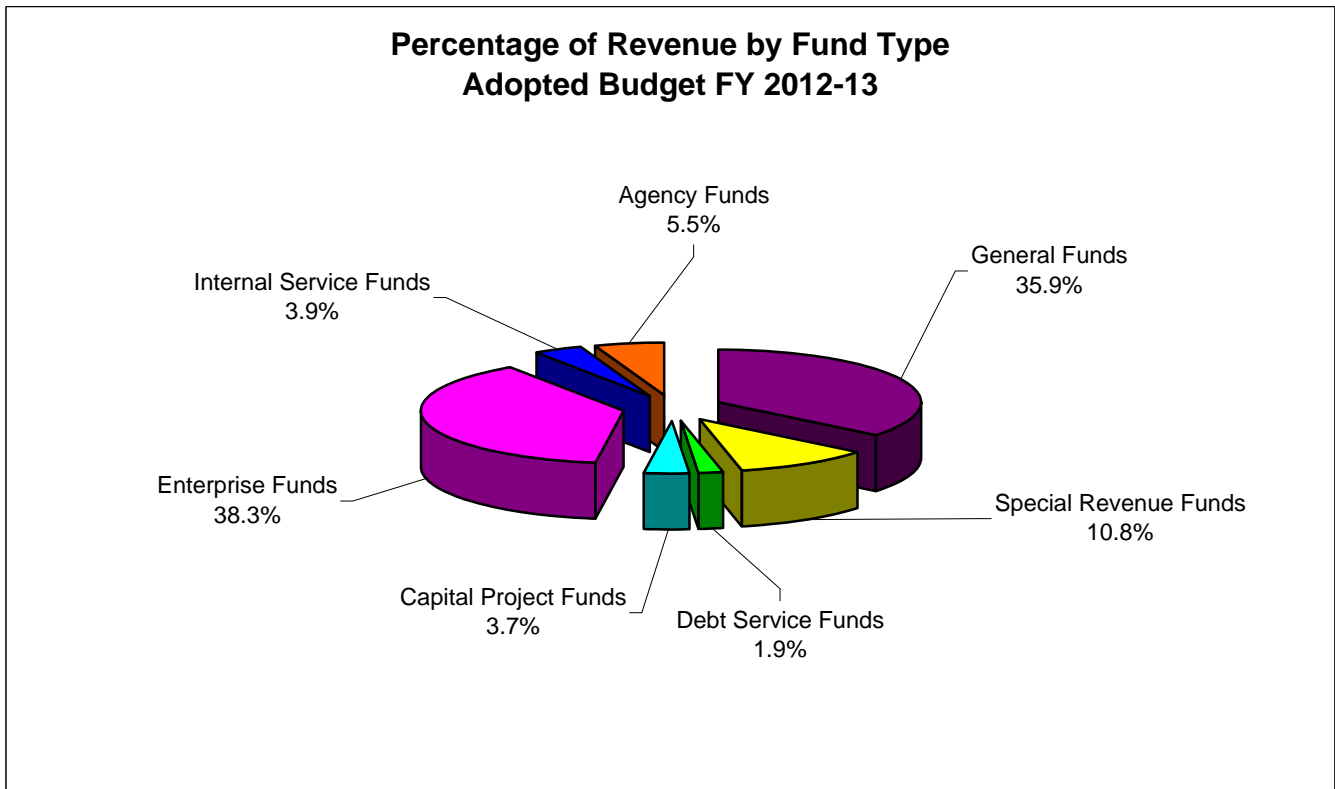
SUMMARY OF REVENUE BY FUND TYPE

<u>Fund Number / Description</u>	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>Special Revenue Funds, Continued</u>				
252 LMD 2003-1 Lighting Fund	283,531	219,171	248,460	249,115
261 South Corona Major Thoroughfares Fund	32,300	72,454	36,340	40,670
274 South Corona Landscaping Fund	72,873	61,537	36,490	34,610
289 Dwelling Development Tax Fund	98,148	190,435	454,435	546,825
353 Corona Revitalization Zone Fund	18,157,002	20,155,109	9,922,975	-
411 US Department of Justice Grant Fund	209,723	788,131	507,280	453,390
417 RDA Successor Agency Fund	106,091	220,851	133,570	-
422 Traffic Offender Fund	274,893	280,822	262,330	263,495
441 RDA Land Disposition Fund	644,220	463,550	464,880	448,155
442 Adult and Family Literacy Grant Fund	31,913	-	-	-
446 LMD84-1 Lighting Fund	2,273,009	2,032,775	2,331,335	2,132,000
448 LMD 84-2 Landscape Fund	4,501,238	4,196,995	4,217,410	4,197,695
475 Successor Agency Administration Fund	10,025	-	11,460	-
Total Special Revenue Funds	42,627,831	44,318,819	34,894,795	34,468,830
<u>Debt Service Funds</u>				
349 AD 90-1 (Jasmine Ridge) Fund	230,511	218,962	299,565	198,325
350 95 GO Library Fund	11,891	-	-	-
357 Temescal Canyon Redev. Project Area Fund	2,329,861	-	-	-
361 AD 89-1 (Railroad) Fund	145,575	1,167	-	-
376 2001 Lease Revenue Ref (PIRB) Bonds Fund	998,835	997,613	997,615	994,000
379 2002 Lease Revenue Bonds (City Hall) Fund	2,414,275	2,411,477	2,411,510	2,410,495
388 2006 Lease Revenue Bonds Fund	2,391,602	2,386,886	2,386,760	2,395,330
Total Debt Service Funds	8,522,550	6,016,105	6,095,450	5,998,150
<u>Capital Project Funds</u>				
243 Public Works Capital Grants Fund	2,475,346	3,964,867	4,059,130	2,153,325
244 SB 821 Transportation Grant Fund	-	34,325	67,185	109,500
245 County Service Area 152 (NPDES) Fund	852,072	967,301	863,785	1,118,605
291 Corona Housing Authority Fund	-	-	321,650	576,975
415 Library Other Grants Fund	5,039	23	47,905	12,915
431 CDBG Fund	990,023	1,265,521	1,100,150	1,271,088
432 Home Investment Partnership Program Fund	1,018,547	427,446	895,335	302,295
445 Bicycle Transportation Account Fund	33	45,050	182,350	-
477 Corporation Yard Expansion Fund	525	-	-	-
478 TUMF - RCTC Fund	2,084,862	5,000,000	1,250,000	4,000,000
479 TUMF - WRCOG Fund	272,575	1,100,000	2,560,790	1,513,530
480 Reimbursement Grants Fund	2,122,150	2,839,993	4,281,660	714,305
Total Capital Project Funds	9,821,172	15,644,526	15,629,940	11,772,538
<u>Enterprise Funds</u>				
275 Airport Fund	298,137	260,533	254,180	269,195
307 CPIC 97 Ref COPS Fund	547,307	546,563	546,650	549,220
372 98 Revenue Bonds/Desalter Fund	2,285,456	2,282,800	2,280,260	2,279,525
380 2003 COPS (Clearwater Cogen/Rec Water) Fd	4,636,454	4,740,986	4,728,560	4,729,615

SUMMARY OF REVENUE BY FUND TYPE

<u>Fund Number / Description</u>	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>Enterprise Funds, Continued</u>				
385 2005 COPS (Clearwater/Elec Distrib) Fund	1,821,174	1,828,518	1,821,940	1,819,370
440 Water Reclamation Capacity Fund	511,785	894,730	1,036,525	1,262,575
474 Water Reclamation Capital Replacement Fund	268,599	175,870	167,180	-
507 Water Capacity Fund	1,164,019	3,785,731	1,970,500	3,634,120
517 Water Capital Replacement Fund	1,053,171	146,470	177,350	-
567 Reclaimed Water System Fund	2,451,013	3,009,344	2,394,570	3,551,150
570 Water Utility Fund	48,133,032	54,918,646	48,981,020	52,187,735
572 Water Reclamation Utility Fund	27,969,365	28,994,473	29,093,525	29,807,480
577 Transit Services Fund	1,900,887	2,674,664	2,693,380	3,414,773
578 Electric Utility Fund	20,959,507	18,910,964	20,296,655	18,972,575
Total Enterprise Funds	113,999,906	123,170,292	116,442,295	122,477,333
<u>Internal Service Funds</u>				
632 Equipment Pool Capital Outlay Fund	108,439	25,000	100,000	-
680 Warehouse Services Fund	935,678	845,509	843,730	811,610
682 Fleet Operations Fund	3,463,418	6,177,743	6,149,450	6,442,590
683 Workers Compensation Fund	3,090,022	4,477,788	3,277,500	3,450,000
687 Liability Risk Retention Fund	1,800,013	1,800,000	1,818,800	1,800,000
Total Internal Service Funds	9,397,570	13,326,040	12,189,480	12,504,200
<u>Agency Funds</u>				
308 CPFA 99 Revenue Series A Fund	2,729,910	2,725,598	2,725,880	2,726,205
309 CPFA 99 Revenue Series B Fund	50,882	50,879	50,890	50,880
342 CFD 86-2 (Woodlake) Fund	1,760,629	1,700,044	1,696,710	1,690,980
358 CFD 89-1A (LOBS DW) Fund	1,574,092	1,501,869	1,479,845	1,481,405
359 CFD 89-1B (LOBS Improvement) Fund	1,194,050	1,131,836	1,145,475	1,146,400
365 AD 95-1 (Centex) Fund	87,851	84,889	84,400	85,270
366 AD 96-1, 96 A (MTN Gate) Fund	137,819	137,399	133,485	134,660
368 AD 96-1, 97 A (Van Daele) Fund	65,654	63,616	62,020	62,975
369 AD 96-1, 97 B (WPH) Fund	146,053	138,277	135,625	136,040
370 Ref CFD 90-1 (South Corona) Fund	4,473,523	4,324,197	4,113,640	4,131,510
371 CFD 97-2 (Eagle Glen I) Fund	1,505,208	1,473,856	1,445,950	1,445,115
373 AD 96-1, 99A (Centex) Fund	227,854	218,203	209,160	209,500
374 CFD 2000-1 (Eagle Glen II) Fund	647,685	634,746	624,885	613,920
377 CFD 2001-2 (Cresta-Grande) Fund	344,817	312,236	297,255	296,935
378 CFD 2002-1 (Dos Lagos) Fund	1,484,089	1,175,951	1,278,940	1,171,190
381 CFD 2002-4 (Corona Crossings) Fund	705,302	712,628	702,500	702,385
382 CFD 2004-1 (Buchanan Street) Fund	309,175	299,417	287,250	288,800
383 CFD 2003-2 (Highland Collection) Fund	682,687	627,979	603,570	601,825
387 CFD 2002-1 (Improvement Area) Fund	502,001	510,466	560,285	561,160
450 CFD 2002-1 (Dos Lagos) Fund	7	-	-	-
Total Agency Funds	18,629,288	17,824,086	17,637,765	17,537,155
	\$ 317,646,700	\$ 333,470,984	\$ 319,541,520	\$ 319,543,335

SUMMARY OF REVENUE BY FUND TYPE



SUMMARY OF EXPENDITURES BY FUND TYPE

<u>Fund Number / Description</u>	<u>Actual Expenditures FY 2009-10 *</u>	<u>Actual Expenditures FY 2010-11 *</u>	<u>Adopted Budget FY 2011-12 *</u>	<u>Adopted Budget FY 2012-13 *</u>
General Funds				
110 General Fund				
City Council	\$ 124,181	\$ 137,939	\$ 151,535	\$ 154,904
Management Services	1,354,224	1,273,892	1,227,344	1,667,672
Treasurer	17,135	13,841	15,468	15,556
Debt Service	4,660,315	4,684,898	4,809,121	4,816,827
Human Resources	1,587,415	1,622,519	1,983,618	2,089,575
General Government	7,565,521	8,932,221	9,905,487	10,603,040
Information Technology	1,985,961	1,867,352	1,903,581	1,880,783
Finance	3,683,303	3,440,914	3,502,442	3,455,370
Administrative Services	-	-	-	462,033
Community Development	3,142,892	3,098,858	3,139,353	3,079,931
Fire	22,882,494	23,054,509	21,795,237	22,022,349
Police	42,949,863	38,874,011	43,197,742	39,223,740
Public Works	8,625,233	7,907,412	9,060,532	9,007,404
Library	2,781,551	2,530,919	2,210,959	2,076,383
Parks and Community Services	7,202,603	6,801,416	6,961,429	6,652,301
Capital Projects	1,905,340	1,819,396	1,981,500	1,842,678
110 Subtotal General Fund	110,468,031	106,060,097	111,845,348	109,050,546
232 Civic Center Fund	192,532	182,141	231,911	231,910
260 Residential Refuse/Recycling Fund	7,021,536	7,166,551	7,521,225	7,567,876
634 IT/Communication Capital Outlay Fund	672,437	828,771	923,490	906,678
688 Separations Fund	479,207	429,244	600,000	600,000
689 City Facilities Fund	84,295	120,914	196,000	60,000
Total General Funds	118,918,038	114,787,718	121,317,974	118,417,010
Special Revenue Funds				
206 Library Facilities Fee Fund	8,139	9,000	27	96
207 Fire Wild Land Mitigation Fund	13,901	2,138	11,716	8,299
208 Temescal Canyon Police Facilities Fund	161	7	8	25
209 Temescal Canyon Fire Facilities Fund	161	7	12	37
211 Street and Traffic Signals Fund	153,756	38,479	614,568	971,029
212 Drainage Fee Fund	151,701	153,533	139,769	56,822
213 Police Facilities Fund	43,743	129,181	227,485	180,558
214 Fire Facilities Fund	3,717	14,220	150,218	279,538
215 Public Meeting Facilities Fund	30,112	6,047	80	97
216 Aquatics Center Fund	356	26	5	22
217 Parks and Open Space Fund	859,893	645,520	216,077	1,350,953
218 Corona Mall Business Improvement District Fund	81,563	74,431	125,000	134,279
222 Gas Tax (2105-2106-Prop 42) Fund	1,539,395	1,600,396	3,244,627	2,560,603
224 Rideshare -Trip Reduction Fund	60,961	267,196	256,545	292,118
227 Measure A Fund	3,249,803	4,117,626	2,330,385	3,231,918
230 Low/Moderate Housing Fund	3,950,574	3,789,925	4,442,821	1,597,669
231 CAL COPS Grants Fund	191,287	180,883	-	-
242 Traffic Congestion Relief Fund	2,691,990	-	-	-
246 CFD 2000-1 (Eagle Glen II) Fund	5,611	6,214	17,819	17,857

* Includes Capital Projects. Excludes Transfers.

SUMMARY OF EXPENDITURES BY FUND TYPE

<u>Fund Number / Description</u>	<u>Actual Expenditures FY 2009-10 *</u>	<u>Actual Expenditures FY 2010-11 *</u>	<u>Adopted Budget FY 2011-12 *</u>	<u>Adopted Budget FY 2012-13 *</u>
<u>Special Revenue Funds, Continued</u>				
247 CFD 2002-2 LMD Fund	45,419	66,899	75,256	79,212
248 CFD 97-1 Landscape Fund	350,123	348,488	366,806	394,930
249 CFD 2001-1 Landscape Fund	1,398,575	1,482,875	1,771,306	2,636,500
250 Asset Forfeiture Fund	106,560	50,471	160,578	260,579
251 CFD/LMD 2002-3 Landscape Fund	56,895	51,162	59,345	64,105
252 LMD 2003-1 Lighting Fund	223,457	223,695	247,025	257,869
261 South Corona Major Thoroughfares Fund	755,788	683,321	3,737	728
274 South Corona Landscaping Fund	289,566	13,995	446	429
288 Park Development Fund	1,000,122	1,001,215	1,007,613	1,004,000
289 Dwelling Development Tax Fund	40,638	1,732	489	345
353 Corona Revitalization Zone Fund	23,691,375	13,612,290	14,318,867	6,632,348
411 US Department of Justice Grant Fund	77,990	214,052	-	-
417 RDA Successor Agency Fund	2,465,391	2,556,597	2,183,061	1,806,248
422 Traffic Offender Fund	274,921	185,325	327,782	508,476
441 RDA Land Disposition Fund	98,521	137,100	182,250	503,679
442 Adult and Family Literacy Grant Fund	34,577	31,913	-	-
446 LMD 84-1 Lighting Fund	2,344,593	2,305,645	2,503,334	2,546,809
448 LMD 84-2 Landscape Fund	4,075,072	3,881,723	3,806,847	4,101,561
475 Successor Agency Administration Fund	3,449,436	3,650,108	4,260,552	1,271,464
Total Special Revenue Funds	53,815,843	41,533,435	43,052,456	32,751,202
<u>Debt Service Funds</u>				
349 AD 90-1 (Jasmine Ridge) Fund	326,055	284,633	208,800	207,600
350 95 GO Library Fund	1,000,759	-	-	-
357 Temescal Canyon Redev. Project Area Fund	4,093,054	2,396,941	-	-
361 AD 89-1 (Railroad) Fund	304,605	256,503	243,640	-
Total Debt Service Funds	5,724,473	2,938,077	452,440	207,600
<u>Capital Project Funds</u>				
243 Public Works Capital Grants Fund	4,197,193	3,147,583	-	-
245 County Service Area 152 (NPDES) Fund	690,632	837,435	967,301	1,002,605
415 Library Other Grants Fund	7,321	5,039	-	-
431 CDBG Fund				
Redevelopment	125,362	147,701	195,607	-
Administrative Services	-	-	-	196,504
Capital Projects	1,265,373	842,323	1,069,914	1,074,584
432 Home Investment Partnership Program Fund	530,230	1,018,549	427,446	294,295
476 Temescal Canyon Project Area Admin. Fund	480,028	87,437	-	-
477 Corporation Yard Expansion Fund	5,006,880	207,602	-	-
478 TUMF - RCTC Fund	134,943	2,084,862	-	-
479 TUMF - WRCOG Fund	368,857	272,575	-	-
480 Reimbursement Grants Fund	2,280,213	2,121,649	-	-
Total Capital Project Funds	15,087,032	10,772,755	2,660,268	2,567,988

* Includes Capital Projects. Excludes Transfers.

SUMMARY OF EXPENDITURES BY FUND TYPE

<u>Fund Number / Description</u>	<u>Actual Expenditures FY 2009-10 *</u>	<u>Actual Expenditures FY 2010-11 *</u>	<u>Adopted Budget FY 2011-12 *</u>	<u>Adopted Budget FY 2012-13 *</u>
<u>Enterprise Funds</u>				
275 Airport Fund	316,270	328,661	274,983	287,226
440 Water Reclamation Capacity Fund	963,762	919,012	558,999	694,043
474 Water Reclamation Capital Replacement Fund	259,159	184,892	3,254,539	-
487 98 Revenue Bonds/Desalter Fund	60,376	60,376	-	-
507 Water Capacity Fund	1,095,806	1,176,220	581,580	1,797,825
517 Water Capital Replacement Fund	1,295,807	1,202,617	7,514,979	-
567 Reclaimed Water System Fund	2,587,957	2,762,011	4,679,130	8,146,598
570 Water Utility Fund				
Water and Power	44,518,888	42,713,749	54,337,852	57,516,038
Capital Projects	(478,590)	(34,543)	-	9,851,606
572 Water Reclamation Utility Fund				
Police	125,198	-	-	-
Water and Power	25,638,004	24,635,444	27,204,171	27,664,157
Capital Projects	1,323	(21,456)	-	7,425,000
577 Transit Services Fund	2,309,725	2,082,978	2,674,664	3,012,933
578 Electric Utility Fund				
Water and Power	21,936,411	17,638,404	17,459,875	15,666,297
Capital Projects	14,819	109	2,017,015	-
Total Enterprise Funds	100,644,915	93,648,474	120,557,787	132,061,723
<u>Internal Service Funds</u>				
632 Equipment Pool Capital Outlay Fund	531,734	662,051	948,349	-
680 Warehouse Services Fund	404,379	385,145	419,187	406,455
682 Fleet Operations Fund	2,940,496	3,056,969	4,250,405	4,484,977
683 Workers' Compensation Fund	5,081,678	3,837,853	2,787,959	3,853,352
687 Liability Risk Retention Fund	1,563,689	1,161,473	1,580,000	1,592,567
Total Internal Service Funds	10,521,976	9,103,491	9,985,900	10,337,351
<u>Agency Funds</u>				
342 CFD 86-2 (Woodlake) Fund	1,932,135	1,804,089	1,814,250	1,810,125
358 CFD 89-1 A (LOBS DW) Fund	1,708,134	1,589,701	1,578,378	1,581,042
359 CFD 89-1 B (LOBS Improvement) Fund	1,333,374	1,208,048	1,212,530	1,210,475
365 AD 95-1 (Centex) Fund	85,282	83,530	82,423	79,973
366 AD 96-1, 96 A (MTN Gate) Fund	140,923	136,112	140,685	141,365
368 AD 96-1, 97 A (Van Daele) Fund	67,262	64,772	64,408	67,785
369 AD 96-1, 97 B (WPH) Fund	142,104	137,720	140,225	141,255
370 Ref CFD 90-1 (South Corona) Fund	4,635,407	4,616,791	3,893,002	3,783,428
371 CFD 97-2 (Eagle Glen I) Fund	1,510,952	1,507,427	1,502,442	1,500,895
373 AD 96-1, 99 A (Centex) Fund	247,326	212,866	214,540	212,500
374 CFD 2000-1 (Eagle Glen II) Fund	622,774	767,802	622,580	613,512
377 CFD 2001-2 (Cresta-Grande) Fund	305,614	306,940	305,185	306,193
378 CFD 2002-1 (Dos Lagos) Fund	1,793,020	1,383,523	1,135,425	1,151,625
381 CFD 2002-4 (Corona Crossings) Fund	702,680	697,166	699,200	695,479
382 CFD 2004-1 (Buchanan Street) Fund	280,750	354,952	275,583	275,454

* Includes Capital Projects. Excludes Transfers.

SUMMARY OF EXPENDITURES BY FUND TYPE

<u>Fund Number / Description</u>	<u>Actual Expenditures FY 2009-10 *</u>	<u>Actual Expenditures FY 2010-11 *</u>	<u>Adopted Budget FY 2011-12 *</u>	<u>Adopted Budget FY 2012-13 *</u>
<u>Agency Funds, Continued</u>				
383 CFD 2003-2 (Highlands Collection) Fund	798,637	2,788,075	638,588	628,864
387 CFD 2002-1 (Improvement Area) Fund	2,363,432	685,699	571,350	569,919
449 CFD 2006-1 (Orchard Glen) Fund	13,737	-	-	-
450 CFD 2002-1 (Dos Lagos) Fund	1,068	56,703	-	-
451 CFD Sierra Bella Project Fund	22,410	-	-	-
452 CFD 2002-1 (Improvement Area) Fund	5,549	-	-	-
497 CFD 2003-2 (Highlands Collection) Fund	800,133	-	-	-
Total Agency Funds	19,512,703	18,401,916	14,890,794	14,769,889
Total All Funds	324,224,980	291,185,866	312,917,619	311,112,763
<u>Duplicate Debt Service/Agency Items (accounted for in multiple funds):</u>				
307 CPIC 97 Ref COPS Fund	551,750	547,305	546,563	549,220
308 CPFA 99 Revenue Series A Fund	1,956,379	1,955,333	1,950,720	1,952,348
309 CPFA 99 Revenue Series B Fund	997,939	774,165	774,878	773,859
372 98 Revenue Bonds/Desalter Fund	2,280,808	2,280,876	2,278,260	2,277,525
376 2001 Lease Revenue Ref (PIRB) Bonds Fund	997,738	998,835	997,613	994,000
379 2002 Lease Revenue Bonds (City Hall) Fund	2,418,361	2,414,319	2,411,477	2,410,495
380 2003 COPS (Clearwater Cogen/Rec Water) Fund	4,716,650	4,715,125	4,719,400	4,720,613
385 2005 COPS (Clearwater/Elec Distrib) Fund	1,817,560	1,819,560	1,820,173	1,819,373
388 2006 Lease Revenue Bonds Fund	2,395,044	2,391,457	2,386,644	2,395,332
Total Duplicate Debt Service Items	18,132,229	17,896,975	17,885,728	17,892,765
Total All Funds, Including Duplicate Debt Service Items, For Appropriation Purposes	\$342,357,209	\$309,082,841	\$330,803,347	\$329,005,528

* Includes Capital Projects. Excludes Transfers.

SCHEDULE OF ESTIMATED TRANSFERS

<u>FROM FUND</u>	<u>TO FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
208 T.C. Police Facilities Fund	110 General Fund	Repymt T.C. Public Safety	\$ 100
209 T.C. Fire Facilities Fund	110 General Fund	Repymt T.C. Public Safety	100
225 Gas Tax (2107) Fund	110 General Fund	Gas Tax (2107) Revenue	1,064,325
680 Warehouse Services Fund	110 General Fund	CAP Overage	405,155
682 Fleet Operations Fund	110 General Fund	Prior Motor Pool Collections	1,841,095
General Fund Transfers In			<u>3,310,775</u>
110 General Fund	232 Civic Center Fund	Operational Support	157,230
110 General Fund	260 Residential Refuse/Recyc. Fund	Refuse and Recycling Prgm	677,922
110 General Fund	446 LMD 84-1 Lighting Fund	Operational Support	414,809
110 General Fund	634 IT / Communication Capital Fund	IT Communication Needs	746,914
110 General Fund	688 Separations Fund	Separations Benefit	600,000
110 General Fund	689 City Facilities Fund	City Facility Needs	60,000
General Fund Transfers Out			<u>2,656,875</u>
Net General Fund Total			<u>\$ 653,900</u>
233 Obligation Payment Fund	230 Low and Moderate Housing Fund	Obligation Needs	1,463,204
233 Obligation Payment Fund	353 Corona Revitalization Zone Fund	Obligation Needs	6,903,128
233 Obligation Payment Fund	417 Community Redevelopment Fund	Obligation Needs	1,806,248
233 Obligation Payment Fund	475 Corona Revitalization Zone Admin Fd	Obligation Needs	1,384,664
440 Water Reclamation Capacity Fd	572 Water Reclamation Utility Fund	Current Year Debt Service	310,965
507 Water Capacity Fund	372 98 Water Revenue Bonds Fund	Reserve Requirements	193,343
507 Water Capacity Fund	567 Reclaimed Water System Fund	Current Year Debt Service	2,414,333
570 Water Utility Fund	372 98 Water Revenue Bonds Fund	Reserve Requirements	267,437
570 Water Utility Fund	567 Reclaimed Water System Fund	Capital Replc Projects	2,402,858
578 Electric Utility Fund	417 RDA Successor Agency Fund	Electric Agreement	40,000
682 Fleet Operations Fund	222 Gas Tax Fund	Prior Motor Pool Collections	12,440
682 Fleet Operations Fund	224 Rideshare-Trip Reduction Fund	Prior Motor Pool Collections	19,250
682 Fleet Operations Fund	245 County Service Area 152 Fund	Prior Motor Pool Collections	13,575
682 Fleet Operations Fund	247 CFD 2002-2 LMD Fund	Prior Motor Pool Collections	1,690
682 Fleet Operations Fund	248 CFD 97-1 Landscape Fund	Prior Motor Pool Collections	1,630
682 Fleet Operations Fund	249 CFD 2001-1 Landscape Fund	Prior Motor Pool Collections	11,510
682 Fleet Operations Fund	251 CFD/LMD 2002-3 Landscape Fund	Prior Motor Pool Collections	565
682 Fleet Operations Fund	252 LMD 2003-1 Lighting Fund	Prior Motor Pool Collections	7,335
682 Fleet Operations Fund	260 Residential Refuse/Recyc. Fund	Prior Motor Pool Collections	3,460
682 Fleet Operations Fund	446 LMD 84-1 Lighting Fund	Prior Motor Pool Collections	29,140
682 Fleet Operations Fund	448 LMD 84-2 Landscape Fund	Prior Motor Pool Collections	13,735
682 Fleet Operations Fund	567 Reclaimed Water System Fund	Prior Motor Pool Collections	4,130

SCHEDULE OF ESTIMATED TRANSFERS

<u>FROM FUND</u>	<u>TO FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
682 Fleet Operations Fund	570 Water Utility Fund	Prior Motor Pool Collections	269,110
682 Fleet Operations Fund	572 Water Reclamation Utility Fund	Prior Motor Pool Collections	157,145
682 Fleet Operations Fund	578 Electric Utility Fund	Prior Motor Pool Collections	22,335
682 Fleet Operations Fund	634 IT / Communication Capital Fund	MDC Reserve	159,762
682 Fleet Operations Fund	680 Warehouse Services Fund	Prior Motor Pool Collections	8,165
	Other Funds Total		<u><u>\$ 17,921,157</u></u>

Additional authorized transfers may include amounts as determined by the Finance Director (or his/her designee) needed to maintain the required Transit 'Farebox Ratio', to comply with bond covenants, to reconcile Transportation Uniform Mitigation Fee (TUMF) agreements and payments, and amounts remaining unclaimed in funds for three years or more in accordance with Government Code Sections 50050-50056.

SCHEDULE OF ESTIMATED INTERFUND CHARGES

The Cost Allocation Plan, or CAP, is the allocation of Indirect or Overhead Costs:

<u>FROM FUND</u>	<u>TO FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
222 Gas Tax (2105-2106-Prop 42) Fund	110 General Fund	CAP Administrative Services Charge	\$ 244,569
227 Measure A Fund	110 General Fund	CAP Administrative Services Charge	31,918
232 Civic Center Fund	110 General Fund	CAP Administrative Services Charge	9,641
245 Co. Svc. Area 152 (NPDES) Fund	110 General Fund	CAP Administrative Services Charge	211,201
246 CFD 2000-1 (Eagle Glen II) Fund	110 General Fund	CAP Administrative Services Charge	999
247 CFD 2002-2 LMD Fund	110 General Fund	CAP Administrative Services Charge	17,887
248 CFD 97-1 Landscape Fund	110 General Fund	CAP Administrative Services Charge	52,247
249 CFD 2001-1 Landscape Fund	110 General Fund	CAP Administrative Services Charge	298,516
251 CFD/LMD 2002-3 Landscape Fund	110 General Fund	CAP Administrative Services Charge	12,972
252 LMD 2003-1 Lighting Fund	110 General Fund	CAP Administrative Services Charge	49,584
260 Residential Refuse/Recycling Fund	110 General Fund	CAP Administrative Services Charge	70,502
275 Airport Fund	110 General Fund	CAP Administrative Services Charge	62,503
440 Water Reclamation Capacity Fund	110 General Fund	CAP Administrative Services Charge	6,729
446 LMD 84-1 Lighting Fund	110 General Fund	CAP Administrative Services Charge	290,605
448 LMD 84-2 Landscape Fund	110 General Fund	CAP Administrative Services Charge	473,668
477 Corporation Yard Expansion Fund	110 General Fund	CAP Administrative Services Charge	2,553
507 Water Capacity Fund	110 General Fund	CAP Administrative Services Charge	5,741
567 Reclaimed Water System Fund	110 General Fund	CAP Administrative Services Charge	120,609
570 Water Utility Fund	110 General Fund	CAP Administrative Services Charge	3,160,904
572 Water Reclamation Utility Fund	110 General Fund	CAP Administrative Services Charge	1,502,809
572 Water Reclamation Utility Fund	245 CSA 152 Fund	CAP Administrative Services Charge	121,690
577 Transit Services Fund	110 General Fund	CAP Administrative Services Charge	35,000
578 Electric Utility Fund	110 General Fund	CAP Administrative Services Charge	197,272
578 Electric Utility Fund	245 CSA 152 Fund	CAP Administrative Services Charge	439,532
682 Fleet Operations Fund	110 General Fund	CAP Administrative Services Charge	23,882
683 Workers' Compensation Fund	110 General Fund	CAP Administrative Services Charge	483,352
687 Liability Risk Retention Fund	110 General Fund	CAP Administrative Services Charge	119
Various Funds	110 General Fund	CAP Administrative Services Charge	37,478
General Administrative Services Charge Subtotal			<u>7,964,482</u>

The Warehouse Charge is the allocation of the City's Warehouse Activity Costs:

<u>FROM FUND</u>	<u>TO FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110 General Fund	680 Warehouse Fund	WHS Administrative Services Charge	267,075
222 Gas Tax (2105-2106-Prop 42) Fund	680 Warehouse Fund	WHS Administrative Services Charge	241
245 Co. Svc. Area 152 (NPDES) Fund	680 Warehouse Fund	WHS Administrative Services Charge	964
249 CFD 2001-1 Landscape Fund	680 Warehouse Fund	WHS Administrative Services Charge	362
252 LMD 2003-1 Lighting Fund	680 Warehouse Fund	WHS Administrative Services Charge	724
275 Airport Fund	680 Warehouse Fund	WHS Administrative Services Charge	1,567
446 LMD 84-1 Lighting Fund	680 Warehouse Fund	WHS Administrative Services Charge	362

SCHEDULE OF ESTIMATED INTERFUND CHARGES

Warehouse Charges, Continued

<u>FROM FUND</u>	<u>TO FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
448 LMD 84-2 Landscape Fund	680 Warehouse Fund	WHS Administrative Services Charge	11,089
567 Reclaimed Water System Fund	680 Warehouse Fund	WHS Administrative Services Charge	6,749
570 Water Utility Fund	680 Warehouse Fund	WHS Administrative Services Charge	346,753
572 Water Reclamation Utility Fund	680 Warehouse Fund	WHS Administrative Services Charge	168,495
578 Electric Utility Fund	680 Warehouse Fund	WHS Administrative Services Charge	6,267
682 Fleet Operations Fund	680 Warehouse Fund	WHS Administrative Services Charge	964
		Warehouse Administrative Services Charge Subtotal	<u>811,612</u>
Revenue Franchise Fee Charge			
578 Electric Utility Fund	110 General Fund	2% Revenue Franchise Fee Charge	320,000
		Revenue Franchise Fee Charge Subtotal	<u>320,000</u>
CIP Labor Abatement			
Various Funds	110 General Fund	CIP Labor Abatement	225,000
		CIP Labor Abatement Subtotal	<u>225,000</u>
		Grand Total Interfund Charges Estimated	<u><u>\$ 9,321,094</u></u>



VEHICLE REPLACEMENT SCHEDULE

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Estimated Total Replacement Cost</u>
Police			
	Sedan	1	\$ 34,525
	Police Total	1	34,525
Department of Water and Power			
	1/4 Ton Pick-up Truck	1	28,500
	1/2 Ton Pick-up Truck	1	29,992
	3/4 Ton Pick-up Truck	1	32,375
	Light Trailer/Generator	2	19,200
	Trailer	1	21,000
	Department of Water and Power Total	6	131,067
	TOTAL VEHICLE REPLACEMENT	7	\$ 165,592

Each fiscal year, vehicles are evaluated by Fleet Services within the Public Works Department based on the following criteria: age, mileage, dependability, safety, and maintenance costs. Based on the criteria, the vehicle replacement schedule is prepared by Public Works and submitted to the City Manager for approval. The Public Works Director, with the City Manager's approval, is authorized to substitute the above vehicles for similar vehicles with a lower replacement cost.

SUMMARY OF REVISED BUDGET ITEMS
After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>EXPENDITURES</u>	
<u>City</u> <u>General Fund 110</u>	
Fire Department - Operational Expense	\$ 1,773,470
Downs Oil Agreement - Capital Project	300,000
Subtotal	2,073,470
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
Operational Expense	91,804
Subtotal	91,804
<u>City</u> <u>Transit Services Fund 577</u>	
Operational Expense	1,056,376
Subtotal	1,056,376
Total Expenditures	\$ 3,221,650
<u>REVENUES</u>	
<u>City</u> <u>General Fund 110</u>	
Remove all Fire ECB Ownership of Revenue Designation	\$ -
Subtotal	-
<u>City</u> <u>County Service Area 152 Fund 245</u>	
Rate Increases	116,000
Subtotal	116,000
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
CPI Rate Increases	91,804
Subtotal	91,804
<u>City</u> <u>Transit Services Fund 577</u>	
S RTP and Transit Rate Changes	1,067,633
Subtotal	1,067,633
Total Revenues	\$ 1,275,437
<u>TRANSFERS</u>	
<u>City</u> <u>From Fleet Operational Fund 683</u>	
Reimburse for Prior Collected Motor Pool	\$ (2,416,310)
<u>City</u> <u>To General Fund 110</u>	1,841,095
<u>City</u> <u>To Gas Tax (2105 & 2106) Fund 222</u>	12,440
<u>City</u> <u>To Rideshare-Trip Reduction Fund 224</u>	19,250
<u>City</u> <u>To County Service Area 152 Fund 245</u>	13,575
<u>City</u> <u>To CFD 2002-2 LMD E 6th/Comp Fund 247</u>	1,690
<u>City</u> <u>To CFD 97-1 Landscape Maint Fund 248</u>	1,630
<u>City</u> <u>To CFD 2001-1 Landscape Maint Fund 249</u>	11,510

SUMMARY OF REVISED BUDGET ITEMS
After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>City</u> <u>To CFD/LMD 2002-3 Fund 251</u>	565
<u>City</u> <u>To LMD 2003-1 Lighting Fund 252</u>	7,335
<u>City</u> <u>To Residential Refuse / Recycle Fund 260</u>	3,460
<u>City</u> <u>To LMD 84-1 Street Light District Fund 446</u>	29,140
<u>City</u> <u>To Landscape Maint District Fund 448</u>	13,735
<u>CUA</u> <u>To Recycled Water System Fund 567</u>	4,130
<u>CUA</u> <u>To Water Utility Fund 570</u>	269,110
<u>CUA</u> <u>To Water Reclamation Utility Fund 572</u>	157,145
<u>City</u> <u>To Electric Utility Fund 578</u>	22,335
<u>City</u> <u>To Warehouse Services Fund 680</u>	8,165
Subtotal	2,416,310
Total Net Transfers	\$ -

CHA No Items

CPFA No Items

CPIC No Items



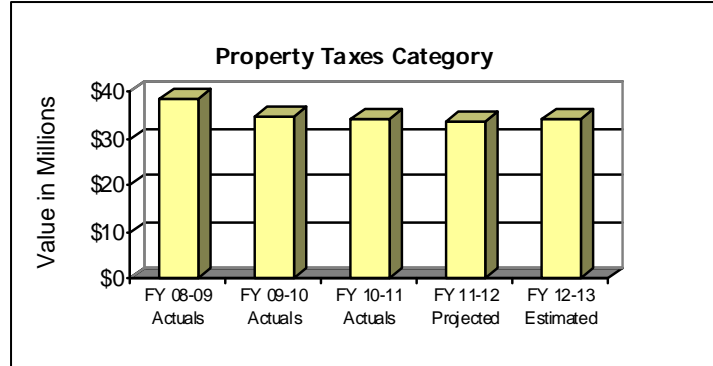
REVENUE OVERVIEW

Revenue estimates are developed by the City of Corona Finance Department with input from various City departments. The estimates are developed using historical trend information and estimates of assessed valuation, retail sales, commercial and residential construction, and general economic factors.

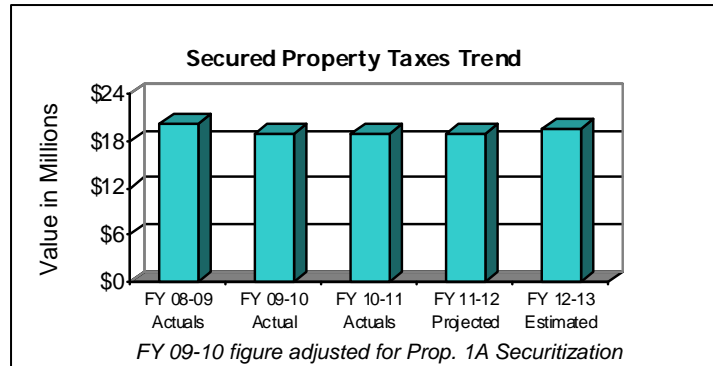
Explanation of Major Revenue Sources:

General Fund

- Property Taxes** – The entire property tax category which includes such revenues as Secured and Unsecured Property Taxes, Penalties and Interest, and Supplemental Property Taxes, is estimated to increase by \$736,830 or 2.2%. This increase is based on a combination of historical trends of the various property tax categories and the above mentioned estimated assessed valuation increase.



- Secured Property Taxes** - The valuation of property within the City is determined by Riverside County Tax Assessor. The County levies a base tax at the rate of 1% of the assessed valuation. The Secured Property Tax is estimated to have a 3.0% increase for Fiscal Year 2012-13. The increase in revenue reflects additional assessed valuation from current real estate values as well as a component for delinquencies.



- Motor Vehicle in Lieu/Vehicle License Property Tax Swap** – The Motor Vehicle in Lieu Fee, or VLF, revenue has undergone major changes by the State of California in recent years. VLF is currently calculated at a percentage of a vehicle’s market value and adjusted for depreciation. The fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State “in-lieu” of local property taxes on the vehicle. Until 2004, VLF funds were distributed to cities, counties, state agencies, and special allocations based on set distribution percentages.

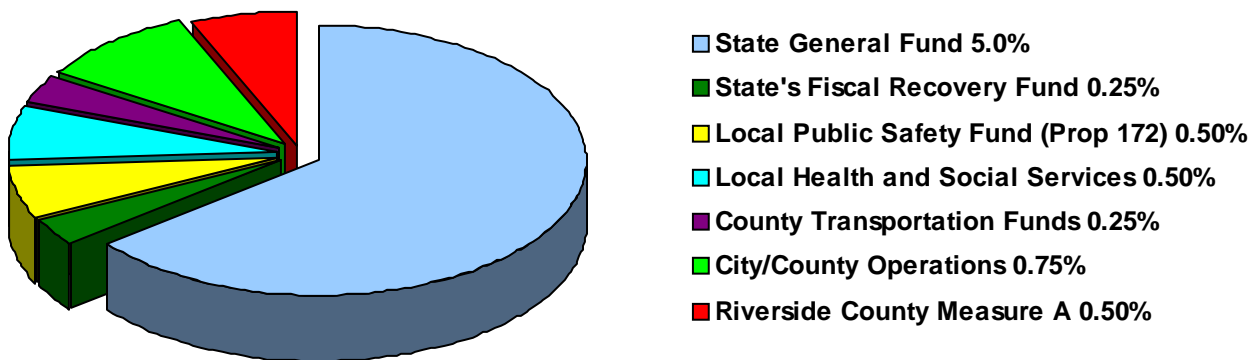
With the 2004 State budget, the VLF funding allocations were altered, known as the VLF Property Tax Swap of 2004. VLF Revenues to cities and counties were reduced but replaced with an equivalent amount in property tax funds. The revenue for this item, Vehicle License Property Tax, is located under the category of Property Taxes. The remaining portion of VLF revenue continued to be reported in the Intergovernmental Revenues category.

REVENUE OVERVIEW

The remainder of the VLF fees allocated to cities was eliminated in 2011 by SB89. The bill shifted all remaining city VLF revenues to fund law enforcement grants that had previously been funded by a temporary state tax.

- Sales and Use Taxes – Sales and Use Taxes are imposed on retail transactions and are collected and administered by the California State Board of Equalization. As the General Fund's second largest revenue source, Sales and Use Taxes are 30.3% of the total General Fund Revenues. In accordance with the California Revenue and Taxation Code, the State of California imposes a tax of 7.25%, plus 0.5% in Riverside County for Measure A, for a total of 7.75% on all taxable sales. The City receives 1% of the taxable sales within the City.

Breakdown of Riverside County Sales Tax – 7.75%



- Payment in Lieu of Services – Annually the City prepares a cost allocation plan, which determines overhead values to be repaid primarily to the General Fund for services rendered and charges a Franchise Fee to the Electric Utility Fund. A schedule of these charges is in the Budget Overview section.

Other Funds

- Gas Tax – The State of California assesses a tax on gasoline purchases as authorized by Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highway Code. Effective July 2010, Gas Tax also includes revenue received from the Gasoline Excise tax which replaces the amount that would have been allocated from the Proposition 42 Gasoline Sales Tax revenues. A portion of this tax is allocated back to the City based on a per capita formula. The use of this money is limited to maintenance, rehabilitation, or improvement of public streets.
- Measure A – These monies are generated by a Riverside County one-half percent Sales Tax originally approved by the voters in 1988. In 2002, the voters extended this sales tax through 2039. This money is used to maintain and construct local streets and roads.

REVENUE OVERVIEW

- Development Impact Funds – The City charges fees for development related activities such as infrastructure. Along with many cities in California, development activity is leveling off in the City of Corona. Consequently, development related revenues are projected to decrease during the Fiscal Year 2012-13.
- Grants – The City receives various grant funds from federal, state, and local agencies. These grants include funding for various programs such as public library, housing, and public safety. The amounts vary, and are to be used or expended for a specific purpose.

Utility Operations

- Water, Water Reclamation, and Electric Utility – These are self-supporting activities, which render services on a user charge basis to residents and businesses located in the City.

Graphic and Tabled Presentations

Submitted in this revenue overview is a graphic presentation, as well as, tabled information regarding the City of Corona's Fiscal Year 2012-13 Annual Budget. These graphs and schedules identify the various budget items previously mentioned in the Budget Overview and provide an easy reference to the Annual Budget.

The list below identifies the budget information contained in this section:

- General Fund By Revenue – a graphic presentation of the Fiscal Year 2012-13 estimated General Fund revenue source (without estimated transfers) which totals \$107,820,495.

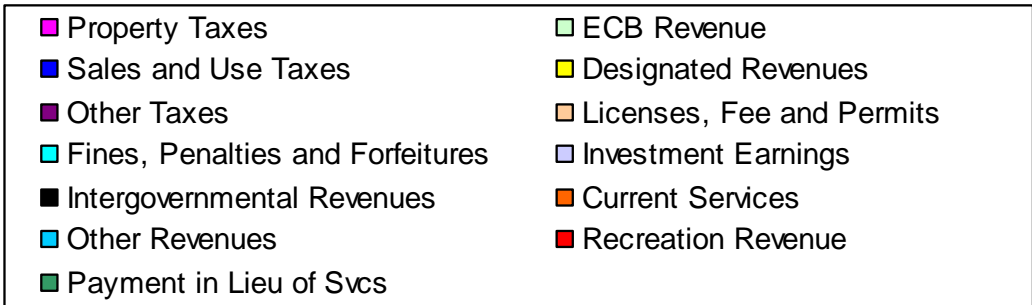
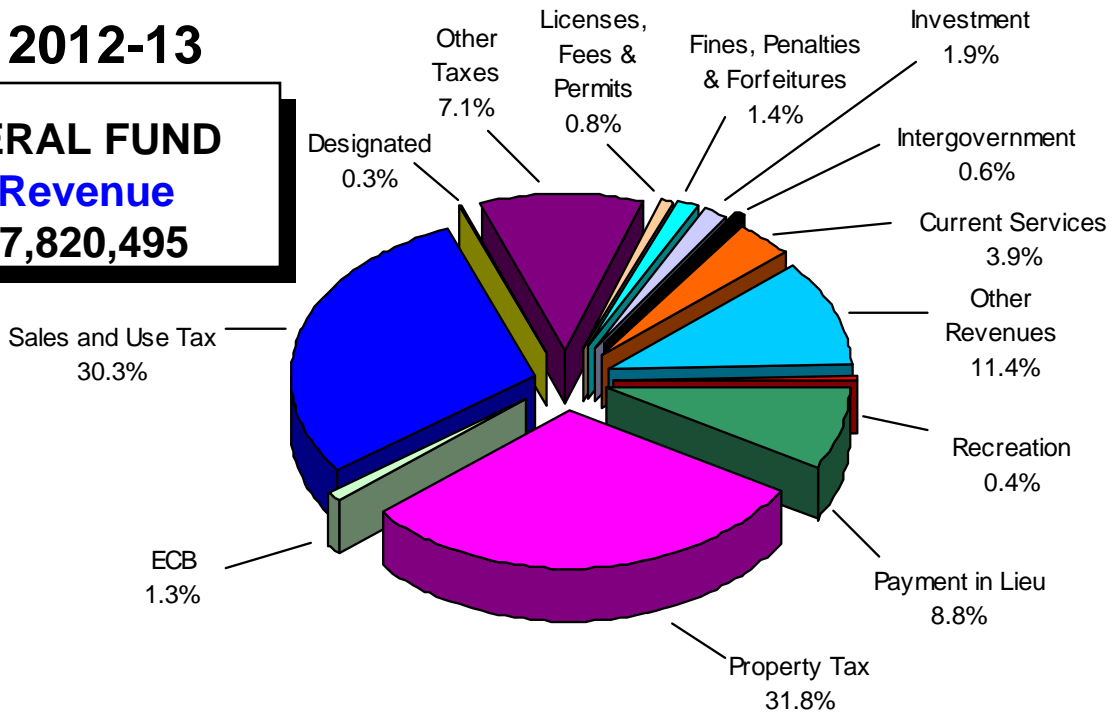
Fiscal Year 2012-13 General Fund Revenues are expected to decrease 1.95% from the prior fiscal year projected amount.

- Five Year General Fund Revenue Trend – a graphic presentation of prior years General Fund budget projections.
- Schedule of Revenues – a detailed listing of all revenue funds by revenue type and by category.

REVENUE OVERVIEW

FY 2012-13

GENERAL FUND
By Revenue
\$ 107,820,495



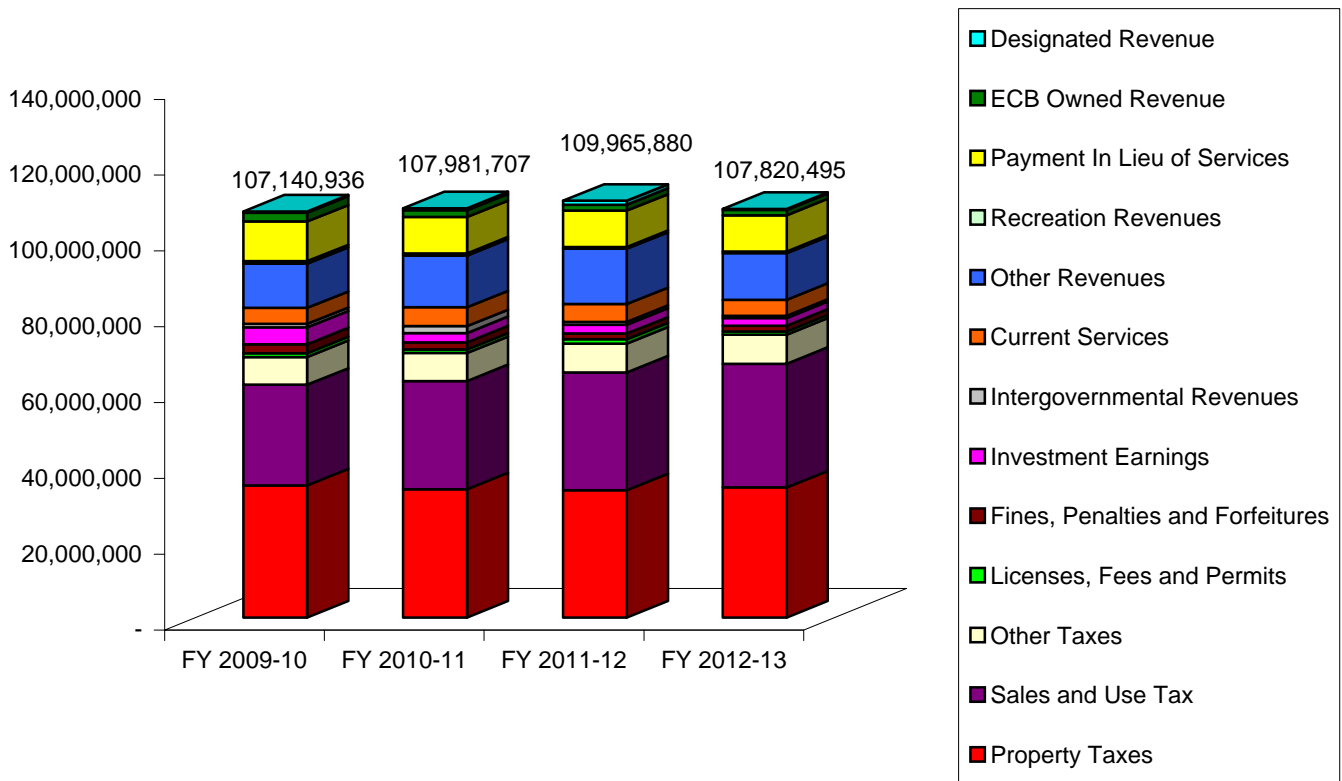
<u>Revenue</u>	
Property Taxes	\$ 34,334,733
Sales and Use Taxes	32,625,000
Other Taxes	7,686,664
Licenses, Fees and Permits	849,150
Fines, Penalties and Forfeitures	1,509,600
Investment Earnings	2,042,157
Intergovernmental Revenues	592,483
Current Services	4,177,365
Other Revenues	12,309,014
Recreation Revenue	477,500
Expenditure Control Budget Revenue	1,395,569
Designated Revenues	296,000
Payment in Lieu of Services	9,525,260
Total Revenue	\$ 107,820,495

REVENUE OVERVIEW

GENERAL FUND REVENUE BY TYPE

Revenue Type	Actual FY 2009-10	Actual FY 2010-11	Projected FY 2011-12	Estimated FY 2012-13
Property Taxes	\$ 34,897,226	\$ 33,892,315	\$ 33,597,903	\$ 34,334,733
Sales and Use Tax	26,543,193	28,505,050	31,100,000	32,625,000
Other Taxes	7,320,278	7,396,099	7,599,176	7,686,664
Licenses, Fees and Permits	996,342	918,093	1,120,376	849,150
Fines, Penalties and Forfeitures	2,329,901	1,932,885	1,535,693	1,509,600
Investment Earnings	4,454,913	2,423,456	2,293,223	2,042,157
Intergovernmental Revenues	925,521	1,819,361	760,734	592,483
Current Services	4,220,184	4,973,284	4,702,155	4,177,365
Other Revenues	11,664,110	13,643,004	14,604,527	12,309,014
Recreation Revenues	664,204	562,634	476,042	477,500
Payment In Lieu of Services	10,474,054	9,597,413	9,582,090	9,525,260
ECB Owned Revenue	2,330,823	1,781,498	1,551,816	1,395,569
Designated Revenue	320,187	536,616	1,042,145	296,000
Total	\$ 107,140,936	\$ 107,981,707	\$ 109,965,880	\$ 107,820,495

TREND BY REVENUE TYPE



SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>GENERAL FUND - 110</u>				
<u>Property Taxes</u>				
31101 Secured CY Property Tax	\$ 18,996,179	\$ 19,013,608	\$ 18,910,219	\$ 19,476,909
31102 Current Unsecured Property Tax	975,546	1,029,057	1,026,210	1,056,963
31103 Sec & Unsec - Prior Year	1,936,283	1,603,413	1,594,914	1,437,371
31104 HOPTR Reimbursement	337,603	340,927	334,557	337,903
31105 SBE Property Tax	389,504	393,240	393,240	397,173
31107 Penalties and Interest	66,922	93,426	61,568	61,568
31108 Non-Commercial Aircraft	37,721	40,000	40,000	40,000
31109 Other Supplemental Property Tax	31,297	40,000	40,000	40,000
31113 CY AB1290	145,463	194,816	155,213	156,765
31119 CY Supplemental Property Tax	2,239	300,000	200,000	300,000
31120 PY Supplemental Property Tax	165,104	187,500	123,828	99,062
31121 CY SB211	175,032	229,986	149,993	151,495
31127 Vehicle License Property Tax	10,633,423	10,713,174	10,568,161	10,779,524
<u>Total Property Taxes</u>	33,892,315	34,179,147	33,597,903	34,334,733
<u>Sales and Use Tax</u>				
31110 Sales & Use Tax	21,305,924	20,906,250	23,325,000	24,468,750
31126 Sales Tax Compensation	7,199,125	6,968,750	7,775,000	8,156,250
<u>Total Sales and Use Tax</u>	28,505,050	27,875,000	31,100,000	32,625,000
<u>Other Taxes</u>				
31114 Transient Occupancy Tax	1,184,173	1,161,500	1,210,000	1,222,000
31115 Franchises	4,343,908	4,398,235	4,411,418	4,476,664
31116 Property Transfer Tax	448,702	480,000	435,000	435,000
31117 Prop 172 Sales Tax Allocation	1,418,492	1,480,442	1,530,000	1,553,000
31123 Special Assessments	824	-	12,758	-
<u>Total Other Taxes</u>	7,396,099	7,520,177	7,599,176	7,686,664
<u>Licenses, Fees, & Permits</u>				
31202 Building Permits	296,547	250,140	272,405	150,500
31203 Plumbing Permits	68,225	58,537	103,909	70,000
31204 Electrical Permits	118,118	87,571	116,611	51,000
31206 Miscellaneous Building Permits	28,707	28,800	17,425	25,000
31207 Heating & AC Permits	77,825	54,618	155,931	60,000
31208 Garage Sales	12,980	13,000	11,400	12,000
31209 Miscellaneous Licenses	1,855	1,200	1,850	1,850
31212 Miscellaneous Permits	4,155	3,000	1,500	1,500
31213 Public Works Permits	73,962	50,000	30,000	30,000
31214 Overload Permits	13,458	12,000	12,000	12,000
31218 Occupancy Fees	88,710	102,620	285,515	331,000
31219 Encroachment Permits	15,590	8,000	15,000	15,000
31220 Preferential Parking Permits	210	100	410	100
31224 Alarm Permits	15,360	11,000	12,885	12,100
31225 Alarm Permit Renewals	89,225	61,000	73,535	67,100
31240 General Plan Maintenance Fee	13,166	10,000	10,000	10,000
<u>Total Licenses, Fees, & Permits</u>	918,093	751,586	1,120,376	849,150

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>GENERAL FUND - 110, Continued</u>				
<u>Fines, Penalties & Forfeitures</u>				
31301 Vehicle Code Fines	909,848	925,000	700,000	700,000
31302 City Code Fines	97,775	92,000	88,000	88,000
31304 Business License Penalties	83,528	70,700	80,000	80,800
31305 Parking Fines	80,831	60,000	66,605	65,000
31307 Spay / Neuter Penalties	6,010	5,000	4,750	5,000
31308 Miscellaneous Fines & Penalties	-	-	538	-
31310 Administrative Fines & Penalties	124,725	85,850	92,000	92,000
31312 Preferential Parking Fines	1,300	1,950	1,900	1,900
31313 Street Sweeping Parking Fines	1,650	2,000	1,900	1,900
31314 Red Light Violations	627,218	600,000	500,000	475,000
<u>Total Fines, Penalties & Forfeitures</u>	1,932,885	1,842,500	1,535,693	1,509,600
<u>Investment Earnings</u>				
31401 Interest on Investments	2,591,599	2,281,701	2,293,223	2,042,157
31421 Other Interest Income	448,333	352,711	-	-
31422 GASB31 Gain / Loss on Investment	(1,313,114)	-	-	-
31423 Gain or Loss Investment Sale	696,638	-	-	-
<u>Total Investment Earnings</u>	2,423,456	2,634,412	2,293,223	2,042,157
<u>Intergovernmental Revenues</u>				
31503 Motor Vehicle In Lieu	686,338	404,000	76,014	-
31505 Post Reimbursement	22,121	20,000	20,000	20,000
31511 Public Library Fund	-	-	-	-
31520 Rev From Other Govt Agency - FR	472,991	80,369	68,070	270,038
31522 Rev From Other Govt Agency - PO	47,829	14,400	43,598	9,650
31527 Bulletproof Vest Grant - BJA	4,155	5,000	7,630	2,700
31540 Rev From Other Gov't Agencies	500,000	-	500,000	250,000
31552 CLSA Interlibrary Loan Reimb	86	100	102	95
31555 Abandoned Veh Abate / Waste Mgmt	63,154	68,000	35,000	40,000
31576 CLSA / Direct Loan Reimbursement	22,687	-	10,320	-
<u>Total Intergovernmental Revenues</u>	1,819,361	591,869	760,734	592,483
<u>Current Services</u>				
31601 Fire Hazard Reduct / Weed Abate	23,348	8,500	8,500	8,500
31602 Maps & Publications	198	250	100	100
31603 Plan Check - Building	603,526	231,650	271,851	117,000
31604 Plan Check - Public Works	187,102	205,000	205,000	200,000
31605 Planning Application Fees	309,051	224,978	180,000	155,105
31607 Engineering & Inspection	243,668	200,000	250,000	250,000
31608 Appeal Fees	1,075	1,000	2,714	1,000
31609 Other Application Fees	3,105	2,000	11,580	11,580
31610 HOA / St Lights Eagle Glen	68,078	109,000	109,000	109,000
31611 Animal Shelter Fees & Charges	36,084	41,000	25,000	25,000
31612 Miscellaneous Services	1,191	1,200	1,200	1,200
31614 Fingerprinting	21,779	20,400	20,383	17,784
31615 Special Police Services	44,925	32,000	32,252	32,000

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>GENERAL FUND - 110, Continued</u>				
31617 Landscape Inspection	3,786	2,000	2,000	2,000
31621 Photocopy Services	1,738	1,500	1,300	1,300
31623 Fire Service Agreements	230,531	240,619	214,612	195,716
31624 Special Building Inspection	195	200	200	200
31625 Reimbursed Exp - Misc Plan Fees	31,626	5,000	26,310	25,000
31629 Reimbursed Exp - Fire	409,050	800,000	883,126	800,000
31631 Reimbursed Exp - PW Service	23,713	-	12,808	-
31635 Return Check Fees	2,388	2,100	1,500	1,500
31637 GIS Map Fees	400	500	500	500
31639 Plan Check-Fire	46,420	39,495	39,495	39,495
31642 Digitized Mapping Service Fees	1,228	1,000	100	100
31644 Scanning Fees - Building	9,006	7,500	10,000	10,000
31646 Scanning Fees - Public Works	1,864	1,000	1,000	1,000
31647 Copies and Blueprinting - PW	1,239	500	800	800
31656 Corona Norco School Agrmt - Police	367,402	365,000	365,000	365,000
31661 Special Fire Equipment Inspect	63,018	42,000	54,504	45,000
31663 Special Fire Permit Inspection	18,080	15,000	15,345	15,000
31665 Fire Prevention Bureau Inspect	5,825	9,000	5,000	9,000
31666 State Mandated Inspection	3,420	2,000	2,000	2,000
31669 Other Fire Services	1,931	1,500	2,191	1,500
31670 Hazardous Material Storage Fee	265,117	210,000	210,000	210,000
31671 Emergency Response Exp Reimb	27,790	20,000	22,000	22,000
31674 Fire Prev Bureau Reinspections	3,525	4,000	2,000	3,000
31676 City Clerk Legal Advrmt Rev	340	170	170	85
31687 SMIP Program Fees	621	500	500	-
31689 Reimbursed Exp - Misc	2,778	1,615	1,284	1,200
31692 Street Name Signs	-	300	300	300
31693 EMS Subscription	1,053,745	937,600	1,014,422	1,006,400
31694 EMS Direct Billed	390,960	402,000	406,000	406,000
31696 Third Party Plan Check	356,980	300,000	237,000	85,000
31698 Police Service Agreements	78,439	80,000	38,808	-
32004 IT Service Agreements	27,000	27,000	14,300	-
<u>Total Current Services</u>	4,973,284	4,596,077	4,702,155	4,177,365

Other Revenues

31406 Miscellaneous Rental / Lease Income	11,524,637	12,715,906	12,728,366	10,463,750
31408 Trap Rental	(300)	200	75	-
31414 Fire Telecom Site Rentals	91,198	95,674	97,113	99,572
31702 Sale of Surplus Property	2,744	-	6,983	-
31704 Cashier's Over & Shorts	84	-	129	-
31705 Police Auction	3,232	2,100	2,100	2,000
31708 Miscellaneous Reimbursements	585	585	1,036	-
31709 Damage Recovery	-	-	1,455	-
31710 Paramedic Program	515,324	455,500	469,877	460,000
31711 Miscellaneous Income / Refunds	561,847	170,000	290,000	250,000
31715 Billboard Revenue	-	80,000	80,000	160,000
31729 Bond Admin Reimbursements	441,957	437,250	450,671	445,600
31734 Kiosk Id Sign Program	21,615	26,000	34,000	34,000

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>GENERAL FUND - 110, Continued</u>				
31758 Telephone Communications Srvc	166,080	162,048	166,848	168,192
31789 Code Enforcement Reinspections	-	900	900	900
33011 CIP Labor Abatement	314,001	262,600	274,974	225,000
<u>Total Other Revenues</u>	<u>13,643,004</u>	<u>14,408,763</u>	<u>14,604,527</u>	<u>12,309,014</u>
<u>Recreation Revenues</u>				
31801 Aquatics	63,683	60,000	60,000	60,000
31802 Recreation Events	8,926	2,000	3,963	2,000
31803 Sports Revenue - Adult	37,892	22,000	31,812	22,000
31804 Sports Revenue - Youth	38,304	50,000	33,000	50,000
31810 Recreation Program	11,455	4,000	1,767	4,000
31817 After School Recreation Program	227,072	225,000	225,000	225,000
31820 Youth Sports Lighting	88,810	56,000	62,000	56,000
31821 Kids Camp	79,332	56,000	56,000	56,000
31824 Ball field, Tourn, Spec Events	3,560	1,000	1,000	1,000
31825 Concession Facility Rentals	3,600	1,500	1,500	1,500
<u>Total Recreation Revenues</u>	<u>562,634</u>	<u>477,500</u>	<u>476,042</u>	<u>477,500</u>
<u>Payment In Lieu of Services</u>				
31201 Business License Taxes	1,740,974	1,700,000	1,800,000	1,818,000
33001 Services To Other Funds	7,582,860	7,800,574	7,472,090	7,403,260
33002 In Lieu Charges To Other Funds	273,579	320,000	310,000	304,000
<u>Total Payment in Lieu of Services</u>	<u>9,597,413</u>	<u>9,820,574</u>	<u>9,582,090</u>	<u>9,525,260</u>
<u>ECB Owned Revenue</u>				
31210 Animal Licenses (ECB)	391,794	344,000	345,000	345,000
31303 Library Fines (ECB)	82,169	45,000	54,365	45,000
31403 Library Facility Rentals (ECB)	47,131	7,000	18,839	7,000
31412 Park Telecom Site Rentals (ECB)	338,924	340,000	340,000	340,000
31415 IT Telecom Site Rentals (ECB)	45,174	69,186	63,175	73,217
31606 Reimbursed Exp - Comm Dev (ECB)	2,245	500	500	500
31616 Passport Processing Fees (ECB)	171,365	100,000	100,160	100,000
31627 Reimbursed Exp - P&CS (ECB)	48,144	-	41,564	-
31628 Reimbursed Exp - Eng Insp & Misc (ECB)	12,852	-	48,463	-
31630 Reimbursed Exp - Police (ECB)	100,043	60,000	96,889	60,000
31632 Reimbursed Exp - Finance (ECB)	152	-	26	-
31638 Reimbursed Exp - Building (ECB)	1,340	800	3,981	1,500
31645 Spay / Neuter Adoption Fees (ECB)	34,912	31,000	32,000	31,000
31648 Reimbursed Exp - Lost Books (ECB)	4,377	2,400	2,779	2,400
31673 Shooting Range Fees (ECB)	79,812	54,000	62,705	54,000
31678 Police - False Alarms (ECB)	96,061	80,000	74,121	72,900
31684 Reimbursed Exp - Library (ECB)	22,818	12,000	11,887	9,000
31805 Contract Program Revenue (ECB)	168,665	182,052	182,052	182,052
31822 Picnic Reservations (ECB)	37,203	17,000	18,310	17,000
31823 Facility Rentals (ECB)	93,827	55,000	55,000	55,000
31829 Before School Recreation	2,490	-	-	-
<u>Total ECB Owned Revenue</u>	<u>1,781,498</u>	<u>1,399,938</u>	<u>1,551,816</u>	<u>1,395,569</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>GENERAL FUND - 110, Continued</u>				
<u>Designated Revenue</u>				
31130 PEG Fee (DSG)	-	-	20,000	40,000
31733 Developer Paid Public Imp (DSG)	205,448	-	281,541	-
31760 Beverage Franchise Agrmt (DSG)	3,403	-	82	-
31763 Donations - Library (DSG)	86,310	45,000	74,117	56,000
31764 Donations - Police (DSG)	8,909	-	-	-
31765 Donations - Animal Control (DSG)	130	-	16,596	-
31767 Donations - Parks & Com Srv (DSG)	44,227	-	13,182	-
31776 Billboard Revenue (DSG)	176,666	200,000	200,000	200,000
31826 Pool Facility Rental Income (DSG)	11,417	-	5,553	-
31828 Donations - Misc (DSG)	105	-	431,074	-
<u>Total Designated Revenue</u>	<u>536,616</u>	<u>245,000</u>	<u>1,042,145</u>	<u>296,000</u>
<u>FUND TOTAL</u>	<u>\$ 107,981,707</u>	<u>\$ 106,342,543</u>	<u>\$ 109,965,880</u>	<u>\$ 107,820,495</u>
<u>CWSC LIBRARY FEE FUND - 206</u>				
31238 Development Impact Fees	\$ 16,311	\$ 46,710	\$ 99,362	\$ 40,690
31401 Interest on Investments	844	811	3,053	3,120
31422 GASB31 Gain / Loss on Investment	(467)	-	-	-
31423 Gain or Loss Investment Sale	283	-	-	-
<u>FUND TOTAL</u>	<u>\$ 16,971</u>	<u>\$ 47,521</u>	<u>\$ 102,415</u>	<u>\$ 43,810</u>
<u>FIRE WILD LAND MITIGATION FUND - 207</u>				
31238 Development Impact Fees	\$ 19,162	\$ 1,500	\$ 606	\$ 500
31401 Interest on Investments	964	966	644	710
31422 GASB31 Gain / Loss on Investment	(32)	-	-	-
31423 Gain or Loss Investment Sale	287	-	-	-
<u>FUND TOTAL</u>	<u>\$ 20,381</u>	<u>\$ 2,466</u>	<u>\$ 1,250</u>	<u>\$ 1,210</u>
<u>TC POLICE FACILITIES FUND - 208</u>				
31238 Development Impact Fees	\$ -	\$ 27,431	\$ 5,020	\$ 100
<u>FUND TOTAL</u>	<u>\$ -</u>	<u>\$ 27,431</u>	<u>\$ 5,020</u>	<u>\$ 100</u>
<u>TC FIRE FACILITIES FUND - 209</u>				
31238 Development Impact Fees	\$ -	\$ 39,611	\$ 28,450	\$ 100
<u>FUND TOTAL</u>	<u>\$ -</u>	<u>\$ 39,611</u>	<u>\$ 28,450</u>	<u>\$ 100</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CW STREET & TRAFFIC SIGNALS FUND - 211</u>				
31238 Development Impact Fees	\$ 161,654	\$ 150,000	\$ 800,000	\$ 300,000
31401 Interest on Investments	166,106	185,825	162,145	175,970
31422 GASB31 Gain / Loss on Investment	(97,274)	-	-	-
31423 Gain or Loss Investment Sale	55,818	-	-	-
31711 Miscellaneous Income / Refunds	70	-	1,295	-
	<u>\$ 286,375</u>	<u>\$ 335,825</u>	<u>\$ 963,440</u>	<u>\$ 475,970</u>
<u>FUND TOTAL</u>				
<u>CWSC DRAINAGE FUND - 212</u>				
31238 Development Impact Fees	\$ 15,804	\$ 50,000	\$ 65,397	\$ 75,000
31401 Interest on Investments	40,939	48,381	34,148	37,350
31422 GASB31 Gain / Loss on Investment	(27,350)	-	-	-
31423 Gain or Loss Investment Sale	13,970	-	-	-
31540 Rev From Other Gov't Agencies	-	-	67,240	-
	<u>\$ 43,363</u>	<u>\$ 98,381</u>	<u>\$ 166,785</u>	<u>\$ 112,350</u>
<u>FUND TOTAL</u>				
<u>CWSC POLICE FACILITIES FUND - 213</u>				
31238 Development Impact Fees	\$ 20,358	\$ 49,446	\$ 85,028	\$ 43,586
31401 Interest on Investments	10,723	12,402	11,147	12,064
31422 GASB31 Gain / Loss on Investment	(9,488)	-	-	-
31423 Gain or Loss Investment Sale	3,831	-	-	-
	<u>\$ 25,423</u>	<u>\$ 61,848</u>	<u>\$ 96,175</u>	<u>\$ 55,650</u>
<u>FUND TOTAL</u>				
<u>CWSC FIRE FACILITIES FUND - 214</u>				
31238 Development Impact Fees	\$ 40,775	\$ 62,982	\$ 112,992	\$ 55,793
31401 Interest on Investments	21,287	23,851	18,693	20,407
31422 GASB31 Gain / Loss on Investment	(12,007)	-	-	-
31423 Gain or Loss Investment Sale	7,119	-	-	-
	<u>\$ 57,175</u>	<u>\$ 86,833</u>	<u>\$ 131,685</u>	<u>\$ 76,200</u>
<u>FUND TOTAL</u>				
<u>CWSC PUBLIC MTG FACILITIES FUND - 215</u>				
31238 Development Impact Fees	\$ 7,766	\$ 29,430	\$ 59,001	\$ 25,672
31401 Interest on Investments	6,004	6,741	6,559	7,048
31422 GASB31 Gain / Loss on Investment	(3,555)	-	-	-
31423 Gain or Loss Investment Sale	2,020	-	-	-
	<u>\$ 12,234</u>	<u>\$ 36,171</u>	<u>\$ 65,560</u>	<u>\$ 32,720</u>
<u>FUND TOTAL</u>				

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CWSC AQUATIC CENTER FUND - 216</u>				
31238 Development Impact Fees	\$ 4,806	\$ 18,225	\$ 36,514	\$ 15,890
31401 Interest on Investments	459	454	1,316	1,350
31422 GASB31 Gain / Loss on Investment	(170)	-	-	-
31423 Gain or Loss Investment Sale	148	-	-	-
<u>FUND TOTAL</u>	<u>\$ 5,244</u>	<u>\$ 18,679</u>	<u>\$ 37,830</u>	<u>\$ 17,240</u>
<u>CWSC PARKS & OPEN SPACE FUND - 217</u>				
31238 Development Impact Fees	\$ 128,989	\$ 38,150	\$ 2,300,060	\$ 1,070,396
31401 Interest on Investments	48,418	59,240	96,410	100,814
31422 GASB31 Gain / Loss on Investment	(49,401)	-	-	-
31423 Gain or Loss Investment Sale	17,549	-	-	-
31711 Miscellaneous Income / Refunds	2,580	-	-	-
<u>FUND TOTAL</u>	<u>\$ 148,135</u>	<u>\$ 97,390</u>	<u>\$ 2,396,470</u>	<u>\$ 1,171,210</u>
<u>CORONA MALL BUSINESS IMPROVEMENT DISTRICT FUND - 218</u>				
31123 Special Assessments	\$ 124,460	\$ 125,000	\$ 128,274	\$ 130,000
31401 Interest on Investments	2,321	1,564	2,646	2,925
31422 GASB31 Gain / Loss on Investment	(935)	-	-	-
31423 Gain or Loss Investment Sale	731	-	-	-
31406 Miscellaneous Rental / Lease Income	4,300	1,700	1,700	1,700
<u>FUND TOTAL</u>	<u>\$ 130,877</u>	<u>\$ 128,264</u>	<u>\$ 132,620</u>	<u>\$ 134,625</u>
<u>GAS TAX (2105-2106-Prop 42) FUND - 222</u>				
31401 Interest on Investments	\$ 27,829	\$ 21,444	\$ 43,278	\$ 45,750
31422 GASB31 Gain / Loss on Investment	(3,524)	-	-	-
31423 Gain or Loss Investment Sale	8,212	-	-	-
31539 State Gas Tax - 2106	475,513	486,541	433,000	437,300
31570 State Gas Tax - 2105	775,614	793,065	714,000	721,000
31573 R&T 7360 - Prop 42 HUTA Rplcmt.	1,433,469	1,666,630	1,686,000	1,703,000
31711 Miscellaneous Income / Refunds	965	-	17,707	-
33011 CIP Labor Abatement	17,601	13,747	70,000	40,000
<u>FUND TOTAL</u>	<u>\$ 2,735,679</u>	<u>\$ 2,981,427</u>	<u>\$ 2,963,985</u>	<u>\$ 2,947,050</u>
<u>RIDESHARE-TRIP REDUCTION FUND - 224</u>				
31401 Interest on Investments	\$ 9,438	\$ 12,779	\$ 6,664	\$ 7,353
31422 GASB31 Gain / Loss on Investment	(5,540)	-	-	-
31423 Gain or Loss Investment Sale	3,063	-	-	-
31506 Trip Reduction Clean Air Grant	165,358	170,000	165,360	165,000
31702 Sale of Surplus Property	-	-	6,100	-
33011 CIP Labor Abatement	-	-	6,666	7,352
<u>FUND TOTAL</u>	<u>\$ 172,319</u>	<u>\$ 182,779</u>	<u>\$ 184,790</u>	<u>\$ 179,705</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>GAS TAX 2107 FUND - 225</u>				
31401 Interest on Investments	\$ (225)	\$ -	\$ 1,245	\$ 325
31423 Gain or Loss Investment Sale	(99)	-	-	-
31537 State Gas Tax - 2107	1,035,974	1,055,403	1,044,000	1,054,000
31538 State Gas Tax - 2107.5	10,000	10,000	10,000	10,000
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<u>FUND TOTAL</u>	<u>\$ 1,045,649</u>	<u>\$ 1,065,403</u>	<u>\$ 1,055,245</u>	<u>\$ 1,064,325</u>
<u>MEASURE A FUND - 227</u>				
31401 Interest on Investments	\$ 210,338	\$ 251,601	\$ 168,895	\$ 182,965
31422 GASB31 Gain / Loss on Investment	(87,778)	-	-	-
31423 Gain or Loss Investment Sale	68,282	-	-	-
31525 Measure A Entitlements	2,961,487	2,643,000	2,865,000	2,755,000
31711 Miscellaneous Income / Refunds	2,145	-	315	-
	<u>2,145</u>	<u>-</u>	<u>315</u>	<u>-</u>
<u>FUND TOTAL</u>	<u>\$ 3,154,476</u>	<u>\$ 2,894,601</u>	<u>\$ 3,034,210</u>	<u>\$ 2,937,965</u>
<u>LOW/MODERATE HOUSING FUND - 230</u>				
31101 Secured CY Property Tax	\$ 3,988,928	\$ 3,948,840	\$ 1,900,218	\$ -
31105 SBE Property Tax	33,650	29,393	24,033	-
31113 CY AB1290	991,890	981,768	512,697	-
31119 CY Supplemental Property Tax	(12,616)	-	-	-
31120 PY Supplemental Property Tax	42,994	-	-	-
31124 CY AB1290 Suppl Prop Tax	(20,216)	-	-	-
31125 PY AB1290 Suppl Prop Tax	15,100	-	-	-
31401 Interest on Investments	151,966	211,127	-	-
31422 GASB31 Gain / Loss on Investment	(272,251)	-	-	-
31423 Gain or Loss Investment Sale	65,555	-	-	-
31711 Miscellaneous Income / Refunds	192,481	250,000	27,710	-
31755 HIP / OOR Payment	32,159	2,500	17,090	-
31756 HOAP / FTHB Payment	99,430	22,000	26,785	-
33011 CIP Labor Abatement	43,961	19,644	16,677	-
	<u>43,961</u>	<u>19,644</u>	<u>16,677</u>	<u>-</u>
<u>FUND TOTAL</u>	<u>\$ 5,353,029</u>	<u>\$ 5,465,272</u>	<u>\$ 2,525,210</u>	<u>\$ -</u>
<u>CAL COPS GRANTS FUND - 231</u>				
31401 Interest on Investments	\$ 3,545	\$ 4,227	\$ 4,484	\$ 4,437
31422 GASB31 Gain / Loss on Investment	458	-	-	-
31423 Gain or Loss Investment Sale	904	-	-	-
31540 Rev From Other Gov't Agencies	178,888	144,228	187,721	213,043
	<u>178,888</u>	<u>144,228</u>	<u>187,721</u>	<u>213,043</u>
<u>FUND TOTAL</u>	<u>\$ 183,794</u>	<u>\$ 148,455</u>	<u>\$ 192,205</u>	<u>\$ 217,480</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CIVIC CENTER FUND - 232</u>				
31401 Interest on Investments	\$ (154)	\$ -	\$ -	\$ -
31422 GASB31 Gain / Loss on Investment	(656)	-	-	-
31423 Gain or Loss Investment Sale	0	-	-	-
31406 Miscellaneous Rental / Lease Income	77,003	55,423	71,110	73,047
31711 Miscellaneous Income / Refunds	1,634	-	1,725	1,633
<u>FUND TOTAL</u>	<u>\$ 77,827</u>	<u>\$ 55,423</u>	<u>\$ 72,835</u>	<u>\$ 74,680</u>
<u>OBLIGATION PAYMENT FUND - 233</u>				
31101 Secured CY Property Tax	\$ -	\$ -	\$ -	\$ 14,488,770
<u>FUND TOTAL</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,488,770</u>
<u>TRAFFIC CONGESTION RELIEF FUND - 242</u>				
31422 GASB31 Gain / Loss on Investment	\$ (40,767)	\$ -	\$ -	\$ -
<u>FUND TOTAL</u>	<u>\$ (40,767)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>PW TRANSPORTATION GRANTS-CAPITAL FUND - 243</u>				
31401 Interest on Investments	\$ 72,078	\$ -	\$ -	\$ -
31422 GASB31 Gain / Loss on Investment	(54,110)	-	-	-
31423 Gain or Loss Investment Sale	19,480	-	-	-
31540 Rev From Other Gov't Agencies	2,436,315	3,964,867	4,059,130	2,153,325
31711 Miscellaneous Income / Refunds	1,583	-	-	-
<u>FUND TOTAL</u>	<u>\$ 2,475,346</u>	<u>\$ 3,964,867</u>	<u>\$ 4,059,130</u>	<u>\$ 2,153,325</u>
<u>SB 821 TRANSPORTATION GRANT FUND - 244</u>				
31401 Interest on Investments	\$ -	\$ -	\$ 73	\$ -
31540 Rev From Other Gov't Agencies	-	34,325	67,112	109,500
<u>FUND TOTAL</u>	<u>\$ -</u>	<u>\$ 34,325</u>	<u>\$ 67,185</u>	<u>\$ 109,500</u>
<u>COUNTY SERVICE AREA 152 (NPDES) FUND - 245</u>				
31237 NPDES Discharge Permit	\$ 403,852	\$ 452,000	\$ 452,000	\$ 566,000
31241 Water Quality Management	10,540	30,000	4,510	15,000
31711 Miscellaneous Income / Refunds	-	-	3,800	-
33011 CIP Labor Abatement	827	976	90	-
33001 Services To Other Funds	436,853	484,325	403,385	537,605
<u>FUND TOTAL</u>	<u>\$ 852,072</u>	<u>\$ 967,301</u>	<u>\$ 863,785</u>	<u>\$ 1,118,605</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CFD 2000-1 O&M DET/DEBRIS BASI FUND - 246</u>				
31123 Special Assessments	\$ 36,660	\$ 33,208	\$ 36,475	\$ 37,935
31401 Interest on Investments	6,743	6,997	6,049	6,590
31422 GASB31 Gain / Loss on Investment	(3,422)	-	-	-
31423 Gain or Loss Investment Sale	2,201	-	-	-
31708 Miscellaneous Reimbursements	88	-	395	-
31711 Miscellaneous Income / Refunds	419	-	1,231	-
<u>FUND TOTAL</u>	<u>\$ 42,688</u>	<u>\$ 40,205</u>	<u>\$ 44,150</u>	<u>\$ 44,525</u>
<u>CFD2002-2 LMD E 6TH/COMPTON FUND - 247</u>				
31123 Special Assessments	\$ 85,384	\$ 84,000	\$ 84,000	\$ 84,000
31401 Interest on Investments	5,035	4,774	3,620	4,075
31422 GASB31 Gain / Loss on Investment	(2,705)	-	-	-
31423 Gain or Loss Investment Sale	1,667	-	-	-
<u>FUND TOTAL</u>	<u>\$ 89,381</u>	<u>\$ 88,774</u>	<u>\$ 87,620</u>	<u>\$ 88,075</u>
<u>CFD 97-1 LANDSCAPE MAINT FUND - 248</u>				
31123 Special Assessments	\$ 388,104	\$ 350,000	\$ 350,000	\$ 350,000
31401 Interest on Investments	6,982	4,550	4,053	4,890
31422 GASB31 Gain / Loss on Investment	(4,807)	-	-	-
31423 Gain or Loss Investment Sale	2,379	-	-	-
31709 Damage Recovery	1,417	-	-	-
31711 Miscellaneous Income / Refunds	-	-	2,320	-
33011 CIP Labor Abatement	-	-	962	-
<u>FUND TOTAL</u>	<u>\$ 394,073</u>	<u>\$ 354,550</u>	<u>\$ 357,335</u>	<u>\$ 354,890</u>
<u>CFD 2001-1 LANDSCAPE MAINT FUND - 249</u>				
31123 Special Assessments	\$ 1,758,373	\$ 1,260,000	\$ 1,500,000	\$ 1,500,000
31401 Interest on Investments	94,407	91,768	73,025	81,325
31422 GASB31 Gain / Loss on Investment	(55,100)	-	-	-
31423 Gain or Loss Investment Sale	31,601	-	-	-
31609 Other Application Fees	-	3,810	-	1,900
31711 Miscellaneous Income / Refunds	109	-	3,608	-
33011 CIP Labor Abatement	-	-	1,497	-
<u>FUND TOTAL</u>	<u>\$ 1,829,390</u>	<u>\$ 1,355,578</u>	<u>\$ 1,578,130</u>	<u>\$ 1,583,225</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>ASSET FORFEITURE FUND - 250</u>				
31653 Federal Asset Forfeiture	\$ 97,645	\$ -	\$ 36,391	\$ -
31688 Asset Forfeiture	56,121	-	5,245	-
31401 Interest on Investments	16,959	19,030	14,564	15,980
31422 GASB31 Gain / Loss on Investment	(11,269)	-	-	-
31423 Gain or Loss Investment Sale	5,845	-	-	-
<u>FUND TOTAL</u>	<u>\$ 165,301</u>	<u>\$ 19,030</u>	<u>\$ 56,200</u>	<u>\$ 15,980</u>
<u>CFD/LMD 2002-3 LANDSCAPE FUND - 251</u>				
31123 Special Assessments	\$ 57,869	\$ 55,000	\$ 55,000	\$ 55,000
31401 Interest on Investments	5,339	5,495	4,215	4,700
31422 GASB31 Gain / Loss on Investment	(3,333)	-	-	-
31423 Gain or Loss Investment Sale	1,800	-	-	-
31711 Miscellaneous Income / Refunds	-	-	1,300	-
33011 CIP Labor Abatement	-	-	535	-
<u>FUND TOTAL</u>	<u>\$ 61,675</u>	<u>\$ 60,495</u>	<u>\$ 61,050</u>	<u>\$ 59,700</u>
<u>LMD 2003-1 LIGHTING FUND - 252</u>				
31123 Special Assessments	\$ 274,936	\$ 209,000	\$ 240,000	\$ 240,000
31401 Interest on Investments	10,681	9,598	8,076	9,115
31422 GASB31 Gain / Loss on Investment	(6,204)	-	-	-
31423 Gain or Loss Investment Sale	3,579	-	-	-
31711 Miscellaneous Income / Refunds	-	-	46	-
33011 CIP Labor Abatement	539	573	338	-
<u>FUND TOTAL</u>	<u>\$ 283,531</u>	<u>\$ 219,171</u>	<u>\$ 248,460</u>	<u>\$ 249,115</u>
<u>RESIDENTIAL REFUSE/RECYCLING FUND - 260</u>				
31908 Bad Debt Recovery	\$ 4,258	\$ -	\$ 1,352	\$ -
31540 Rev From Other Gov't Agencies	66,043	50,000	54,515	44,221
31941 Trash/Recycling Charge	4,521,316	4,576,530	6,491,050	6,777,585
31951 Residential Recycling Billing	1,921,933	2,078,365	-	-
31953 Refuse Set Up Fee	65,305	68,255	66,163	68,148
<u>FUND TOTAL</u>	<u>\$ 6,578,855</u>	<u>\$ 6,773,150</u>	<u>\$ 6,613,080</u>	<u>\$ 6,889,954</u>
<u>SC MAJOR THOROUGHFARES FUND - 261</u>				
31401 Interest on Investments	\$ 58,636	\$ 72,454	\$ 36,340	\$ 40,670
31422 GASB31 Gain / Loss on Investment	(47,197)	-	-	-
31423 Gain or Loss Investment Sale	20,862	-	-	-
<u>FUND TOTAL</u>	<u>\$ 32,300</u>	<u>\$ 72,454</u>	<u>\$ 36,340</u>	<u>\$ 40,670</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>SC LANDSCAPING FUND - 274</u>				
31238 Development Impact Fees	\$ 46,151	\$ 20,000	\$ 4,950	\$ -
31401 Interest on Investments	36,465	41,537	31,540	34,610
31422 GASB31 Gain / Loss on Investment	(22,025)	-	-	-
31423 Gain or Loss Investment Sale	12,282	-	-	-
<u>FUND TOTAL</u>	<u>\$ 72,873</u>	<u>\$ 61,537</u>	<u>\$ 36,490</u>	<u>\$ 34,610</u>
<u>AIRPORT FUND - 275</u>				
31721 Storm Water Permit Fee	\$ 1,790	\$ 2,000	\$ 2,000	\$ 2,000
32002 FBO Tie Down Fees	26,081	20,000	20,000	20,000
32010 Monthly Tie Down Fees	13,583	12,000	23,687	12,000
32011 Transient Tie Down Fee	520	600	62	300
32012 Transient Tie Down Fee / Split	165	-	20	-
31401 Interest on Investments	1,129	1,955	893	959
31422 GASB31 Gain / Loss on Investment	(1,044)	-	-	-
31423 Gain or Loss Investment Sale	413	-	-	-
31572 State Grants - Special Aviation	30,000	-	10,000	10,000
31703 Donations	-	-	6,948	-
31709 Damage Recovery	2,496	-	-	-
31711 Miscellaneous Income / Refunds	3,505	2,000	2,730	2,000
32001 Rentals	210,196	215,478	181,000	215,436
32003 Gas - Corona Air Service	6,402	6,000	6,000	6,000
32006 Gas - Chevron	1,326	500	726	500
33011 CIP Labor Abatement	-	-	114	-
31767 Donations - Parks & Com Srv (DSG)	1,576	-	-	-
<u>FUND TOTAL</u>	<u>\$ 298,137</u>	<u>\$ 260,533</u>	<u>\$ 254,180</u>	<u>\$ 269,195</u>
<u>DWELLING DEVELOPMENT TAX FUND - 289</u>				
31421 Other Interest Income	\$ 17,340	\$ 15,715	\$ 15,715	\$ 14,025
31524 Rev From Other Govt Agency - PW	(3,672)	-	-	-
31743 Dwelling Development Tax	84,480	174,720	438,720	532,800
<u>FUND TOTAL</u>	<u>\$ 98,148</u>	<u>\$ 190,435</u>	<u>\$ 454,435</u>	<u>\$ 546,825</u>
<u>CORONA HOUSING AUTHORITY - 291</u>				
31401 Interest on Investments	\$ -	\$ -	\$ 221,449	\$ 547,475
31711 Miscellaneous Income / Refunds	-	-	79,630	13,500
31755 HIP / OOR Payment	-	-	-	2,500
31756 HOAP / FTHB Payment	-	-	5,500	13,500
33011 CIP Labor Abatement	-	-	15,071	-
<u>FUND TOTAL</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 321,650</u>	<u>\$ 576,975</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CPIC/97 REF COPS FUND - 307</u>				
31401 Interest on Investments	\$ 123	\$ -	\$ 87	\$ -
31406 Miscellaneous Rental / Lease Income	547,185	546,563	546,563	549,220
<u>FUND TOTAL</u>	<u>\$ 547,307</u>	<u>\$ 546,563</u>	<u>\$ 546,650</u>	<u>\$ 549,220</u>
<u>CPFA 99 REV SERIES A FUND - 308</u>				
31401 Interest on Investments	\$ 412	\$ -	\$ 282	\$ -
31711 Miscellaneous Income / Refunds	2,729,498	2,725,598	2,725,598	2,726,205
<u>FUND TOTAL</u>	<u>\$ 2,729,910</u>	<u>\$ 2,725,598</u>	<u>\$ 2,725,880</u>	<u>\$ 2,726,205</u>
<u>CPFA 99 REV SERIES B FUND - 309</u>				
31401 Interest on Investments	\$ 50,882	\$ 50,879	\$ 50,890	\$ 50,880
<u>FUND TOTAL</u>	<u>\$ 50,882</u>	<u>\$ 50,879</u>	<u>\$ 50,890</u>	<u>\$ 50,880</u>
<u>CFD 86-2 (WOODLAKE) FUND - 342</u>				
31123 Special Assessments	\$ 1,733,939	\$ 1,691,154	\$ 1,689,484	\$ 1,690,137
31401 Interest on Investments	14,515	8,890	2,570	843
31422 GASB31 Gain / Loss on Investment	(539)	-	-	-
31423 Gain or Loss Investment Sale	1,496	-	-	-
31708 Miscellaneous Reimbursements	7,450	-	3,218	-
31711 Miscellaneous Income / Refunds	3,768	-	1,438	-
<u>FUND TOTAL</u>	<u>\$ 1,760,629</u>	<u>\$ 1,700,044</u>	<u>\$ 1,696,710</u>	<u>\$ 1,690,980</u>
<u>AD 90-1 JASMINE RIDGE FUND - 349</u>				
31122 Prepaid Assessments	\$ 4,031	\$ -	\$ 192,543	\$ 194,300
31123 Special Assessments	226,554	214,602	104,186	-
31309 Prepayment Penalty	133	-	-	-
31401 Interest on Investments	4,826	4,360	2,836	4,025
31422 GASB31 Gain / Loss on Investment	(6,888)	-	-	-
31423 Gain or Loss Investment Sale	1,856	-	-	-
<u>FUND TOTAL</u>	<u>\$ 230,511</u>	<u>\$ 218,962</u>	<u>\$ 299,565</u>	<u>\$ 198,325</u>
<u>95 GO LIBRARY FUND - 350</u>				
31401 Interest on Investments	\$ 16,217	\$ -	\$ -	\$ -
31422 GASB31 Gain / Loss on Investment	(9,790)	-	-	-
31423 Gain or Loss Investment Sale	5,464	-	-	-
<u>FUND TOTAL</u>	<u>\$ 11,891</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CORONA REVITALIZATION ZONE FUND - 353</u>				
31101 Secured CY Property Tax	\$ 15,955,713	\$ 15,795,359	\$ 7,600,870	\$ -
31105 SBE Property Tax	129,298	117,572	96,131	-
31113 CY AB1290	1,606,977	3,927,072	2,050,788	-
31119 CY Supplemental Property Tax	(50,464)	-	-	-
31120 PY Supplemental Property Tax	171,974	-	-	-
31124 CY AB1290 Suppl Prop Tax	(32,194)	-	-	-
31125 PY AB1290 Suppl Prop Tax	24,935	-	-	-
31401 Interest on Investments	206,399	315,106	175,186	-
31422 GASB31 Gain / Loss on Investment	(217,898)	-	-	-
31423 Gain or Loss Investment Sale	66,273	-	-	-
31742 Loan Forgiveness/Insurance Refunds	295,989	-	-	-
<u>FUND TOTAL</u>	<u>\$ 18,157,002</u>	<u>\$ 20,155,109</u>	<u>\$ 9,922,975</u>	<u>\$ -</u>
<u>TEMESCAL CYN REDEV PROJ AREA FUND - 357</u>				
31105 SBE Property Tax	\$ 5,301	\$ -	\$ -	\$ -
31113 CY AB1290	2,360,581	-	-	-
31124 CY AB1290 Suppl Prop Tax	(48,671)	-	-	-
31125 PY AB1290 Suppl Prop Tax	35,466	-	-	-
31401 Interest on Investments	47,541	-	-	-
31422 GASB31 Gain / Loss on Investment	(88,267)	-	-	-
31423 Gain or Loss Investment Sale	17,910	-	-	-
31711 Miscellaneous Income / Refunds	-	-	-	-
<u>FUND TOTAL</u>	<u>\$ 2,329,861</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>CFD 89-1A (LOB DW) FUND - 358</u>				
31123 Special Assessments	\$ 1,566,929	\$ 1,500,944	\$ 1,479,124	\$ 1,480,645
31401 Interest on Investments	5,230	925	721	760
31422 GASB31 Gain / Loss on Investment	(594)	-	-	-
31423 Gain or Loss Investment Sale	1,404	-	-	-
31708 Miscellaneous Reimbursements	693	-	-	-
31711 Miscellaneous Income / Refunds	430	-	-	-
<u>FUND TOTAL</u>	<u>\$ 1,574,092</u>	<u>\$ 1,501,869</u>	<u>\$ 1,479,845</u>	<u>\$ 1,481,405</u>
<u>CFD 89-1 B LOBS IMPROVEMENT FUND - 359</u>				
31123 Special Assessments	\$ 1,189,395	\$ 1,130,941	\$ 1,144,745	\$ 1,145,636
31401 Interest on Investments	4,130	895	730	764
31422 GASB31 Gain / Loss on Investment	(605)	-	-	-
31423 Gain or Loss Investment Sale	1,130	-	-	-
<u>FUND TOTAL</u>	<u>\$ 1,194,050</u>	<u>\$ 1,131,836</u>	<u>\$ 1,145,475</u>	<u>\$ 1,146,400</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>AD 89-1 RAILROAD FUND - 361</u>				
31123 Special Assessments	\$ 148,625	\$ -	\$ -	\$ -
31401 Interest on Investments	1,723	1,167	-	-
31422 GASB31 Gain / Loss on Investment	(5,587)	-	-	-
31423 Gain or Loss Investment Sale	814	-	-	-
<u>FUND TOTAL</u>	<u>\$ 145,575</u>	<u>\$ 1,167</u>	<u>\$ -</u>	<u>\$ -</u>
<u>AD 95-1 CENTEX FUND - 365</u>				
31123 Special Assessments	\$ 86,209	\$ 84,150	\$ 83,990	\$ 84,500
31401 Interest on Investments	1,169	739	410	770
31422 GASB31 Gain / Loss on Investment	(1,156)	-	-	-
31423 Gain or Loss Investment Sale	400	-	-	-
31708 Miscellaneous Reimbursements	682	-	-	-
31711 Miscellaneous Income / Refunds	548	-	-	-
<u>FUND TOTAL</u>	<u>\$ 87,851</u>	<u>\$ 84,889</u>	<u>\$ 84,400</u>	<u>\$ 85,270</u>
<u>AD 96-1,96 A MTN GATE FUND - 366</u>				
31123 Special Assessments	\$ 136,992	\$ 135,673	\$ 132,797	\$ 133,312
31401 Interest on Investments	2,384	1,726	688	1,348
31422 GASB31 Gain / Loss on Investment	(2,383)	-	-	-
31423 Gain or Loss Investment Sale	826	-	-	-
<u>FUND TOTAL</u>	<u>\$ 137,819</u>	<u>\$ 137,399</u>	<u>\$ 133,485</u>	<u>\$ 134,660</u>
<u>AD 96-1,97 A VAN DAELE FUND - 368</u>				
31123 Special Assessments	\$ 65,313	\$ 62,845	\$ 61,617	\$ 62,300
31401 Interest on Investments	1,030	771	403	675
31422 GASB31 Gain / Loss on Investment	(1,040)	-	-	-
31423 Gain or Loss Investment Sale	352	-	-	-
<u>FUND TOTAL</u>	<u>\$ 65,654</u>	<u>\$ 63,616</u>	<u>\$ 62,020</u>	<u>\$ 62,975</u>
<u>AD 96-1,97 B WPH FUND - 369</u>				
31123 Special Assessments	\$ 145,314	\$ 136,716	\$ 133,908	\$ 134,539
31401 Interest on Investments	2,243	1,561	869	1,501
31422 GASB31 Gain / Loss on Investment	(2,280)	-	-	-
31423 Gain or Loss Investment Sale	776	-	-	-
31708 Miscellaneous Reimbursements	-	-	699	-
31711 Miscellaneous Income / Refunds	-	-	149	-
<u>FUND TOTAL</u>	<u>\$ 146,053</u>	<u>\$ 138,277</u>	<u>\$ 135,625</u>	<u>\$ 136,040</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>REF CFD 90-1 (SOUTH CORONA) FUND - 370</u>				
31123 Special Assessments	\$ 4,211,439	\$ 4,078,902	\$ 3,867,800	\$ 3,886,450
31401 Interest on Investments	259,574	245,295	245,840	245,060
31422 GASB31 Gain / Loss on Investment	(736)	-	-	-
31423 Gain or Loss Investment Sale	3,246	-	-	-
31708 Miscellaneous Reimbursements	-	-	-	-
31711 Miscellaneous Income / Refunds	-	-	-	-
<u>FUND TOTAL</u>	<u>\$ 4,473,523</u>	<u>\$ 4,324,197</u>	<u>\$ 4,113,640</u>	<u>\$ 4,131,510</u>
<u>CFD 97-2 (EAGLE GLEN I) FUND - 371</u>				
31123 Special Assessments	\$ 1,420,560	\$ 1,393,746	\$ 1,360,314	\$ 1,365,258
31401 Interest on Investments	84,006	80,110	80,010	79,857
31422 GASB31 Gain / Loss on Investment	(659)	-	-	-
31423 Gain or Loss Investment Sale	1,301	-	-	-
31708 Miscellaneous Reimbursements	-	-	3,710	-
31711 Miscellaneous Income / Refunds	-	-	1,916	-
<u>FUND TOTAL</u>	<u>\$ 1,505,208</u>	<u>\$ 1,473,856</u>	<u>\$ 1,445,950</u>	<u>\$ 1,445,115</u>
<u>98 REV BONDS/DESALTER FUND - 372</u>				
31401 Interest on Investments	\$ 4,603	\$ 4,198	\$ 2,000	\$ 2,000
31406 Miscellaneous Rental / Lease Income	2,280,853	2,278,602	2,278,260	2,277,525
<u>FUND TOTAL</u>	<u>\$ 2,285,456</u>	<u>\$ 2,282,800</u>	<u>\$ 2,280,260</u>	<u>\$ 2,279,525</u>
<u>AD 96-1,99A CENTEX FUND - 373</u>				
31123 Special Assessments	\$ 226,044	\$ 215,602	\$ 207,341	\$ 207,579
31401 Interest on Investments	3,813	2,601	822	1,921
31422 GASB31 Gain / Loss on Investment	(3,293)	-	-	-
31423 Gain or Loss Investment Sale	1,290	-	-	-
31708 Miscellaneous Reimbursements	-	-	901	-
31711 Miscellaneous Income / Refunds	-	-	96	-
<u>FUND TOTAL</u>	<u>\$ 227,854</u>	<u>\$ 218,203</u>	<u>\$ 209,160</u>	<u>\$ 209,500</u>
<u>CFD 2000-1 (EAGLE GLEN II) FUND - 374</u>				
31123 Special Assessments	\$ 639,120	\$ 630,417	\$ 611,300	\$ 612,481
31401 Interest on Investments	6,190	4,329	1,893	1,439
31422 GASB31 Gain / Loss on Investment	(899)	-	-	-
31423 Gain or Loss Investment Sale	1,016	-	-	-
31708 Miscellaneous Reimbursements	1,540	-	10,312	-
31711 Miscellaneous Income / Refunds	719	-	1,380	-
<u>FUND TOTAL</u>	<u>\$ 647,685</u>	<u>\$ 634,746</u>	<u>\$ 624,885</u>	<u>\$ 613,920</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>2001 LEASE REV REF (PIRB) BNDS FUND - 376</u>				
31401 Interest on Investments	\$ 5	\$ -	\$ 2	\$ -
31406 Miscellaneous Rental / Lease Income	998,830	997,613	997,613	994,000
<u>FUND TOTAL</u>	<u>\$ 998,835</u>	<u>\$ 997,613</u>	<u>\$ 997,615</u>	<u>\$ 994,000</u>
<u>CFD 2001-2 (CRESTA-GRANDE) FUND - 377</u>				
31123 Special Assessments	\$ 342,860	\$ 310,870	\$ 292,158	\$ 295,710
31401 Interest on Investments	2,225	1,366	1,127	1,225
31422 GASB31 Gain / Loss on Investment	(941)	-	-	-
31423 Gain or Loss Investment Sale	673	-	-	-
31708 Miscellaneous Reimbursements	-	-	3,371	-
31711 Miscellaneous Income / Refunds	-	-	599	-
<u>FUND TOTAL</u>	<u>\$ 344,817</u>	<u>\$ 312,236</u>	<u>\$ 297,255</u>	<u>\$ 296,935</u>
<u>CFD 2002-1 (DOS LAGOS) FUND - 378</u>				
31122 Prepaid Assessments	\$ 262,697	\$ -	\$ 46,468	\$ -
31123 Special Assessments	1,189,571	1,168,214	1,171,045	1,169,250
31309 Prepayment Penalty	8,380	-	1,366	-
31401 Interest on Investments	11,292	7,737	3,218	1,940
31422 GASB31 Gain / Loss on Investment	(1,012)	-	-	-
31423 Gain or Loss Investment Sale	1,182	-	-	-
31708 Miscellaneous Reimbursements	5,821	-	32,712	-
31711 Miscellaneous Income / Refunds	6,158	-	24,131	-
<u>FUND TOTAL</u>	<u>\$ 1,484,089</u>	<u>\$ 1,175,951</u>	<u>\$ 1,278,940</u>	<u>\$ 1,171,190</u>
<u>LEASE REV BONDS 2002 CITY HALL FUND - 379</u>				
31401 Interest on Investments	\$ 125,697	\$ 125,674	\$ 125,707	\$ 125,674
31406 Miscellaneous Rental / Lease Income	2,288,578	2,285,803	2,285,803	2,284,821
<u>FUND TOTAL</u>	<u>\$ 2,414,275</u>	<u>\$ 2,411,477</u>	<u>\$ 2,411,510</u>	<u>\$ 2,410,495</u>
<u>2003 COPS CLRWTR COGEN/REC WTR FUND - 380</u>				
31401 Interest on Investments	\$ 136,533	\$ 21,586	\$ 9,160	\$ 9,002
31406 Miscellaneous Rental / Lease Income	4,499,921	4,719,400	4,719,400	4,720,613
<u>FUND TOTAL</u>	<u>\$ 4,636,454</u>	<u>\$ 4,740,986</u>	<u>\$ 4,728,560</u>	<u>\$ 4,729,615</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CFD 2002-4 (CORONA CROSSINGS) FUND - 381</u>				
31123 Special Assessments	\$ 699,375	\$ 709,355	\$ 701,732	\$ 702,241
31401 Interest on Investments	5,534	3,273	768	144
31422 GASB31 Gain / Loss on Investment	(211)	-	-	-
31423 Gain or Loss Investment Sale	603	-	-	-
<u>FUND TOTAL</u>	<u>\$ 705,302</u>	<u>\$ 712,628</u>	<u>\$ 702,500</u>	<u>\$ 702,385</u>
<u>CFD 2004-1 BUCHANAN ST FUND - 382</u>				
31123 Special Assessments	\$ 307,511	\$ 298,519	\$ 286,408	\$ 287,897
31401 Interest on Investments	1,713	898	842	903
31422 GASB31 Gain / Loss on Investment	(543)	-	-	-
31423 Gain or Loss Investment Sale	494	-	-	-
<u>FUND TOTAL</u>	<u>\$ 309,175</u>	<u>\$ 299,417</u>	<u>\$ 287,250</u>	<u>\$ 288,800</u>
<u>CFD 2003-2 (HIGHLANDS COLLECT) FUND - 383</u>				
31123 Special Assessments	\$ 663,806	\$ 622,868	\$ 594,177	\$ 600,231
31401 Interest on Investments	6,581	5,111	2,013	1,594
31422 GASB31 Gain / Loss on Investment	(1,327)	-	-	-
31423 Gain or Loss Investment Sale	1,050	-	-	-
31708 Miscellaneous Reimbursements	10,577	-	6,285	-
31711 Miscellaneous Income / Refunds	2,001	-	1,095	-
<u>FUND TOTAL</u>	<u>\$ 682,687</u>	<u>\$ 627,979</u>	<u>\$ 603,570</u>	<u>\$ 601,825</u>
<u>2005 COPS (CLEARWATER/ELEC DIST) FUND - 385</u>				
31401 Interest on Investments	\$ 8,962	\$ 8,345	\$ 1,767	\$ -
31406 Miscellaneous Rental / Lease Income	1,812,212	1,820,173	1,820,173	1,819,370
<u>FUND TOTAL</u>	<u>\$ 1,821,174</u>	<u>\$ 1,828,518</u>	<u>\$ 1,821,940</u>	<u>\$ 1,819,370</u>
<u>CFD 2002-1 (IMPROVEMENT AREA) FUND - 387</u>				
31123 Special Assessments	\$ 496,846	\$ 506,846	\$ 559,208	\$ 560,412
31401 Interest on Investments	4,875	3,620	1,077	748
31422 GASB31 Gain / Loss on Investment	(759)	-	-	-
31423 Gain or Loss Investment Sale	1,039	-	-	-
<u>FUND TOTAL</u>	<u>\$ 502,001</u>	<u>\$ 510,466</u>	<u>\$ 560,285</u>	<u>\$ 561,160</u>
<u>2006 LEASE REVENUE BONDS FUND - 388</u>				
31401 Interest on Investments	\$ 257	\$ 242	\$ 116	\$ -
31406 Miscellaneous Rental / Lease Income	2,391,262	2,386,644	2,386,644	2,395,330
31711 Miscellaneous Income / Refunds	84	-	-	-
<u>FUND TOTAL</u>	<u>\$ 2,391,602</u>	<u>\$ 2,386,886</u>	<u>\$ 2,386,760</u>	<u>\$ 2,395,330</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>US DOJ GRANT - POLICE FUND - 411</u>				
31401 Interest on Investments	\$ -	\$ -	\$ 331	\$ 304
31540 Rev From Other Gov't Agencies	209,723	738,131	450,171	409,528
31541 ARRA Grant	-	50,000	56,778	43,558
<u>FUND TOTAL</u>	<u>\$ 209,723</u>	<u>\$ 788,131</u>	<u>\$ 507,280</u>	<u>\$ 453,390</u>
<u>LIBRARY-OTHER GRANTS FUND - 415</u>				
31401 Interest on Investments	\$ 40	\$ 23	\$ 805	\$ 990
31422 GASB31 Gain / Loss on Investment	(20)	-	-	-
31423 Gain or Loss Investment Sale	19	-	-	-
31540 Rev From Other Gov't Agencies	5,000	-	47,100	11,925
<u>FUND TOTAL</u>	<u>\$ 5,039</u>	<u>\$ 23</u>	<u>\$ 47,905</u>	<u>\$ 12,915</u>
<u>RDA SUCCESSOR AGENCY FUND - 417</u>				
31401 Interest on Investments	\$ 181,616	\$ 220,851	\$ 133,570	\$ -
31422 GASB31 Gain / Loss on Investment	(139,869)	-	-	-
31423 Gain or Loss Investment Sale	64,345	-	-	-
<u>FUND TOTAL</u>	<u>\$ 106,091</u>	<u>\$ 220,851</u>	<u>\$ 133,570</u>	<u>\$ -</u>
<u>TRAFFIC OFFENDER FUND FUND - 422</u>				
31401 Interest on Investments	\$ 14,452	\$ 15,822	\$ 12,330	\$ 13,495
31422 GASB31 Gain / Loss on Investment	(7,795)	-	-	-
31423 Gain or Loss Investment Sale	4,816	-	-	-
31620 Administrative Tow Fee	263,420	265,000	250,000	250,000
<u>FUND TOTAL</u>	<u>\$ 274,893</u>	<u>\$ 280,822</u>	<u>\$ 262,330</u>	<u>\$ 263,495</u>
<u>CDBG FUND - 431</u>				
31548 HUD Reimbursement	\$ 990,023	\$ 1,265,521	\$ 1,100,000	\$ 1,271,088
33011 CIP Labor Abatement	-	-	150	-
<u>FUND TOTAL</u>	<u>\$ 990,023</u>	<u>\$ 1,265,521</u>	<u>\$ 1,100,150</u>	<u>\$ 1,271,088</u>
<u>HOME/HUD INVESTMENT PARTNERSHIP PROGRAM FUND - 432</u>				
31548 HUD Reimbursement	\$ 1,016,203	\$ 424,510	\$ 857,000	\$ 294,295
31757 Recaptured Income / Home Program	-	-	29,835	-
33011 CIP Labor Abatement	2,344	2,936	8,500	8,000
<u>FUND TOTAL</u>	<u>\$ 1,018,547</u>	<u>\$ 427,446</u>	<u>\$ 895,335</u>	<u>\$ 302,295</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>WATER RECLAMATION CAPACITY FUND - 440</u>				
31718 Water Reclamation Construction Fees	\$ 347	\$ 200	\$ 200	\$ 200
31744 Capacity Fees	325,863	500,000	800,000	1,000,000
31401 Interest on Investments	335,222	394,530	232,394	262,375
31421 Other Interest Income	3,931	-	3,931	-
31422 GASB31 Gain / Loss on Investment	(274,005)	-	-	-
31423 Gain or Loss Investment Sale	117,719	-	-	-
31540 Rev From Other Gov't Agencies	2,710	-	-	-
	<u>\$ 511,785</u>	<u>\$ 894,730</u>	<u>\$ 1,036,525</u>	<u>\$ 1,262,575</u>
<u>RDA LAND DISPOSITION FUND - 441</u>				
31911 Penalties	\$ 4,276	\$ 2,400	\$ 1,800	\$ 1,600
31401 Interest on Investments	41,555	41,050	42,823	46,455
31422 GASB31 Gain / Loss on Investment	(14,745)	-	-	-
31423 Gain or Loss Investment Sale	13,503	-	-	-
31406 Miscellaneous Rental / Lease Income	599,406	420,000	420,000	400,000
31711 Miscellaneous Income / Refunds	224	100	257	100
	<u>\$ 644,220</u>	<u>\$ 463,550</u>	<u>\$ 464,880</u>	<u>\$ 448,155</u>
<u>ADULT & FAMILY LITERACY GRANT FUND - 442</u>				
31401 Interest on Investments	\$ 211	\$ -	\$ -	\$ -
31422 GASB31 Gain / Loss on Investment	(22)	-	-	-
31423 Gain or Loss Investment Sale	58	-	-	-
31540 Rev From Other Gov't Agencies	31,666	-	-	-
	<u>\$ 31,913</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>BICYCLE TRANSPORTATION ACCOUNT FUND - 445</u>				
31401 Interest on Investments	\$ 45	\$ 50	\$ -	\$ -
31422 GASB31 Gain / Loss on Investment	(27)	-	-	-
31423 Gain or Loss Investment Sale	15	-	-	-
31540 Rev From Other Gov't Agencies	-	45,000	182,350	-
	<u>\$ 33</u>	<u>\$ 45,050</u>	<u>\$ 182,350</u>	<u>\$ -</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>LMD84-1 STREET LIGHTS FUND - 446</u>				
31123 Special Assessments	\$ 2,108,896	\$ 2,000,000	\$ 2,100,000	\$ 2,100,000
31401 Interest on Investments	554	-	-	-
31422 GASB31 Gain / Loss on Investment	(208)	-	-	-
31423 Gain or Loss Investment Sale	308	-	-	-
31658 Riverside Co Signal Maintenance	4,568	2,000	2,000	2,000
31659 Norco Signal Maintenance	9,281	3,000	3,000	3,000
31702 Sale of Surplus Property	-	-	9,972	-
31708 Miscellaneous Reimbursements	29	-	-	-
31709 Damage Recovery	144,342	25,000	50,686	25,000
31711 Miscellaneous Income / Refunds	2,524	-	162,000	-
33011 CIP Labor Abatement	2,715	2,775	3,677	2,000
<u>FUND TOTAL</u>	<u>\$ 2,273,009</u>	<u>\$ 2,032,775</u>	<u>\$ 2,331,335</u>	<u>\$ 2,132,000</u>
<u>LMD 84-2 LANDSCAPE FUND - 448</u>				
31123 Special Assessments	\$ 4,431,661	\$ 4,130,371	\$ 4,130,000	\$ 4,130,000
31401 Interest on Investments	89,182	63,164	55,887	65,695
31422 GASB31 Gain / Loss on Investment	(59,763)	-	-	-
31423 Gain or Loss Investment Sale	30,011	-	-	-
31689 Reimbursed Exp - Misc	-	-	600	-
31709 Damage Recovery	8,759	2,000	28,223	2,000
31711 Miscellaneous Income / Refunds	450	-	2,700	-
33011 CIP Labor Abatement	938	1,460	-	-
<u>FUND TOTAL</u>	<u>\$ 4,501,238</u>	<u>\$ 4,196,995</u>	<u>\$ 4,217,410</u>	<u>\$ 4,197,695</u>
<u>CFD 2002-1 (DOS LAGOS) FUND - 450</u>				
31401 Interest on Investments	\$ 7	\$ -	\$ -	\$ -
<u>FUND TOTAL</u>	<u>\$ 7</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>WATER RECLAMATION CAPITAL REPLACEMENT FUND - 474</u>				
31401 Interest on Investments	\$ 200,044	\$ 175,870	\$ 167,060	\$ -
31422 GASB31 Gain / Loss on Investment	8,735	-	-	-
31423 Gain or Loss Investment Sale	59,820	-	-	-
31711 Miscellaneous Income / Refunds	-	-	120	-
<u>FUND TOTAL</u>	<u>\$ 268,599</u>	<u>\$ 175,870</u>	<u>\$ 167,180</u>	<u>\$ -</u>
<u>SUCCESSOR AGENCY ADMINISTRATION FUND - 475</u>				
31711 Miscellaneous Income / Refunds	\$ 10,025	\$ -	\$ -	\$ -
33011 CIP Labor Abatement	-	-	11,460	-
<u>FUND TOTAL</u>	<u>\$ 10,025</u>	<u>\$ -</u>	<u>\$ 11,460</u>	<u>\$ -</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>CORPORATE YARD EXPANSION FUND - 477</u>				
31711 Miscellaneous Income / Refunds	\$ 525	\$ -	\$ -	\$ -
<u>FUND TOTAL</u>	<u>\$ 525</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>TUMF - RCTC FUND - 478</u>				
31540 Rev From Other Gov't Agencies	\$ 2,084,862	\$ 5,000,000	\$ 1,250,000	\$ 4,000,000
<u>FUND TOTAL</u>	<u>\$ 2,084,862</u>	<u>\$ 5,000,000</u>	<u>\$ 1,250,000</u>	<u>\$ 4,000,000</u>
<u>TUMF - WRCOG FUND - 479</u>				
31540 Rev From Other Gov't Agencies	\$ 272,575	\$ 1,100,000	\$ 2,560,790	\$ 1,513,530
<u>FUND TOTAL</u>	<u>\$ 272,575</u>	<u>\$ 1,100,000</u>	<u>\$ 2,560,790</u>	<u>\$ 1,513,530</u>
<u>REIMBURSEMENT GRANTS-ALL DEPARTMENTS FUND - 480</u>				
31401 Interest on Investments	\$ 9,637	\$ 254	\$ 6,099	\$ 7,166
31422 GASB31 Gain / Loss on Investment	(40)	-	-	-
31423 Gain or Loss Investment Sale	2,361	-	-	-
31520 Rev From Other Govt Agency - FR	21,688	89,000	79,356	-
31521 Rev From Other Govt Agency - LB	28,784	-	71,216	-
31523 Rev From Other Govt Agency - P&CS	90,740	50,000	63,072	-
31524 Rev From Other Govt Agency - PW	-	618,000	35,000	390,000
31530 Rev From Other Gov't Agencies - RDA	76,761	12,000	75,770	248,636
31541 ARRA Grant	658,597	-	68,503	68,503
31548 HUD Reimbursement	295,531	1,170,739	3,399,894	-
31711 Miscellaneous Income / Refunds	938,091	900,000	482,750	-
<u>FUND TOTAL</u>	<u>\$ 2,122,150</u>	<u>\$ 2,839,993</u>	<u>\$ 4,281,660</u>	<u>\$ 714,305</u>
<u>WATER CAPACITY FUND - 507</u>				
31744 Capacity Fees	\$ 27,175	\$ 3,100,000	\$ 22,000	\$ 20,000
31906 Service Installation	36,307	30,000	130,000	40,000
31925 Water Supply Fee	549,076	-	1,575,000	3,000,000
31401 Interest on Investments	203,201	255,731	197,681	218,357
31421 Other Interest Income	2,049	-	1,582	-
31422 GASB31 Gain / Loss on Investment	(214,659)	-	-	-
31423 Gain or Loss Investment Sale	73,899	-	-	-
31540 Rev From Other Gov't Agencies	486,401	400,000	44,237	355,763
31711 Miscellaneous Income / Refunds	570	-	-	-
<u>FUND TOTAL</u>	<u>\$ 1,164,019</u>	<u>\$ 3,785,731</u>	<u>\$ 1,970,500</u>	<u>\$ 3,634,120</u>

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>WATER CAPITAL REPLACEMENT FUND - 517</u>				
31401 Interest on Investments	\$ 193,109	\$ 146,470	\$ 177,225	\$ -
31422 GASB31 Gain / Loss on Investment	85,014	-	-	-
31423 Gain or Loss Investment Sale	52,992	-	-	-
31540 Rev From Other Gov't Agencies	722,056	-	-	-
31711 Miscellaneous Income / Refunds	-	-	125	-
	<u>1,053,171</u>	<u>146,470</u>	<u>177,350</u>	<u>-</u>
<u>FUND TOTAL</u>	<u>\$ 1,053,171</u>	<u>\$ 146,470</u>	<u>\$ 177,350</u>	<u>\$ -</u>
<u>RECLAIMED WATER FUND - 567</u>				
31905 Returned Check Fee	\$ (2,988)	\$ -	\$ -	\$ -
31906 Service Installation	850	-	850	-
31401 Interest on Investments	188,487	209,444	139,775	160,229
31422 GASB31 Gain / Loss on Investment	(79,934)	-	-	-
31423 Gain or Loss Investment Sale	60,779	-	-	-
31540 Rev From Other Gov't Agencies	458,989	-	158,400	1,140,021
31711 Miscellaneous Income / Refunds	-	-	45	-
31920 Gain on Sale of Capital Asset	795	-	-	-
31901 Water Sales Commercial	1,824,035	2,799,900	1,850,000	2,000,000
31916 Readiness to Serve Charge	-	-	245,500	250,900
	<u>2,451,013</u>	<u>3,009,344</u>	<u>2,394,570</u>	<u>3,551,150</u>
<u>FUND TOTAL</u>	<u>\$ 2,451,013</u>	<u>\$ 3,009,344</u>	<u>\$ 2,394,570</u>	<u>\$ 3,551,150</u>
<u>WATER UTILITY FUND - 570</u>				
31903 Permits and Fees	\$ 280,478	\$ 220,000	\$ 325,000	\$ 280,000
31905 Returned Check Fee	13,130	12,000	12,000	12,000
31907 Customer Contributions	396	100	150	150
31908 Bad Debt Recovery	38,318	30,000	20,000	30,000
31910 Miscellaneous Services	215,511	200,000	250,000	250,000
31914 New Account Set-Up Fee	240,639	220,000	225,000	225,000
31915 Final Notice Fees	375,029	350,000	382,000	325,000
31927 Contributed Capital Assets	333,192	-	-	-
31911 Penalties	638,714	725,000	690,000	700,000
31401 Interest on Investments	559,815	662,546	454,172	677,445
31422 GASB31 Gain / Loss on Investment	(375,791)	-	-	-
31423 Gain or Loss Investment Sale	187,364	-	-	-
31540 Rev From Other Gov't Agencies	122,308	-	20,940	20,940
31406 Miscellaneous Rental / Lease Income	253,145	240,000	240,000	250,000
31701 Sale of Real Estate	-	-	6,158	-
31702 Sale of Surplus Property	-	-	63,715	-
31708 Miscellaneous Reimbursements	37,312	15,000	33,888	20,000
31709 Damage Recovery	23,484	25,000	11,500	20,000
31711 Miscellaneous Income / Refunds	16,547	15,000	18,000	20,000

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>WATER UTILITY FUND - 570, Continued</u>				
31761 MWD - Local Resource Project	1,088,900	1,000,000	1,000,000	1,000,000
31917 Bottled Water Sales	39,454	35,000	35,000	35,000
33011 CIP Labor Abatement	18,380	60,000	83,500	80,000
31901 Water Sales Commercial	28,873,754	36,000,000	30,000,000	32,800,000
31916 Readiness to Serve Charge	15,040,001	15,000,000	15,000,000	15,330,000
31919 Pass Through Water Charge	(66)	-	(3)	-
33001 Services To Other Funds	113,018	109,000	110,000	112,200
	<u>\$ 48,133,032</u>	<u>\$ 54,918,646</u>	<u>\$ 48,981,020</u>	<u>\$ 52,187,735</u>

<u>WATER RECLAMATION UTILITY FUND - 572</u>				
31235 Industrial Discharge Permits	\$ 185,394	\$ 180,000	\$ 180,000	\$ 180,000
31903 Permits and Fees	30,587	55,000	-	-
31905 Returned Check Fee	6,458	5,000	5,000	5,000
31908 Bad Debt Recovery	18,449	10,000	10,000	10,000
31915 Final Notice Fees	219,833	175,000	220,000	220,000
31927 Contributed Capital Assets	366,780	-	-	-
31308 Miscellaneous Fines & Penalties	100	-	-	-
31911 Penalties	369,958	350,000	380,000	380,000
31401 Interest on Investments	321,979	365,573	314,930	517,480
31422 GASB31 Gain / Loss on Investment	(188,331)	-	-	-
31423 Gain or Loss Investment Sale	108,080	-	-	-
31641 Pretreatment Prog Surcharge	70,750	45,000	157,247	80,000
31702 Sale of Surplus Property	44,427	-	13,348	-
31711 Miscellaneous Income / Refunds	8,018	-	12,000	8,000
31920 Gain on Sale of Capital Asset	753	-	-	-
33011 CIP Labor Abatement	2,762	43,000	35,000	30,000
31931 Sewer Service Charge	26,317,304	27,666,000	27,666,000	28,275,000
33001 Services To Other Funds	86,066	99,900	100,000	102,000
	<u>\$ 27,969,365</u>	<u>\$ 28,994,473</u>	<u>\$ 29,093,525</u>	<u>\$ 29,807,480</u>

<u>TRANSIT SERVICES FUND - 577</u>				
31401 Interest on Investments	\$ 31,690	\$ -	\$ 20,705	\$ 17,840
31422 GASB31 Gain / Loss on Investment	639	-	-	-
31423 Gain or Loss Investment Sale	9,336	-	-	-
31514 DR FTA Section 5307 - Operational	-	-	9,123	-
31517 DR FTA Section 5307 - Capital	-	-	-	208,000
31536 DR TDA Article 4 - Operational	752,837	803,428	803,428	813,619
31541 ARRA Grant	-	-	216,000	384,000
31547 DR TDA Article 4 - Capital	-	-	43,115	-
31551 DR-PTMISEA TDA	35,000	-	209,770	217,497
31581 DR State Transit Asst - Capital	2,438	-	100,498	434,503
31582 FR FTA Section 5307 - Operational	-	-	2,043	-
31583 FR FTA Section 5307 - Capital	-	-	4,164	-
31585 FR TDA Article 4 - Operational	725,299	768,303	768,303	787,927
31586 FR TDA Article 4 - Capital	-	-	24,961	-
31588 FR State Transit Asst - Capital	13,818	710,000	120,362	150,000

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>TRANSIT SERVICES FUND - 577, Continued</u>				
31702 Sale of Surplus Property	-	-	590	-
31711 Miscellaneous Income / Refunds	-	-	18	-
31722 DR Bus Fares - Transportation Serv	146,853	140,444	149,000	150,000
31725 DR Metrolink Transfers	7,245	8,556	5,700	5,800
31736 Bus Shelter Advertising	9,118	10,000	10,000	8,400
31749 DR Misc Income - Transportation Serv	18,200	51,857	21,900	47,605
31752 FR Misc Income - Transportation Serv	(14,775)	15,417	21,600	31,582
31753 FR Bus Fares - Transportaion Serv	150,927	153,556	147,000	143,000
31754 FR Metrolink Transfers	3,801	5,103	3,900	4,000
31777 FR AB2766 Fare Subsidy	8,336	8,000	9,700	10,000
33011 CIP Labor Abatement	125	-	1,500	1,000
<u>FUND TOTAL</u>	\$ 1,900,887	\$ 2,674,664	\$ 2,693,380	\$ 3,414,773

<u>ELECTRIC UTILITY FUND - 578</u>				
31903 Permits and Fees	\$ 56,337	\$ 55,000	\$ 59,000	\$ 60,000
31905 Returned Check Fee	1,937	1,500	2,100	2,100
31908 Bad Debt Recovery	9,225	5,000	5,000	5,000
31914 New Account Set-Up Fee	4,275	5,000	3,300	3,500
31915 Final Notice Fees	79,913	70,000	85,000	85,000
31911 Penalties	136,659	150,000	156,000	150,000
31401 Interest on Investments	1,401,954	217,973	256,315	268,377
31421 Other Interest Income	-	2,392,476	2,392,476	2,342,098
31422 GASB31 Gain / Loss on Investment	(109,901)	-	-	-
31423 Gain or Loss Investment Sale	64,561	-	-	-
31541 ARRA Grant	6,146	-	720,954	-
31702 Sale of Surplus Property	-	-	4,880	-
31711 Miscellaneous Income / Refunds	22,078	-	75,000	20,000
31920 Gain on Sale of Capital Asset	2,354,908	-	-	-
33011 CIP Labor Abatement	5,607	10,000	8,500	8,000
31971 Direct Access Electric Sales	6,786,338	7,000,000	6,500,000	6,000,000
31972 Clearwater Electric Sales	292,527	-	130	-
31973 Greenfield Electric Sales	9,819,105	9,000,000	10,000,000	10,000,000
33001 Services To Other Funds	27,839	4,015	28,000	28,500
<u>FUND TOTAL</u>	\$ 20,959,507	\$ 18,910,964	\$ 20,296,655	\$ 18,972,575

<u>EQUIPMENT POOL CAPITAL OUTLAY FUND - 632</u>				
31702 Sale of Surplus Property	\$ 108,439	\$ 25,000	\$ 100,000	\$ -
<u>FUND TOTAL</u>	\$ 108,439	\$ 25,000	\$ 100,000	\$ -

<u>IS/COMMUNICATION CAPTL OUTLAY FUND - 634</u>				
31711 Miscellaneous Income / Refunds	\$ 9,992	\$ -	\$ -	\$ -
<u>FUND TOTAL</u>	\$ 9,992	\$ -	\$ -	\$ -

SCHEDULE OF REVENUES

	Actual Revenues FY 2010-11	Budgeted Revenues FY 2011-12	Projected Revenues FY 2011-12	Estimated Budget FY 2012-13
<u>WAREHOUSE SERVICE FUND - 680</u>				
31401 Interest on Investments	\$ -	\$ 1,778	\$ -	\$ -
33001 Services To Other Funds	935,678	843,731	843,730	811,610
<u>FUND TOTAL</u>	<u>\$ 935,678</u>	<u>\$ 845,509</u>	<u>\$ 843,730</u>	<u>\$ 811,610</u>
<u>FLEET OPERATIONS FUND - 682</u>				
31689 Reimbursed Exp - Misc	\$ 1,038	\$ -	\$ 1,538	\$ -
31702 Sale of Surplus Property	17,902	-	7,001	35,000
31708 Miscellaneous Reimbursements	-	-	277	-
31709 Damage Recovery	32,252	-	6,165	-
31711 Miscellaneous Income / Refunds	808	-	540	-
31723 Internal Service Charges	3,264,604	5,940,942	5,943,929	6,191,590
32009 CNG Outside Sales	146,815	236,801	190,000	216,000
<u>FUND TOTAL</u>	<u>\$ 3,463,418</u>	<u>\$ 6,177,743</u>	<u>\$ 6,149,450</u>	<u>\$ 6,442,590</u>
<u>WORKERS COMP SELF INSURANCE FUND - 683</u>				
31689 Reimbursed Exp - Misc	\$ 381	\$ -	\$ -	\$ -
31708 Miscellaneous Reimbursements	202	-	-	-
31723 Internal Service Charges	3,089,439	4,477,788	3,277,500	3,450,000
<u>FUND TOTAL</u>	<u>\$ 3,090,022</u>	<u>\$ 4,477,788</u>	<u>\$ 3,277,500</u>	<u>\$ 3,450,000</u>
<u>LIABILITY RISK RETENTION FUND - 687</u>				
31708 Miscellaneous Reimbursements	\$ 13	\$ -	\$ -	\$ -
31709 Damage Recovery	-	-	18,800	-
31723 Internal Service Charges	1,800,000	1,800,000	1,800,000	1,800,000
<u>FUND TOTAL</u>	<u>\$ 1,800,013</u>	<u>\$ 1,800,000</u>	<u>\$ 1,818,800</u>	<u>\$ 1,800,000</u>
<u>GRAND TOTAL</u>	<u>\$ 317,646,700</u>	<u>\$ 333,470,984</u>	<u>\$ 319,541,520</u>	<u>\$ 319,543,335</u>



CITY COUNCIL



"Enhancing Quality Of Life"

MISSION:

The mission of the City Council is to receive input from the community and formulate policy upon which all City services shall be developed and implemented. The City Council holds regularly scheduled meetings where it conducts the public's business and determines the will of the people on issues brought before the City Council.

DEPARTMENT GOALS AND OBJECTIVES:

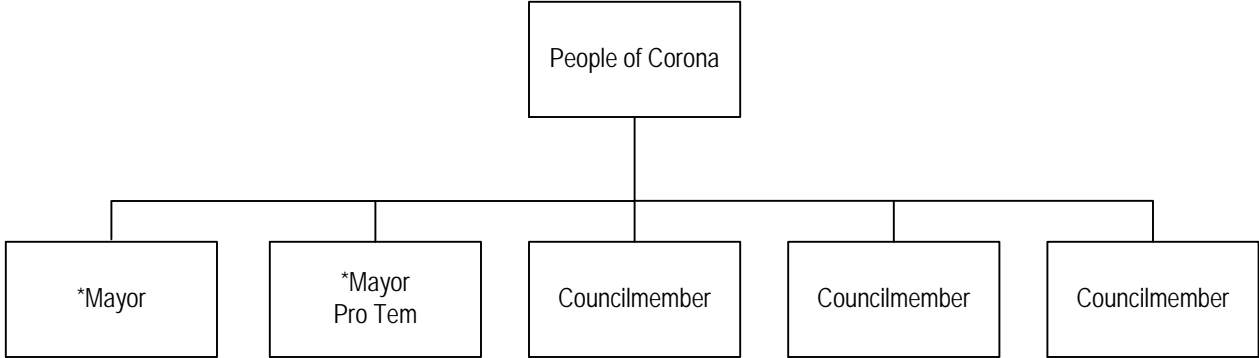
1. Formulate policy guidelines and, through the City Manager, direct the use of City resources for the attainment of established goals.
2. Encourage community involvement through the appointment of citizens to City commissions, boards, and committees, with the expressed purpose of studying matters within designated areas of responsibility and making recommendations for council action.
3. Act as the governing body of the City and consider matters of policy related to community services, finances, personnel, public safety, and zoning.
4. Monitor and seek to influence state and federal legislation to better address the concerns of Corona.
5. Represent the City and actively participate in intergovernmental discussions concerning policy development and projects of regional concern.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>CITY COUNCIL</u>		
Councilmembers	<u>5</u>	<u>5</u>
<u>Total City Council</u>	5	5

City Council



*Selected by Members of the City Council

FINANCIAL SUMMARY OPERATIONAL

CITY COUNCIL

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
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BUDGET SUMMARY

1000 Salaries - Benefits	\$ 101,864	\$ 121,910	\$ 128,769	\$ 129,890	\$ 129,342	\$ 132,138
2000 Services - Supplies	22,317	16,029	22,766	22,766	21,300	22,766
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 124,181</u>	<u>\$ 137,939</u>	<u>\$ 151,535</u>	<u>\$ 152,656</u>	<u>\$ 150,642</u>	<u>\$ 154,904</u>

PROGRAMS

1011 City Council	<u>\$ 124,181</u>	<u>\$ 137,939</u>	<u>\$ 151,535</u>	<u>\$ 152,656</u>	<u>\$ 150,642</u>	<u>\$ 154,904</u>
Total Programs	<u>\$ 124,181</u>	<u>\$ 137,939</u>	<u>\$ 151,535</u>	<u>\$ 152,656</u>	<u>\$ 150,642</u>	<u>\$ 154,904</u>

FUNDING SOURCES

110 General Fund	<u>\$ 124,181</u>	<u>\$ 137,939</u>	<u>\$ 151,535</u>	<u>\$ 152,656</u>	<u>\$ 150,642</u>	<u>\$ 154,904</u>
Total Funding	<u>\$ 124,181</u>	<u>\$ 137,939</u>	<u>\$ 151,535</u>	<u>\$ 152,656</u>	<u>\$ 150,642</u>	<u>\$ 154,904</u>

CITY COUNCIL

PROGRAM DESCRIPTION – CITY COUNCIL:

The City Council provides policy direction upon which all City actions, programs, and priorities are based. The Council relies on the input from appropriate committees, commissions, and others interested in the issues under consideration to assist in the public debates, upon which policy is formulated. The City Council extends its influence through review and comment on proposed federal and state legislation, and through participation in regionally-oriented governing bodies.

PROGRAM ONGOING OBJECTIVES:

1. Conduct regular City Council meetings and special meetings as necessary to complete public business.
2. Conduct the work of the City Council committees and special committees needed to carry out policy development.
3. Maintain active participation in various intergovernmental and regional agencies including, but not limited to, the Western Riverside Council of Governments, Riverside Transit Agency, Riverside County Transportation Commission, the League of California Cities, and the Southern California Association of Governments.
4. Adopt legislative priorities and establish joint legislative advocacy efforts with other local entities when there are mutual concerns.

PROGRAM GOALS:

1. Adopt a balanced Annual Budget for Fiscal Year 2013-2014 by June 2013.
2. Direct economic development activities for the revitalization of the City's Downtown and the local economy through June 2013.
3. Continue to direct staff to implement facility development and infrastructure enhancements through June 2013.



MANAGEMENT SERVICES



"Enhancing Quality Of Life"

MISSION:

The mission of Management Services is to assure implementation and administration of policies and programs adopted by the City Council. The Department is comprised of two divisions, the City Manager's Office and the City Clerk's Office. The City Manager's Office manages all City services. This involves the ongoing evaluation of services to determine that they are provided in the most efficient, effective, and economical fashion. The City Clerk's Office is responsible for the care and custody of all official records and documents of the City, and for conducting all municipal elections.

DEPARTMENT GOALS AND OBJECTIVES:

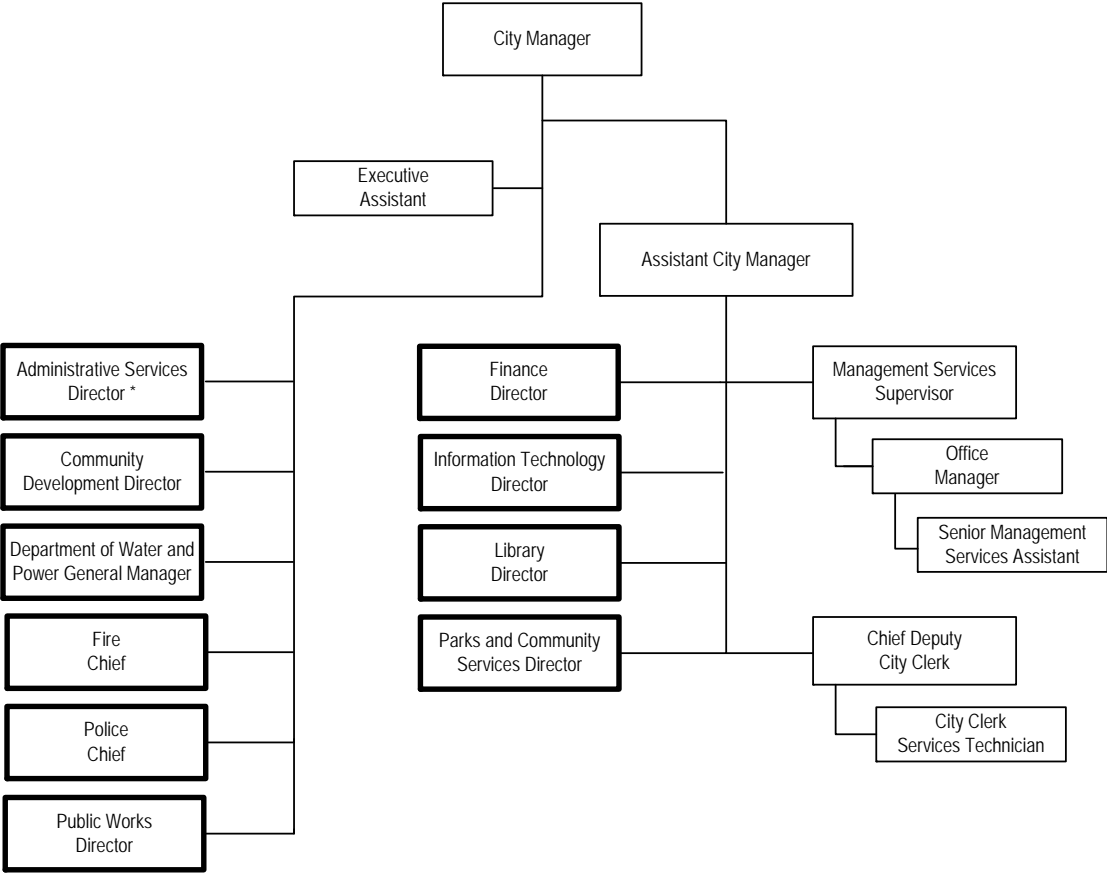
1. Implement policy direction of the City Council.
2. Coordinate development of the annual budget and submit to the City Council.
3. Provide overall management direction for City departments.
4. Produce and distribute all regular and special City Council agendas in an accurate and timely fashion.
5. Record and maintain the proceedings, actions, and documentation of the City Council meetings for legal, administrative, financial, and historical reference.
6. Administer the City's records management program.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>MANAGEMENT SERVICES</u>		
City Manager	1	1
Assistant City Manager	1	1
Chief Deputy City Clerk	1	1
Management Services Supervisor	1	1
Executive Assistant	1	1
Office Manager	1	1
City Clerk Services Technician	1	1
Senior Management Services Assistant	<u>1</u>	<u>1</u>
<u>Total Management Services</u>	8	8

Management Services Department



Bold lines – Refer to individual department organization charts located behind corresponding department tab.

* Position oversees both the Human Resources Department and Administrative Services Department.

FINANCIAL SUMMARY OPERATIONAL

MANAGEMENT SERVICES

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 1,673,404	\$ 1,502,614	\$ 1,518,410	\$ 1,447,377	\$ 1,453,975	\$ 1,419,066
2000 Services - Supplies	104,376	192,251	124,463	136,631	116,747	248,606
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 1,777,780</u>	<u>\$ 1,694,865</u>	<u>\$ 1,642,873</u>	<u>\$ 1,584,008</u>	<u>\$ 1,570,722</u>	<u>\$ 1,667,672</u>

PROGRAMS

1111 City Manager's Office	\$ 1,444,821	\$ 1,381,868	\$ 1,402,670	\$ 1,344,837	\$ 1,343,664	\$ 1,255,126
1140 City Clerk Administration	332,920	212,868	240,203	239,171	227,058	262,546
1144 City Clerk Election	39	100,129	-	-	-	150,000
Total Programs	<u>\$ 1,777,780</u>	<u>\$ 1,694,865</u>	<u>\$ 1,642,873</u>	<u>\$ 1,584,008</u>	<u>\$ 1,570,722</u>	<u>\$ 1,667,672</u>

FUNDING SOURCES

110 General Fund	\$ 1,354,224	\$ 1,273,892	\$ 1,227,344	\$ 1,319,827	\$ 1,306,541	\$ 1,667,672
475 Successor Agency Administration Fund	423,556	420,973	415,529	264,181	264,181	-
Total Funding	<u>\$ 1,777,780</u>	<u>\$ 1,694,865</u>	<u>\$ 1,642,873</u>	<u>\$ 1,584,008</u>	<u>\$ 1,570,722</u>	<u>\$ 1,667,672</u>

MANAGEMENT SERVICES

PROGRAM DESCRIPTION – CITY MANAGER’S OFFICE:

The City Manager’s office is responsible for the implementation and administration of policies, procedures, and programs adopted by the City Council. This requires ongoing planning, organization, direction, and evaluation of the City’s programs and resources. The City Manager’s Office researches and prepares recommendations for consideration by the City Council on issues facing the City.

PROGRAM ONGOING OBJECTIVES:

1. Prepare and distribute City Council meeting agendas, City Council Committee agendas, and special meeting agendas.
2. Provide administrative support to City Council standing committees and special committees.
3. Build and maintain relationships with City employees, as well as meet and confer with the five established employee bargaining units.
4. Provide overall daily supervision, management, and direction to City departments.
5. Maintain effective intergovernmental relationships with surrounding city, county, state, and federal agencies and special districts.
6. Maintain an open environment which encourages resident and business input on City operations.
7. Direct the preparation of the annual budget.

PROGRAM GOALS:

1. Implement citywide marketing and communication activities as well as community events through June 2013.
2. Direct the ongoing strategic development of the City’s facilities and infrastructure systems by June 2013.
3. Direct efforts of City’s legislative advocates in Washington D.C. and implement Council adopted Legislative Platform by June 2013.
4. Direct citywide customer service.
5. Continue to work with the Information Technology Department to improve and maintain the automated agenda process for electronic distribution of agendas through June 2013.

MANAGEMENT SERVICES

PROGRAM DESCRIPTION – CITY CLERK ADMINISTRATION:

The City Clerk's Office, a division of Management Services, is the custodian of records for the City of Corona and the City's election official, responsible for all general municipal and special elections. The City Clerk's office is responsible for the preparation and distribution of City Council Minutes and maintains the legislative history of City Council actions; performs centralized processing of all legal notices; coordinates appointments to City boards and commissions, issues and administers oaths of office; maintains campaign and economic interest statement filings in accordance with the Political Reform Act; manages the retention and retrieval of all official City Council actions; implements the City's records management program; and maintains and administers the Corona Municipal Code.

PROGRAM ONGOING OBJECTIVES:

1. Continue to maintain the legislative history of all City Council actions and ensure the legislative actions are properly indexed according to law.
2. Manage the computerized databases of all maps, deeds, lien agreements, resolutions, ordinances, bonds, tract files, including indexing legislative history on imaging system.
3. Prepare documents for recordation and process all legal notices, including street vacations, public hearings, annexation proceedings, and board and commission vacancies.
4. Complete and distribute timely supplements to the Corona Municipal Code on a quarterly basis.
5. Receive, review, and process all documentation presented to Council, including agreements, bid contracts, Council correspondence, insurance certificates, bonds, preliminary notices, stop notices, minutes, ordinances, resolutions, tract maps, deeds, notices of completion, and all environmental notices required under the California Environmental Quality Act, or CEQA.
6. Respond to and process public records requests in accordance with the California Public Records Act, including claims, summonses, and subpoenas.
7. Monitor Fair Political Practices Commission, or FPPC, filings of Statements of Economic Interests for designated positions and ensure the City's Conflict of Interest Code is reviewed on a timely basis.

PROGRAM GOALS:

1. Work with the Information Technology Department to create an automated system to track and respond to records subpoenas by November 2012.
2. Convert FPPC filings into electronic images for archival storage by December 2012.
3. Implement an automated program, which will enable all archival records to be inventoried and catalogued into a retrievable database by January 2013.
4. Ensure the Questys City Clerk database is operational for the Infoweb by June 2013.

MANAGEMENT SERVICES

PROGRAM DESCRIPTION – CITY CLERK ELECTION:

The City Clerk is responsible for administering and conducting all General Municipal and Special Elections held by the City. The City Clerk's Office provides forms and information to candidates and committees and receives all required Campaign Statements and Statements of Economic Interest.

PROGRAM OBJECTIVES:

1. Administer provisions of the Elections Code as they relate to General Municipal and Special Elections of the City.
2. Review and monitor amendments and new legislation to election laws, annexation laws, the Political Reform Act of 1974, as amended, the Brown Act, and other legislation applicable to the City Clerk's Office.
3. Monitor campaign filings as required by the Political Reform Act.
4. Participate with the County of Riverside Registrar of Voters and the California Secretary of State to encourage voter registration.
5. Respond to inquiries from the public regarding initiatives, referendums, recalls, general elections, or annexations.

WORK PROGRAM ACTIVITIES:

1. Prepare all necessary City resolutions concerning the November 2012 General Municipal Election by July 2012.
2. Update the City's Election Manual to ensure it is in compliance with all current election laws and regulations by July 2012.
3. Prepare and publish all legal notices as required by the California Elections Code by August 2012.
4. Prepare all legal filings and nomination papers for distribution during the nomination period occurring July 16th through August 10th to candidates seeking election to the City Council by August 2012.
5. Prepare to conduct the General Municipal Election on November 6, 2012.
6. Process receipt of semi-annual, pre-election, and late contribution campaign forms by July 2012 and January 2013.



CITY TREASURER



"Enhancing Quality Of Life"

MISSION:

The mission of the City Treasurer is to enhance the economic status of the City while protecting its assets and maximizing the efficiency of the management of the City's funds through prudent investment.

DEPARTMENT GOALS AND OBJECTIVES:

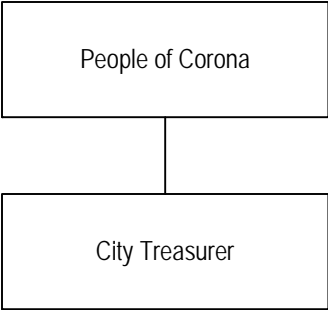
1. Assure compliance with all federal, state, and local laws governing the investment of money under the control of the City Treasurer.
2. Protect the principal monies entrusted to this office by mitigating credit risk and market risk.
3. Direct the investment of City funds based on safety, liquidity, and yield, in that order of priority.
4. Meet an investment performance objective for the portfolio to earn a total rate of return approximately equal to the return on a benchmark index of 1-5 year government securities.
5. Maintain sufficient liquidity to meet daily cash flow needs.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>CITY TREASURER</u>		
City Treasurer	<u>1</u>	<u>1</u>
<u>Total City Treasurer</u>	1	1

City Treasurer



FINANCIAL SUMMARY OPERATIONAL

CITY TREASURER

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
<u>BUDGET SUMMARY</u>						
1000 Salaries - Benefits	\$ 13,106	\$ 12,706	\$ 13,184	\$ 9,383	\$ 13,184	\$ 13,272
2000 Services - Supplies	4,029	1,135	2,284	307	2,284	2,284
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 17,135</u>	<u>\$ 13,841</u>	<u>\$ 15,468</u>	<u>\$ 9,690</u>	<u>\$ 15,468</u>	<u>\$ 15,556</u>

PROGRAMS

1200 City Treasurer	<u>\$ 17,135</u>	<u>\$ 13,841</u>	<u>\$ 15,468</u>	<u>\$ 9,690</u>	<u>\$ 15,468</u>	<u>\$ 15,556</u>
Total Program	<u>\$ 17,135</u>	<u>\$ 13,841</u>	<u>\$ 15,468</u>	<u>\$ 9,690</u>	<u>\$ 15,468</u>	<u>\$ 15,556</u>

FUNDING SOURCES

110 General Fund	<u>\$ 17,135</u>	<u>\$ 13,841</u>	<u>\$ 15,468</u>	<u>\$ 9,690</u>	<u>\$ 15,468</u>	<u>\$ 15,556</u>
Total Funding	<u>\$ 17,135</u>	<u>\$ 13,841</u>	<u>\$ 15,468</u>	<u>\$ 9,690</u>	<u>\$ 15,468</u>	<u>\$ 15,556</u>

CITY TREASURER

PROGRAM DESCRIPTION – CITY TREASURER:

The City Treasurer is an elected position and is responsible to the electorate for overseeing the custody and safekeeping of all City funds. Additionally, the Treasurer has the authority to invest idle funds in certain eligible securities allowed by Government Code Section 53635.

PROGRAM ONGOING OBJECTIVES:

1. Manage the City's investment portfolio in accordance with City Council approved goals and policies, and monitor investment activities on a daily basis.
2. Provide monthly investment reports to the City Manager and City Council.
3. Monitor and research changes in legislation which govern the management of public funds.
4. Review portfolio for conformance to the City's Investment Policy and the California Government Code.
5. Review daily cash management and investment reports to maximize the use of the City's idle cash within the context of safety, liquidity and yield.
6. Manage the City's relationships with investment advisors, brokers, and custodial banks.
7. Prepare investment revenue estimates for the annual budget and provide general investment information as required.
8. Maintain investment procedures for the operation of the investment program consistent with the investment policy.
9. Conduct quarterly meetings with the Treasury Committee.

PROGRAM GOALS:

1. Review and evaluate the investment portfolio for areas of improved return while safeguarding the assets through June 2013.
2. Submit the City's Investment Policy for City Council approval by June 2013.



HUMAN RESOURCES DEPARTMENT



"Strategic Partners for Success through People"

MISSION:

The Human Resources Department is a strategic partner to all City departments and ensures the organization is staffed with the proper human capital to achieve its goals and objectives.

DEPARTMENT GOALS AND OBJECTIVES:

1. Integrate Corona's Corporate Values into our daily activities and contact with our customers to provide exceptional customer service.
2. Provide strategic guidance and support to departments in all areas of employee relations and labor relations, workers' compensation, liability program, employee safety, classification and compensation, benefits, and recruitment services.
3. Continually improve service through technology to increase efficiency, accuracy, and service.
4. Monitor emerging state and federal Human Resources training requirements, track employee compliance, and conduct training as required.

SCHEDULE OF POSITIONS BY DEPARTMENT

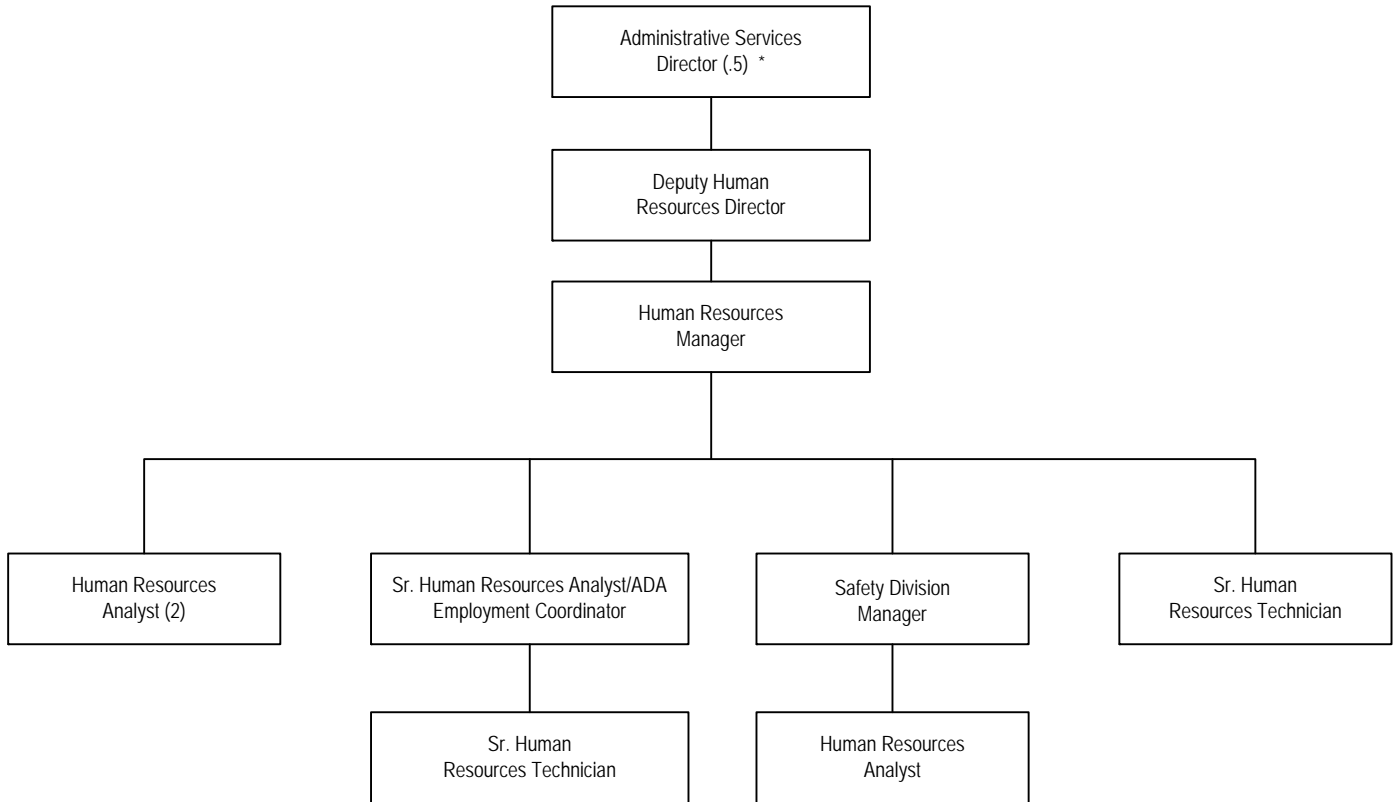
*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>HUMAN RESOURCES</u>		
Administrative Services Director (Note 1)	0.5	0.5
Deputy Human Resources Director	1	1
Human Resources Manager	1	1
Safety Division Manager (Note 2)	0	1
Senior Human Resources Analyst / ADA Employment Coordinator	1	1
Human Resources Analyst	3	3
Senior Human Resources Technician	<u>2</u>	<u>2</u>
<u>Total Human Resources</u>	8.5	9.5

Notes:

- 1 *Position oversees both the Human Resources Department and Administrative Services Department.*
- 2 *Position transferring from the Department of Water and Power to Human Resources effective FY 2012-13.*

Human Resources Department



* Position oversees both the Human Resources Department and Administrative Services Department.

FINANCIAL SUMMARY OPERATIONAL

HUMAN RESOURCES

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
<u>BUDGET SUMMARY</u>						
1000 Salaries - Benefits	\$ 1,099,399	\$ 1,120,486	\$ 1,359,510	\$ 1,268,544	\$ 1,211,998	\$ 1,538,034
2000 Services - Supplies	6,740,123	5,555,818	5,044,037	5,147,780	4,807,484	5,992,460
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 7,839,522</u>	<u>\$ 6,676,304</u>	<u>\$ 6,403,547</u>	<u>\$ 6,416,324</u>	<u>\$ 6,019,482</u>	<u>\$ 7,530,494</u>

PROGRAMS

1511 Administration	\$ 899,792	\$ 848,793	\$ 857,778	\$ 982,410	\$ 929,343	\$ 1,194,342
1521 Workers' Compensation	5,281,111	4,029,312	3,061,881	3,143,426	3,095,207	4,111,752
1531 Liability	1,290,362	1,330,874	1,802,347	1,875,150	1,708,261	1,823,026
1541 Safety and Training Program	368,257	467,325	681,541	415,338	286,671	401,374
Total Programs	<u>\$ 7,839,522</u>	<u>\$ 6,676,304</u>	<u>\$ 6,403,547</u>	<u>\$ 6,416,324</u>	<u>\$ 6,019,482</u>	<u>\$ 7,530,494</u>

FUNDING SOURCES

110 General Fund	\$ 1,587,415	\$ 1,622,519	\$ 1,983,618	\$ 2,000,969	\$ 1,753,725	\$ 2,089,575
475 Successor Agency Administration Fund	50,827	54,459	56,970	34,948	34,948	-
683 Workers' Compensation Fund	5,081,678	3,837,853	2,787,959	2,792,959	2,761,704	3,853,352
687 Liability Risk Retention Fund	1,119,602	1,161,473	1,575,000	1,587,448	1,469,105	1,587,567
Total Funding	<u>\$ 7,839,522</u>	<u>\$ 6,676,304</u>	<u>\$ 6,403,547</u>	<u>\$ 6,416,324</u>	<u>\$ 6,019,482</u>	<u>\$ 7,530,494</u>

HUMAN RESOURCES DEPARTMENT

PROGRAM DESCRIPTION – ADMINISTRATION:

Human Resources Administration monitors and evaluates current City programs and policies, and develops and enhances new or existing programs to achieve organizational goals. Additionally, the program ensures legal compliance in all facets of Human Resources management including but not limited to essential program areas such as employee relations, labor relations, recruitment, selection, classification, compensation, benefit administration, coordination of leave of absences, City liabilities, safety, workers' compensation, training, and professional development.

PROGRAM OBJECTIVES:

1. Ensure that the provisions of all applicable City, state, and federal personnel and labor regulations are followed.
2. Meet with labor associations to resolve employee relations and labor issues.
3. Provide effective and timely direction and guidance to departments on recruitment, classification, compensation, benefits and entitlements, employee relations, safety, workers' compensation, training, and development.
4. Monitor, develop, and update personnel programs and policies as required.

PROGRAM GOALS:

1. Evaluate and identify viable human resources management information systems solutions by December 2012.
2. Select a human resources management information systems solution by March 2013.
3. Begin implementation of the human resources management information systems by June 2013.

HUMAN RESOURCES DEPARTMENT

PROGRAM DESCRIPTION – WORKERS’ COMPENSATION:

The Workers’ Compensation program provides specialized workers’ compensation services to employees citywide including monitoring and administering claims effectively while maintaining cost control measures and developing cost reduction strategies. The program identifies and reviews trend analysis to monitor injuries, limit future accidents, and identify required improvements.

PROGRAM ONGOING OBJECTIVES:

1. Oversee a cost effective and equitable administration of the Workers’ Compensation program.
2. Oversee the administration of the employee interactive process in compliance with Americans with Disabilities Act, Fair Employment and Housing Act, and Workers’ Compensation laws.
3. Oversee, manage, and maintain the required provisions established by the California Occupational Safety and Health Administration and the State of California for recordkeeping requirements.

PROGRAM GOALS:

1. Implement the City’s return to work program objectives through June 2013.
2. Identify and implement innovative cost reduction measures through June 2013.
3. Increase file closure rates through enhanced communication methods and procedures with the third party administrator by June 2013.
4. Review, streamline, and enhance claims process and service levels by June 2013.

HUMAN RESOURCES DEPARTMENT

PROGRAM DESCRIPTION – LIABILITY:

The Liability Program is responsible for managing the City's liability claims, lawsuits, and the self-insurance and commercial insurance programs. It serves as a resource for all departments concerning liability exposure and insurance provisions in City contracts.

PROGRAM ONGOING OBJECTIVES:

1. Assure continued implementation of risk management functions with the goal of reduction in losses and related liability expenses.
2. Investigate and secure pertinent and relevant information that is essential to the efficient and effective handling of claims management.
3. Maintain and communicate standards for insurance, indemnity, and hold harmless provisions in City contracts.
4. Manage and administer procedures to collect for losses caused by third parties as the result of accidents.

PROGRAM GOALS:

1. Review and streamline the insurance verification process and related requirements to enhance City operations by December 2012.
2. Review the City's commercial insurance program coverage levels and self-insured retention rates to evaluate their effectiveness at protecting City assets by May 2013.
3. Review and update insurance requirements and related language provisions in contract templates and revise as necessary by June 2013.

HUMAN RESOURCES DEPARTMENT

PROGRAM DESCRIPTION – SAFETY AND TRAINING PROGRAM:

The Safety and Training program is responsible for coordinating and facilitating the City's safety activities and regulatory compliance, and provides centralized training services to ensure employees are properly trained in compliance with applicable California Occupational Safety and Health Administration, or Cal OSHA, regulations.

PROGRAM ONGOING OBJECTIVES:

1. Administer the Injury and Illness Prevention Program as required by Cal OSHA; implements updates as required.
2. Provide, facilitate, and coordinate mandated Cal-OSHA safety training citywide.
3. Maintain and audit records of all training, Hazard Identification Program, forms, inspections, corrective actions, accidents or near hits, and subsequent investigations.

PROGRAM GOALS:

1. Implement safety advisory teams as part of the City's comprehensive safety program by December 2012.
2. Maintain at least a 90% mandated safety training compliance rate citywide through June 2013.
3. Implement phase three of the safety training program through June 2013.

GENERAL GOVERNMENT



"Enhancing Quality Of Life"

MISSION:

The purpose of the General Government budget is to provide a means for allocating resources for specific items that are of benefit to multiple departments and require special planning, implementation, and monitoring.

DEPARTMENT GOALS AND OBJECTIVES:

1. Plan, implement, and monitor the activities and resources allocated to General Government.
2. Provide for other post employment benefits for retirees funded by the General Fund.
3. Provide for financial audit services, legislative advocacy, state mandated programs, and other professional services required for the benefit of the City.
4. Provide for the City's legal expenditures and liability insurance premiums.
5. Support the City's membership in various local and regional organizations.
6. Provide employee training and recognition programs.

FINANCIAL SUMMARY OPERATIONAL

GENERAL GOVERNMENT

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 5,621,796	\$ 5,755,905	\$ 6,192,932	\$ 8,417,718	\$ 7,911,403	\$ 7,068,265
2000 Services - Supplies	2,422,932	3,605,560	4,312,555	4,455,339	3,772,168	4,134,775
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 8,044,728</u>	<u>\$ 9,361,465</u>	<u>\$ 10,505,487</u>	<u>\$ 12,873,057</u>	<u>\$ 11,683,571</u>	<u>\$ 11,203,040</u>

PROGRAMS

1600 General Government	<u>\$ 8,044,728</u>	<u>\$ 9,361,465</u>	<u>\$ 10,505,487</u>	<u>\$ 12,873,057</u>	<u>\$ 11,683,571</u>	<u>\$ 11,203,040</u>
Total Program	<u>\$ 8,044,728</u>	<u>\$ 9,361,465</u>	<u>\$ 10,505,487</u>	<u>\$ 12,873,057</u>	<u>\$ 11,683,571</u>	<u>\$ 11,203,040</u>

FUNDING SOURCES

110 General Fund	\$ 7,565,521	\$ 8,932,221	\$ 9,905,487	\$ 11,455,577	\$ 10,537,206	\$ 10,603,040
688 Separations Fund	<u>479,207</u>	<u>429,244</u>	<u>600,000</u>	<u>1,417,480</u>	<u>1,146,365</u>	<u>600,000</u>
Total Funding	<u>\$ 8,044,728</u>	<u>\$ 9,361,465</u>	<u>\$ 10,505,487</u>	<u>\$ 12,873,057</u>	<u>\$ 11,683,571</u>	<u>\$ 11,203,040</u>

INFORMATION TECHNOLOGY



"Enabling Innovation"

MISSION:

The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services in the most cost-effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

DEPARTMENT GOALS AND OBJECTIVES:

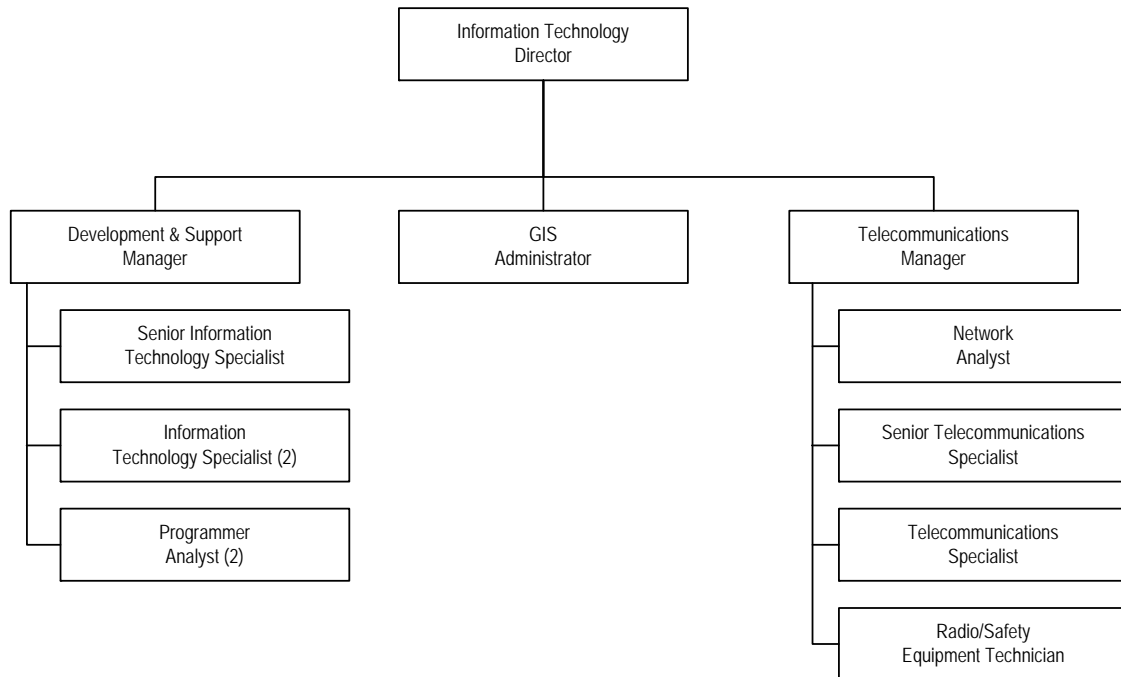
1. Provide effective technology support for computer systems, web-based applications, radio communications systems, voice, video, and integrated data services to all City departments.
2. Promote and facilitate the integration of technology to effectively meet the overall mission of the City using collaborative efforts through planning, programming, training, and consulting with all departments.
3. Develop, enhance, and manage the City's enterprise network to provide high speed, transparent, and highly functional connectivity to all resources.
4. Develop and maintain highly effective, reliable, secure, and innovative information systems to support each department's functions.
5. Facilitate the collection, storage, security, and integrity of electronic data while ensuring appropriate access.
6. Promote new uses of information technology within the organization through the development of innovative applications.
7. Make information more accessible to the community and City staff.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>INFORMATION TECHNOLOGY</u>		
Information Technology Director	1	1
Development and Support Manager	1	1
Telecommunications Manager	1	1
Geographic Information Systems, or GIS, Administrator	1	1
Network Analyst	1	1
Programmer Analyst	2	2
Senior Information Technology Specialist	1	1
Senior Telecommunications Specialist	1	1
Information Technology Specialist	2	2
Telecommunications Specialist	1	1
Radio/Safety Equipment Technician	<u>1</u>	<u>1</u>
<u>Total Information Technology</u>	13	13

Information Technology Department



FINANCIAL SUMMARY OPERATIONAL

INFORMATION TECHNOLOGY

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
<u>BUDGET SUMMARY</u>						
1000 Salaries - Benefits	\$ 1,909,135	\$ 1,816,064	\$ 1,846,864	\$ 1,816,446	\$ 1,821,329	\$ 1,825,066
2000 Services - Supplies	76,826	51,288	56,717	56,717	51,834	55,717
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 1,985,961</u>	<u>\$ 1,867,352</u>	<u>\$ 1,903,581</u>	<u>\$ 1,873,163</u>	<u>\$ 1,873,163</u>	<u>\$ 1,880,783</u>

PROGRAMS

1711 Information Technology	<u>\$ 1,985,961</u>	<u>\$ 1,867,352</u>	<u>\$ 1,903,581</u>	<u>\$ 1,873,163</u>	<u>\$ 1,873,163</u>	<u>\$ 1,880,783</u>
Total Programs	<u>\$ 1,985,961</u>	<u>\$ 1,867,352</u>	<u>\$ 1,903,581</u>	<u>\$ 1,873,163</u>	<u>\$ 1,873,163</u>	<u>\$ 1,880,783</u>

FUNDING SOURCES

110 General Fund	<u>\$ 1,985,961</u>	<u>\$ 1,867,352</u>	<u>\$ 1,903,581</u>	<u>\$ 1,873,163</u>	<u>\$ 1,873,163</u>	<u>\$ 1,880,783</u>
Total Funding	<u>\$ 1,985,961</u>	<u>\$ 1,867,352</u>	<u>\$ 1,903,581</u>	<u>\$ 1,873,163</u>	<u>\$ 1,873,163</u>	<u>\$ 1,880,783</u>

INFORMATION TECHNOLOGY

PROGRAM DESCRIPTION – INFORMATION TECHNOLOGY:

Information Technology provides support for the City's multi-platform network environment, operating systems, office automation programs, and radio and telecommunications systems. Major activities include evaluation, configuration, and implementation of new technology; development of computer-related standards and policies; installation and maintenance of hardware, software, and network systems; coordination of user training; managing radio, voice and data Wide Area Network links; managing and maintaining the internal telephone network serving all City office locations; managing and maintaining the radio communications equipment used by all departments, coordination of computer and telecommunications equipment purchases and inventories; repairing and maintaining the Citywide Geographic Information System, or GIS.

PROGRAM ONGOING OBJECTIVES:

1. Provide maintenance and technical support for the City's Local and Wide Area Networks, consisting of 45 file/database/application and test servers, over 750 nodes and UNIX based servers.
2. Provide uninterrupted, reliable two-way radio communications systems.
3. Provide maintenance and technical support for the City's radio and telecommunications equipment and respond to requests for telephone and voice mail service from all City departments.
4. Provide training and support for the City standard software applications.
5. Administer contracts for computer and communications maintenance and software support.
6. Facilitate meetings with various departments for new system implementations and technology deployment.
7. Develop, enhance, and maintain the City's websites, internet and intranet applications.
8. Provide special support for high priority activities related to Advanced Utility Billing, Recware Safari, Permits, Questys, Fire RMS, Laserfiche, Bi-Tech and Arc/Info software programs.
9. Maintain current Federal Communications Commission, or FCC, licenses for all radio channels operated by the City.
10. Develop, maintain, and support the City's Geographic Information System through the continued update of GIS data layers, application enhancements, and user training.

PROGRAM GOALS:

1. Implement the Integrated Financial and Administrative Solution, or IFAS, 7.9 upgrade by November 2012.
2. Migrate GIS applications to the new ArcGIS framework by December 2012.
3. Increase capacity of the Storage Area Network by February 2013.
4. Implement the infrastructure of Virtual Desktop environment by April 2013.
5. Implement additional workflow models within IFAS to automate processes by May 2013.
6. Replace key outdated network equipment at select locations by June 2013.
7. Streamline office procedures to use less paper and enhance Green initiatives by June 2013.



FINANCE DEPARTMENT



"Serving With Financial Integrity"

MISSION:

The mission of the Finance Department is to manage and maintain financial records in conformity with generally accepted governmental accounting principles and in compliance with federal, state, and local laws. Additionally, the department oversees the investment of public funds, cash management, and the issuance of debt. The department develops and maintains effective and efficient financial planning, reporting, and central support systems in order to assist the operating departments in achieving their program objectives; provides the City Council, City Manager, and other City officials with financial information on a timely and meaningful basis; provides quality service to the City's customers and safeguards the City's assets.

DEPARTMENT GOALS AND OBJECTIVES:

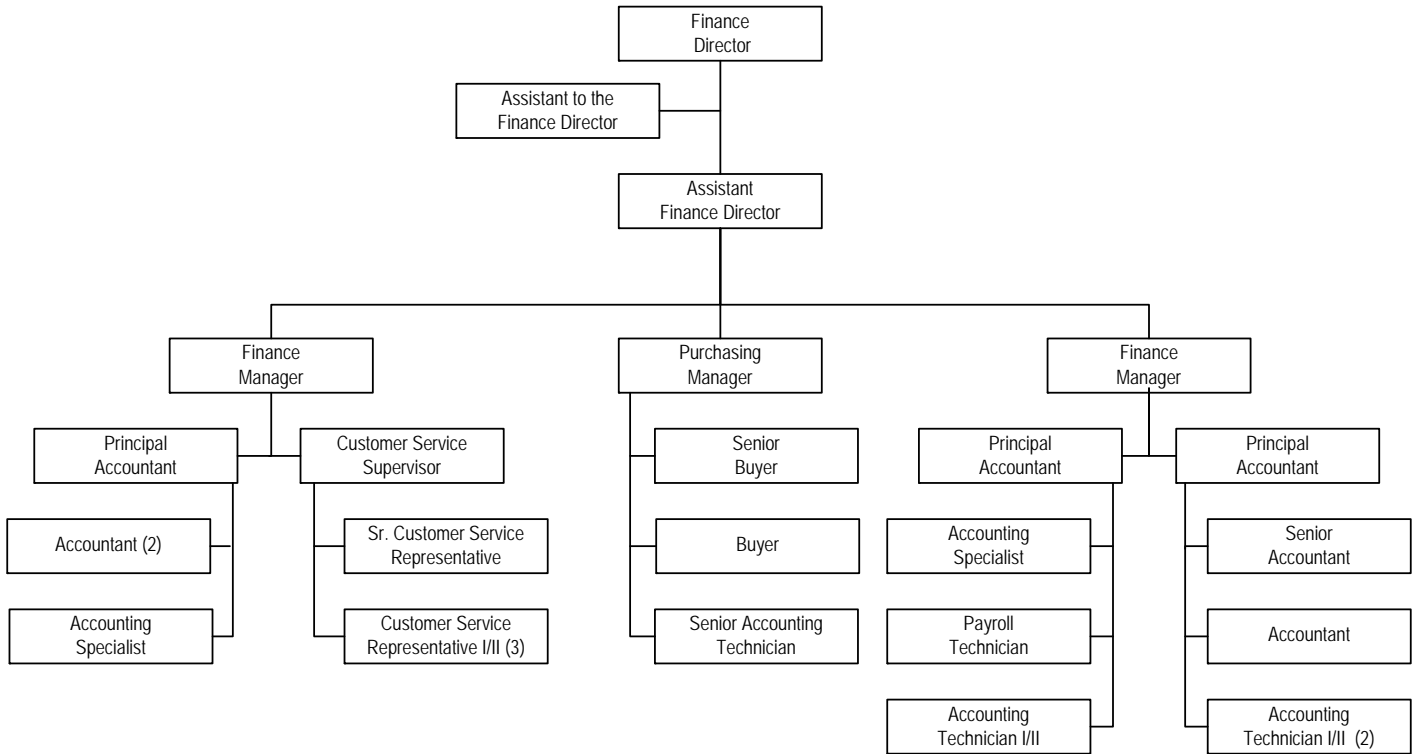
1. Maintain the financial system and records of the City consistent with the highest professional standards in accordance with legal requirements and generally accepted governmental accounting principles and City policies.
2. Provide financial projections and coordinate, prepare, and review the City's Comprehensive Annual Financial Report, Annual Budget, Capital Improvement Program, Five-Year Fiscal Plan, and various other financial reports.
3. Manage financial operational activities in the most effective and efficient manner.
4. Administer the investment portfolio of the City in a manner consistent with prudent financial practices and maintain a high level of safety through ongoing review.
5. Direct and coordinate the procurement of equipment, supplies and services at the lowest possible cost commensurate with quality needs.
6. Improve coordination and consistency of procurement activities among all departments to increase efficiency through utilization of technology.
7. Provide support to City departments that require fiscal management direction resulting from political and economic impacts to the City's resources.
8. Continue to review, enhance and/or implement operational internal controls, processes, and procedures citywide.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>FINANCE</u>		
Finance Director	1	1
Assistant Finance Director	1	1
Finance Manager	2	2
Purchasing Manager	1	1
Principal Accountant	3	3
Customer Service Supervisor	1	1
Senior Accountant	1	1
Accountant	3	3
Senior Buyer	1	1
Assistant to the Finance Director	1	1
Accounting Specialist	2	2
Buyer	1	1
Senior Customer Service Representative	1	1
Senior Accounting Technician	1	1
Payroll Technician	1	1
Customer Service Representative I / II	3	3
Accounting Technician I / II	<u>3</u>	<u>3</u>
<u>Total Finance</u>	27	27

Finance Department



FINANCIAL SUMMARY OPERATIONAL

FINANCE

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 3,767,869	\$ 3,541,863	\$ 3,583,113	\$ 3,390,140	\$ 3,395,396	\$ 3,304,887
2000 Services - Supplies	124,136	123,701	150,483	150,483	131,794	150,483
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 3,892,005</u>	<u>\$ 3,665,564</u>	<u>\$ 3,733,596</u>	<u>\$ 3,540,623</u>	<u>\$ 3,527,190</u>	<u>\$ 3,455,370</u>

PROGRAMS

1810 Administration	\$ 548,818	\$ 564,472	\$ 579,151	\$ 567,473	\$ 568,450	\$ 592,139
1811 General Accounting	819,721	786,054	796,448	749,946	740,122	783,684
1812 Development Accounting	491,213	463,552	466,822	470,828	456,252	427,420
1821 Budget / Revenue	1,682,091	1,451,808	1,481,182	1,340,919	1,343,835	1,227,289
1831 Purchasing	350,162	399,678	409,993	411,457	418,531	424,838
Total Programs	<u>\$ 3,892,005</u>	<u>\$ 3,665,564</u>	<u>\$ 3,733,596</u>	<u>\$ 3,540,623</u>	<u>\$ 3,527,190</u>	<u>\$ 3,455,370</u>

FUNDING SOURCES

110 General Fund	\$ 3,683,303	\$ 3,440,914	\$ 3,502,442	\$ 3,400,654	\$ 3,387,221	\$ 3,455,370
475 Successor Agency Administration Fund	185,526	224,650	231,154	139,969	139,969	-
476 Temescal Canyon Project Area Admin. Fund	23,176	-	-	-	-	-
Total Funding	<u>\$ 3,892,005</u>	<u>\$ 3,665,564</u>	<u>\$ 3,733,596</u>	<u>\$ 3,540,623</u>	<u>\$ 3,527,190</u>	<u>\$ 3,455,370</u>

FINANCE DEPARTMENT

PROGRAM DESCRIPTION - ADMINISTRATION:

Finance Administration provides support, direction, and oversight to the daily operations of the department, as well as overall City operations. The division provides long range financial budgeting and forecasting for the City, oversees the issuance of City debt, and administers the City's investment portfolio.

PROGRAM ONGOING OBJECTIVES:

1. Manage and enhance the organizational efficiency of the department through review of procedures, the continued implementation of new technology, and the evaluation of department programs.
2. Communicate the City's financial condition throughout the year through appropriate channels. Monitor and research changes in legislation which impact the City's finances.
3. Represent the City's fiscal management at all local and regional meetings as required.
4. Direct the preparation of all financial reporting including the annual budget and Capital Improvement Plan, the Comprehensive Annual Financial Report, the monthly investment report, and others.
5. Approve investment transactions that affect the City's portfolio as they occur.
6. Oversee the issuance of public debt including evaluation and feasibility of publicly financed projects and development, selection of City consultants, coordination of financing milestones, submission of required City Council approvals, bond pricing and investment of bond proceeds in compliance with the City's debt policy and procedures. Provide continual updates to management and City Council on all debt issues.

PROGRAM GOALS:

1. Evaluate and report to management the impact of local and state revenue changes as they apply to the City through June 2013.
2. Continue to update the City's financial accounting software, including revising all written procedures documentation resulting from system upgrades through June 2013.
3. Review and revise the Debt and Investment Policies by June 2013.
4. Maintain communication with financial advisors to analyze and review any refunding opportunities within current financial markets through June 2013.

FINANCE DEPARTMENT

PROGRAM DESCRIPTION – GENERAL ACCOUNTING:

General Accounting provides financial management and reporting, payroll, accounts payable and general accounting services for the City, consistent with the highest professional standards in accordance with legal requirements and generally accepted accounting principles.

PROGRAM ONGOING OBJECTIVES:

1. Prepare and submit all required fiscal reports to local, state, and federal agencies.
2. Prepare and issue the City's Comprehensive Annual Financial Report and secure the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
3. Process all invoices and claims, and prepare the weekly check register.
4. Process bi-weekly payrolls for all City employees, prepare and process federal and state tax and other required reports, and process City employee and retiree benefit payments and reimbursements.
5. Analyze daily cash position, prepare monthly bank reconciliation reports, and compile monthly investment reports.
6. Maintain the general and subsidiary ledgers, the fixed asset database, and account for all federal and state grants.
7. Coordinate the annual audit of the City and the special audits of federal, state, and local grant funded activities.
8. Provide assistance, training, and support to all City departments in the financial system software.
9. Manage the City's banking relationships.
10. Perform monthly cash projection and maintain an adequate level of liquidity for the City's operations.

PROGRAM GOALS:

1. Review internal control and update flow of information on key processes by July 2012.
2. Actively participate in the upgrade of the City's financial accounting software by July 2012.
3. Coordinate annual audit of City financial records by October 2012.
4. Implement the Timecard Online application by December 2012.
5. Maintain grant files and coordinate grant audits through June 2013.
6. Continue cross training among divisions through June 2013.

FINANCE DEPARTMENT

PROGRAM DESCRIPTION – DEVELOPMENT ACCOUNTING:

Development Accounting is responsible for accounting for the accumulation of resources for, and the payment of, long-term debt principal and interest; accounting for the financial resources to be used for the acquisition and/or construction of the major capital facilities financed with long-term debt; and monitoring and advising City departments on the spending of developer impact fees.

PROGRAM ONGOING OBJECTIVES:

1. Respond to public inquiries regarding the City's bond issues, special assessments, and taxroll billings.
2. Account for the City's contracts for capital projects, escrow agreements, and letters of credit.
3. Monitor all financial activities of the City's bond issues and various City loans including payment of principal and interest, maintain all reserve requirements, prepare the annual taxroll billings for special district bond issues and general obligation bond issues, and comply with all bond covenants for foreclosure, arbitrage rebate, continuing disclosure reporting, and other compliance issues.
4. Administer the City's developer impact fee funds including the related payments, credits, reimbursements, and reporting requirements. Prepare the annual AB 1600 report.
5. Participate and assist with the annual audits of the City and the Corona Utility Authority. Prepare the annual financial statements and the State Controller's report for the Corona Public Financing Authority and the Corona Public Improvement Corporation. Prepare the annual California Debt and Investment Advisory Commission report, the continuing disclosure reports for various bond issues, and various other financial reports. Review various financial statements and reports as needed.

PROGRAM GOALS:

1. Prepare continuing disclosure reports on all outstanding City bonds through March 2013.
2. Continue to update the assessment district/community facilities district database spreadsheets to track delinquency notices and foreclosure actions through June 2013.
3. Update the City website to reflect all current bond issues through June 2013.
4. Continue cross training among divisions through June 2013.

FINANCE DEPARTMENT

PROGRAM DESCRIPTION – BUDGET/REVENUE:

The Budget/Revenue Division is responsible for preparing and maintaining the City's operating and capital budgets and administering the integrated financial budget system. The division also monitors all revenue accounts, provides revenue estimates for budgetary purposes, coordinates a citywide bi-annual user fee study, coordinates the cost allocation plan, and accounts for all developer and refundable deposits. This program is also responsible for all activities related to the billing and collection of business license and transient taxes, utility billing public counter customers, citywide miscellaneous accounts receivable, handling petty cash transactions, and providing for citywide central cashiering.

PROGRAM ONGOING OBJECTIVES:

1. Prepare and coordinate the annual budget, Capital Improvement Plan, and various other reports.
2. Review departmental staff reports for fiscal impacts and/or conditions.
3. Maintain records on revenue accounts for analysis and provide regular projections for budgetary purposes based on input from operating departments.
4. Coordinate the annual cost allocation plan and the bi-annual update of citywide user fees to ensure that the proper levels of cost recovery are maintained.
5. Monitor all citywide cash handling functions on a regular basis to ensure acceptable levels of internal cash control are maintained, and perform quarterly audits of all cash funds.
6. Ensure that calculations for new business tax applications, business tax renewals, and business tax delinquencies are prepared accurately.
7. Process citywide accounts receivable billings, follow-up on delinquent accounts, and pursue collection activities where appropriate on City accounts.
8. Maintain subsidiary deposit accounts for developer deposits and refundable deposits, which includes periodic recording of earned revenue to appropriate accounts.
9. Respond to daily cashiering activity, as well as inter-departmental and general public inquiries.

PROGRAM GOALS:

1. Prepare the Citywide User Fee Study by working with the consultant and City staff by April 2013.
2. Research and identify ways to streamline and automate the process of budgeting salary and fringe benefits by using the financial software by June 2013.
3. Research and identify ways to consolidate and streamline budget documents by June 2013.

FINANCE DEPARTMENT

PROGRAM DESCRIPTION – PURCHASING:

Purchasing is responsible for maintaining continuity of services and supplies to support the various City agencies and departments. In accordance with Corona Municipal Code Chapter 3.08, the Purchasing Division will ensure that all City purchases follow the procedures to implement the City's participation in the Uniform Public Construction Cost Accounting Act pursuant to California Public contract Code, Section 22000 et seq.

PROGRAM ONGOING OBJECTIVES:

1. Provide quality service to all departments expeditiously, while exemplifying integrity and professionalism, meriting the trust and confidence of the employees, the business community, and the citizens of the City of Corona.
2. Strive to add value to the purchasing process for all purchase requisitions and change orders received to achieve cost savings and cost avoidances, and analyze various non-negotiated agreements, currently used by multiple departments, to improve purchasing power through consolidation of requirements and activities.
3. Create, monitor, administer, and award formal and informal bids for materials, equipment, and services for City departments and expand and maintain an on-line supplier database to be used as a resource for departments to access supplier and commodity information.
4. Assist City departments with formal and informal public projects bidding requirements.
5. Assist City departments with the execution of contracts and amendments on City approved agreements.
6. Assist City departments in obtaining proper insurance certificates with appropriate endorsements.

PROGRAM GOALS:

1. Utilize the City's financial system to determine ways to track expired insurance for City contracts by December 2012.
2. Utilize the City's financial system for date and tracking features for blanket and annual purchase orders by December 2012.
3. Develop a purchasing only webpage on the City of Corona's webpage to enhance and communicate vendor opportunities by June 2013.



ADMINISTRATIVE SERVICES DEPARTMENT



"Cultivating Development Opportunities And Sustainable Growth"

MISSION:

The mission of the Administrative Services Department is to bolster the City's economic and housing opportunities.

DEPARTMENT GOALS AND OBJECTIVES:

1. Comply with AB X1 26 – elimination of redevelopment agencies and all wind-down activities associated.
2. Improve, maintain, and create affordable work force housing that serves the needs of the community.
3. Engage in activities at a federal level on matters affecting the Community Development Block Grant, Home Investment Partnership Grant, Neighborhood Stabilization Program, and other federal funding sources.
4. Continue efforts for the attraction, retention, and expansion of businesses to Corona.

SCHEDULE OF POSITIONS BY DEPARTMENT

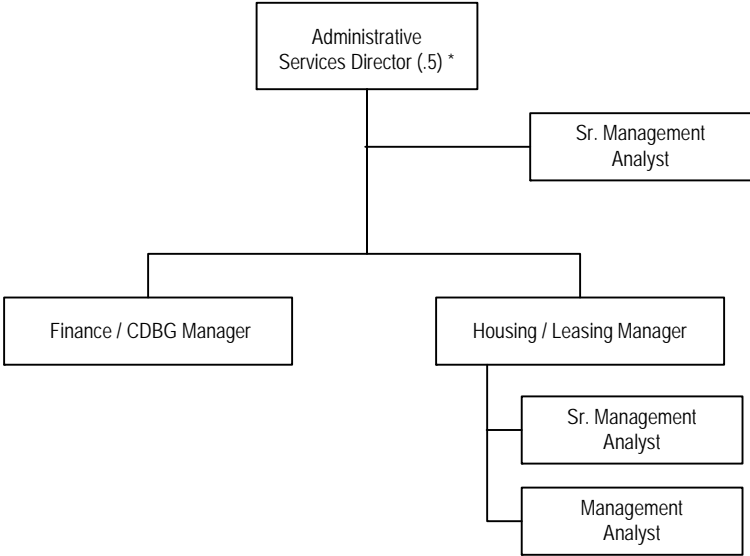
*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>ADMINISTRATIVE SERVICES</u>		
Administrative Services Director (Note 1)	0.5	0.5
Finance / CDBG Manager	1	1
Housing / Leasing Manager	1	1
Senior Management Analyst	2	2
Management Analyst	<u>1</u>	<u>1</u>
<u>Total Administrative Services</u>	5.5	5.5

Notes:

1 Position oversees both the Administrative Services Department and Human Resources Department.

Administrative Services Department



* Position oversees both the Human Resources Department and Administrative Services Department.

FINANCIAL SUMMARY OPERATIONAL

ADMINISTRATIVE SERVICES

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 2,206,402	\$ 2,230,060	\$ 2,508,969	\$ 1,828,807	\$ 1,677,553	\$ 1,010,714
2000 Services - Supplies	1,938,281	1,700,804	2,244,727	2,789,698	1,115,465	1,689,975
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 4,144,683</u>	<u>\$ 3,930,864</u>	<u>\$ 4,753,696</u>	<u>\$ 4,618,505</u>	<u>\$ 2,793,018</u>	<u>\$ 2,700,689</u>

PROGRAMS

1910 Successor Agency Admin.	\$ 1,864,708	\$ 2,058,499	\$ 2,581,218	\$ 2,487,336	\$ 1,671,938	\$ 1,916,414
1920 Community Development Block Grant	168,357	168,784	240,300	280,147	220,186	225,934
1930 Economic Development	715,734	698,841	813,559	861,193	397,285	323,341
1940 Affordable Housing	939,032	917,303	1,118,619	989,829	503,609	235,000
1950 Temescal Canyon Admin.	456,852	87,437	-	-	-	-
Total Programs	<u>\$ 4,144,683</u>	<u>\$ 3,930,864</u>	<u>\$ 4,753,696</u>	<u>\$ 4,618,505</u>	<u>\$ 2,793,018</u>	<u>\$ 2,700,689</u>

FUNDING SOURCES

110 General Fund	\$ -	\$ -	\$ -	\$ 162,496	\$ -	\$ 462,033
218 Corona Mall Business Improvement District Fund	-	2,175	-	-	1,954	2,579
230 Low/Mod Housing Fund	939,032	917,303	1,118,619	989,829	503,609	235,000
417 RDA Successor Agency Fund	1,748	875	-	44,618	-	-
431 CDBG Fund	129,583	147,701	195,607	195,607	177,819	196,504
432 Home Investment Partnership Program Fund	38,774	21,083	44,693	84,540	42,367	29,430
441 RDA Land Disposition Fund	98,521	137,100	182,250	182,250	136,264	503,679
475 Successor Agency Administration Fund	2,480,173	2,617,190	3,212,527	2,959,165	1,931,005	1,271,464
476 Temescal Canyon Project Area Admin. Fund	456,852	87,437	-	-	-	-
Total Funding	<u>\$ 4,144,683</u>	<u>\$ 3,930,864</u>	<u>\$ 4,753,696</u>	<u>\$ 4,618,505</u>	<u>\$ 2,793,018</u>	<u>\$ 2,700,689</u>

ADMINISTRATIVE SERVICES DEPARTMENT

PROGRAM DESCRIPTION – SUCCESSOR AGENCY ADMINISTRATION:

The Administrative Services Department is responsible for implementing all legal processes and wind-down activities as outlined in AB X1 26 for the elimination of redevelopment agencies and activities.

PROGRAM ONGOING OBJECTIVES:

1. Undertake all activities associated with the wind-down and elimination of redevelopment activities as prescribed in AB X1 26.

PROGRAM GOALS:

1. Comply with all legal obligations outlined in AB X1 26 for the elimination of redevelopment agencies through June 2013.

ADMINISTRATIVE SERVICES DEPARTMENT

PROGRAM DESCRIPTION – COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP GRANT, AND NEIGHBORHOOD STABILIZATION PROGRAM GRANT:

The City of Corona receives federal funding under the Community Development Block Grant, or CDBG, Home Investment Partnership Grant, or HOME, and the Neighborhood Stabilization Program, or NSP. CDBG funds may be used for eligible projects and allocated to benefit low and moderate income persons and/or to fund programs and projects to alleviate blighting conditions within eligible CDBG areas. HOME funds may be used for activities that increase and preserve the City's affordable housing. The NSP 1 funds have been allocated to fund the acquisition and rehabilitation of foreclosed properties in Corona's targeted areas. Anticipated NSP 3 funds will be used for the acquisition of a vacant foreclosed parcel for future multi-family development. The Administrative Services Department is responsible for administering these programs in compliance with federal requirements.

PROGRAM ONGOING OBJECTIVES:

1. Ensure the CDBG program and NSP funds are administered in compliance with federal regulations to create a suitable living environment, create and maintain decent housing, and promote economic opportunities benefiting the low and moderate income residents of the City.
2. Administer the HOME program to create and sustain affordable housing while creating and preserving the City's affordable housing stock. Emphasize home ownership by increasing the City's housing development capability through the City's certified Community Housing Development Organization, or CHDO.

PROGRAM GOALS:

1. Administer, monitor, and report on funded activities for the CDBG, NSP, and HOME programs in accordance with federal regulations through June 2013.
2. Continue to fund CDBG eligible activities (public services, public facility renovations, infrastructure improvements and fair housing services) with at least 70 percent of those activities providing a direct benefit to the low and moderate income residents of the City through June 2013.
3. Utilize HOME funding for the development of an affordable multi-family project and/or for continued first time home buyer assistance under the Home Owners Assistance Program, or HOAP Now II, program through June 2013.
4. Implement the NSP 1 and NSP 3 program funds by timely committing and expending allocated funds on eligible activities including acquisition, rehabilitation, and resale of foreclosed homes to eligible very low, low and moderate income households; the substantial rehabilitation of an existing 12 unit apartment building for very low income households; and the acquisition of vacant land for multi-family development through June 2013.
5. Emphasize the contributions of CDBG, HOME and NSP in the community through outreach and reporting of job creation, services, resources and financial assistance through June 2013.

ADMINISTRATIVE SERVICES DEPARTMENT

PROGRAM DESCRIPTION – ECONOMIC DEVELOPMENT:

Economic Development is responsible for the attraction, retention, and expansion of businesses to Corona. This is accomplished by strategically planning the programs and projects that will produce results in the most efficient and cost effective manner. The overall approach is one that encompasses the vision and inclusion of all stakeholders necessary to carry out the programs and projects the City Council sets as priorities. It will encourage the growth of entrepreneurship, identify target industries, subscribe to investment in technologies that improve the quality of civic life, and provide open access to information and resources. Economic Development will continue to form new strategic alliances and strengthen existing ones that provide investment in the community and enhance the opportunities of Corona's citizens.

PROGRAM ONGOING OBJECTIVES:

1. Expand the marketing strategy developed to target focused areas of the City for office, institutional, retail and entertainment, and other uses the community desires to attract.
2. Maintain a high leadership role with the Corona business community by utilizing the business retention program, facilitating targeted Team Corona business meetings, and participating in economic development events throughout the region.
3. Utilize targeted new media campaigns to highlight the City's assets and economic and community benefits to attract favorable business and development.
4. Distribute economic development information to key City staff and community stakeholders and use special events to inform and educate existing businesses on current City opportunities and programs.
5. Partner with workforce development entities to provide resources for job growth.

PROGRAM GOALS:

1. Continue to enrich the TeamCorona.com website with relevant information and services to the target audience of site selectors and relocation professionals through June 2013.
2. Enhance the business to business network portal that encourages interaction amongst the manufacturing community in Corona by June 2013.
3. Further enhance the profile of the Inner Circle website and newsletter through Web 2.0 and 3.0 strategies to provide the community with opportunities to engage in the social fabric and governance of the City through June 2013.
4. Continue to develop market trends by establishing a comparative analysis report of market trends by June 2013.
5. Use existing and newly formed partnerships with educational and workforce partners, to develop a business incubator and accelerator for start-ups and those in the growth cycles through June 2013.
6. Develop and conduct various economic development events that present the programs and projects impacting the City's economic strength and provide forecasting of its economic vitality in the future through June 2013.

ADMINISTRATIVE SERVICES DEPARTMENT

PROGRAM DESCRIPTION – AFFORDABLE HOUSING:

The Housing Authority, or CHA, will be responsible for administering all low and moderate income housing functions and assets previously handled by the Redevelopment Agency. CHA will be responsible for increasing and preserving the City's affordable housing stock and for developing and implementing affordable housing programs and projects, which meet the State's inclusionary and replacement housing requirements.

PROGRAM ONGOING OBJECTIVES:

1. Seek funding opportunities for housing activities to replace low and moderate housing funds no longer available given the passage of AB X1 26.
2. Collaborate with City Departments to create financial models for housing projects.
3. Provide programs to meet the housing improvement needs of low and moderate income owner occupants.
4. Determine the need to proceed with programs that provide low and moderate income households home ownership opportunities.
5. Work with housing developers to develop affordable housing projects on infill lots throughout the City.
6. Provide quality administration of all housing activities, and leverage CHA resources by researching and applying for state and federal grants.

PROGRAM GOALS:

1. Provide technical assistance and funding to rehabilitate 9 owner-occupied single family homes by June 2013.
2. Continue the due diligence of three multi-family new affordable housing developments through June 2013.
3. Work with private developers to determine the feasibility of mixed income workforce housing throughout the City through June 2013.
4. Ensure that federal and state funding source requirements are met, and seek additional funding sources to leverage CHA assets for affordable housing through June 2013.

COMMUNITY DEVELOPMENT DEPARTMENT



"Promoting And Sustaining Quality Development"

MISSION:

The mission of the Community Development Department is to promote quality development, sustain quality neighborhoods, and ensure that all new development is constructed in accordance with the highest standards of safety.

DEPARTMENT GOALS AND OBJECTIVES:

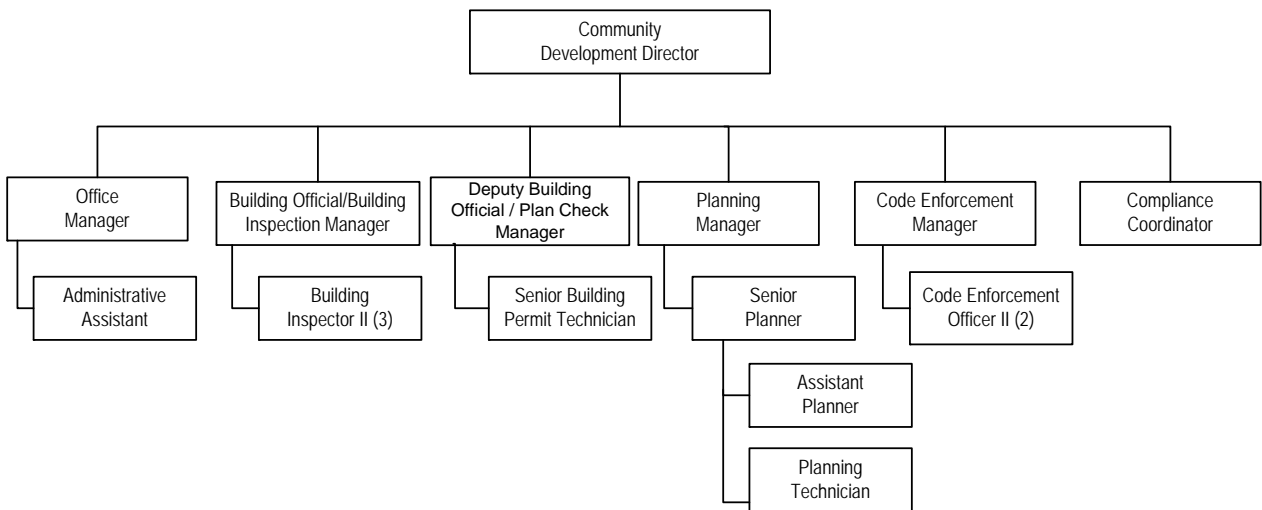
1. Provide professional planning, building and code enforcement services to the public in a manner that is responsive, knowledgeable, courteous, helpful, innovative, efficient, and effective.
2. Seek to provide a balanced community with an appropriate mix of housing, employment, commercial and retail services, recreational and cultural opportunities to all sectors of the City consistent with the goals and policies established by the City Council.
3. Provide a high standard of technical expertise for department staff through regular training and awareness of new legislation, environmental concerns, infrastructure requirements, architectural/planning design trends, and innovative construction techniques.
4. Provide a continuing review, update, and implementation of the City's ordinances, codes, specific plans, and General Plan in response to changes in legislation and to the changing needs of the community and business environment.
5. Ensure compliance with existing codes and standards to enhance quality of life and protect the public health, safety, and general welfare.
6. Foster communication and outreach to the City's residents and businesses regarding land use, planning, and code compliance issues.
7. Ensure coordination and communication with regional and local agencies through participation in regional boards, committees, professional associations, and programs.
8. Protect and enhance the natural and built environment of the City through the implementation of state and federal laws and the City's codes and ordinances.
9. Embrace and promote the City's corporate values consisting of *service, quality, value, innovation, team, initiative, communication, skill, balance, and integrity* in all our daily work activities and contact with the public, other departments, the business community, and each other.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>COMMUNITY DEVELOPMENT</u>		
Community Development Director	1	1
Planning Manager	1	1
Building Official / Building Inspection Manager	1	1
Deputy Building Official / Plan Check Manager	1	1
Senior Planner	1	1
Code Enforcement Manager	1	1
Compliance Coordinator	1	1
Assistant Planner	1	1
Building Inspector II	3	3
Code Enforcement Officer II	2	2
Office Manager	1	1
Planning Technician	1	1
Senior Building Permit Technician	1	1
Administrative Assistant	<u>1</u>	<u>1</u>
<u>Total Community Development</u>	17	17

Community Development Department



FINANCIAL SUMMARY OPERATIONAL

COMMUNITY DEVELOPMENT

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 2,973,342	\$ 2,616,438	\$ 2,646,914	\$ 2,574,951	\$ 2,426,043	\$ 2,458,124
2000 Services - Supplies	298,862	611,729	621,942	621,942	549,403	621,807
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 3,272,204</u>	<u>\$ 3,228,167</u>	<u>\$ 3,268,856</u>	<u>\$ 3,196,893</u>	<u>\$ 2,975,446</u>	<u>\$ 3,079,931</u>

PROGRAMS

2111 Administration	\$ 699,179	\$ 707,584	\$ 704,651	\$ 656,458	\$ 504,090	\$ 571,349
2112 Current Planning	488,452	483,109	499,190	507,640	534,784	522,710
2113 Advance Planning	261,926	270,467	277,188	269,821	283,853	282,575
2114 Code Enforcement	667,574	520,962	514,963	522,624	567,501	533,203
2116 Building Inspection	745,217	571,137	609,691	574,445	557,016	543,516
2117 Plan Check	409,856	674,908	663,173	665,905	528,202	626,578
Total Programs	<u>\$ 3,272,204</u>	<u>\$ 3,228,167</u>	<u>\$ 3,268,856</u>	<u>\$ 3,196,893</u>	<u>\$ 2,975,446</u>	<u>\$ 3,079,931</u>

FUNDING SOURCES

110 General Fund	\$ 3,142,892	\$ 3,098,858	\$ 3,139,353	\$ 3,116,900	\$ 2,895,453	\$ 3,079,931
475 Successor Agency Administration Fund	129,312	129,309	129,503	79,993	79,993	-
Total Funding	<u>\$ 3,272,204</u>	<u>\$ 3,228,167</u>	<u>\$ 3,268,856</u>	<u>\$ 3,196,893</u>	<u>\$ 2,975,446</u>	<u>\$ 3,079,931</u>

COMMUNITY DEVELOPMENT DEPARTMENT

PROGRAM DESCRIPTION – ADMINISTRATION:

Community Development Administration is responsible for maintaining high quality public service, support of project review, departmental budgeting, personnel, contract administration, oversight of daily operations, coordination with other City departments, and providing information and reports to the City Manager, Planning Commission, and City Council.

PROGRAM ONGOING OBJECTIVES:

1. Coordinate the efficient and effective operation of the department through departmental management meetings, staff meetings, and training sessions as needed.
2. Prepare materials for and attend City Council meetings, as well as provide presentations at workshops, Council Committee meetings, and to the public.
3. Prepare, review, and distribute Planning Commission agenda packets, attend and prepare minutes and letters for Planning Commission meetings and special workshops.
4. Receive, process, and distribute support materials and reports for Development Plan Review and Project Environmental Review applications, Board of Zoning applications, and Zoning Administrator applications.
5. Represent the City as needed at regional planning and environmental agencies such as the Western Riverside Council of Governments, Southern California Association of Governments, and the Local Agency Formation Commission.
6. Respond to planning related requests and Code Enforcement issues raised by the public and development community, City Council, Planning Commission, City Manager, and City staff.
7. Continue to utilize and enhance new computer software programs for input, tracking, and retrieval of information regarding various department applications and activities.
8. Respond to changes in the real estate market to maintain and further enhance the City's economic base.
9. Promote the development of projects that will have a fiscal benefit to the City.

PROGRAM GOALS:

1. Continue to monitor State Legislation that would affect local planning efforts through June 2013.
2. Continue to examine the organizational structure of the Community Development Department for maximum effectiveness through June 2013.
3. Attend to daily phone calls requesting assistance from the planning, building and code enforcement divisions through June 2013.
4. Attend to daily inspection requests via phone, fax and internet through June 2013.
5. Attend to approximately 1,000 archive research requests by June 2013.

COMMUNITY DEVELOPMENT DEPARTMENT

PROGRAM DESCRIPTION – CURRENT PLANNING:

Current Planning is primarily responsible for the following daily operations: reviewing proposed development projects for conformity with the City's codes, policies, and General Plan, ensuring that projects comply with the provisions of the California Environmental Quality Act, administering the Development Plan Review and Project/Environmental Review Committee programs, providing staff support for the Zoning Administrator, the Board of Zoning Adjustment and Planning Commission, coordinating landscape and certificate of occupancy inspections with the City's landscape consultants, reviewing business licenses for conformity, coordinating and distributing plan check development plans, staffing the public counter, responding to telephone inquiries, and conducting field inspections on newly constructed projects.

PROGRAM ONGOING OBJECTIVES:

1. Perform accurate, timely, and comprehensive review of proposed development applications to ensure conformity with City standards and policies, the California Environmental Quality Act, and the City's Climate Action Plan.
2. Coordinate, prepare, and conduct Development Plan Review and Project Review Committee meetings with City staff and applicants throughout the year.
3. Coordinate applications for the Planning Commission's tentative agenda, which has 24 scheduled public hearings throughout the year.
4. Process Development Plan Review applications and plan checks within three weeks of receipt.
5. Process Board of Zoning Adjustment and Zoning Administrator applications within two weeks of receipt.
6. Provide inspection support and coordinate landscape inspections with contract landscape consultants for the issuance of Certificates of Occupancy within one working day.
7. Provide responsive technical assistance on a daily basis to patrons regarding City zoning, regulations, General Plan, and application procedures.
8. Provide updated Geographic Information System, or GIS, zoning, General Plan and telecommunication facility location maps to staff and the public on a quarterly basis.
9. Issue over the counter permits or approvals for fences/walls, signs, banners, temporary use permits and garage sales.
10. Monitor and report monthly and quarterly permits in accordance with the Multiple Species Habitat Conservation Plan and the Riverside Conservation Authority.

PROGRAM GOALS:

1. Continue to review and/or respond to business license inquiries on a weekly basis to ensure compliance with the Corona Municipal Code by June 2013.
2. Attend and respond to an estimated 4,500 public counter visits, 5,000 telephone inquiries, and 600 electronic mail inquiries on City zoning, regulations, application procedures, and projected related applications by June 2013.
3. Continue to update the City's zoning and General Plan maps to conform to recently approved amendments by June 2013.
4. Continue to process discretionary project applications for the Planning Commission through June 2013.

COMMUNITY DEVELOPMENT DEPARTMENT

PROGRAM DESCRIPTION – ADVANCE PLANNING:

Advance Planning provides forward planning services for the City. The division processes large scale development projects and specific plans, maintains the General Plan text and maps, processes annexations, monitors and responds to legislative changes, compiles demographic data for the City, prepares future population and housing estimates for the City, coordinates and distributes information provided from the U.S. Census, and implements the City's Historic Preservation Program.

PROGRAM ONGOING OBJECTIVES:

1. Process applications related to General Plan amendments, annexations, specific plans, zone text amendments, development agreements, and other applications as required.
2. Maintain, update, and create records and maps regarding the General Plan, annexations, demographics, land uses, and environmental constraints.
3. Provide updates to Corona Municipal Code Zoning (Title 17) in response to state legislation, development projects, and community interests.
4. Conduct the annual inspection of the City's surface mines each year.
5. Provide efficient, applicable environmental review within the timeframes outlined in the California Environmental Quality Act, or CEQA, and provide state mandated environmental mitigation monitoring for all applicable projects.
6. Maintain the City's Historic Resource Registry and Inventory, process nominations for listing, and review proposals for alterations, relocation, or demolition of listed resources.
7. Implement compliance with state mandated programs pertaining to new development.
8. Prepare Annual Progress Report to the California Department of Housing and Community Development on Implementation of Housing Element Programs by April 2013.

PROGRAM GOALS:

1. Conduct public outreach, information gathering, process pre-zoning, and prepare the Local Agency Formation Commission submittal for the proposed Temescal Canyon Annexation by December 2012.
2. Continue to oversee surface mine permits and annual reporting through January 2013.
3. Complete the annual population and housing projections by February 2013.
4. Conduct the annual update of the City's environmental procedures and provide training on new state planning and CEQA legislation by April 2013.
5. Coordinate monitoring and reporting of Greenhouse Gas Emissions under the City's Climate Action Plan by June 2013.
6. Process and oversee annexations within the City's sphere of influence through June 2013.
7. Continue to implement remaining changes to the Corona Municipal Code as prescribed by the 2008-2014 Housing Element through June 2013.
8. Work with a consultant for information collection and development of the 2013-2021 Housing Element by June 2013.

COMMUNITY DEVELOPMENT DEPARTMENT

PROGRAM DESCRIPTION – CODE ENFORCEMENT:

The Code Enforcement Division is responsible for the enforcement of certain health and safety regulations as well as the ongoing maintenance and consistent use of private property throughout the City through the education and enforcement of City property maintenance codes, inoperative vehicle abatement codes, and a variety of zoning codes which cover land use, signs, and development standards. Code Enforcement also assists Animal Control, Fire, Police, Building, and various other City departments in the interpretation and enforcement of various municipal codes.

PROGRAM ONGOING OBJECTIVES:

1. Respond to all code enforcement complaints citywide, and resolve them in a timely fashion.
2. Identify and resolve health and safety, property maintenance, sign, landscaping, and other zoning violations in commercial and residential areas throughout the City.
3. Abate inoperative, wrecked, or abandoned vehicles on private property within the City through owner cooperation or by means of towing and dismantling the subject vehicle.
4. Educate and promote understanding of violations and the code enforcement program.
5. Provide for enhancement of the downtown neighborhood through enforcement of landscaping and other property maintenance regulations, including restoration of nuisance structures.
6. Enforce regulations that require removal of trash, debris, storage, harmful vegetation, and other items that can cause fire or health issues.
7. Provide immediate abatement of temporary signs in the public right-of-way.
8. Continue to provide online access for violation reporting to enhance customer service.
9. Work in conjunction with the Public Works and Police Departments for abandoned shopping cart removal.
10. Improve code enforcement processes and procedures to serve the citizens of Corona in the most effective and efficient manner.
11. Continue providing a quality Volunteer Program to enhance the removal of illegal signs throughout the City.

PROGRAM GOALS:

1. Participate in a task force with the Police Department to enforce non-permitted and illegal food vending through June 2013.
2. Continue to participate in Public Safety Day and other City sponsored events through June 2013.
3. Abate/remove illegal signs in the public right-of-way through June 2013.
4. Pursue abatement of 500 inoperative vehicles by voluntary means or through the vehicle abatement program by June 2013.
5. Obtain compliance on 1,300 code enforcement cases by June 2013.
6. Monitor approximately 1,450 garage sale permits through June 2013.
7. Participate with the Public Works and Police Departments in the education and cleanup of transient encampments through June 2013.

COMMUNITY DEVELOPMENT DEPARTMENT

PROGRAM DESCRIPTION – BUILDING INSPECTION:

Building Inspection is responsible for providing inspections of all construction activities. The inspectors check for compliance with Title 24, California Code of Regulations; California Building Standards Code; selected California Health and Safety Laws; the Uniform Housing Code; and the Corona Municipal Code. This section also investigates complaints concerning violations of those regulations, and of illegal and unsafe construction practices. In the event of an emergency or disaster, it is the responsibility of the inspectors to perform damage assessments for all structures. Other duties include assisting with plan reviews, permit issuance, answering questions from design professionals, contractors and the public, record keeping, and preparing reports and correspondence for enforcement procedures. The inspection staff also assists the Code Enforcement Division in enforcement and collection of illegal parkway signs and assists in enforcement of illegal street vendor regulations.

PROGRAM ONGOING OBJECTIVES:

1. Provide monthly job safety training to comply with California Occupational Safety and Health Administration regulations.
2. Provide training on updates to the 2010 edition of the California Building, Plumbing, Mechanical, Electrical and Energy Codes as adopted by the State of California.
3. Provide plan checking services for the technical trades as needed, in order to assist the department's plans examiners in achieving their service goals.
4. Respond to and perform an average of 15,000 inspections annually.
5. Respond to an average of 500 technical inquiries referred from the clerical staff and from the City website.
6. Respond to an average of 500 complaints of illegal, sub-standard and/or hazardous structures and prepare required case files and associated correspondence.
7. Provide 24 hour response to requests for safety assessments from the City of Corona emergency responders.
8. Provide approximately 300 staff hours to assist Code Enforcement with the removal of illegal signs in the public right-of-way through June 2013.

PROGRAM GOALS:

1. Provide weekly training to maintain and increase the quality of inspections and to meet the provisions of the California Health and Safety Code Part 2.5 of Division 13, Chapter 7 Sections 18949.25-18949.31, which require that inspectors complete 45 hours of continuing education for each three year period through June 2013.
2. Provide training and Applied Technology Council, or ATC-20, certification for all of the inspection staff in preparation for any disaster/emergency response activities through June 2013.
3. Encourage, support, and provide training assistance to the department staff in order to obtain additional nationally recognized professional certifications by June 2013.
4. Provide information to educate the public about enforcement practices and understanding of all applicable codes through June 2013.

COMMUNITY DEVELOPMENT DEPARTMENT

PROGRAM DESCRIPTION – PLAN CHECK:

The Plan Check section performs reviews of plans to verify compliance of the California Building Code, Plumbing, Mechanical, and Electrical Codes; Residential Code, Green Building Code, structural calculations, and state handicap and energy requirements. The Plan Check Manager also contributes to the Developmental Plan Review process. The Plan Check section is responsible for coordinating the routing of plans throughout the City. This section collects fees, issues permits, and provides technical support for the professional community and inspectors. The plans examiners and permit technicians provide technical assistance at the counter and provide over-the-counter plan check services. The staff prepares correspondence, builder's advisories, and researches and generates construction standards for the public use.

PROGRAM ONGOING OBJECTIVES:

1. Respond to an average of 160 technical phone and e-mail inquiries per week.
2. Collect plan check fees, coordinate, and route a monthly average of 246 building plans to all departments for plan check.
3. Respond to approximately 40 Public Records Requests per month.
4. Attend an average of 16 Development Plan Review meetings, 10 Team Corona meetings, and 20 Project Review Committee meetings.
5. Provide service to an average of 22 customers per day at the public counter and process an average of 1,400 computerized permits.
6. Collect plans and fees and coordinate the routing for fire sprinkler, fire alarm, underground fire lines, and landscape plan submittals.
7. Continue to provide training on the California Building Code and the most current version of the California Plumbing, Mechanical, and Electrical Codes.
8. Complete all counter training manuals, the master development manual, project development manual, and provide training on all new programs.

PROGRAM GOALS:

1. Provide weekly training sessions to increase code knowledge and technical ability of the staff and involve various departments to help improve communications and work flow through June 2013.
2. Encourage staff to obtain one professional/technical certification by June 2013.
3. Revise all of the informational handouts in compliance with the 2010 California Codes through June 2013.
4. Perform an average of 20 hours per week of plan checking for structures by June 2013.

FIRE DEPARTMENT



"Serving Our City With Pride"

MISSION:

The mission of the Corona Fire Department is to serve our City with pride, integrity, and professionalism while protecting and enhancing the quality of life for the citizens of Corona.

DEPARTMENT GOALS AND OBJECTIVES:

1. Meet Corona's life safety, property conservation, and environmental protection needs through prevention, preparedness, education, awareness, and emergency response.
2. Evaluate and enhance the Corona Fire Department's service delivery system.
3. Effectively plan in order to identify our immediate and long term objectives and to formulate specific strategies to achieve them.
4. Provide a clear understanding of the department's mission, values, vision, plans, goals, and objectives.
5. Be an organization that is a professional, responsive, and rewarding place to work.
6. Foster positive relationships with all levels of government, the private sector, and professional organizations.
7. Collaborate with all City of Corona departments to accomplish the mission of the City and the Corona Fire Department.
8. Develop a strategy to ensure the health and safety of our employees.
9. To assist the City administration in addressing long term funding and alternative funding in order to maintain and enhance current levels of services.

SCHEDULE OF POSITIONS BY DEPARTMENT

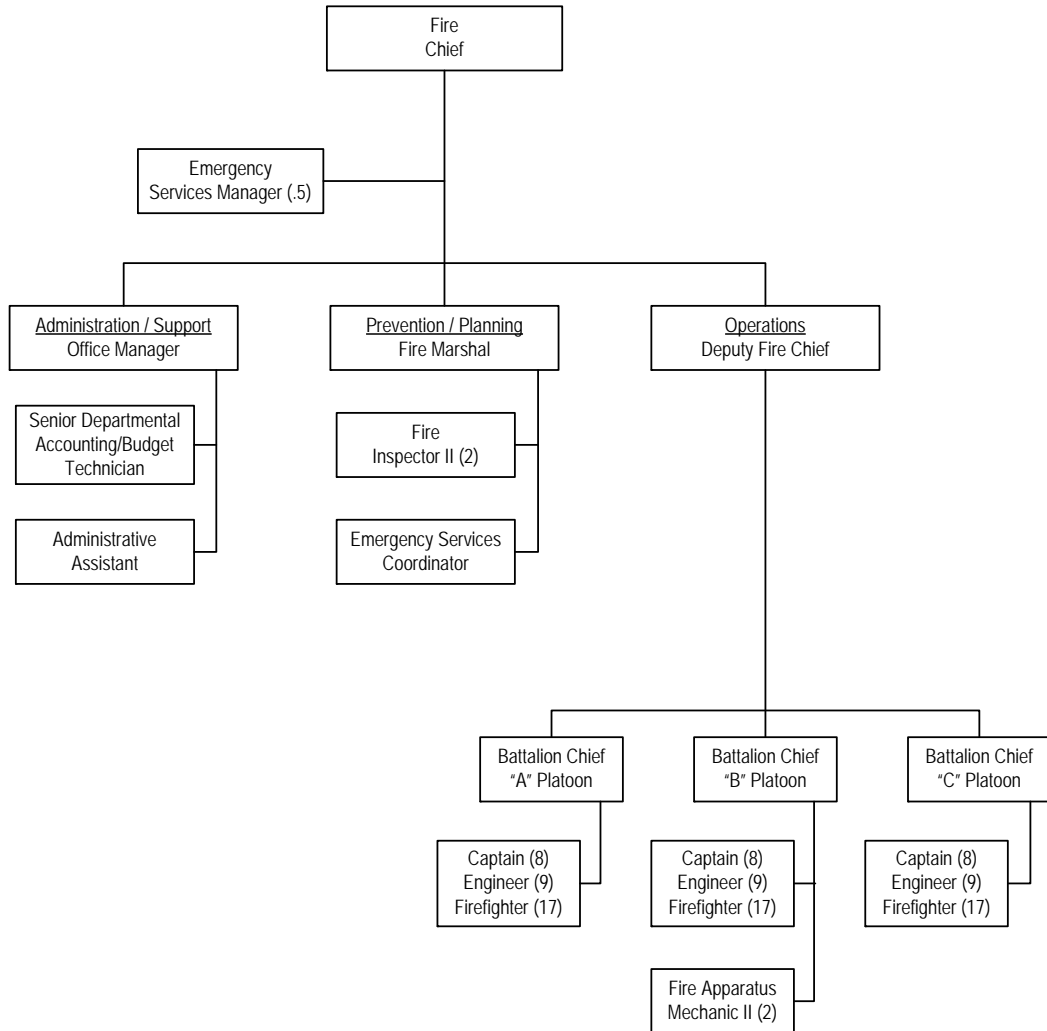
*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

		<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>FIRE</u>			
Fire Chief	s	1	1
Deputy Fire Chief	s	1	1
Battalion Chief	s	3	3
Emergency Services Manager (Note 1)	s	1	0.5
Fire Captain	s	24	24
Fire Marshal	s	1	1
Emergency Services Coordinator	s	1	1
Fire Engineer	s	27	27
Fire Inspector II	s	2	2
Firefighter	s	51	51
Office Manager		1	1
Fire Apparatus Mechanic II		2	2
Senior Departmental Accounting / Budget Technician		1	1
Administrative Assistant		<u>1</u>	<u>1</u>
<u>Total Fire</u>		117	116.5
s = Sworn Public Safety		112	111.5

Fire Notes:

1 50% of the Emergency Services Manager position moving from Fire to Police in FY 2012-13.

Fire Department



FINANCIAL SUMMARY OPERATIONAL

FIRE

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
<u>BUDGET SUMMARY</u>						
1000 Salaries - Benefits	\$ 21,650,282	\$ 22,082,025	\$ 20,880,995	\$ 20,130,786	\$ 21,819,129	\$ 21,078,173
2000 Services - Supplies	1,235,663	972,557	914,383	1,047,365	1,208,905	944,475
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 22,885,945</u>	<u>\$ 23,054,582</u>	<u>\$ 21,795,378</u>	<u>\$ 21,178,151</u>	<u>\$ 23,028,034</u>	<u>\$ 22,022,648</u>

PROGRAMS

3010 Administration	\$ 1,026,387	\$ 1,135,302	\$ 1,343,694	\$ 1,119,698	\$ 1,158,779	\$ 757,923
3012 Training/Safety	37,910	42,202	16,212	130,394	133,766	16,212
3014 Apparatus Maintenance	514,936	530,663	444,352	381,183	590,901	326,105
3017 Emergency Services	193,242	211,637	156,764	176,185	192,175	277,769
3020 Prevention	828,529	797,253	835,542	732,818	790,363	574,598
3030 Suppression	19,437,806	19,827,919	18,614,161	18,261,705	19,829,002	19,763,116
3031 Facilities Maintenance	193,876	192,121	176,381	176,381	202,172	176,381
3040 Emergency Medical Svcs.	653,259	317,485	208,272	199,787	130,876	130,544
Total Programs	<u>\$ 22,885,945</u>	<u>\$ 23,054,582</u>	<u>\$ 21,795,378</u>	<u>\$ 21,178,151</u>	<u>\$ 23,028,034</u>	<u>\$ 22,022,648</u>

FUNDING SOURCES

110 General Fund	\$ 22,882,494	\$ 23,054,509	\$ 21,795,237	\$ 21,178,010	\$ 23,027,893	\$ 22,022,349
207 Fire Wild Land Mitigation Fund	3,451	73	141	141	141	299
Total Funding	<u>\$ 22,885,945</u>	<u>\$ 23,054,582</u>	<u>\$ 21,795,378</u>	<u>\$ 21,178,151</u>	<u>\$ 23,028,034</u>	<u>\$ 22,022,648</u>

FIRE DEPARTMENT

PROGRAM DESCRIPTION - ADMINISTRATION:

Administration consists of the Fire Chief, Deputy Fire Chief, Office Manager, and clerical support staff. This program provides departmental oversight and planning, sets direction and policy, controls and evaluates the department, and provides direction and oversight for all personnel matters. The program provides clerical support services and customer service for all divisions of the department and coordinates the development and administration of the department's annual operating and capital improvement budgets.

PROGRAM ONGOING OBJECTIVES:

1. Provide clear, concise, and consistent direction to all department employees on policies and procedures, safety, and core values and how they relate to employees' duties and responsibilities.
2. Research facility and staffing needs to keep current with the changing fire protection needs of the community.
3. Continue cooperative relationships with neighboring jurisdictions to the betterment of service provided to the community.
4. Educate and market the public on our multi-faceted capabilities and our commitment to service.
5. Ensure that all department programs foster a cooperative and collaborative effort.
6. Define roles and responsibilities of all functional and organizational levels.
7. Provide planning, assessment, and quality control and improvement functions for the department.

PROGRAM GOALS:

1. Evaluate and identify support staff training needs and develop a cost effective training that meets these needs by December 2012.
2. Continue to evaluate work activities to help identify opportunities to improve efficiencies by June 2013.
3. Complete headquarters records and filing system by June 2013.
4. Complete a support staff procedure manual by June 2013.
5. Continue to cross train support staff personnel by June 2013.
6. Continue to coordinate the use of volunteers to assist in various divisions of the department by June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION – TRAINING/SAFETY:

Training/Safety is responsible for all aspects of training and safety for the department. Work activities include maintaining training records, maintaining all applicable certification/licensing records, course and instructor development, maintaining and updating training materials, administering skills testing and instruction, developing health and safety programs, monitoring safety trends, and implementing programs to reduce risk. The program also assists in standard-setting, recruitment, and promotional testing within the Suppression Division.

PROGRAM ONGOING OBJECTIVES:

1. Ensure that appropriate county, state, and federal mandated training programs and contractually required training programs are established and maintained.
2. Ensure that all training requirements outlined in the Insurance Service Office schedules for a municipal fire protection system are established and maintained.
3. Provide programs for department personnel to meet training, promotional, and certification objectives contained in the fire department's Career Development Plan.
4. Provide programs to ensure that department personnel are capable of providing emergency response to emergencies inside and outside the City of Corona and through the state mutual aid system.
5. Manage the personnel and training record system.
6. Explore and develop alternative sources of revenue and/or funding that will be utilized to provide and enhance training programs.
7. Ensure a safe working environment and safe workplace practices.
8. Continue to collaborate with Human Resources and Risk Management on training and safety matters.

PROGRAM GOALS:

1. Conduct a Fire Captain Promotional by October 2012.
2. Continue to provide training opportunities to meet training mandates and requirements through June 2013.
3. Continue to use "Target Safety" to assist in providing and managing mandated training programs through June 2013.
4. Administer the Santa Ana College training reimbursement contract through June 2013.
5. Make improvements to the fire training classroom by June 2013.
6. Continue to develop the fire department health and safety program by June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION – APPARATUS MAINTENANCE:

Apparatus Maintenance is responsible for the preventive and routine maintenance and repair of twenty-two fire apparatus and other Corona Fire Department emergency units and related equipment.

PROGRAM ONGOING OBJECTIVES:

1. Manage a maintenance standard so that no apparatus and equipment failures will occur as a result of the lack of scheduled preventive maintenance.
2. Perform quarterly preventive maintenance inspections and service on each of the Fire Department apparatus.
3. Perform routine maintenance and repairs on two light-duty staff vehicles.
4. Oversee testing of five aerial devices and all ground ladders.
5. Manage training opportunities to maintain certified emergency vehicle technicians.

PROGRAM GOALS:

1. Oversee the mandatory diesel fleet opacity testing by December 2012.
2. Revise and update the fleet maintenance policies by December 2012.
3. Provide technical information regarding replacement fire apparatus to meet the Corona Fire Department needs by June 2013.
4. Implement the new "AssetWorks" maintenance software by June 2013.
5. Continue to provide monthly safety meetings through June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION – EMERGENCY SERVICES:

Emergency Services is responsible for disaster preparedness and fire safety programs in public education, awareness, and training. The program secures and administers funding for the fire department through grants and other entities. The program also participates in response and recovery activities for major emergencies and disasters in various positions such as public information officer and damage assessment. Public information is provided in the way of press or media contact, social media, and community events keeping citizen's informed of incidents, events, and fire department information and news. Planning, analyzing, and information gathering for the purpose of obtaining goals and objectives in disaster preparedness and fire safety.

PROGRAM ONGOING OBJECTIVES:

1. Provide the public with disaster preparedness and fire safety information through education, printed materials, and community events.
2. Prepare correspondence, plans, reports, and studies related to disaster preparedness and fire safety programs.
3. Maintain liaison and collaboration with state, federal, school, local officials and agencies on matters related to disaster preparedness and fire safety program activities.
4. Represent the fire department with news media and the community as fire department spokesperson and with social media on incidents and events, and to meet department goals and objectives.
5. Assist the Fire Marshal in disaster preparedness and fire safety programs and objectives.
6. Identify, obtain, and administer funding in grants for financial support of the fire department.

PROGRAM GOALS:

1. Provide the community information and education on disaster preparedness and fire safety through June 2013.
2. Assist the Fire Marshal with disaster preparedness and fire safety through June 2013.
3. Provide the public information on incidents and department goals and objectives through June 2013.
4. Provide Community Emergency Response Team training and coordination through June 2013.
5. Provide coordination of financial recovery with the California Emergency Management Agency and the Federal Emergency Management Agency for any federally proclaimed disasters through June 2013.
6. Provide City disaster preparedness and fire safety representation at county and regional meetings through June 2013.
7. Provide fire department financial support by obtaining grant funding through June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION - PREVENTION:

Prevention is responsible for administering the California Fire Code, Titles 19 and 24 of the California Code of Regulations and nationally recognized standards and practices. These relate to compliance with fire and life safety requirements set by local, state, and federal governments and apply to new and existing occupancies. Additionally, the program provides services in the areas of new and improvement construction plan review, construction inspections, hazardous materials disclosures, hazard abatement, weed abatement, fuel modification, juvenile fire setter intervention, novelty lighter eradication, all fire investigations conducted by the department, and community awareness and public education. The Prevention Division strives to minimize potential fire hazards through education, engineering, and enforcement.

PROGRAM ONGOING OBJECTIVES:

1. Coordinate the inspection of occupancies for compliance with fire and life safety requirements.
2. Administer the City of Corona's Hazardous Materials Disclosure Program with a goal to reduce potential emergencies and injuries to first responders from hazardous materials by maintaining accurate inventories, disclosures, and business emergency plans of local businesses.
3. Provide plan review for new and improvement construction projects in compliance with adopted codes and national standards in a timely manner.
4. Represent the fire department in the City's Development Plan Review process for all proposed new development.
5. Reduce natural fire hazards by completing inspections and seeking abatement of properties deemed a fire hazard.
6. Ensure required fuel modification in new developments is reviewed and approved.
7. Provide 24-hour availability to investigate all fires when requested by the Suppression Division.
8. Provide community awareness and prevention education.

PROGRAM GOALS:

1. Provide a Public Information and Education Program for Fire Prevention Week and Public Safety Day by October 2012.
2. Implement the California Environmental Reporting System, or CERS, to electronically report hazardous materials by January 2013.
3. Complete state mandated inspection of all public schools by June 2013.
4. Conduct an annual fire drill for City Hall, Corporation Yard, and the Library by June 2013.
5. Provide customer service at the public counter for plan checks and permits through June 2013.
6. Perform weed abatement as required through June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION - SUPPRESSION:

Suppression protects our citizens and visitors with a well-trained, properly equipped, and professional response force. Our service includes protection of life and property from the destructive forces of fire, and protection of life, environment, and property related to hazardous material releases. Suppression provides both advanced and basic life support at medical emergencies, participates in search and rescue operations, responds to other catastrophic events, and performs other life saving measures as needed. This program participates in the Statewide Master Mutual Aid Plan and provides emergency responses under contractual and automatic aid agreements with the surrounding communities. Suppression conducts fire investigations, fire prevention inspections, and participates in public education programs. Members maintain a constant state of readiness for emergency responses.

PROGRAM ONGOING OBJECTIVES:

1. Continue to provide for firefighter safety while working on emergency incidents and routine duties.
2. Provide a response force at seven stations on a 24-hour basis with a minimum daily staffing of 34 fire suppression personnel and a Battalion Chief, with program oversight by the Deputy Fire Chief.
3. Participate in the Statewide Master Mutual Aid Plan.
4. Provide emergency response per contractual and automatic aid agreements.
5. Participate in public education and fire prevention activities.

PROGRAM GOALS:

1. Respond to emergencies with the first company arriving on scene of priority incidents within six minutes, 85% of the time through June 2013.
2. Maintain facilities, apparatus, equipment, and personnel in a state of readiness for emergency and non-emergency requests for service through June 2013.
3. Continue to analyze department response times to ensure established goals are met through June 2013.
4. Monitor and evaluate mutual aid, automatic aid, and other cooperative response contracts for efficiency and intent of agreements through June 2013.
5. Coordinate fire department related dispatch activities through June 2013.
6. Work cooperatively and collaboratively with other City departments and public safety agencies for emergency response and mitigation through June 2013.
7. Provide Post Incident Reviews of all qualifying incidents through June 2013.
8. Participate in the City's Technical Advisory Safety Team through June 2013.
9. Enhance firefighter safety through incident evaluation and training June 2013.
10. Continue to develop Standard Operating Guideline manual through June 2013.
11. Continue to develop National Fire Incident Reporting System procedures through June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION – FACILITIES MAINTENANCE:

Facilities Maintenance maintains seven fire stations in order to gain maximum longevity of facilities, minimal repair costs, a pleasing appearance, and a safe, effective, and efficient environment for employees and citizens.

PROGRAM ONGOING OBJECTIVES:

1. House the emergency response resources and various support offices of the fire department.
2. Maintain the condition of seven fire station buildings through regular preventive maintenance and minor repair work using station personnel, City personnel, and private vendors.
3. Maintain and track maintenance and repair records.
4. Analyze new and remodel facility plans for maximum maintenance efficiency and functionality prior to final plan approval.
5. Track and control the ordering of routine supplies for facilities via routing through the Administration Division.

PROGRAM GOALS:

1. Collaborate with the Public Works department on the management of capital improvement projects and other large facility projects through June 2013.
2. Ensure the functionality of seven fire station buildings on an ongoing basis through June 2013.
3. Manage and perform periodic preventive maintenance and minor repair work activities on an ongoing basis through June 2013.
4. Conduct and analyze a complete capital improvement needs assessment for each of the seven fire stations by June 2013.

FIRE DEPARTMENT

PROGRAM DESCRIPTION – EMERGENCY MEDICAL SERVICES:

Emergency Medical Services, or EMS, is responsible for maintaining effective and efficient pre-hospital emergency medical services. The program is also responsible for planning, coordinating, and implementing the Continuous Quality Improvement Program, or CQI, for the pre-hospital EMS system in Corona.

PROGRAM ONGOING OBJECTIVES:

1. Participate at the local, regional, and state level in the development and implementation of policies and procedures as they relate to the operational aspects of the pre-hospital care system.
2. Assist the Training Division in identifying necessary training to ensure all department members are meeting local, regional, state, and federal standards for EMS providers.
3. Maintain adequate medical supplies to ensure that all apparatus are fully stocked at all times and that sufficient medical supplies are held in reserve.
4. Research new emergency medical services equipment in order to optimize patient care.
5. Gather, analyze, and distribute EMS system data in order to determine the effectiveness of medical services provided including response time, patient care, injury prevention, and safety.
6. Maintain adopted Infection Control and Communicable Disease Exposure Control Programs.
7. Maintain the highest level of patient care by administering a CQI Program.

PROGRAM GOALS:

1. Become a paramedic preceptor site for Moreno Valley College by June 2013.
2. Reduce staff workload by streamlining Patient Information Worksheet, or PIW, documentation by June 2013.
3. Revise and update CQI plan by June 2013.
4. Re-establish Peer Review Program utilizing Health EMS by June 2013.
5. Implement annual skills testing to meet Riverside County Emergency Medical Services Agency, or REMS, expectations for paramedic skills testing by June 2013.
6. Implement 12 lead EKG transmissions to our local ST-Elevation Myocardial Infarction, or STEMI, centers by June 2013.
7. Implement King Airway skill by June 2013.

POLICE DEPARTMENT



"Enhancing The Quality Of Life Through Excellence In Policing"

MISSION:

The mission of the Corona Police Department is to enhance the quality of life in our City through excellence in policing. In partnership with our community and through education, prevention, and enforcement, we will maintain order, deter crime, and achieve a presence of security. Our members pride themselves in being the model for law enforcement with vision, while performing with integrity and professionalism.

DEPARTMENT GOALS AND OBJECTIVES:

1. Provide quality customer service by enhancing police professionalism and valuing community trust.
2. Focus on the reduction of crime and on quality of life issues through prevention and enforcement strategies, along with community partnerships.
3. Ensure efficiency in all applications within the organization by building and adopting strong organizational systems and practices.
4. Train all personnel towards excellence and develop to their fullest capacity.
5. Embrace change and challenge with modern technology.



SCHEDULE OF POSITIONS BY DEPARTMENT

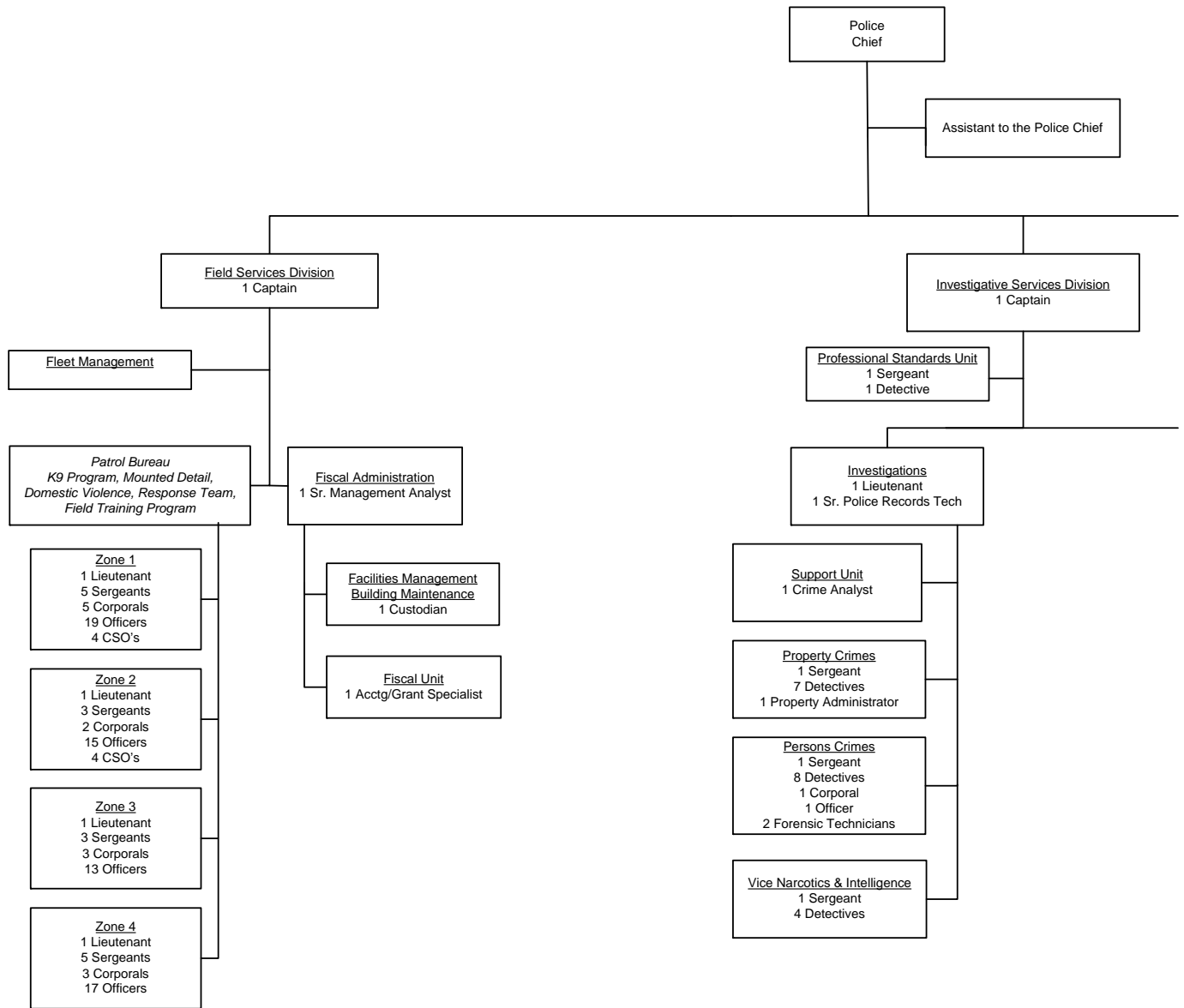
*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

		Authorized FY 2011-12	Adopted FY 2012-13
<u>POLICE</u>			
Police Chief	s	1	1
Captain	s	2	2
Emergency Services Manager (Note 2)	s	0	0.5
Lieutenant	s	7	7
Sergeant	s	24	24
Senior Management Analyst		1	1
Detective	s	22	22
Police Officer III	s	16	16
Police Officer I / II	s	77	77
Police Records Supervisor		2	2
Public Safety Dispatch Supervisor		3	3
Crime Analyst		1	1
Animal Control Supervisor		1	1
Forensic Technician		2	2
Accounting / Grants Specialist		1	1
Public Safety Dispatcher I / II		20	20
Assistant to the Police Chief		1	1
Animal Control Officer II		2	2
Administrative Assistant		2	2
Animal Control Officer I		2	2
Community Services Officer I / II		9	9
Property Administrator		1	1
Senior Police Records Technician		1	1
Police Records Technician I / II		8	8
Senior Office Assistant		2	2
Custodian		<u>1</u>	<u>1</u>
<u>Subtotal Full Time Authorized Police</u>		209.0	209.5
<u>PUBLIC SAFETY SPECIAL FUNDING</u>			
Police Officer I / II - Special Funding (Note 1)	s	3	3
<u>Total Police</u>		212.0	212.5
s = Sworn Public Safety		152.0	152.5

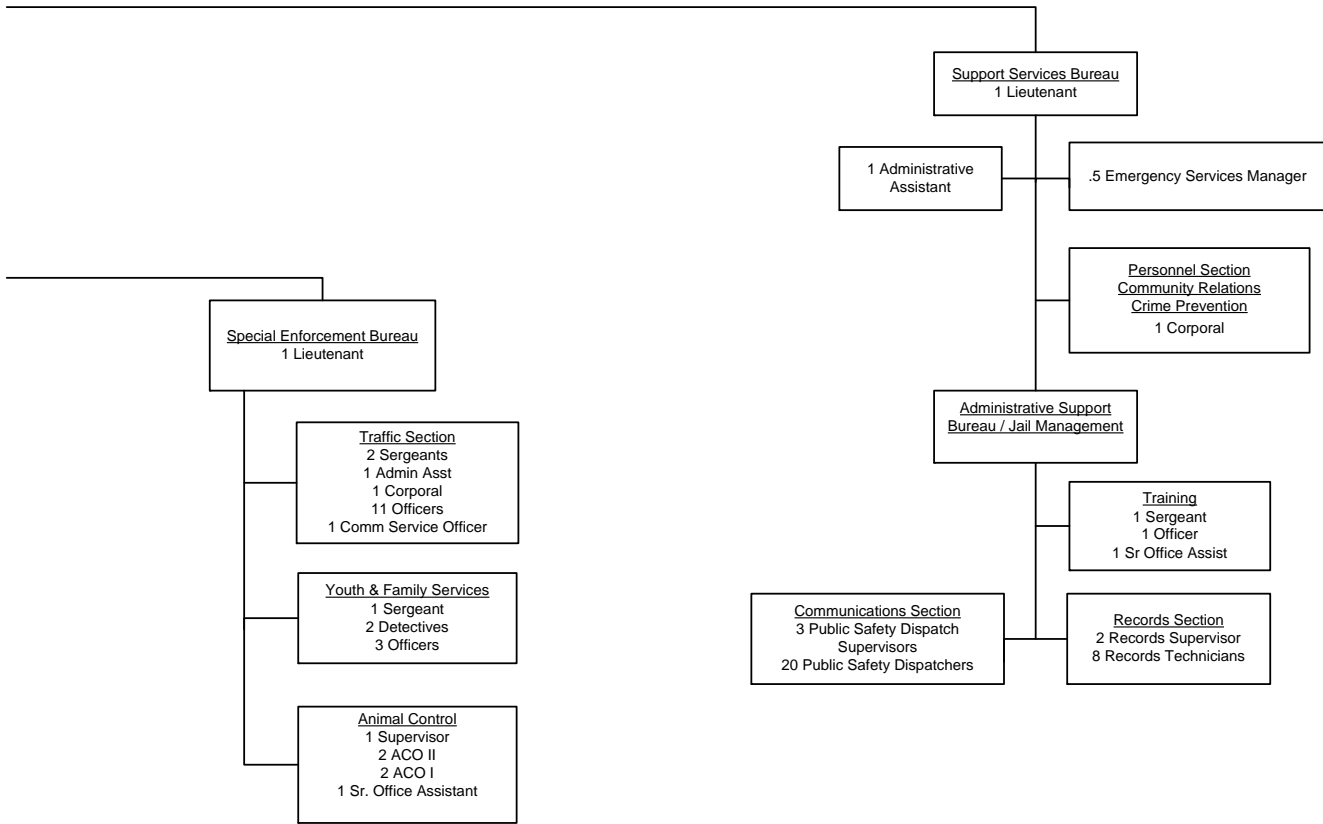
Police Notes:

- 1 *Corona-Norco Unified School District agreement (School Resource Officers) - three assigned to high schools. Agreement approved through 6/30/12. (City pays for 1.5, CNUSD pays for 1.5)*
- 2 *50% of the Emergency Services Manager position moving from Fire to Police in FY 2012-13.*

Police Department



Police Department



FINANCIAL SUMMARY OPERATIONAL

POLICE

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 37,759,356	\$ 35,481,417	\$ 38,899,178	\$ 36,765,374	\$ 36,156,979	\$ 34,740,014
2000 Services - Supplies	6,009,948	3,895,597	4,865,469	5,378,255	5,087,707	5,252,781
5000 Capital Outlay	-	19,164	-	-	-	-
Total Department	<u>\$ 43,769,304</u>	<u>\$ 39,396,178</u>	<u>\$ 43,764,647</u>	<u>\$ 42,143,629</u>	<u>\$ 41,244,686</u>	<u>\$ 39,992,795</u>

PROGRAMS

3211 Administration	\$ 1,818,772	\$ 1,679,226	\$ 1,689,471	\$ 1,532,182	\$ 1,500,061	\$ 1,573,242
3221 Personnel Section	708,641	529,765	334,393	332,158	338,294	332,652
3222 Administrative Support	2,578,967	2,309,786	1,988,072	2,615,665	2,260,789	1,725,951
3223 Community Relations	28,970	28,904	25,903	25,903	22,396	25,903
3224 Training Section	419,336	556,527	540,944	541,180	460,679	522,662
3231 Patrol Bureau	18,834,731	17,163,894	20,568,539	19,536,282	18,827,597	19,637,454
3232 Traffic Bureau	3,272,235	2,634,057	3,385,997	3,185,151	3,341,240	3,673,392
3233 Animal Control Bureau	1,128,169	1,003,848	1,137,532	998,831	1,047,404	851,793
3234 Communication Services	2,732,713	2,797,828	2,604,976	2,609,172	2,740,768	2,754,109
3235 Special Enforcement and Tactics (SET) Team	1,167,139	931,407	1,203,162	1,225,216	1,187,252	-
3236 Air Support Unit	535,353	-	-	-	-	-
3241 Investigation Bureau	5,705,075	4,977,182	5,243,897	4,681,970	5,298,501	5,060,392
3242 Records Section	1,260,170	1,286,246	1,312,585	1,178,831	1,114,223	1,054,288
3243 Vice, Narcotics and Intelligence Section	1,176,862	910,659	1,000,611	993,577	861,286	1,053,637
3245 Youth and Family Services	1,029,396	1,493,352	1,795,290	1,732,805	1,282,292	769,662
3246 Defensive Tactics Team	9,407	6,799	8,778	8,778	7,648	8,404
3247 K-9/Mounted Police Unit	1,281,708	1,016,115	840,104	836,704	838,052	842,146
3249 Special Response Team	81,660	70,583	84,393	109,224	116,204	107,108
Total Programs	<u>\$ 43,769,304</u>	<u>\$ 39,396,178</u>	<u>\$ 43,764,647</u>	<u>\$ 42,143,629</u>	<u>\$ 41,244,686</u>	<u>\$ 39,992,795</u>

FINANCIAL SUMMARY OPERATIONAL

POLICE

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
FUNDING SOURCES						
110 General Fund	\$ 42,949,863	\$ 38,874,011	\$ 43,197,742	\$ 41,144,027	\$ 40,604,611	\$ 39,223,740
231 CAL COPS Grants Fund	191,287	180,883	-	295,340	143,426	-
250 Asset Forfeiture Fund	106,560	50,471	160,578	167,617	90,219	260,579
411 US Department of Justice Grant Fund	47,406	26,605	-	159,718	97,306	-
422 Traffic Offender Fund	274,921	185,325	327,782	328,815	261,012	508,476
475 Successor Agency Administration Fund	74,069	78,883	78,545	48,112	48,112	-
572 Water Reclamation Utility Fund	125,198	-	-	-	-	-
Total Funding	<u>\$ 43,769,304</u>	<u>\$ 39,396,178</u>	<u>\$ 43,764,647</u>	<u>\$ 42,143,629</u>	<u>\$ 41,244,686</u>	<u>\$ 39,992,795</u>

POLICE DEPARTMENT

PROGRAM DESCRIPTION - ADMINISTRATION:

The Administration Program consists of the Chief of Police, two division commanding officers who are captains, one division lieutenant, one administrative sergeant, and clerical support. This program sets the direction and policy of the department through the office of the Chief. Each captain is responsible for one of two divisions including 1) Field Services Division, which directs uniformed officer activities including patrol and the fiscal unit; 2) Investigation Services Division, which directs the investigation of crimes, including vice and narcotics, filing of complaints, processing and storage of evidence, and Animal Control and traffic enforcement. One Lieutenant is responsible for Support Services Bureau, which directs future planning, crime prevention, training, personnel, records, and communications. The administrative sergeant is responsible for the Performance Standards which includes coordination of a community liaison, internal auditing processes, internal affairs coordination, and serves as the department's Media Relations Officers.

PROGRAM ONGOING OBJECTIVES:

1. Provide clear direction to department employees regarding policies and procedures and how they relate to the employees' duties and responsibilities.
2. Maintain an efficient and effective operation through regular inspection of all department functions.
3. Direct the department towards diligently pursuing its basic mission of quality customer service, reduction of crime, efficiency of systems and service, and excellence through training.
4. Provide a consistent, supportive style of leadership that develops personnel and rewards superior performance and service.
5. Set standards of performance that ensure all department employees treat a diverse community with respect, courtesy, dignity, and empathy.

PROGRAM GOALS:

1. Continue to collaborate with City staff in the planning and completion of the new Animal Control facility through January 2013.
2. Continue a leadership development and team building training for all police managers, specifically working with Police Sergeants and civilian supervisors to contribute toward the effectiveness and success of the department by June 2013.
3. Continue implementation, adoption and direction of the department mission and strategic goals by June 2013.
4. Continue to closely monitor fiscal spending and revenue sources to ensure that the department budget remains balanced during the fiscal year through June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – PERSONNEL SECTION:

The Personnel Section is part of the Support Services Division. In cooperation with Human Resources, the Personnel Section recruits, tests, and interviews prospective department employees. The section conducts detailed, confidential and privileged background investigations of all department employees prior to employment and is responsible for the maintenance of personnel records and for meeting standards in accordance with state and federal regulations. The section is responsible for the coordination and management of the police cadet and volunteer programs. In addition, the section assists with community events and participates in special research projects and department committees.

PROGRAM ONGOING OBJECTIVES:

1. Coordinate with the Human Resources Department to develop recruitment programs for all department positions in an effort to find the most qualified applicants.
2. Complete thorough background investigations on all prospective department employees, meeting all state and federal mandated regulations.
3. Support community-policing programs throughout all divisions of the department.

PROGRAM GOALS:

1. Process and fill approved positions for the Police Department by June 2013.
2. Continue to provide support for community policing efforts through June 2013.
3. Enhance the Cadet and Volunteer Programs through training and support through June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – ADMINISTRATIVE SUPPORT:

The Administrative Support Program consists of the following areas of responsibility: 1) Administrative - policy development, planning, professional standards, legal liaison, and special project coordination; 2) Fiscal Management - budget development and administration, grant development and administration, facilities management, alarms and Web-Watch program management.

PROGRAM ONGOING OBJECTIVES:

1. Administer the department budget, developing expenditure procedures and controls for sound fiscal management.
2. Research and recommend police policies and procedures to increase the effectiveness of employees.
3. Coordinate legal claims, identify and prevent liability exposures, and practice sound risk management in cooperation with Human Resources/Risk Management.
4. Maintain a workplace free of hazards to allow for a safe and comfortable work environment.
5. Research and develop management reports and monitoring systems to increase the efficiency, effectiveness, and productivity of department programs.

PROGRAM GOALS:

1. Implement and train department personnel in the use of Telestaff by September 2012.
2. Encourage residents to renew alarm permits on-line through the City's website by sending inserts with renewal notices by January 2013.
3. Establish a network of grant specialists with other agencies to enhance grant seeking options by May 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – COMMUNITY RELATIONS:

The Community Relations Section consists of two units: 1) Personnel – Public Education Programs; Neighborhood Watch, Business Watch, child safety, and education programs; 2) Volunteer Program – recruitment, coordination, placement and training. In addition, Community Relations coordinates special functions relating to the positive and professional image of the Corona Police Department.

PROGRAM ONGOING OBJECTIVES:

1. Provide crime prevention tips and printed material to citizens to help them minimize the potential of becoming a victim.
2. Provide safety and educational programs to school age children, setting positive and attainable goals for youth.
3. Establish and maintain effective working relationships with the public, media, and community and business groups.
4. Manage the recruitment program for citizen volunteers to support and assist department operations and personnel.

PROGRAM GOALS:

1. Work cooperatively with local schools regarding safety concerns through June 2013.
2. Work cooperatively with zone commanders and officers regarding specific projects or problems in municipal areas and neighborhoods with a demonstrated need through June 2013.
3. Work cooperatively with community organizations, groups, and members to provide information on safety and crime prevention through June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – TRAINING SECTION:

The Training Section is part of the Support Services Division and is responsible for coordinating all state mandated training for department personnel. This section provides specialized in-house training programs to ensure that all employees have the best possible skills in order to provide superior services to the community. The Training Section also maintains training records in compliance with state laws and guidelines. The section coordinates all in-service training activities, firearms proficiency training, and manages the department shooting range facility in addition to the City Corporate Yard training facility.

PROGRAM ONGOING OBJECTIVES:

1. Develop, coordinate, and provide professional training for all department personnel, meeting all federal, state, and department mandated regulations.
2. Develop all personnel to their fullest capacity through continued professional training.
3. Update the department training plan and implement Standard Operating Procedure for Training Request/Notification guidelines.
4. Ensure excellence in training through skills and competencies in the performance of sworn and non sworn duties.
5. Support community policing programs throughout all divisions of the department.
6. Continue to solicit police and civilian agencies for the purpose of using department training facilities for a fee.

PROGRAM GOALS:

1. Continue to ensure all mandated Peace Officer Standards and Training requirements for all sworn personnel and dispatchers are met or exceeded by December 2012.
2. Continue to solicit and host in-house training classes as well as outside agencies for diversity and updated training trends by June 2013.
3. Update the Training Plan with additional or modified training mandates pursuant to Peace Officer Standards and Training guidelines and state and legislative mandates specific to each classification of employee in the Police Department by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – PATROL BUREAU:

The Patrol Bureau is the first responder to a citizen's call for service. With a philosophy of community policing and problem solving, the department and Patrol Bureau work in partnership with the community, through education, prevention and enforcement, to prevent and solve crime problems, and enhance the quality of life within the City. Patrol officers investigate crimes from the beginning to their conclusion, unless they require a particular expertise, large time commitment, or a necessity to leave the City. The Patrol Bureau is able to devote more time to problem solving efforts through the use of civilian personnel, who handle less serious crime reports and other tasks, and the use of internet crime reporting. The City is divided into four geographical areas, each containing a deployment zone. Each zone is managed by a Lieutenant and patrolled by officers assigned to the zone. This enhances public access and community interaction creating closer ties and facilitates citizens and police working together to address community problems.

PROGRAM ONGOING OBJECTIVES:

1. Maintain 24-hour, seven-days-a-week patrol for the City.
2. Enhance the prevention and reduction of crime through proactive problem solving, utilizing Computer Statistics, or COMPSTAT, to gather information, and provide directed patrols.
3. Manage appropriate personnel staffing levels for each watch based on workload and crime trends in order to provide timely, responsive service.
4. Enhance problem solving and crime prevention strategies through the use of COMPSTAT, interaction with other police divisions, City departments, and community partnerships. This will be done by providing quality customer service and professionalism, in order to increase public confidence and community safety.
5. Continue to develop professional skills, knowledge, and abilities of personnel through internal and external training.

PROGRAM GOALS:

1. Continue to implement officer safety advances through the purchase and utilization of an in-car video camera system to assist in training issues and address and/or reduce litigious issues by July 2012.
2. Implement an updated scheduling program, Telestaff, to streamline coverage for training, shift coverage as well as e-mail notifications for court subpoenas by July 2012.
3. Expand our current COMPSTAT program with the evaluation of “predictive policing” computer model which utilizes a computer program to track a myriad of variables based on time, days of the week, type of property taken and type of crime by September 2012.
4. Improve the efficiency of patrol staff through the use of laptop style mobile data computers, or MDC, which will assist in keeping officers in the field and reduce the overall time per call by December 2012.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – TRAFFIC BUREAU:

The Traffic Bureau is responsible for collision investigations, vehicle code enforcement, traffic flow regulations, commercial vehicle enforcement, supervision of parking enforcement officers, tow rotation regulations and oversight, tow rotation company inspections, special event permits, and automated enforcement cameras. This bureau also reviews City development plans related to public safety concerns and traffic issues.

PROGRAM ONGOING OBJECTIVES:

1. Deploy motor officers during peak commute hours to relieve traffic congestion adjacent to freeways, school zones, and other identified problem areas.
2. Evaluate statistical data to identify problem traffic areas and deploy personnel for effective problem resolution.
3. Regulate commercial vehicle traffic through ongoing enforcement efforts, inspection of commercial vehicles, monitoring of truck routes, overweight vehicles, and commercial vehicle equipment.
4. Continue to resolve traffic safety issues through design, traffic and pedestrian flow, and by participating in the approval processes for future school construction, residential construction, and commercial construction.
5. Reduce alcohol related collisions and increase Driving Under the Influence, or DUI, enforcement efforts through dedicated enforcement activities and education.

PROGRAM GOALS:

1. Evaluate the feasibility of continuing and expanding the Red Light Camera program under the direction of the program administrator by September 2012.
2. Implement the new Crossroad Collision Investigation module database used to facilitate the compilation of statistical information and to aid in a stream-lined process of dissemination of traffic collision reports to insurance companies and the public by September 2012.
3. Coordinate Driving Under the Influence programs in conjunction with the countywide "Avoid-the-30" programs, using roving patrols targeting areas identified as high frequency accident and alcohol/drug related locations on a quarterly basis through June 2013.
4. Conduct a minimum of four Drive-4-Life Teen Driver Programs by June 2013.
5. Conduct five enforcement programs to target crosswalk violations, seatbelt violations, railway violations, handicap parking violations, and unlicensed drivers by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – ANIMAL CONTROL BUREAU:

The Animal Control Bureau is responsible for enforcement of City and state regulations pertaining to animal welfare. The bureau enforces the licensing requirements for the control of rabies for the safety of the community. The Animal Control Bureau provides the public with animal-related information and instructions for the control and over-population of unwanted animals, as well as the care and treatment of pets. The bureau is also responsible for impound, treatment, care, adoption, redemption, and disposal of domestic animals. Additionally, the bureau conducts quarantines of animals and investigations regarding reports of cruelty to animals.

PROGRAM ONGOING OBJECTIVES:

1. Provide Field and Animal Shelter services in response to calls for service.
2. Actively pursue the licensing of dogs within the City to ensure compliance with rabies requirements and City ordinances.
3. Sponsor low-cost rabies vaccination and licensing clinics.
4. Ensure that all state mandated programs have full compliance and that animals are cared for in a safe and humane manner.
5. Provide public education on animal-related issues including child safety, animal care, and spay and neuter.
6. Strive to find homes for all adoptable animals in the shelter.
7. Maintain a seven days a week response capability to respond to service calls and at least four days a week of shelter services open to the public.

PROGRAM GOALS:

1. Enhance the overall effectiveness of Animal Control personnel by requiring one or more of their presence in Patrol briefings at least once every two weeks to begin by July 2012.
2. Seek out at least two new and creative methods of adopting animals to good homes by August 2012.
3. Complete the construction of the new Animal Control Shelter and the relocation of the shelter operations to the new location by October 2012.
4. Present at least two community education programs at schools and community events to increase community awareness of services provided, animals available for adoption, and to educate the public to safely interact with animals by June 2013.
5. Provide at least two training sessions to Patrol Officers through Patrol briefings by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – COMMUNICATIONS SERVICES:

The Communications Services Section provides support to the Police and Fire Departments through radio communications, Computer-Aided Dispatching, and Mobile Data Computer messaging. Communications Services is responsible for answering 9-1-1 emergency telephone lines including all wireless and Voice Over Internet Protocol calls from all providers in our jurisdiction, receiving and dispatching calls for service to police, fire, and medical personnel in Corona, Norco, and surrounding areas. The section also provides pre-arrival and often lifesaving Emergency Medical Dispatching, or EMD, instructions on medical emergencies. Additionally, Communications Services is an answering and relay point for after-hours calls for emergency service for other City departments such as Department of Water and Power, Public Works, and the Animal Control Division. Communications also facilitates the Citizen Assisted Reporting Program which includes reports both online and via the mail.

PROGRAM ONGOING OBJECTIVES:

1. Provide quality service by answering and evaluating all incoming calls for service in an expeditious and courteous manner.
2. Prioritize and dispatch police and fire units in a prompt manner using Mobile Data Messaging and maintaining detailed and accurate records of information.
3. Support field units by processing requests for the following: additional personnel or equipment, computer inquiries, telephone contact, and communications between the public and other agencies or departments.
4. Process all medical emergencies and provide critical EMD pre-arrival instructions when appropriate via Computer Assisted Dispatching, or CAD.
5. Support the department's community policing and problem solving efforts through active participation and application.
6. Enhance community awareness of the Corona Police Department Communications Services section by participating in public programs.

PROGRAM GOALS:

1. Create a communication protocol for the interoperability radio system and train all communications personnel on the functions and capabilities of the system by June 2013.
2. Integrate the Computer Aided Design Map System, or CADMap, to work with the City's Geographic Information System, or GIS, to provide updated streets and parcels currently unavailable on MapPoint by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – INVESTIGATION BUREAU:

The Investigation Bureau includes four sections: Crimes Property, Crimes Persons, Identification Lab, and Property Section. Detectives investigate all crimes not solved by patrol officers' initial investigations and assist patrol officers in more serious investigations. The Forensics Section provides latent fingerprint identification, photographs, and processes items of evidence at crime scenes. The Forensics Section also provides in-service training to field personnel on forensic services. The Property Section ensures that items of evidence are properly preserved and available for on-going investigations and court presentations, returns property to the rightful owners, and disposes unclaimed property and contraband as prescribed by law. The Crimes Persons Section oversees Project Kids, a regionally based child abuse center. The center provides a child/family friendly, single site for comprehensive and multidisciplinary team response to the investigation and follow-up processes involved in child abuse cases.

PROGRAM ONGOING OBJECTIVES:

1. Investigate all workable crimes for the purpose of identifying, apprehending, and prosecuting offenders and recovering lost or stolen property.
2. Collect, identify, and process evidence for investigations and court presentations.
3. Maintain property and evidence for on-going investigations, court presentations, and assist in the return of property to rightful owners.
4. Enhance criminal investigation and crime prevention efforts using crime analysis and problem solving strategies in cooperation with other police department bureaus, other City departments, and the community.
5. Ensure that major crimes are investigated thoroughly and accurately by maintaining an open and cooperative relationship with the Patrol Division.
6. Maximize resources through the continual review and improvement of investigative protocols and technology.

PROGRAM GOALS:

1. Implement a Standard Operating Procedure, or SOP, for the Armed Prohibited Persons System, or APPS, to enable officers to use the information contained in the APPS database to identify and ultimately disarm dangerous criminals and other prohibited individuals who possess firearms within the City by September 2012.
2. Develop a protocol for uploading digital evidence onto the server through FileOnQ and eliminate the need to save digital evidence on a disk before logging it into property/evidence via a network link that will be created to copy the requested digital discovery to the District Attorney's Office by December 2012.
3. Implement a Property and Evidence SOP that will outline the property and evidence procedure, and a protocol in the event that no property and evidence were ever received by the Property Evidence Technicians by April 2013.
4. Conduct a training day every six months to ensure all detectives maintain their tactical skills involving the service of search warrants through June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – RECORDS SECTION:

The Records Section provides support to the department in document control and dissemination of information. The Records Section provides first level contact for all Police Department business inquiries and is the primary service provider for public inquiries, vehicle and report releases, a variety of permits, and other front counter customer services. The Records Section is responsible for processing reports, arrest complaints, court dispositions, citations, and any related documentation. In addition, Records tracks and responds to all civil and criminal subpoenas and processes requests for the public disclosure of records. Records inputs data into the department's Records Management System, or RMS, the State's Criminal Justice Information System, or BCS, California Law Enforcement Telecommunications System, or CLETS, and the National Crime Information Center System for the purpose of collection and analysis of statistical data related to state and federal reporting requirements.

PROGRAM ONGOING OBJECTIVES:

1. Process and maintain department records in accordance with state and federal laws through the introduction and application of available technology.
2. Promote the professional excellence of personnel through enhanced training and career development.
3. Provide prompt, efficient, and courteous service both in person and by telephone that reflects the professional goals of the department.
4. Address issues impacting the department's overall efficiency through the development of cooperative systems and practices.
5. Support the department's commitment to crime reduction through the application of community policing and problem solving strategies.

PROGRAM GOALS:

1. Train and work together with Patrol Sergeants on the BCS coding of reports by July 2012.
2. Share with Dispatch personnel four CLETS entry related training bulletins developed by lead Records Technicians by July 2012.
3. Enhance the overall effectiveness of Records personnel by their attendance in three patrol briefings per week by July 2012.
4. Work cooperatively with Animal Control to implement the Laserfische document imaging system to improve their department record keeping by September 2012.
5. Improve Records effectiveness and efficiency by conducting a comprehensive review of Records procedures utilized by specialized assignments by September 2012.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – VICE, NARCOTICS, AND INTELLIGENCE SECTION:

The Vice, Narcotics, and Intelligence Section, or VNI, is responsible for identifying and apprehending persons engaged in the illegal possession, manufacturing, sales, and use of narcotics and dangerous drugs. VNI also gathers intelligence and enforces prostitution and gambling laws. The section participates in one State and one County task force, consisting of various law enforcement agencies that pool resources to identify and apprehend those engaged in major illegal narcotics operations. VNI section personnel also conduct background investigations and administer massage permits.

PROGRAM ONGOING OBJECTIVES:

1. Investigate illegal narcotics activity, with an emphasis on street level dealers who are adversely impacting the quality of life in Corona neighborhoods.
2. Suppress illegal prostitution and lewd conduct by assertive enforcement of vice laws.
3. Initiate asset forfeiture proceedings whenever appropriate during narcotic investigations.
4. Investigate illegal marijuana dispensaries by working with outside agencies and City departments to enforce administrative and criminal violations.
5. Ensure compliance with municipal codes relating to the operation of massage parlors.

PROGRAM GOALS:

1. Coordinate with the Family Services Unit and the School Resource Officers to utilize the VNI Narcotics K-9 at the schools in the City, including but not be limited to enforcement searches, demonstrations, and faculty familiarization by December 2012.
2. Continue to evaluate the need for changing the licensing procedures and/or limiting the number of massage establishments within the City since the expiration of the City's moratorium in May 2011 by December 2012.
3. Continue to work to develop a larger pool of confidential informants in order to better serve the unit in identifying and building cases against street level dealers in the City by December 2012.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – YOUTH AND FAMILY SERVICES:

The Youth and Family Services Section is comprised of special investigative, intervention, and school campus units. The Youth and Family Services Section also contains the Gang Unit which works in conjunction with uniformed personnel, Youth Diversion Team, or YDT, detectives, the Graffiti Restitution Coordinator and School Resource Officers, or SRO, to identify local street gang members, with an emphasis on prevention and intelligence. The investigative unit focuses on domestic violence and gang related crimes. Domestic Violence cases focus on arrest and prosecution and protection of children within the home. YDT provides intervention services to first-time juvenile offenders and at-risk youth and provides direct diversion counseling services for parents and juvenile offenders. In conjunction with the Corona-Norco Unified School District, the SRO Program provides full time police officers on high school campuses to prevent and deter crime, and provide technical and educational assistance to staff and students. The Police Permit Section processes all City permits that fall under the authority of the Police Department.

PROGRAM ONGOING OBJECTIVES:

1. Maintain a strong relationship between the Corona Police Department and the Corona-Norco Unified School District to prevent and deter crimes that occur on school campuses or involve students.
2. Divert youth from the criminal justice system and reduce the likelihood of repeat criminal activity.
3. Provide youth and parent counseling and arrange referrals to appropriate agencies.
4. Identify street gangs, outlaw motorcycle gangs, and tagging crews who are participants in criminal street gangs or other patterns of criminal activity.
5. Process all City permits that fall under the authority of the Police Department.

PROGRAM GOALS:

1. Develop an Outlaw Motorcycle Gang Resource/Intelligence Book by December 2012.
2. Provide High School Drug Awareness Training for faculty and staff covering incidents of drug use within high schools, with emphasis placed on the ease by which students can acquire medicinal marijuana cards and purchase the product anywhere in the county by December 2012.
3. Conduct at least three truant enforcement programs to assist with the reduction of trancies and suspensions at local schools by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – DEFENSIVE TACTICS TEAM:

The Defensive Tactics Team is part of the Support Services Division and is responsible for coordinating, developing, and providing all state and City policy mandated use of force training for department personnel. This team provides specialized in-house and state certified training programs to ensure that all sworn employees have the best possible skills to safely perform their duties, protect members of the community, and reduce liability. The Defensive Tactics Team works in conjunction with the Training Section, collecting and maintaining use of force training records in compliance with state laws and guidelines. The team provides all in-service use of force training, including electronic control device, baton proficiency, and certification training. The Defensive Tactics Team manages the department's training mat room, related use of force training equipment, and all departmental issued electronic control devices and batons. Members of the Defensive Tactics Team may serve as expert witnesses in the event of civil litigation.

PROGRAM ONGOING OBJECTIVES:

1. Develop, coordinate, and provide professional use of force training for all department personnel, meeting all federal, state, and department mandated regulations.
2. Train all sworn personnel in accordance with Peace Officer Standards and Training standards in officer safety, arrest and control tactics, and perishable use of force skills.
3. Develop and present departmental use of force, baton (impact weapon) and electronic control device training in accordance with federal, state, and department guidelines.
4. Reduce City and Police Department liability through professional training and documentation.

PROGRAM GOALS:

1. Conduct a department-wide training needs and assessment survey to determine the training needs of sworn and non-sworn Community Service Officers staff as it relates to Defensive Tactics by July 2012.
2. Continue to provide individualized defensive tactics training/use of force training as recommended by the Use of Force Review Board or as recommended by a Field Training Officer, Manager, or Supervisor by June 2013.
3. Continue to provide Peace Officer Standards and Training mandated perishable skills training for all sworn staff below the rank of Lieutenant as directed by the Training Division by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – K9/MOUNTED POLICE UNIT:

The Corona Police Canine and Mounted Units provide resources and support to patrol and other police divisions as requested. Canines provide for a much safer and more effective means of conducting building searches, apprehending fleeing criminals, tracking lost persons and suspects, narcotics and evidence searches, and scene control. The Mounted Unit is a team of specially trained, equestrian certified police officers. Mounted Unit officers provide a trained horse and some of their own equipment for a variety of assignments, including ceremonies, parades, holiday theft prevention patrol, search and rescue and other special events throughout the year.

PROGRAM ONGOING OBJECTIVES:

1. Support the Police Field Services Division and enhance officer safety by providing well trained officer-canine teams. Teams will be utilized for a variety of searches, criminal apprehension, tracking, narcotic and evidence searches, and scene control.
2. Enhance community relations through public demonstrations with canine teams at schools, community clubs or organizations, and special events.
3. Support the Police Field Services Division by providing well trained equestrian certified mounted teams to be utilized for high visibility directed patrols and special events.
4. Enhance community relations by providing a positive and highly visible mounted equestrian presence at Police Department ceremonial events and public functions.

PROGRAM GOALS:

1. Develop and implement a Corona Police Mounted Unit Operational Manual to include a mission statement, goals and objectives, unit organization, responsibilities, administration, operation, Mounted Officer selection procedure, Horse Selection Procedure, Use of Force, Rider and Horse Final Qualification by June 2013.
2. Maintain mounted and canine team proficiencies and excellence through continued training and participation in public presentations through June 2013.
3. Provide mounted deployments to assist in identifying and providing intelligence of homeless encampments located throughout the river bottoms by June 2013.
4. Develop and implement a Corona Police K-9 Unit Operational Manual to include a mission statement, goals and objectives, unit organization, responsibilities, administration, forms, operations, training, and equipment by June 2013.
5. Participate and train for one canine competition to maximize performance and improve efficiency by June 2013.
6. Continue to provide training programs for patrol personnel in working with and utilizing the department's narcotics detection K-9, explosive detection K-9, patrol K-9, and Mounted Team by June 2013.

POLICE DEPARTMENT

PROGRAM DESCRIPTION – SPECIAL RESPONSE TEAM:

The Special Response Team consists of sworn personnel who support the Field Services Division and the Investigative Division when the situation requires a specially trained team for maximum effectiveness towards the protection and safety of the community. Such incidents may include, but are not limited to: hostage situations, barricaded suspects, homicidal/suicidal individuals, dignitary protection, and high risk warrant services.

PROGRAM ONGOING OBJECTIVES:

1. Provide specialized support in handling critical field operations where intense negotiations and specialized tactical methods are required.
2. Train and develop Special Response Team personnel to the fullest capacity in the area of critical incidents.
3. Provide trust and safety to citizens, officers, and the community during rescues or evacuations.
4. Identify and implement modern technology in specialized weaponry and equipment to support personnel during high risk situations.
5. Train Special Response Team personnel towards excellence to ensure efficiency and effectiveness in the area of hostage taking, barricaded suspects, snipers, terrorist acts, and other high risk incidents.

PROGRAM GOALS:

1. Implement an organizational system to provide quarterly instructor level training by selected Special Response Team personnel to train patrol personnel to their fullest capacity during tactical events by July 2012.
2. Research grant funding opportunities to obtain the most modern equipment to enhance the tactical capabilities of the Special Response Team and provide a greater level of safety for officers and the community by July 2012.
3. Participate in two community events with static displays and scenario demonstrations to enhance community trust by December 2012.
4. Train with allied law enforcement agencies to establish working relationships for mutual aid involving high risk situations and to learn new tactics to enhance the safety of the Special Response personnel by December 2012.



PUBLIC WORKS DEPARTMENT



"Providing Quality Service And Infrastructure"

MISSION:

The mission of the Public Works Department is to provide efficient and cost-effective services involving the engineering, maintenance, and operation of public facilities and equipment. The department strives to serve our citizens and customers in a helpful, caring, and responsive manner.

DEPARTMENT GOALS AND OBJECTIVES:

1. Provide prompt, courteous, and professional customer service to the community.
2. Improve the quality of life within the community.
3. Maximize the safety of our staff and community through the Citywide Safety Committee and a commitment to disaster preparedness.
4. Collaborate in solving regional and local transportation issues.
5. Promote and implement the planning and development of City infrastructure and capital improvement programs.
6. Maintain all public facilities at the highest standards possible to provide effective and safe use.
7. Utilize technology to establish the most effective work methods.
8. Maximize organizational productivity and efficiency.
9. Embody Corona's Corporate Values as a way of conducting daily business in the pursuit to achieve excellence today and tomorrow.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

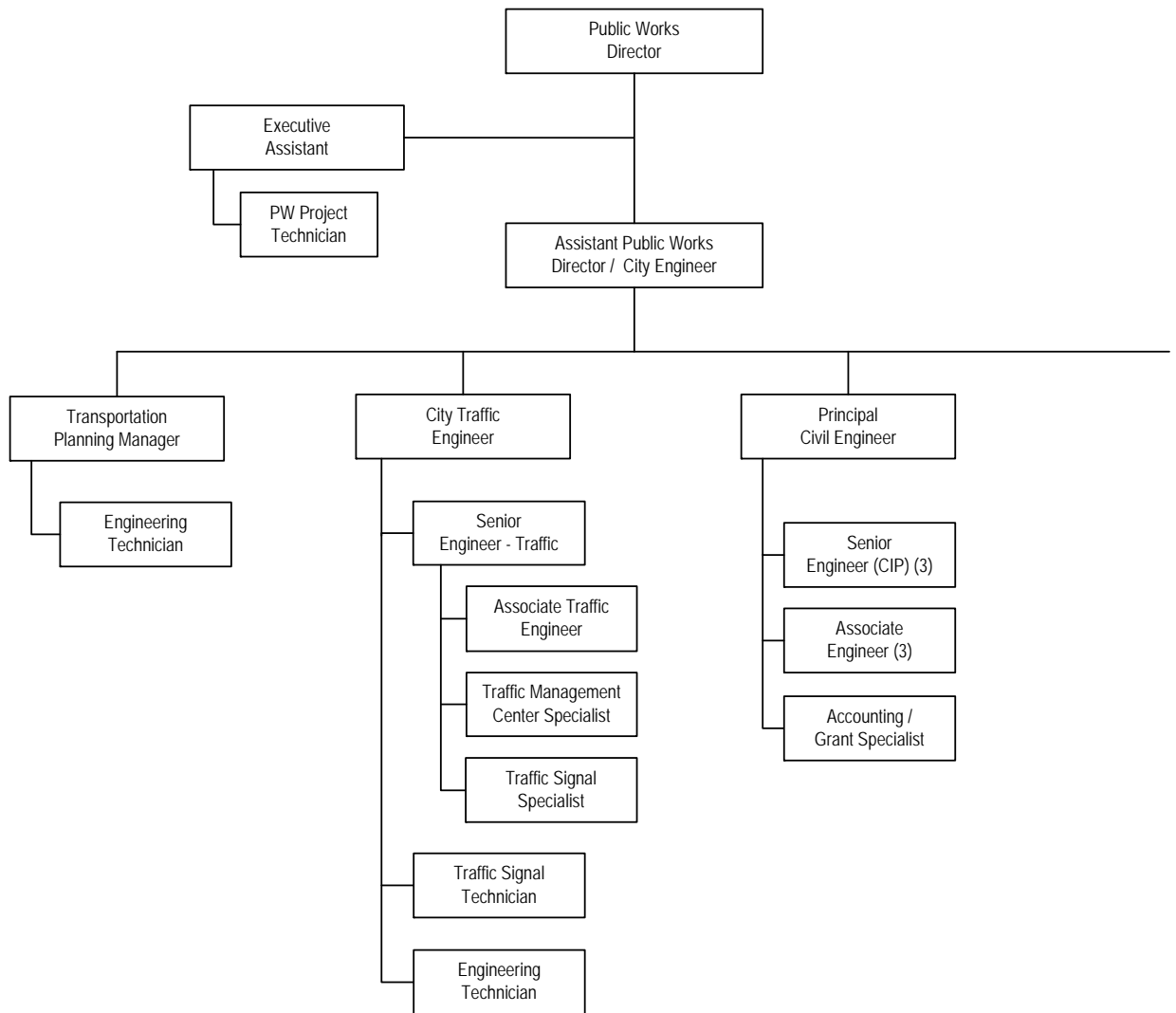
<u>PUBLIC WORKS</u>	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
Public Works Director	1	1
Assistant Public Works Director / City Engineer	1	1
Assistant Public Works Director / Operations	1	1
Principal Civil Engineer	2	2
Transportation Planning Manager	1	1
Public Works Inspection Superintendent	1	1
Senior Engineer	4	4
Senior Engineer - Traffic	1	1
City Traffic Engineer	1	1
Public Works Inspection Supervisor	1	1
Associate Engineer	5	5
Associate Traffic Engineer	1	1
Fleet Services Supervisor	1	1
Building / Facility Maintenance Supervisor	1	1
Street Maintenance Supervisor	1	1
Traffic Management Center Specialist	1	1
Environmental Compliance Coordinator	1	1
Public Works Program Supervisor	1	1
Senior Public Works Inspector	1	1
Storm Water Inspector	1	1
Traffic Signal Specialist	1	1
Fleet Administrator	1	1
Facilities Locator Technician	1	1
Public Works Inspector II	2	2
Lead Building Maintenance Technician	2	2
Lead Fleet Services Technician	1	1
Public Works Inspection Technician	1	1
Senior Engineering Technician	1	1
Traffic Signal Technician	1	1
Street Maintenance Crew Leader	2	2
Executive Assistant	1	1
Office Manager	2	2
Fleet Services Technician	5	5
Accounting / Grant Specialist	1	1
Engineering Technician	2	2
Fleet Services Writer	1	1
Senior Street Maintenance Worker	5	5
Building Maintenance Technician	3	3
Traffic Maintenance Technician	1	1
Public Works Project Technician	1	1
Senior Departmental Accounting / Budget Technician	1	1

SCHEDULE OF POSITIONS BY DEPARTMENT

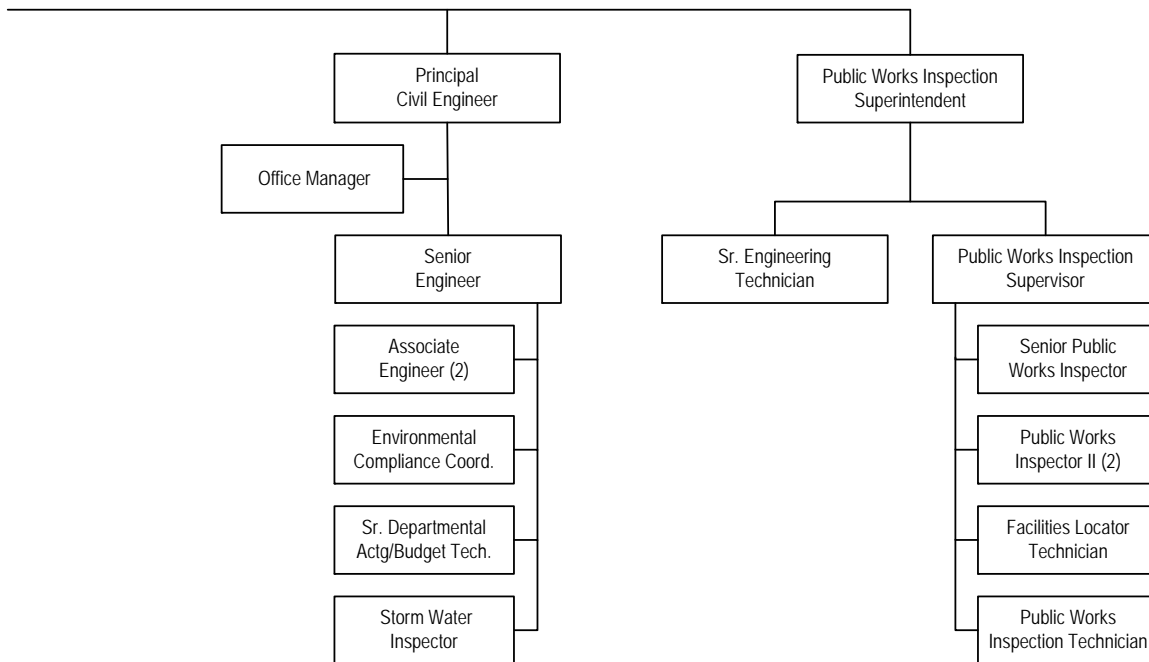
*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>PUBLIC WORKS, Continued</u>		
Street Maintenance Worker	5	5
Lead Inventory Control Technician	1	1
Inventory Control Specialist	1	1
Fleet Services Worker	1	1
Graffiti Worker	1	1
Senior Office Assistant	1	1
Mail Distribution Clerk	<u>1</u>	<u>1</u>
<u>Total Public Works</u>	75	75

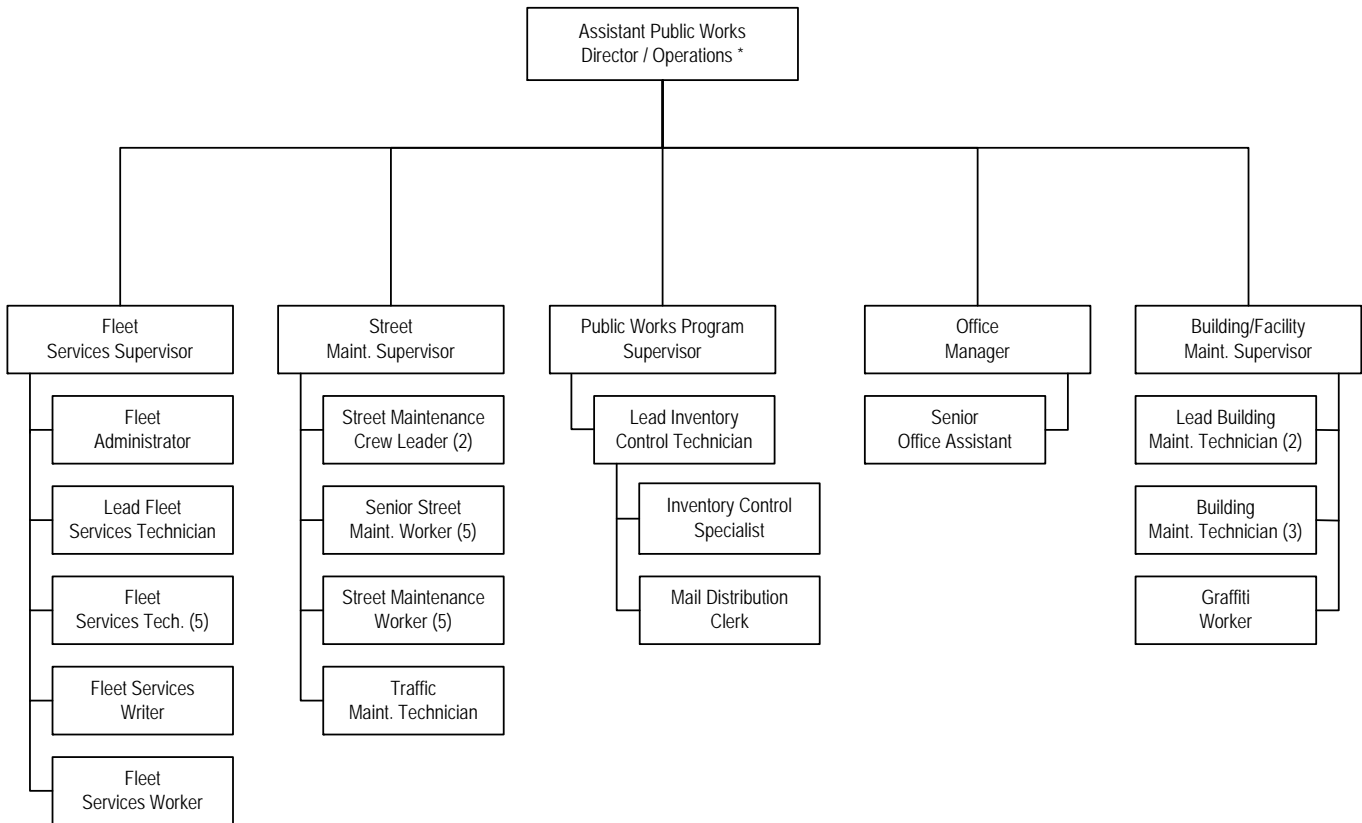
Public Works Department Engineering



Public Works Department Engineering



Public Works Department Services



* Position reports to Public Works Director (shown on Public Works Department – Engineering).

FINANCIAL SUMMARY OPERATIONAL

PUBLIC WORKS

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 9,900,933	\$ 9,812,091	\$ 10,156,176	\$ 10,036,968	\$ 10,001,033	\$ 9,920,837
2000 Services - Supplies	16,927,439	16,472,195	19,575,913	19,707,086	17,196,316	19,576,878
5000 Capital Outlay	435,564	656,401	1,284,105	1,543,077	256,066	1,010,000
Total Department	<u>\$ 27,263,936</u>	<u>\$ 26,940,687</u>	<u>\$ 31,016,194</u>	<u>\$ 31,287,131</u>	<u>\$ 27,453,415</u>	<u>\$ 30,507,715</u>

PROGRAMS

3911 Administration	\$ 460,549	\$ 351,780	\$ 372,421	\$ 372,156	\$ 349,650	\$ 373,524
3921 Traffic Engineering	1,106,829	1,110,043	1,137,609	1,148,389	1,163,141	1,087,526
3922 Transportation Planning	354,043	389,190	400,722	402,846	271,405	326,968
3923 Demand Response Svcs./ Dial-A-Ride	1,152,342	1,014,113	1,004,286	1,065,755	979,007	1,878,012
3924 Signal Operations	963,374	970,342	1,040,716	1,039,116	923,714	1,054,063
3925 Fixed Route Transit Service	1,159,200	1,085,121	1,670,378	1,670,662	890,257	1,134,921
3931 Capital Improvements	1,279,675	1,187,596	1,148,348	1,084,608	1,275,289	1,406,735
3932 Special Projects	848,665	846,903	941,021	949,990	910,654	979,086
3933 Customer Service Counter	205,405	132,212	201,375	206,022	114,732	116,537
3941 Land Development	393,485	398,907	311,001	313,243	473,647	262,551
3943 Drainage Quality Eng.	720,738	867,995	1,002,454	1,003,870	942,282	1,038,974
3951 Inspection	932,290	923,231	947,882	941,156	891,888	953,893
4111 Operations Services	270,645	165,213	258,412	223,400	191,217	310,628
4121 Building Maintenance	2,843,510	2,752,312	3,566,909	3,578,874	3,272,316	3,582,107
4122 Concrete Maintenance	352,102	335,631	384,329	351,596	373,009	329,697
4131 Street Maintenance	644,965	507,136	663,705	629,434	645,519	596,492
4132 Drainage Maintenance	299,258	300,509	279,281	261,091	310,466	246,910
4143 Street Lighting	1,634,751	1,601,804	1,749,542	1,750,253	1,503,059	1,786,801
4144 Sign and Pavement Marking	184,339	187,034	198,899	200,758	183,828	208,334

FINANCIAL SUMMARY OPERATIONAL

PUBLIC WORKS

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
<u>PROGRAMS, CONTINUED</u>						
4151 Refuse Disposal	7,021,536	7,166,551	7,521,225	7,562,708	7,298,676	7,567,876
4152 Street Sweeping	366,889	339,076	358,001	358,001	358,001	358,001
4153 Graffiti Removal	192,737	203,823	239,737	240,240	219,198	182,239
4161 Fleet Services	3,472,230	3,719,020	5,198,754	5,512,635	3,492,636	4,319,385
4171 Warehouse Services	404,379	385,145	419,187	420,328	419,824	406,455
Total Programs	<u>\$ 27,263,936</u>	<u>\$ 26,940,687</u>	<u>\$ 31,016,194</u>	<u>\$ 31,287,131</u>	<u>\$ 27,453,415</u>	<u>\$ 30,507,715</u>

FUNDING SOURCES

110 General Fund	\$ 8,625,233	\$ 7,907,412	\$ 9,060,532	\$ 8,944,305	\$ 8,825,411	\$ 9,007,404
222 Gas Tax (2105-2106-Prop 42) Fund	1,106,448	1,114,310	1,159,627	1,169,334	1,182,788	1,210,603
224 Rideshare Trip Reduction Fund	60,961	267,196	206,345	207,140	90,526	241,918
227 Measure A Fund	29,995	29,785	30,385	30,385	30,385	31,918
232 Civic Center Fund	192,532	182,141	231,911	231,911	222,482	231,910
245 County Service Area 152 (NPDES) Fund	690,632	837,435	967,301	968,384	908,210	1,002,605
248 CFD 97-1 Landscape Fund	42,741	38,750	40,856	41,873	40,788	43,573
260 Residential Refuse/ Recycling Fund	7,021,536	7,166,551	7,521,225	7,562,708	7,298,676	7,567,876
446 LMD 84-1 Lighting Fund	2,342,667	2,305,427	2,503,334	2,506,512	2,182,650	2,546,809
448 LMD 84-2 Landscape Fund	214,884	211,878	236,172	236,418	230,579	240,839
475 Successor Agency Administration Fund	105,973	124,644	136,324	86,554	86,554	-
577 Transit Services Fund	2,311,542	2,099,234	2,674,664	2,736,417	1,869,264	3,012,933
632 Equipment Pool Capital Outlay Fund	531,734	662,051	948,349	1,157,501	433,150	-
680 Warehouse Services Fund	404,379	385,145	419,187	420,328	419,824	406,455

FINANCIAL SUMMARY OPERATIONAL

PUBLIC WORKS

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
<u>FUNDING SOURCES, CONTINUED</u>						
682 Fleet Operations Fund	2,940,496	3,056,969	4,250,405	4,355,134	3,059,486	4,319,385
Var Various CFD Funds	516,354	499,740	581,581	584,231	524,646	606,308
Var SC/Development Funds	125,829	52,019	47,996	47,996	47,996	37,179
Total Funding	<u>\$ 27,263,936</u>	<u>\$ 26,940,687</u>	<u>\$ 31,016,194</u>	<u>\$ 31,287,131</u>	<u>\$ 27,453,415</u>	<u>\$ 30,507,715</u>

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – ADMINISTRATION:

The Administration Program provides vital customer service to both internal and external customers. The program also provides administrative and technological services for the Engineering and Service Divisions of the Public Works Department.

PROGRAM ONGOING OBJECTIVES:

1. Coordinate the activities of all Engineering and Service Division programs throughout the year.
2. Coordinate and administer department personnel functions including hiring, training and education, and team building strategies.
3. Represent the Public Works Department at City Council and Planning Commission meetings throughout the year.
4. Coordinate the preparation of the department's annual budget and monitor budgetary activities.
5. Maintain departmental equipment, such as copy machines, scanners, fax machines, and any other related equipment.
6. Serve as the departmental hub for information gathering, the coordination of meetings, research of technological needs, records management, and the preparation of City Council and Committee Agenda items.
7. Coordinate departmental and division specific training classes for all Public Works employees.
8. Assess departmental technological needs, recommend new and advanced methods of automation, and prepare and distribute performance base reports.
9. Review and update department strategic goals documents.

PROGRAM GOALS:

1. Compile pertinent information throughout the calendar year to produce the Public Works Annual Report by February 2013.
2. Ensure Employee Performance Evaluations are properly documented throughout the rating period and completed within one month after the end of the rating period through June 2013.
3. Direct and manage the department's efforts to secure grants and other financial incentives for the department through June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – TRAFFIC ENGINEERING:

The Traffic Engineering Program ensures that the City's circulation system is operating in a safe and efficient manner and oversees growth-related issues as they relate to traffic circulation.

PROGRAM ONGOING OBJECTIVES:

1. Investigate and respond to community traffic requests, suggestions, complaints, and work orders.
2. Complete speed surveys and secure City Council certification for posted speed limits on City Streets.
3. Utilize the Advanced Traffic Management System to monitor, evaluate, and implement improvements to the City's traffic circulation system.
4. Review traffic detour plans to ensure the safe passage of traffic during construction and special civic events.
5. Coordinate with other departments for traffic control device installation and traffic operations issues.
6. Partner with Caltrans, the City of Norco, the County of Riverside, the Corona-Norco Unified School District, and other agencies on traffic related matters throughout the year.
7. Review signage, striping, signal, and site plans, as well as related traffic studies for development projects.
8. Analyze potential and existing high collision locations and make recommendations for reducing accidents.
9. Establish additional Preferential Parking Permit locations where appropriate, in coordination with the Police Department and school officials, and process preferred parking permit requests as needed.
10. Maintain existing striping and traffic control pavement markings on City streets and all new markings as appropriate.

PROGRAM GOALS:

1. Create secure connection for City staff into City Hall Traffic Management Center from a remote personal computer to better respond to after-hours traffic incidents by September 2012.
2. Create pilot project to obtain turning movement and average daily traffic count data using video detection system by September 2012.
3. Revise City Truck Route Plan by February 2013.
4. Provide traffic control plans for the Department of Water and Power projects at four locations by April 2013.
5. Assist with mapping Capital Improvement Project traffic projects by May 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – TRANSPORTATION PLANNING:

The Transportation Planning Program ensures that transportation issues are properly addressed from the standpoint of public transit, transportation funding and grants, and transportation planning and studies. The program provides residents with an effective and efficient public transit system, and coordinates transportation planning activities with other agencies.

PROGRAM ONGOING OBJECTIVES:

1. Administer the City's transit system and search and apply for federal, state, and other agency grants to help fund public transit programs.
2. Advocate safe and efficient traffic operations and a high standard of maintenance for the SR-91 and I-15 Freeways through coordination with Caltrans, Orange County Transportation Authority, or OCTA, Riverside County Transportation Commission, or RCTC, Southern California Association of Governments, or SCAG, and Western Riverside Council of Governments, or WRCOG.
3. Coordinate with Riverside Transit Agency, or RTA, to provide regional public transit and appropriate bus facilities.
4. Administer the Federal Transit Administration and Transportation Development Act, or TDA, grants and other funding sources that are available through RCTC.
5. Utilize and seek reimbursement from federal and state grants and other outside agency funding for capital improvement projects.
6. Administer the Transportation Uniform Mitigation Fee, or TUMF, Transportation Improvement Plan.
7. Coordinate the administration of TUMF projects with RCTC and WRCOG to ensure that all goals are met.
8. Prepare, submit, and implement the annual update of the South Coast Air Quality Management District Work Site Emission Reduction Program.
9. Monitor activities and actions of regional agencies such as RCTC, OCTA, SCAG, and WRCOG, for regional transportation issues that impact the City of Corona, including the Mid County Parkway and SR-91 Corridor Improvement Project.
10. Update City of Corona transportation and transit projects for state and federal funding through the Federal Transportation Improvement Program, State Transportation Improvement Program, and the Regional Transportation Program on an as needed basis.
11. Administer the City's rideshare and vanpool programs.

PROGRAM GOALS:

1. Update the City Bicycle Master Plan by October 2012.
2. Prepare and submit the 2013-14 through 2015-16 Short Range Transit Plan, or SRTP, to City Council and RCTC for approval by May 2013.
3. Secure the services of a Contract Operator to provide a turn-key transit operation for a five-year period by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – DEMAND RESPONSE SERVICES OR DIAL-A-RIDE:

The Dial-A-Ride Program provides residents with a demand-responsive, curb-to-curb general public transportation service within City limits and provides transportation to select satellite points upon request.

PROGRAM ONGOING OBJECTIVES:

1. Maintain and operate a fleet of nine buses through a contract service, and strive to meet the fare ratio of 20% as per the Public Utilities Code Section 99268.
2. Monitor and evaluate Dial-A-Ride activities and performance for cost effectiveness.
3. Meet with the Dial-A-Ride contractor on a monthly basis to help achieve goals and objectives.
4. Monitor performance measures and incentives utilized with the Dial-A-Ride contractor throughout the year to ensure compliance.
5. Represent the City concerning public transit issues and assist in transit studies conducted by federal, state, and local agencies during the year when requested.
6. Conduct grant management activities in a timely manner; apply for federal, state, and local funds, and assist in transit audits conducted by these agencies during the year.
7. Investigate and make findings that will mitigate complaints, improve service, and ensure that pedestrian and transit infrastructure needs are identified.
8. Meet with senior citizen and disabled community groups twice annually to solicit comments for enhancement of the Dial-A-Ride service.
9. Compile and report the City's transit services related data to Riverside County Transportation Commission and the National Transit Database on a monthly basis.
10. Attend Corona/Norco Transportation Now, or T-NOW, meetings and implement recommendations.

PROGRAM GOALS:

1. Complete the delivery and acceptance of new Dial-A-Ride buses and complete required grant closeout procedures by April 2013.
2. Properly dispose of aged buses that have exceeded their Federal Transit Agency-defined useful life by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – SIGNAL OPERATIONS:

The Signal Operations Section is responsible for the maintenance, operation and repair of the City's traffic signals and flashing beacons. Maintenance associated with the City's Traffic Management Center, or TMC, is associated with the Advanced Traffic Management System or ATMS, and fall under the program's jurisdiction as well. The upkeep of these facilities and equipment provides for the safe and efficient travel of pedestrians and drivers in Corona. Maintenance and repairs are performed by in-house staff and contracted services.

PROGRAM ONGOING OBJECTIVES:

1. Maintain the proper functioning of signals and related infrastructure through a scheduled preventive maintenance program.
2. Operate and maintain traffic signals in a safe working condition through the use of staff, private contractors, and consultants.
3. Respond to emergency signal repair calls within one hour and make repairs with minimal disruption of traffic.
4. Keep records of all signal maintenance activities to reduce liability to the City.
5. Participate financially in the cost of 16 signals maintained by Caltrans and Riverside County.
6. Conduct reviews of critical intersection traffic signal timing on a quarterly basis.
7. Conduct reviews of signal synchronization on an ongoing basis.
8. Maintain the Traffic Management Center to ensure continuous operation.
9. Be responsible for the circulation of the 10 Dynamic Speed Limit signs used for motorist edification and traffic calming.

PROGRAM GOALS:

1. Replace old incandescent amber signal head lights with new LED signal head lights at 10 intersections by August 2012.
2. Program Quicknet to send email notifications to staff when power is out and Battery Back Up systems are activated at intersections by November 2012.
3. Install new Battery Back Up monitor light on top of all signal controller cabinets to inform staff when power is out by December 2012.
4. Replace aged signal wire at two intersections by May 2013.
5. Replace 10 old Electrotec Battery Back Up systems with new Dimensions Battery Back Up systems by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – FIXED ROUTE TRANSIT SERVICE:

The Fixed Route Transit Service, known as the “Corona Cruiser,” consists of fixed route bus service along two routes. The Blue Line serves the easterly to central portion of the City and the Red Line serves the southeastern to the mid-western portion of the City. Both routes run during weekdays and Saturdays to provide reliable bus service within the City to all area residents with transfer connections to the North Main Corona Metrolink station and Riverside Transit Agency bus routes.

PROGRAM ONGOING OBJECTIVES:

1. Provide safe, reliable, and responsive fixed route bus service.
2. Maintain and operate an adequately sized fleet of buses.
3. Monitor and evaluate the fixed route service for productivity in terms of ridership, cost per passenger, cost per mile, and cost per hour.
4. Monitor and evaluate service for schedule adherence and route alignment to ensure it is meeting the needs of the public.
5. Meet with the contractor on a monthly basis to help achieve the goals and objectives for the program.
6. Represent the City concerning public transit issues and assist in transit studies conducted by federal, state, and local agencies.
7. Apply for federal, state, and local funds; conduct all reporting and grant management activities necessary for funds obtained and participate in audits.
8. Investigate and make findings that will mitigate complaints, improve service, and ensure that pedestrian and transit infrastructure needs are identified.
9. Compile and report the City’s transit services related data to the Riverside County Transportation Commission on a monthly basis.
10. Attend Corona/Norco Transportation Now, or T-NOW, meetings and implement recommendations.
11. Look at all possible grant opportunities to augment operations and capital funding.

PROGRAM GOALS:

1. Complete Phase II of the bus stop shelter project that consists of site improvements by November 2012.
2. Purchase replacement Cruiser buses by May 2013.
3. Design, manage, and construct a bus turn-out and sidewalk project on Magnolia Avenue by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – CAPITAL IMPROVEMENTS:

The Capital Improvements Program provides proven engineering practices and services in the preparation of plans and specifications, technical direction and overview in designing, bidding, construction, and management of capital improvement projects. This program develops and implements the major capital improvements for the City's Public Works Department and the Department of Water and Power within the public right-of-way. Funding for water and water reclamation associated capital improvement projects is provided by the Department of Water and Power. The program also manages regionally funded transportation projects, including projects funded through the Transportation Uniform Mitigation Fee, or TUMF, program.

PROGRAM ONGOING OBJECTIVES:

1. Formulate, plan, and administer the design and construction of capital improvement projects for streets, water, sewer, reclaimed water, storm drain systems, pavement rehabilitation, railroad grade separations, traffic systems, and Riverside County Flood Control Zone 2 projects.
2. Program regional and local projects within the City's jurisdictional boundaries and seek regional and local funds to deliver the department's Capital Improvement Program.
3. Coordinate program activities in conjunction with other City departments, outside agencies, public and private utility companies, and the general public.
4. Prepare the annual Capital Improvement budget and Five-Year Capital Improvement Program for the Public Works Department, and assist in the budget preparation for the Department of Water and Power Capital Improvement Programs.

PROGRAM GOALS:

1. Complete the design and start construction of the Butterfield Park Reclaimed Waterline Project by September 2012.
2. Complete the construction of the Main Street Storm Drain by October 2012.
3. Complete the construction of the traffic signals at the intersection of California Avenue at Rimpau Avenue and Garretson Avenue at East Grand Boulevard by November 2012.
4. Award the contract and start construction of the Auto Center Drive Grade Separation Project by November 2012.
5. Complete the construction of the Smith Avenue Waterline Replacement and Pavement Rehabilitation Project by February 2013.
6. Complete the construction of the Green River Road Widening Project by May 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – SPECIAL PROJECTS:

The Special Projects Section coordinates and administers programs involving inter-governmental agencies, utility companies, telecommunication companies, and various assessment districts that provide funding for construction of City infrastructure and maintenance of City landscaping and lighting facilities. The section administers the City's six landscaping and two lighting maintenance districts and performs the engineering of construction districts for funding eligible public facilities. The section also monitors and reports the application and collection of the Transportation Uniform Mitigation Fees, or TUMF, to the Western Riverside Council of Governments, or WRCOG.

PROGRAM ONGOING OBJECTIVES:

1. Initiate and coordinate formation of new maintenance districts or annexation of new areas to the City's maintenance districts.
2. Administer and coordinate the annual Council authorization of assessments for the City's six landscaping and two lighting maintenance districts.
3. Administer and coordinate the engineering and acquisition of public infrastructure funded through Assessment Districts or Community Facilities Districts.
4. Manage and collaborate activities related to the City's maintenance districts, with other departments through the Special Districts Taskforce to resolve issues that may impact Districts' reserves.
5. Update the City's Drainage Master Plan.
6. Monitor and report the collection of TUMF and coordinate WRCOG's annual audit of the City's program implementation.

PROGRAM GOALS:

1. Complete construction of Masters Drive Turf Replacement project by December 2012.
2. Coordinate the implementation of phased Capital Improvement Program, or CIP, for reestablishing Zone 10 and Zone 20 of Landscape Maintenance District, or LMD, 84-2 following each zone's successful rate increase election by June 2013.
3. Assess the fiscal outlook of all other zones within LMD 84-2, and recommend necessary plans of action to address zones that may require Proposition 218 elections by June 2013.
4. Evaluate the feasibility and cost for converting other City maintained turf areas into California native, drought tolerant landscaping and prioritizing a CIP list by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – CUSTOMER SERVICE COUNTER:

The Customer Service Counter is responsible for providing exceptional customer service to the general public, development community, other agencies, and the City's internal departments. The program provides an effective and efficient permit application process, and responds to engineering related questions through interpretation of the Corona Municipal Code, the Subdivision Map Act, and Public Works Standard Plans and Specifications.

PROGRAM ONGOING OBJECTIVES:

1. Process plan check and construction permit fees related to Public Works and the Department of Water and Power.
2. Assist the Land Development section by processing improvement plans including water and water reclamation facilities, grading plans, maps, and related documents using a database tracking system.
3. Process the Public Works Department's review of building permits through coordination with the Public Works Inspection section and the Building Department.
4. Plan check and process underground utility excavation permits.
5. Provide flood zone designation information to the public.
6. Maintain the Engineering Division's document control of improvement plans, grading plans, recorded maps, utility plans, erosion control plans, and easements.
7. Maintain Inspection Database, update permit information.
8. Scan approximately 10,000 sheets of newly approved engineering drawings and recorded maps for efficient retrieval through the Questys document management system.
9. Evaluate permit-processing procedures for efficiency and effectiveness and implement changes as necessary.
10. Assist Public Works staff in the issuance of Certificates of Use and Occupancy.

PROGRAM GOALS:

1. Scan all deeds by January 2013.
2. Complete the record retention review and destruction by May 2013.
3. Scan all center ties and place on the City's website by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – LAND DEVELOPMENT:

The Land Development Program processes subdivision and development applications by assisting and guiding applicants through the process from submittal through the entitlement phase and then through the plan check phase using a partnering approach and clear communication. The Land Development Section ensures a safe and orderly development in compliance with state and local laws, and accepted engineering practices.

PROGRAM ONGOING OBJECTIVES:

1. Represent the Public Works Department at Development Plan Review, or DPR, meetings and provide verbal and written communication to developers to ensure compliance with the City's master plan requirements and City standards.
2. Represent the Public Works Department at Project and Environmental Review Committee, or PRC, meetings to provide developers with verbal and written direction in preparation for Planning Commission and City Council approval, and draft Conditions of Approval under which the project shall develop.
3. Assist in meetings with the Planning Commission and City Council to provide technical assistance and support for land development projects.
4. Process and plan check grading, erosion control plans, improvement plans, subdivision maps, easements and right-of-way documents, including the review of associated technical documents and studies, in accordance with the Land Development Plan Check Policy, 4-3-2 week turnaround time for the first, second check and plan approval respectively.
5. Calculate and ensure the collection of City development impact fees, and the Transportation Uniform Mitigation Fees, or TUMF, which is administered by the Western Riverside Council of Governments, or WRCOG.
6. Process and review public street dedications, vacations, lot line adjustments, lien agreements for missing public improvements, security and agreements for grading and public improvements as well as the acceptance of improvements constructed by developers.
7. Administer and ensure compliance with the City's Drainage Master Plan.

PROGRAM GOALS:

1. Complete 25 Land Development Section Standard Operating Procedures by June 2013.
2. Complete the Plan Check issuance of building permits for the Villages of Verona development by June 2013.
3. Work with the developer to process the Arantine Hills Specific Plan through the entitlement process by June 2013.
4. Process Thomas Ranch development through Entitlement and Plan Check to Building Permit issuance by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – DRAINAGE QUALITY ENGINEERING:

The Drainage Quality Engineering Program implements the City's Urban Runoff Management Program. Program implementation includes planning, coordination, monitoring, reporting, investigation, and enforcement to ensure community compliance with the National Pollutant Discharge Elimination System, or NPDES, permit requirements as they relate to storm water and non-storm water discharges to the City's storm drainage system.

PROGRAM ONGOING OBJECTIVES:

1. Administer the City's responsibilities as a co-permittee of the NPDES Municipal Permit and participate in the Santa Ana Watershed Technical Committee and California Storm Water Quality Association meetings.
2. Prepare the City's NPDES Municipal Storm Water Annual Report.
3. Incorporate watershed protection principles in the land use planning process through participation in basin plan amendments, Total Maximum Daily Load, or TMDL, development, regional storm water treatment control programs, and Water Quality Management Plans, or WQMP's.
4. Conduct inspections and track maintenance responsibilities and locations of construction and post-construction structural Best Management Practices, or BMP, for new developments and significant redevelopments.
5. Ensure permit compliance on all City owned facilities/properties through annual facility inspections, field reconnaissance of illegal discharge or illicit connections, and training of appropriate storm water staff.
6. Ensure compliance with the City's storm water ordinance through response and investigation of public complaints regarding illegal dumping/illicit connections to the City storm drainage system.
7. Conduct annual inspections of certain industrial and commercial sites, distribute educational materials and maintain a database for all inspections.
8. Provide public outreach information in support of watershed awareness at various City sponsored events.

PROGRAM GOALS:

1. Participate in the regional Watershed Action Plan Subcommittee with completion of the plan mandated by January 2013.
2. Develop the City's Local Implementation Plan, based on the July 2012 template to be approved by the Regional Water Quality Control Board, by June 2013.
3. Implement the enhanced Illicit Discharge Detection and Elimination, or IDDE, Program and the Comprehensive Bacteria Reduction Plan tasks by June 2013.
4. Implement revised WQMP through incorporation of Low Impact Development and hydro-modification criteria into new development project review by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – INSPECTION:

The Public Works Inspection Program provides a broad spectrum of services related to Public Works activities. These services include the inspection of all above ground (street improvements, curbs, gutters, sidewalks, traffic control, streetlights, traffic signals, pavement striping, etc.) and underground (water reclamation, water, and storm drain) improvements for private development and City owned projects. The purpose of inspection is to ensure compliance with plans, specifications, and City standards and adherence to federal, state, and local laws, regulations, and ordinances. Furthermore, this section is responsible for the operation, management, and administration of the Underground Service Alert Program in compliance with state law and for the protection of City owned underground facilities.

PROGRAM ONGOING OBJECTIVES:

1. Administer and perform inspection of land development projects, miscellaneous permit projects, capital improvement projects for items related to Public Works and Department of Water and Power, and inspect the construction activities of the various utility companies and minor work by private contractors.
2. Interface and coordinate land development construction projects with other City departments, utility companies, municipalities, districts, developers, and contractors. In addition, control the release of occupancy permits, final inspection, release of inspection deposits, and initiate the final acceptance for land development projects.
3. Respond to citizen inquiries about projects and other related items.
4. Administer the coordination and processing of work orders for Edison service points for traffic signals, streetlights, landscape maintenance districts, and other electrical services.
5. Respond to Underground Service Alerts.
6. Monitor and administer performance bonds on file with the City to guarantee the installation of public improvements and initiate release when completed.
7. Inspect construction projects for compliance with the National Pollutant Discharge Elimination System Program.
8. Train new and existing staff on traffic control, utility location marking and safety.

PROGRAM GOALS:

1. Provide inspection service for the Pavement Rehabilitation Project and Main Street Storm Drain, including curb and gutter by November 2012.
2. Provide inspection service for the Green River Widening Project by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – OPERATIONS SERVICES:

The Public Works Operations Services Program provides administrative and managerial services for the Public Works Services Division of the Public Works Department.

PROGRAM ONGOING OBJECTIVES:

1. Provide overall management and direction for the Public Works Operations Services Division.
2. Perform all clerical support for the Operations Services Division staff.
3. Receive, log, and manage miscellaneous Public Works requests.
4. Provide record keeping for, and ensure proper disposal of, hazardous waste generated or dumped on public right-of-ways.
5. Provide complete dispatching capabilities for all field programs.
6. Prepare all billing requests which assist in the recovery of costs incurred by the Operations Services Division while assisting the Police and Fire Department on accidents and other related incidents.
7. Update and maintain the Public Works Emergency Operations Centers.
8. Manage all contracts that aid in the maintenance services of the Public Works Operations Services Division.
9. Administer the City's Shopping Cart Removal Program.

PROGRAM GOALS:

1. Improve efficiency of retrieving files and maintaining key records through the purging of files and updating of file logs by August 2012.
2. Complete and implement Crossbow alternative data entry process for in-the-field personnel in order to have an alternative entry process to accommodate Street Lighting Repair, Night Survey, and routine Catch Basin cleaning by December 2012.
3. Implement Phase II of the Crossbow reporting system which will allow for standardized reports to generate automatically in accordance with preset parameters, including Operations quarterly reports, Community Development Block Grant quarterly reports, and Graffiti Payroll tracking reports by January 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – BUILDING MAINTENANCE:

The Building Maintenance Program is responsible for the maintenance and repair of City owned buildings and related public facilities through the use of City personnel and contractual services. A preventative maintenance program is designed to enhance the longevity and efficiency of building related equipment and infrastructure by means of preventative maintenance measures to minimize the need for major repairs.

PROGRAM ONGOING OBJECTIVES:

1. Maintain and monitor all contracted building maintenance services provided at City Hall, Historic Civic Center, Police Department, Animal Control, Corporation Yard, Library, and Temescal Safety Facility.
2. Perform technical and routine repairs to electrical, plumbing, HVAC, and other building systems.
3. Respond to, and complete, maintenance work requests in a timely, expedient and professional manner.
4. Maintain and manage vital maintenance and equipment records with the use of an electronic maintenance management system.
5. Evaluate opportunities to save energy and make recommendations for implementation.
6. Identify and enhance preventative and predictive maintenance opportunities to effectively manage resources.
7. Identify new technologies and discover opportunities to implement them into on-going maintenance processes.

PROGRAM GOALS:

1. Perform an Energy Audit of 730 Corporation Yard Way – Police Department Main Station. Formulate energy baseline and track performance. Identify and implement energy efficiency modifications by December 2012.
2. Completion of the installation of energy efficient induction retro-fit lighting in the parking areas of City Hall, Corporation Yard, and City Library by March 2013.
3. Continuation of restoration and modernization projects at the Historic Civic Center to achieve leasable office space, areas which are currently un-leasable due to building deficiencies and safety. Project tasks to include exterior windows rehabilitation, HVAC upgrades, wall and ceiling restoration access and intercom system by May 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – CONCRETE MAINTENANCE:

The Concrete Maintenance Program is responsible for the maintenance of concrete sidewalks, curbs and gutters, and other concrete structures within the public right-of-way system, to ensure the safety of pedestrians and proper drainage of City streets and right-of-ways.

PROGRAM ONGOING OBJECTIVES:

1. Maintain all sidewalks, curbs, and gutters along City streets by removing and replacing damaged concrete and grinding tripping hazards from sidewalks.
2. Respond to concrete work requests from residents and other departments within the City.
3. Maintain an updated list of all locations needing repairs or replacement.
4. Conduct a bi-annual maintenance survey of the City's sidewalks, curbs, and gutters in conjunction with the hardscape survey and inventory.
5. Assist Risk Management with liability issues.
6. Coordinate with Traffic Engineering and the Capital Improvement Program, or CIP, to identify maintenance needs for the "Safe Routes to School" walkways on an on-going basis.

PROGRAM GOALS:

1. Perform a Citywide hardscape survey to identify deficient sidewalks, curbs, and gutters. Use data to create work orders in the City's Crossbow Work Order System by March 2013.
2. Perform an assessment of the sidewalk within the Historic District and coordinate with CIP to enhance these areas by April 2013.
3. Enhance pedestrian right-of-ways as outlined in the concrete hardscape survey by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – STREET MAINTENANCE:

The Street Maintenance Program consists of the maintenance of City streets and right-of-ways to ensure the safe passage of vehicular traffic, and assist with hazardous materials responses and special events.

PROGRAM ONGOING OBJECTIVES:

1. Maintain City streets and alleys and provide a preventative maintenance program to ensure they are kept at an optimum level.
2. Schedule and complete all necessary street patching.
3. Maintain all unimproved road shoulders and re-grade unimproved City roadways for safe travel.
4. Assist with the cleanup and disposal of hazardous material spills.
5. Repair potholes within 48 hours of receiving notification.
6. Utilize the paving trailer to assist the Capital Improvement Program, or CIP, in maximizing street projects.
7. Maintain mitigation sites that are under the responsibility of the City as per requirements of permits issued by various government agencies.
8. Provide emergency response for after hour call-outs.
9. Provide assistance for special events such as holiday parades.

PROGRAM GOALS:

1. Perform natural vegetation hydroseeding operations on the inner slope of our mitigation site to increase the natural vegetation percentages by March 2013.
2. Install road grindings in identified weed abatement areas to enhance aesthetics throughout the City by May 2013.
3. Coordinate with Capital Improvement Program the application of slurry seal to extend pavement life at key locations best suited for this application by May 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – DRAINAGE MAINTENANCE:

The Drainage Maintenance Program performs maintenance on storm drainage facilities, including catch basins, to ensure maximum storm water diversion from City right-of-ways while simultaneously maintaining the National Pollutant Discharge Elimination System, or NPDES, standards. The program also handles the maintenance of wetland mitigation sites.

PROGRAM ONGOING OBJECTIVES:

1. Check and maintain catch basins, inlets, detention basins, de-silting basins, and other drainage infrastructure citywide.
2. Grade and maintain drainage easements.
3. Inspect and clean underground storm drain laterals annually.
4. Clean de-silting and detention basins and discharge points twice a year.
5. Perform preventative maintenance on all City owned detention basins.

PROGRAM GOALS:

1. Perform an assessment of drainage structures and identify areas that experience runoff during rain events. Have Best Management Practices, or BMP's, in place by November 2012.
2. Perform preventative maintenance on all City owned detention basins by April 2013.
3. Update the citywide litter characterization study to identify litter sources in order to assist the NPDES program with public education efforts by April 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – STREET LIGHTING:

The Street Lighting Program provides for the maintenance and repair of the City's residential and arterial street lighting system.

PROGRAM ONGOING OBJECTIVES:

1. Monitor and maintain streetlights citywide.
2. Respond to, and repair damaged light poles.
3. Conduct a monthly nighttime inspection of the street lighting system to ensure all streetlights, safety lights, and lighted street name signs are in operation.
4. Research lighting components for energy efficiency and savings, and make recommendations for any improvements.
5. Examine all service points according to the annual maintenance schedule.
6. Repair all streetlights, safety lighting, and lighted street name signs citywide.

PROGRAM GOALS:

1. Perform an assessment of damaged service point cabinets according to severity, and replace eight cabinets by February 2013.
2. Perform an assessment of all City owned streetlights for wattage and location, and make necessary modifications in the City's Geographical Information System by April 2013.
3. Research grant funding opportunity to replace 10% of the City's existing High Pressure Sodium lighting with high efficiency induction lighting by June 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – SIGN AND PAVEMENT MARKING:

The Sign and Pavement Marking Program is responsible for maintaining all of the regulatory, warning and guide signs, and pavement markings within the City in order to provide the public with a safe and informative transportation system.

PROGRAM ONGOING OBJECTIVES:

1. Complete work orders within two weeks of issuance.
2. Monitor the condition of existing signs and markings, and repair or replace them in conformance with state and City standards.
3. Fabricate and install regulatory, directional, and special signs as necessary to maintain the public right-of-way.
4. Complete night surveys to measure the reflectivity of all City signs and prepare a maintenance schedule for applicable replacement.
5. Work with Traffic Engineering on portable speed limit message sign installations and relocations.
6. Assist with temporary striping for construction projects.
7. Apply raising pavement markings as needed or requested by Traffic Engineering.

PROGRAM GOALS:

1. Perform an assessment and inventory of median signs and implement a plan to replace or upgrade missing or damaged signs by March 2013.
2. Evaluate street name signs within the northeast quadrant of the City and replace faded or damaged signs by April 2013.
3. Work with Traffic Engineering to assess and inventory painted curbs throughout the City by May 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – REFUSE DISPOSAL:

The Refuse Disposal Program provides for the administration of services provided by Waste Management of the Inland Empire, the City's contract waste and recycling franchisee.

PROGRAM ONGOING OBJECTIVES:

1. Provide for the orderly collection and disposal of solid waste.
2. Provide for the orderly collection and processing of recyclables.
3. Respond to resident and business concerns associated with the collection and disposal of solid waste.
4. Divert fifty percent or more of the City's waste from the landfill per California Integrated Waste Management Board, or CIWMB, requirements and continually strive to improve the diversion rate.
5. Review the annual cost proposal submitted by the refuse contractor and recommend appropriate adjustments.
6. Work with contractor to promote the highest level of customer service and orderly collection of solid waste activities.
7. Maintain a close partnership with local businesses to aid in the collection of refuse diversion data and to promote recycling within the community.
8. Organize and host semi-annual Household Hazardous Waste events in the City for residents to dispose of hazardous materials.
9. Administer the City's Household Battery Recycling Program.

PROGRAM GOALS:

1. In partnership with Waste Management of the Inland Empire, continue evaluating ongoing customer outreach for commercial accounts to ensure compliance with AB 341. Evaluate first quarter fiscal year compliance by November 2012.
2. Update, produce, and distribute to all City residents a revised "Recycle Guide for Residents" to coincide with April's Earth Day by April 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – STREET SWEEPING:

The Street Sweeping Program is responsible for overseeing the cleaning of City streets and alleys through the use of a contract street sweeping firm. This service provides for the continuous cleaning of residential and arterial streets. An ongoing and effective street sweeping program is required to comply with the South Coast Air Quality Management District, or SCAQMD, and National Pollutant Discharge Elimination System, or NPDES, requirements.

PROGRAM ONGOING OBJECTIVES:

1. Sweep residential streets every two weeks.
2. Sweep the commercial district streets weekly.
3. Sweep paved alleyways.
4. Sweep medians and intersections.
5. Monitor the contract sweeper routes on a weekly basis.
6. Coordinate the activities for special sweeping requests to ensure compliance with the NPDES requirements.
7. Evaluate the feasibility of alternative funding sources for the program.

PROGRAM GOALS:

1. Identify neighborhoods throughout the City that have low-hanging branches that prevent effective sweeps by October 2012.
2. Evaluate the route coordination of Street Sweeping and Refuse removal to ensure optimal service levels by November 2012.
3. Work with the Parks and Community Services Department to prioritize low-hanging branch list and begin implementation by March 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – GRAFFITI REMOVAL:

The Graffiti Removal Program is responsible for the removal of graffiti and illegal signage from all public and private property when permission is granted. The program is designed to include education and publicity components for the accomplishment of program objectives.

PROGRAM ONGOING OBJECTIVES:

1. Educate the public about the impact that graffiti and tagging have on the community by issuing anti-graffiti brochures and information on how to report graffiti.
2. Remove graffiti within 24-48 hours of being reported.
3. Coordinate with the Police Department regarding gang related graffiti sites.
4. Participate in at least three community activities each fiscal year for the promotion of the Graffiti Removal Program.
5. Submit Community Development Block Grant, or CDBG, application.

PROGRAM GOALS:

1. Work with the City's Information Technology Department to design the City's current Graffiti reporting webpage to enhance user friendly measures and encourage customer participation in reporting Graffiti through this resource by December 2012.
2. Upgrade mobile field devices to laptops to enhance the efficiency in capturing critical data useful for this program. This would include in-vehicle security mounts by February 2013.
3. Research the feasibility of a City smart phone application that would be integrated into the current Crossbow work order system by May 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – FLEET SERVICES:

The Fleet Services Program administers and maintains the operation and maintenance of all City vehicles, heavy construction equipment, and machinery, except Corona Fire Department's heavy apparatus. This section is responsible for the scheduled preventative maintenance and repair of the City-owned fleet, including the administration of specialized repairs contracted with local vendors. This section also administers the vehicle and equipment replacement and fueling programs.

PROGRAM ONGOING OBJECTIVES:

1. Provide prompt, courteous, and professional customer service to all customers.
2. Provide service for City vehicles and equipment, perform preventative maintenance services during the fiscal year, and respond to minor repairs immediately.
3. Monitor time levels required on each type of maintenance service in accordance with the industry standard in order to measure fleet operation efficiency.
4. Manage City fueling facilities to ensure uninterrupted fuel availability at minimum possible cost.
5. Ensure that every City vehicle has the proper emergency equipment on-board, including certified fire extinguishers and first aid kits where appropriate.
6. Prepare vehicle and equipment specifications for the purchase of vehicles and equipment for City departments.
7. Train and certify Fleet Services staff in new technology related to fleet operation and maintenance.
8. Provide instruction and safety training for Compressed Natural Gas, or CNG, fueling procedures to all City employees that operate CNG powered vehicles.
9. Provide the community with a reliable source fuel for CNG vehicles.
10. Assure interagency compliance with California Air Resources Board, or CARB, South Coast Air Quality Management District, or SCAQMD, California Highway Patrol, or CHP, Department of Transportation, or DOT, Bureau of Automotive Repair, or BAR, the California Occupational Safety and Health Administration, or Cal/OSHA, and Riverside County Hazardous Materials, or HAZMAT, regulations and mandates.

PROGRAM GOALS:

1. Analyze and implement best management practices as identified in Fleet Review and Report by October 2012.
2. Work with the Information Technology Department on a stores interface for Fleet Non-Inventory product for search and product management functions by November 2012.
3. Develop Plans and Specification for a CNG Public Access Expansion Project by January 2013.
4. Establish a comprehensive Fleet Regulatory Compliance Program including a Calendar and Schedule by April 2013.

PUBLIC WORKS DEPARTMENT

PROGRAM DESCRIPTION – WAREHOUSE SERVICES:

The Warehouse Program provides for centralized warehouse, storage, receiving, and distribution operation for inventory items, citywide mail and packages, overnight courier delivery packages, surplus materials, supplies and equipment requiring temporary storage, and file archives.

PROGRAM ONGOING OBJECTIVES:

1. Provide safe, secure, and monitored storage and transfer facilities for the City's inventoried and as-needed materials, supplies, and equipment, optimizing space and supply levels and providing sufficient after-hours access to complement the City's uninterrupted construction, maintenance, and operational activities.
2. Maximize the use of available warehouse and file archives space.
3. Distribute inventory, mail, and received goods in a safe, timely, and organized manner and perform related administrative functions to ensure accountability, accurate reporting, and keeping of records.
4. Maintain procedures that minimize the need for departments to devote staff time to mail and pick-up/delivery functions that are best performed by warehouse staff, thereby reducing City staff travel and transportation of goods and the risks and time associated with such activities.
5. Inspect and monitor received goods to ensure that the quantity and quality of received goods are accurate and acceptable.
6. Maintain current and accurate inventory levels to support the City's projects and minimize excessive inventory value.

PROGRAM GOALS:

1. Work with the Information Technology Department on a City Stores interface for the Department of Water and Power Non-Inventory product for search and Product Management functions by November 2012.
2. Implement and begin utilization of the Replenishment Management report to better manage inventory levels by December 2012.
3. Work with the Information Technology Department for City Stores and "back-end" systems upgrades/enhancements to improve order and inventory accuracy through June 2013.
4. Continue to organize/audit inventory product to maximize space, order fulfillment, and minimize errors through June 2013.



LIBRARY DEPARTMENT



"Supporting The Pursuit Of Life~Long Learning"

MISSION:

The Corona Public Library welcomes and supports all people in their enjoyment of reading and pursuit of lifelong learning. Working together, the staff strives to provide equal access to information, ideas, and knowledge through books, technology, programs, services, and other resources. The library also provides a safe, pleasant atmosphere for community education and gatherings. Through these actions, the public is provided the freedom to read, to learn, and to discover.

DEPARTMENT GOALS AND OBJECTIVES:

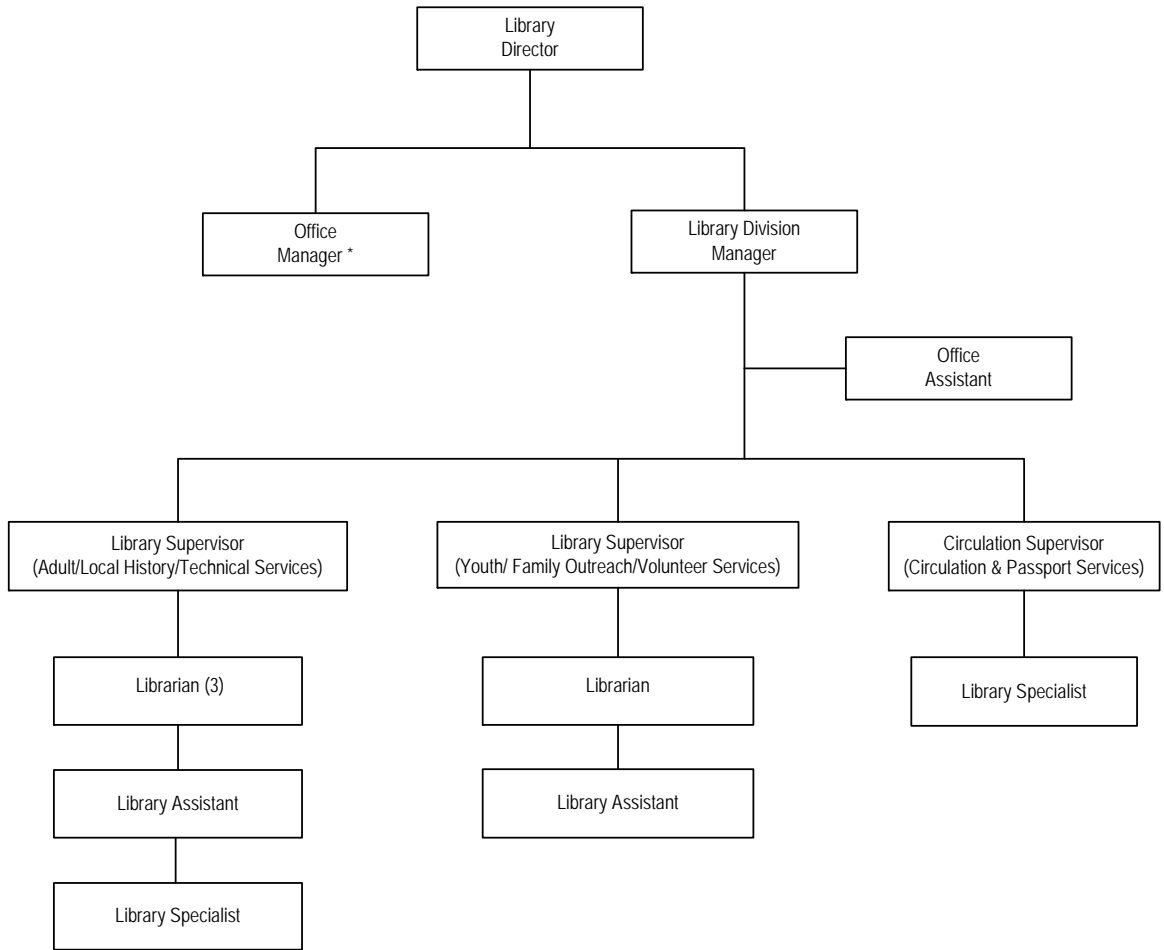
1. Provide equal access to information and materials through free basic library service and adherence to the Library Bill of Rights.
2. Meet informational, educational, cultural, social, and recreational needs of a diverse clientele in a spirit of multiculturalism.
3. Provide materials and information that are current, in a variety of formats, and covering a wide range of subjects and points of view.
4. Serve as a comprehensive research resource for the history of the City of Corona, its inhabitants, and its dwellings.
5. Stay at the forefront of computer technology to enhance information seeking possibilities, and promote computer literacy to ensure access for all.
6. Encourage young children and teenagers to use and enjoy our library in order to promote the lifelong joy of reading.
7. Recruit and train service-oriented staff who provide the professional link to Corona Public Library's collections, facilities, and services.
8. Maintain facilities that are comfortable, safe, and accessible.
9. Account for the efficient use of the Corona Public Library's assets.
10. Integrate the values of the City's overall goal to "Enhance the Quality of Life" into the daily work activities of the department.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>LIBRARY</u>		
Library Director	1	1
Library Division Manager	1	1
Library Supervisor	2	2
Circulation Supervisor	1	1
Librarian	4	4
Office Manager	1	1
Library Specialist	2	2
Library Assistant	2	2
Office Assistant	1	1
<u>Total Library</u>	15	15

Library Department



* Supervises 2 part-time positions.

FINANCIAL SUMMARY OPERATIONAL

LIBRARY

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 2,342,265	\$ 2,158,450	\$ 1,950,082	\$ 2,054,535	\$ 2,072,253	\$ 1,815,506
2000 Services - Supplies	474,184	404,421	260,877	325,594	386,015	260,877
5000 Capital Outlay	-	-	-	-	-	-
Total Department	<u>\$ 2,816,449</u>	<u>\$ 2,562,871</u>	<u>\$ 2,210,959</u>	<u>\$ 2,380,129</u>	<u>\$ 2,458,268</u>	<u>\$ 2,076,383</u>

PROGRAMS

4711 Administration	\$ 679,668	\$ 639,575	\$ 519,984	\$ 553,547	\$ 631,686	\$ 528,120
4712 Public Services	1,522,207	1,471,739	1,451,361	1,462,979	1,462,979	1,302,721
4715 Support Services	614,574	451,557	239,614	363,603	363,603	245,542
Total Programs	<u>\$ 2,816,449</u>	<u>\$ 2,562,871</u>	<u>\$ 2,210,959</u>	<u>\$ 2,380,129</u>	<u>\$ 2,458,268</u>	<u>\$ 2,076,383</u>

FUNDING SOURCES

110 General Fund	\$ 2,781,551	\$ 2,530,919	\$ 2,210,959	\$ 2,327,395	\$ 2,405,534	\$ 2,076,383
415 Library Other Grants Fund	321	39	-	51,500	51,500	-
442 Adult and Family Literacy Grant Fund	34,577	31,913	-	1,234	1,234	-
Total Funding	<u>\$ 2,816,449</u>	<u>\$ 2,562,871</u>	<u>\$ 2,210,959</u>	<u>\$ 2,380,129</u>	<u>\$ 2,458,268</u>	<u>\$ 2,076,383</u>

LIBRARY DEPARTMENT

PROGRAM DESCRIPTION – ADMINISTRATION:

Library Administration provides planning, direction, control, and ongoing evaluation of the Library Department, reporting to the Assistant City Manager, City Manager, City Council, and Library Board of Trustees. The division oversees maintenance of the facility and administers use of the library's meeting rooms, maintains staff timesheets, payroll records and personnel information, provides bookkeeping and accounting operations, preparation and control of requisitions and purchase orders, preparation and administration of contracts, and oversight of library security issues. The Library Administration Division prepares for and records events of the monthly Trustees' meetings. Additionally, the Administration Division serves as liaison to the Friends of the Corona Public Library, the Library Foundation, and other community support groups.

PROGRAM ONGOING OBJECTIVES:

1. Promote the Library Department's vision, mission, and goals to the community through library services and facilities by maintaining effective working relationships and positive communication among and between library staff and the library's primary groups: City Council, City Management, Library Trustees, Friends of the Corona Public Library, and the Library Foundation.
2. Maintain and enhance the appearance and condition of the library facilities.
3. Coordinate the use, revenue, and maintenance of the library meeting rooms.
4. Support the Library Board in the performance of its duties and responsibilities through the preparation, distribution, and posting of agendas, recording board meeting minutes monthly, and planning special events and meetings.
5. Coordinate the development and ongoing evaluation of the library's policies and procedures.
6. Prepare and administer the annual library budget.
7. Implement organizational development, team building, and staff training activities through regular in-service workshops, staff meetings, ad-hoc committees, task forces, and focus sessions.

PROGRAM GOALS:

1. Create increased revenue opportunities by marketing the library's meeting rooms and passport services by February 2013.
2. Maintain appearance of the library's exterior and interior by coordinating efforts with Public Works through June 2013.
3. Work with City departments to educate the public on citywide services and programs, by June 2013.
4. Continue to provide employees with ongoing safety/emergency training quarterly through June 2013.
5. Schedule internal staff customer service training and specialized research training, eight sessions by June 2013.

LIBRARY DEPARTMENT

PROGRAM DESCRIPTION – PUBLIC SERVICES

The Public Services Division consists of Adult and Youth Services. Adult Services also directs Technical Services, Local History and Computer/Media. Youth Services includes Children's, Teen, Outreach, Literacy and Volunteer services. The division's main function is to provide reference and research assistance to the public, maintain the Integrated Library System, evaluate, select and process materials and offer a variety of programs for all ages. Staff seeks to provide access to quality online resources and reference tools. Staff also seeks to market the library to the community through outreach effort and partnerships with community groups.

PROGRAM ONGOING OBJECTIVES:

1. Respond effectively to reference and reader advisory questions from adult and youth library users.
2. Conduct various programs for adults and youth including author visits, career related workshops, and cultural events.
3. Provide access to internet and computer applications.
4. Acquire materials for the regular collection and adult literacy collection.
5. Coordinate maintenance of technology with the Information Technology Department.
6. Order, receive, and invoice for payment items from library accounts and donations, catalog and process, in-house or through outsourcing, items for addition to the collection.
7. Provide on-going collection maintenance through evaluation and weeding of collection, mending of selected items, and deleting discarded items from the database.
8. Collect, arrange, describe, catalog and digitize items relating to the City's history.

PROGRAM GOALS:

1. Refresh Children's Room through weeding, obtaining new furniture and reconfiguration, by April 2013.
2. Continue to augment our Job Resources Center through grant-seeking to increase the number of laptops available for check out and continue subscriptions to related databases through June 2013.
3. Promote the library website as a "cyberbranch" with evidence of 100,000 interactions per month by June 2013.
4. Continue to seek grants to process the Heritage Room's backlog through June 2013.
5. Develop 5 online tutorials for patrons to enable them to expand their use of the Library's online resources and their mobile applications by June 2013.
6. Schedule staff training focused on optimal use of database resources, the Heritage Room collection and customer service; 10 sessions by June 2013.
7. Continue to offer 4 weekly storytimes for infants through preschool-aged children through June 2013.
8. Seek out grant funds to provide continued outreach to the Hispanic community through computer classes and collection development, through June 2013.
9. Hold monthly Teen Advisory Council meetings through June 2013.

LIBRARY DEPARTMENT

PROGRAM DESCRIPTION – SUPPORT SERVICES

The Support Services Division consists of Circulation Services and Passport Services. Operations include the checking in and out of Library materials and the maintenance of patron accounts, resolving user concerns including collection of fines and fees, and providing community room set ups for public use and for library led programs. Passport Staff process passport applications, answer related question and maintain passport training required by the State Department to remain agents.

PROGRAM ONGOING OBJECTIVES:

1. Circulation staff will efficiently check in, sort, and shelve all materials within 48 hours.
2. Increase registration of new borrowers by 10%, and modify existing borrowers' PIN numbers.
3. Provide community room set ups for public and other City department use.
4. Conduct quarterly in-house customer service training with Circulation and Passport staff.
5. Maintain the circulating and non-circulating collections through shelf-reading, shifting, and upkeep.

PROGRAM GOALS:

1. Increase the use of self-check machines through staff direction, signage, and reconfiguration of the checkout area by June 2013.
2. Return passport calls within 24 hours of receipt through June 2013.
3. Update 8,000 patron accounts information, paying close attention to PIN numbers and e-mails in SIRSI, so the SVA "SIRSI VOICE ACTIVATION" is effective by June 2013.
4. Purge all inactive patron accounts by June 2013.
5. Provide staff training in customer service and circulation or passport procedures, at least 6 meetings by June 2013.



PARKS AND COMMUNITY SERVICES



"Building Community Through Shared Experiences"

MISSION:

The Parks and Community Services Department is dedicated to enhancing the quality of life of Corona residents by providing recreational and leisure time opportunities. The department is also responsible for the planning, development, and maintenance of City parks, landscape maintenance districts, and other public properties owned by the City of Corona. In addition, the department is responsible for the management of the City's Urban Forestry Program, as well as the operation and management of the Corona Municipal Airport.

DEPARTMENT GOALS AND OBJECTIVES:

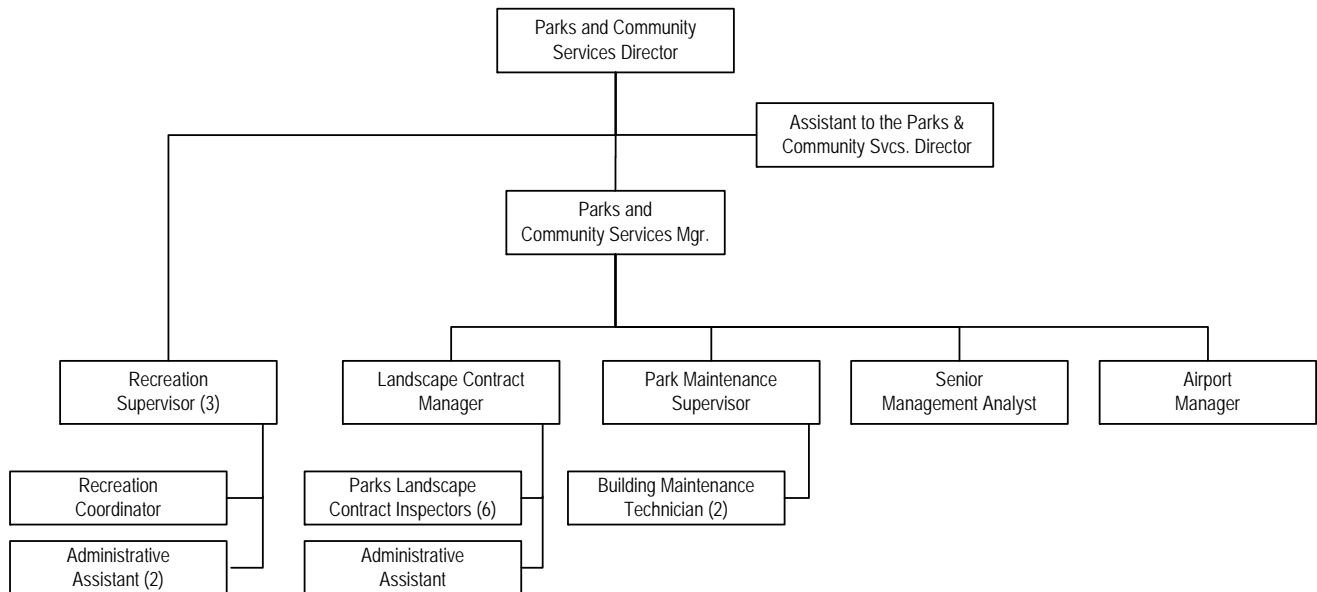
1. Develop, implement, and operate quality recreational programs, events, and leisure opportunities that serve various age groups within the community through effective use of budgeted department resources.
2. Provide, supervise, and coordinate a variety of community services available at the Senior Center and Community Centers, including the Food Distribution Program, Meals for the Homebound, Senior Programs, and facility reservations for use by community organizations.
3. Provide for long-term and short-term planning of parks and recreation facilities including project management to meet existing and future recreational needs.
4. Maintain existing parks, open space areas, landscape maintenance districts, streetscapes, and other public property in a safe condition maximizing use of available resources.
5. Oversee the operation and maintenance of the Corona Municipal Airport to ensure the availability of general aviation services to the residents of Corona.
6. Encourage and coordinate the use of volunteers in the provision of recreation programs and also in the maintenance of public recreational facilities and areas.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>PARKS AND COMMUNITY SERVICES</u>		
Parks and Community Services Director	1	1
Parks and Community Services Manager	1	1
Senior Management Analyst	1	1
Landscape Contract Manager	1	1
Park Maintenance Supervisor	1	1
Recreation Supervisor	3	3
Airport Manager	1	1
Parks Landscape Contract Inspector	6	6
Recreation Coordinator	1	1
Assistant to the Parks and Community Services Director	1	1
Building Maintenance Technician	2	2
Administrative Assistant	<u>3</u>	<u>3</u>
<u>Total Parks and Community Services</u>	22	22

Parks and Community Services Department



FINANCIAL SUMMARY OPERATIONAL

PARKS & COMMUNITY SERVICES

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 4,756,922	\$ 4,496,790	\$ 4,571,581	\$ 4,372,896	\$ 4,571,773	\$ 4,222,258
2000 Services - Supplies	7,707,054	7,507,080	7,496,268	7,652,809	7,308,610	7,607,725
5000 Capital Outlay	-	6,404	-	-	-	-
Total Department	<u>\$ 12,463,976</u>	<u>\$ 12,010,274</u>	<u>\$ 12,067,849</u>	<u>\$ 12,025,705</u>	<u>\$ 11,880,383</u>	<u>\$ 11,829,983</u>

PROGRAMS

4811 Administration	\$ 626,752	\$ 432,468	\$ 457,382	\$ 451,665	\$ 450,334	\$ 504,157
4812 Park Planning/ Development	284,235	252,461	296,549	298,346	325,596	309,367
4821 Park Maintenance	3,384,297	3,429,241	3,647,186	3,648,618	3,564,429	3,519,194
4822 Urban Forestry	399,629	287,057	263,914	264,181	329,587	263,090
4823 General Contract Mgmt	435,174	381,459	385,807	329,003	326,583	262,065
4824 Landscape Contract Mgmt	4,952,200	4,919,277	4,831,437	4,795,032	4,674,553	4,890,456
4831 Community Services	588,042	1,139,470	1,020,879	1,142,637	1,135,032	1,033,712
4832 Community Services	584,654	16,736	-	-	-	-
4836 Youth and Family Services	899,820	862,524	889,712	820,494	799,600	760,716
4841 Airport Administration	309,173	289,581	274,983	275,729	274,669	287,226
Total Programs	<u>\$ 12,463,976</u>	<u>\$ 12,010,274</u>	<u>\$ 12,067,849</u>	<u>\$ 12,025,705</u>	<u>\$ 11,880,383</u>	<u>\$ 11,829,983</u>

FUNDING SOURCES

110 General Fund	\$ 7,202,603	\$ 6,801,416	\$ 6,961,429	\$ 6,954,944	\$ 6,931,161	\$ 6,652,301
247 CFD 2002-2 LMD Fund	41,693	63,202	68,214	68,266	66,458	72,160
248 CFD 97-1 Landscape Fund	307,382	309,738	325,950	326,059	321,225	351,357
249 CFD 2001-1 Landscape Fd	1,046,856	1,065,714	1,052,626	1,043,007	981,528	1,029,009
251 CFD/LMD 2002-3 Landscape Fund	40,262	32,187	33,972	33,972	32,744	37,208
275 Airport Fund	309,173	289,581	274,983	275,729	274,669	287,226
448 LMD 84-2 Landscape Fund	3,516,007	3,448,436	3,350,675	3,323,728	3,272,598	3,400,722
Total Funding	<u>\$ 12,463,976</u>	<u>\$ 12,010,274</u>	<u>\$ 12,067,849</u>	<u>\$ 12,025,705</u>	<u>\$ 11,880,383</u>	<u>\$ 11,829,983</u>

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION - ADMINISTRATION:

The Administration Program is responsible for developing and administering the policies of the Parks and Community Services Department; supervising the Park Maintenance, Recreation, Park Planning, Urban Forestry, General Contract Management, Landscape Contract Management, Senior and Community Services, and Airport programs and personnel; providing leadership and direction for the department's programs and personnel; strategic planning and administration of the department's Capital Improvement Program and Five-Year Financial Plan; and ensuring that the department provides quality services and programs to the community in a professional manner.

PROGRAM ONGOING OBJECTIVES:

1. Enhance the organizational efficiency of the department through the continued implementation of new technology and evaluation of department programs.
2. Monitor the progress and verify completion of the Program Ongoing Objectives and Program Goals for all of the department's programs.
3. Manage the department's financial responsibilities which include developing a fiscally responsible Capital Improvement Program and Five-Year Financial Plan.
4. Continue working with the Parks and Recreation Commission, Corona-Norco Unified School District, Corona Partners for Parks and Recreation and its divisions, and other community organizations to develop new programs that address quality of life issues for the residents of Corona.
5. Explore opportunities to either reduce expenditures or generate revenue in order to maximize the effectiveness of the department's budgeted resources.
6. Provide for development and mentoring of department personnel.

PROGRAM GOALS:

1. Complete a citywide trails master plan by June 2013.
2. Update the Comprehensive Master Plan of Parks, Facilities and Open Space by June 2013.
3. Collaborate with Partners for Parks and Recreation to identify projects, programs, and services for funding by June 2013.
4. Install new telecommunication sites at Border Park, Citrus Park, and Kellogg Park by June 2013.
5. Provide Disaster Preparedness training to department staff by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION – PARK PLANNING AND DEVELOPMENT:

The Park Planning and Development Program is responsible for developing the department's Five-Year Capital Improvement Program, managing the design and construction elements of open space and trail space development, and all department park and Community Development Block Grant, or CDBG, development projects, and reviewing all City development projects.

PROGRAM ONGOING OBJECTIVES:

1. Coordinate and administer department Capital Improvement Projects and CDBG projects and maintain accurate financial records on each project.
2. Administer the calculation of in-lieu park fees or park land dedication.
3. Review and comment on all City development projects that involve the Parks and Community Services Department.
4. Continue to work on the development of the Santa Ana River Trail and explore opportunities for additional multi-purpose trails citywide.
5. Utilize the department's project team approach to design and construct park projects.

PROGRAM GOALS:

1. Complete construction of the Veterans Memorial by November 2012.
2. Complete construction documents for the Corona-Norco alignment of the Santa Ana River Trail by April 2013.
3. Complete concept plans for the redesign of the southwest portion of Mountain Gate Park by April 2013.
4. Complete the Victoria Park Phase II project from the Community Development Block Grant program by June 2013.
5. Complete a concept plan for the redesign of Lincoln Park by June 2013.
6. Complete construction of a new picnic shelter at Village Park by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION – PARK MAINTENANCE:

The Park Maintenance program provides maintenance for all developed and undeveloped park land. This includes the maintenance and operation of recreation and community buildings, play equipment, three aquatic facilities, and a gymnasium.

PROGRAM ONGOING OBJECTIVES:

1. Provide facility maintenance of all park and recreation facilities in an effective and efficient manner.
2. Provide safety inspections for playgrounds.
3. Provide building maintenance and repairs for all park facilities, as allowed with available resources in a timely manner.
4. Provide call-out personnel capable of handling emergencies during non-working hours.
5. Conserve water in all park facilities.
6. Implement recycled water standards and comply with regulations at conversion sites.
7. Provide increased level of maintenance for renovated sport fields.

PROGRAM GOALS:

1. Implement a pilot program to increase fertilization and mowing heights of turf for soccer fields at El Cerrito Park by January 2013.
2. Provide annual safety training on the use of equipment and vehicles for part-time staff by June 2013.
3. Replace playground material for Americans with Disabilities Act compliance at Brentwood Park, Buena Vista Park, Citrus Park, Eagle Glen Park, Husted Park, Rimpau Park, River Road Park, Sheridan Park, and Stagecoach Park by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION – URBAN FORESTRY:

The Urban Forestry Program is responsible for the management of City trees. The Program provides response to storms and emergencies related to City trees, as well as ongoing maintenance for safety, tree health, and aesthetics. In addition, the Urban Forestry Program maintains the City's status as "Tree City USA" and administers the annual tree maintenance contract for City trees.

PROGRAM ONGOING OBJECTIVES:

1. Provide for pruning and maintenance of the City's urban forest.
2. Provide emergency response to tree related emergencies.
3. Provide assessments and remove damaged, dead, or diseased trees.
4. Provide tree assignments for all new developments in City right-of-ways.
5. Qualify for and obtain a Tree City USA award for the 20th consecutive year.
6. Evaluate, prioritize, and complete tree service requests from City departments and citizens of Corona.
7. Inspect the installation of street trees for compliance with City Street Tree Planting Details for all City right-of-way improvements.

PROGRAM GOALS:

1. Cross train inspectors on the use of Urban Forestry equipment during emergencies by June 2013.
2. Develop an inventory for hazardous trees by June 2013.
3. Increase capacity of staff utilization for landscape inspectors to perform tree inspections by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION - GENERAL CONTRACT MANAGEMENT PROGRAM:

The General Contract Management Program manages the contracted landscape maintenance of developed park areas, open space, landscaped medians, parkways, slopes, and fire stations. The program is responsible for the landscape construction inspection of all Capital Improvement Projects, or CIPs, parks, Landscape Maintenance District 84-2, or LMD 84-2, Community Facility Districts, or CFD 97-1, CFD 2001-1, CFD 2002-2 and 2002-3 projects.

PROGRAM ONGOING OBJECTIVES:

1. Conduct contract landscape and janitorial maintenance and inspections for municipal and park sites in accordance with City standards.
2. Conserve water at all program work sites.
3. Inspect and verify 14 primary landscape construction tasks for all developing CIPs, parks, LMD 84-2, CFD 97-1, CFD 2001-1, CFD 2002-2 and 2002-3 projects.

PROGRAM GOALS:

1. Provide construction inspection services for the West Foothill Extension project by June 2013.
2. Restructure general contract landscape maintenance areas and inspector assignments to improve efficiency of operations by June 2013.
3. Cross-train inspection staff on the use of Calsense monitoring system by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION - LANDSCAPE CONTRACT MANAGEMENT PROGRAM:

The Landscape Contract Management Program administers the contracted landscape maintenance of Community Facility Districts, or CFD 97-1, CFD 2001-1, CFD 2002-2, CFD 2002-3 and Landscape Maintenance Districts.

PROGRAM ONGOING OBJECTIVES:

1. Conduct contract landscape and janitorial maintenance and inspections for Landscape Maintenance Districts, CFD 97-1, CFD 2001-1, CFD 2002-2, and CFD 2002-3 projects in accordance with City standards.
2. Upgrade the quality of program landscape maintenance areas based on available funding.
3. Conserve water at all program work sites.

PROGRAM GOALS:

1. Complete turf removal, irrigation, and plant rehabilitation within Master Drive and Foothill Parkway in CFD 2001-1 to reduce water usage by June 2013.
2. Install recycled water systems in CFD 97-1 and CFD 2001-1 by June 2013.
3. Restructure landscape contract management areas and inspectors assignments to improve efficiency of operations by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION – COMMUNITY SERVICES:

The Community Services Program provides a variety of programs, services, and activities providing recreational opportunities for Corona residents. These programs and services include: citywide special events, recreational classes, facility monitoring program, facility rentals for meeting rooms, picnic shelter reservations, and youth and adult sports programming.

PROGRAM ONGOING OBJECTIVES:

1. Provide youth and adult sports to area residents through City operated and contracted programs.
2. Provide community based special events that enhance the quality of life.
3. Provide City facilities and picnic shelters for rental opportunities.
4. Provide a quarterly recreation brochure for Corona residents.
5. Provide a variety of contract classes to the public.
6. Provide and coordinate the 4th of July Celebration.
7. Provide surveys to participants in recreation programs.

PROGRAM GOALS:

1. Research the feasibility of providing a fee-based adult volleyball program by September 2012.
2. Create a Theater Technician manual for the Historic Civic Center Auditorium by September 2012.
3. Implement an annual Veterans Remembrance event by November 2012.
4. Update the facility reservation policies to improve customer service by December 2012.
5. Increase sponsorships for special events by 10% by December 2012.
6. Expand the adult sports programs by offering additional days to play to increase the number of teams and participation by June 2013.
7. Evaluate customer service and cost analysis of contract classes by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION – YOUTH AND FAMILY SERVICES:

The Youth and Family Services Program provide a variety of programs, services, and activities for the families of Corona. These programs, services and activities include after-school recreation, summer camps, Sheridan Park program, senior programs and service, and summer aquatics youth special events.

PROGRAM ONGOING OBJECTIVES:

1. Provide after-school Kids Club programs, free Sheridan Park after-school program, and summer Adventure Day Camp which provides safe supervision and enjoyable experiences for children.
2. Provide a wide variety of recreation programs and human services to an ever-increasing senior population.
3. Collaborate with local businesses, schools, and non-profit organizations to enhance the quality of special events, senior programs, and Sheridan Park program.
4. Incorporate new year-round health, fitness, and social opportunities for active adults 50 years of age and over.
5. Provide staff liaison to community events such as the “Red Ribbon” Committee, “Day of the Child” event, “Uniting Neighbors Involving Today’s Youth”, or “UNITY”, and Office on Aging.
6. Provide recreational swim and swim lessons at community pool sites.

PROGRAM GOALS:

1. Implement a senior public transportation and special events awareness campaign at the Senior Center by August 2012.
2. Assess the feasibility of implementing new registration software and develop the scope of work for a Request for Proposal by September 2012.
3. Implement excursions and special educational presentations to the Sheridan Park Program by September 2012.
4. Develop and implement a Senior Center informational presentation for local senior living communities by October 2012.
5. Identify funding for intramural sports and/or mobile recreation programs by November 2012.
6. Implement the academic progress report system for the youth enrolled at the Sheridan Park Community Program and prepare a report with outcome measures by January 2013.
7. Host an annual open-house event at the Senior Center for community outreach and increase awareness about programs offered by February 2013.
8. Collaborate with Corona-Norco Unified School District on curriculum for the homework help component of the Afterschool recreation programs by June 2013.

PARKS AND COMMUNITY SERVICES

PROGRAM DESCRIPTION – AIRPORT ADMINISTRATION:

The Corona Municipal Airport Administration is responsible for overseeing all airport operations and to assure compliance with federal, state, and local laws, ordinances, regulations, and all lease agreements. The Airport Administration is also responsible for providing a safe and fully operational facility for the general aviation community and the City of Corona. The Airport Administration must receive and take action on all inquiries and recommendations and collect user fees. Finally, the Airport Administration oversees the maintenance of the runway, taxiways, ramps, street, grounds, lighting, equipment, and runway protection zone located within the airport's boundaries.

PROGRAM ONGOING OBJECTIVES:

1. Operate the Corona Municipal Airport within the revenues generated from airport operations.
2. Assist airport visitors and users by responding to inquiries, questions, and requests.
3. Monitor aircraft flights to and from Corona, and the impact aircraft operations have on the community.
4. Respond to all complaints of noise, low flying aircraft, and other possible circumstances that can be generated by users of the Corona Airport.
5. Assign City owned tie downs and collect fees, including visitor parking fees.
6. Foster communications with operating agencies and assure compliance with federal, state, and local regulations and laws, as they relate to the airport's operation.

PROGRAM GOALS:

1. Review the Emergency Evacuation Plan of the Airport with the Master Lease Holders by September 2012.
2. Complete the Airport Management Study by December 2012.
3. Develop a marketing campaign to increase awareness about the Airport's volunteer clean-up program and host quarterly "Airport Clean-Up Day" events by June 2013.
4. Identify grant opportunities to fund capital improvement projects at the Airport by June 2013.
5. Work with the Federal Emergency Management Agency to complete repairs to the north side flood wall and slurry seal of Aviation Drive by June 2013.



DEPARTMENT OF WATER AND POWER



"Protecting Public Health"

MISSION:

The Department of Water and Power's mission is to protect public health by providing the highest quality water, reclaimed water, electric service, and efficient disposal of water reclamation.

DEPARTMENT GOALS AND OBJECTIVES:

1. Provide the highest possible quality of domestic and reclaimed water, the most efficient water reclamation disposal process, and the most efficient electric service available at the least cost to the rate payers.
2. Integrate and demonstrate the department's core values into everyday activities.
3. Utilize fiscal resources prudently.
4. Conduct activities with the highest integrity and intentions.
5. Optimize all resources for the betterment of the rate payers.
6. Provide the best customer service possible.

SCHEDULE OF POSITIONS BY DEPARTMENT

*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

<u>DEPARTMENT OF WATER & POWER</u>	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
DWP General Manager	1	1
Assistant General Manager, Department of Water and Power	1	1
District Engineer	1	1
Customer Service Manager	1	1
Finance and Administration Manager	1	1
Infrastructure Manager	1	1
Operations Manager	1	1
Senior Utilities Engineer	1	1
Safety Division Manager (Note 1)	1	0
Chief Reclamations Operator	1	1
Chief Water Operator	1	1
DWP Customer Service Supervisor	1	1
Regulatory Compliance Supervisor	1	1
SCADA Supervisor	1	1
Utilities Facilities Maintenance Supervisor	1	1
Utility Construction Superintendent	1	1
Utility Maintenance Superintendent	1	1
Water Resources Supervisor	1	1
Lead SCADA Maintenance Technician	1	1
Associate Utility Engineer	2	2
Business Supervisor	1	1
Regulatory Compliance Analyst	2	2
Lead Water Maintenance Technician	2	2
SCADA Maintenance Technician III	1	1
Senior Water Operator	3	3
Senior Water Reclamations Facility Operator	2	2
Systems Analyst	1	1
Utility System Modeler	1	1
Utilities Planner / Asset Coordinator	1	1
Water Facility Operator III	7	7
Water Maintenance Technician I / II	9	9
Water Reclamations Facility Operator III	8	8
Senior Water Resources Analyst	1	1
Property and Contract Administrator	1	1
Regulatory Services Coordinator	1	1
Water Resources Inspector	1	1
Executive Assistant	1	1
Dryer Facility Operator	3	3
DWP Administrative Secretary	1	1
DWP Technician I / II	8	8
Senior Utilities Service Worker	6	6
Senior Water Resources Technician	1	1
Senior Field Customer Service Representative	1	1

SCHEDULE OF POSITIONS BY DEPARTMENT

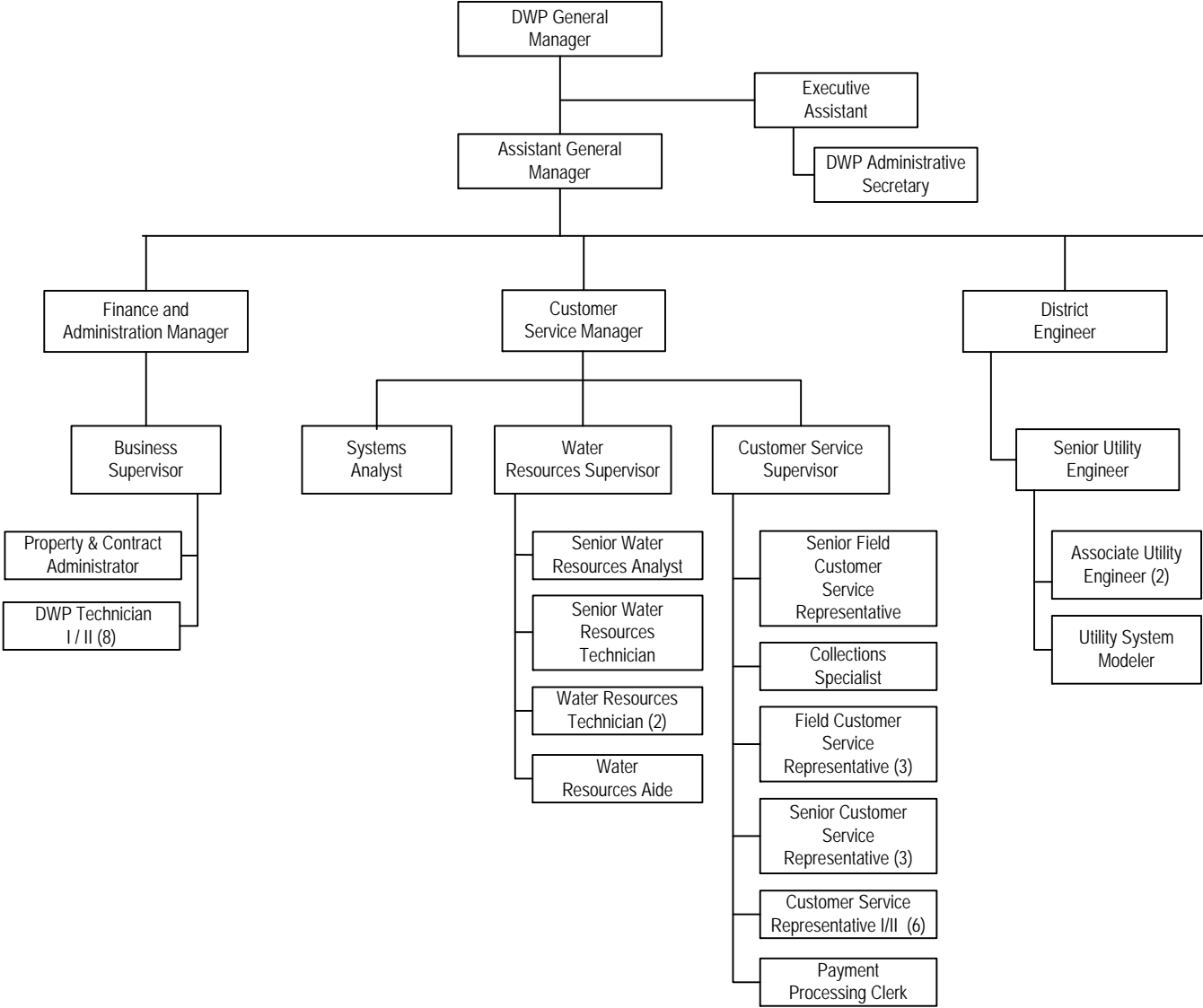
*For historical and salary information, please reference the Citywide
Schedule of Positions located under the "Personnel" Section*

	<u>Authorized FY 2011-12</u>	<u>Adopted FY 2012-13</u>
<u>DEPARTMENT OF WATER & POWER, Continued</u>		
Collections Specialist	1	1
Utilities Service Worker I / II	5	5
Water Distribution Operator I / II	6	6
Water Resources Technician I / II	2	2
Senior Customer Service Representative	3	3
Field Customer Service Representative	3	3
Customer Service Representative I / II	6	6
Payment Processing Clerk	1	1
Water Resources Aide	<u>1</u>	<u>1</u>
<u>Total Department of Water & Power</u>	112	111

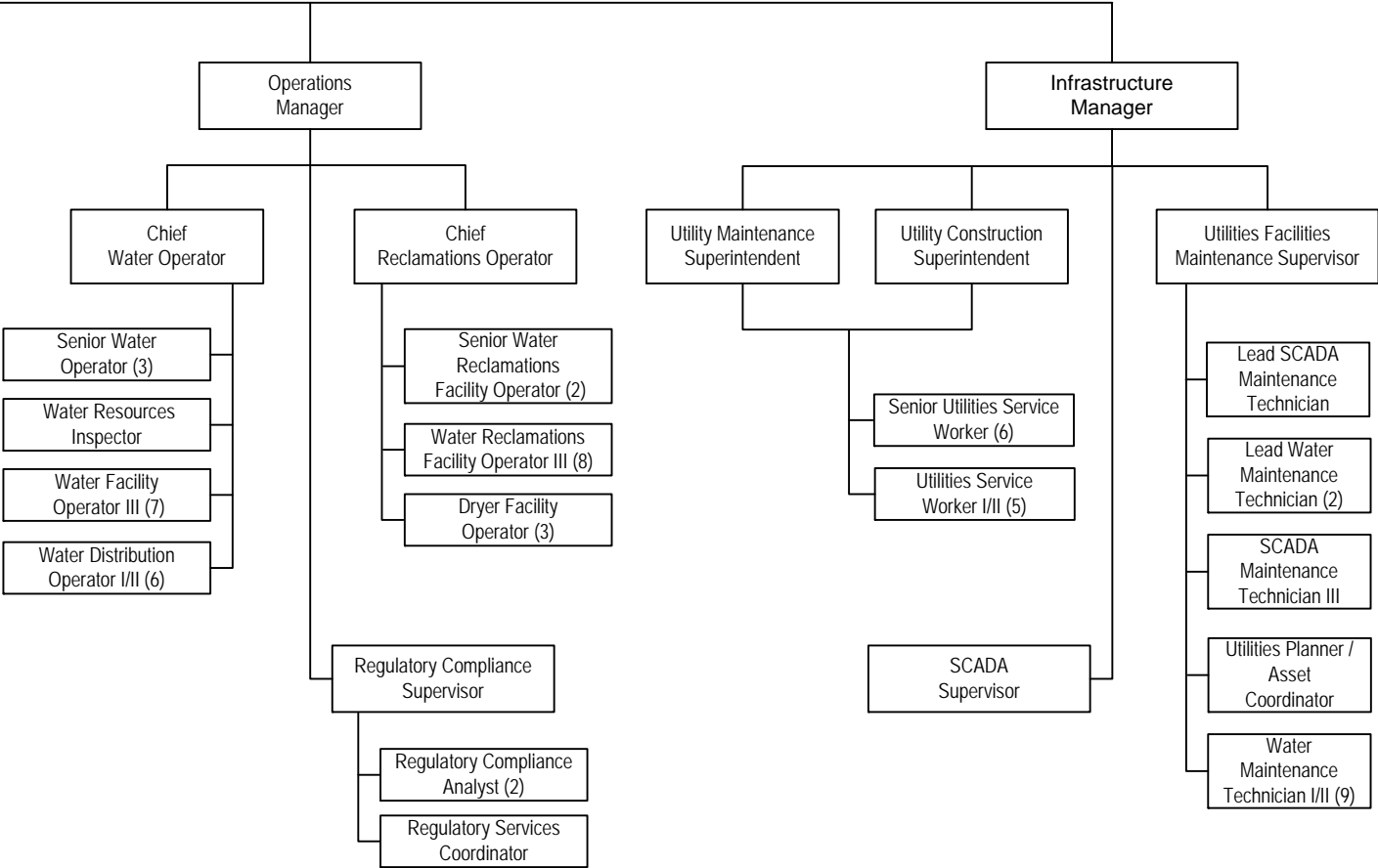
Notes:

1 Position transferring from the Department of Water and Power to Human Resources effective FY 2012-13.

Department of Water & Power



Department of Water & Power



FINANCIAL SUMMARY OPERATIONAL

DEPARTMENT OF WATER & POWER

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
BUDGET SUMMARY						
1000 Salaries - Benefits	\$ 14,064,172	\$ 13,949,240	\$ 15,511,210	\$ 15,563,304	\$ 13,129,392	\$ 15,772,484
2000 Services - Supplies	83,536,094	77,278,694	87,495,473	88,225,691	70,435,283	88,537,474
5000 Capital Outlay	575,300	58,800	-	148,012	151,548	50,000
Total Department	<u>\$ 98,175,566</u>	<u>\$ 91,286,734</u>	<u>\$ 103,006,683</u>	<u>\$ 103,937,007</u>	<u>\$ 83,716,223</u>	<u>\$ 104,359,958</u>

PROGRAMS

5011 Water General Services	\$ 19,686,728	\$ 22,164,076	\$ 20,307,239	\$ 20,506,154	\$ 18,380,202	\$ 19,213,416
5012 Water Debt Service and Depreciation	60,376	60,376	-	-	-	-
5015 Water Regulatory Compliance	424,275	338,292	313,141	313,518	246,180	614,371
5020 Water Operations	20,664,710	17,165,441	28,065,975	28,070,099	17,711,701	28,705,171
5023 Imported Water and Treatment	-	(105)	-	-	-	-
5030 Water Infrastructure Maint.	3,220,523	3,172,189	3,628,637	3,663,776	3,586,453	4,463,569
5031 Water System Maint.	192	-	-	-	-	-
5033 Water Facilities Maint.	2,821,302	2,250,018	3,386,116	3,443,618	1,832,521	5,042,336
5111 WR General Services	12,857,374	14,047,827	11,113,911	11,095,671	10,728,793	10,539,280
5115 WR Regulatory Compliance	983,071	867,604	927,236	927,766	778,746	1,021,087
5120 WR Operations	8,412,412	6,591,411	9,325,923	9,345,031	6,515,772	9,229,952
5123 WR Plant Operations	768	-	-	-	-	-
5130 WR Infrastructure Maint.	1,635,144	1,411,947	2,995,168	2,997,828	2,076,218	3,044,408
5131 WR Collection Systems Maintenance	(1,422)	-	-	-	-	-
5133 WR Facilities Maint.	2,886,696	2,817,353	3,354,332	3,691,266	3,220,363	4,223,473
5211 Electric General Services	8,385,773	6,805,408	6,794,990	6,911,820	6,638,045	6,470,652
5215 Electric Regulatory Compliance	21,820	70,452	76,408	76,482	30,782	101,848
5220 Electric Operations	12,636,436	9,983,735	9,733,015	9,732,770	9,324,001	8,166,547

FINANCIAL SUMMARY OPERATIONAL

DEPARTMENT OF WATER & POWER

<u>Account/Description</u>	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Adopted Budget FY 2011-12	Cumulative Budget FY 2011-12	Estimated Expenditures FY 2011-12	Adopted Budget FY 2012-13
PROGRAMS, CONTINUED						
5230 Electric Infrastructure Maintenance	199,653	94,359	6,519	6,519	3,578	3,335
5233 Electric Facilities Maint.	692,729	684,450	848,943	849,792	521,782	923,915
5311 Reclaimed Water General Services	2,042,196	2,075,708	1,329,510	1,505,153	1,225,922	1,310,760
5315 Reclaimed Water Regulatory Compliance	5,197	6,432	23,500	23,500	9,080	43,500
5320 Reclaimed Water Operations	350,112	470,094	475,600	475,600	613,212	701,600
5330 Reclaimed Water Infrastructure Maintenance	99,528	58,792	139,500	139,500	153,834	379,724
5333 Reclaimed Water Facilities Maint.	89,973	150,875	161,020	161,144	119,038	161,014
Total Programs	<u>\$ 98,175,566</u>	<u>\$ 91,286,734</u>	<u>\$ 103,006,683</u>	<u>\$ 103,937,007</u>	<u>\$ 83,716,223</u>	<u>\$ 104,359,958</u>

FUNDING SOURCES

440 Water Reclamation Capacity Fund	\$ 959,067	\$ 917,080	\$ 471,499	\$ 471,809	\$ 471,809	\$ 394,043
474 Water Reclamation Capital Replacement Fund	176,972	183,618	40,900	40,900	40,900	-
487 98 Revenue Bonds/ Desalter Fund	60,376	60,376	-	-	-	-
507 Water Capacity Fund	1,074,206	1,173,625	581,580	581,890	581,890	522,825
517 Water Capital Replacement Fund	1,224,636	1,202,537	781,676	781,986	781,986	-
567 Reclaimed Water System Fund	2,587,006	2,761,901	2,129,130	2,304,897	2,121,086	2,596,598
570 Water Utility Fund	44,518,888	42,713,749	54,337,852	54,633,289	40,393,181	57,516,038
572 Water Reclamation Utility Fund	25,638,004	24,635,444	27,204,171	27,544,853	22,807,183	27,664,157
578 Electric Utility Fund	21,936,411	17,638,404	17,459,875	17,577,383	16,518,188	15,666,297
Total Funding	<u>\$ 98,175,566</u>	<u>\$ 91,286,734</u>	<u>\$ 103,006,683</u>	<u>\$ 103,937,007</u>	<u>\$ 83,716,223</u>	<u>\$ 104,359,958</u>

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER GENERAL SERVICES:

The Water General Services Program provides leadership, policy, support, and direction for the effective and efficient operation of the Water Utility.

PROGRAM ONGOING OBJECTIVES:

1. Provide administrative support for the department by efficiently and effectively processing invoices, agreements and purchase orders.
2. Attend meetings with local agencies and provide representation for the department.
3. Submit grant applications and administer grant activities for grant awards received.
4. Provide support for and facilitate effective communication in planning capital improvement projects to reduce change orders and ensure projects are completed on time and within budget.
5. Maintain, track, and schedule all training and safety classes one month prior to having a “not current” status.
6. Efficiently process utility bills and collections for approximately 42,000 utility accounts.
7. Provide exceptional customer service by responding to and resolving water service and refuse billing inquiries.
8. Manage the routine water meter maintenance program to ensure accurate accounting of water in the distribution system and billing to customers.
9. Achieve 20% reduction in overall potable water use and also achieve a 10% reduction in water use from business and institutional customers by 2020.
10. Educate the public on efficient water use and proper irrigation techniques and technology through direct contact, quarterly newsletters, and bill inserts.
11. Ensure all City facilities are water efficient.
12. Safeguard the City’s water supply and long-term sustainability and reliability through regional and local planning efforts.
13. Provide engineering and technical support for the department’s programs to develop and manage major capital projects in support of the water distribution and treatment systems.

PROGRAM GOALS:

1. Construct a demonstration garden at City Hall to showcase water-efficient landscaping and irrigation technologies by December 2012.
2. Oversee preparation of the Water Use Efficiency Master Plan through June 2013.
3. Maintain a “current” status on all required safety classes and have no safety issues through June 2013.
4. Receive no complaint calls by continuing to provide customer service training to staff through June 2013.
5. Reduce water use by implementing turf removal and direct device installation programs through June 2013.
6. Commence the reimplementation of the utility billing software system by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER REGULATORY COMPLIANCE:

The Water Regulatory Compliance Program oversees, maintains, records, and ensures that the Department operates in compliance with state, federal and the California Department of Public Health, or CDPH, regulations for drinking water, environmental programs, and reclaimed water and air programs. This program monitors water and air programs, takes the necessary steps to stay current with permit processing and changing regulations, reviews analysis reports to ensure that proper methods of analysis are used on all samples, and evaluates and submits reports to regulatory agencies as required.

PROGRAM ONGOING OBJECTIVES:

1. Maintain and test emergency generators in compliance with air quality regulations.
2. Perform inspections, shut-down tests and take necessary measures to prevent cross-connections between reclaimed and potable water lines to maintain zero inter-connections.
3. Prepare and submit accurate reports to regulatory agencies on time to ensure compliance.
4. Plan, coordinate, schedule, and report on all sampling and testing activities for various chemical and bacterial analysis as required by state, federal and local agencies for all department facilities within the City.
5. Ensure that all samples collected have proper chain of command custody and are analyzed using proper analytical methods as provided at 40 Code of Federal Regulations 136.
6. Maintain inventory of all portable generators, permits, and current emissions test results as required by the Air Quality Management District.
7. Perform proper inspection at all reclaimed water use sites to ensure no cross connections exist with potable water supply lines.
8. Assist with the compilation of the City's potable water annual consumer confidence report and respond to consumer inquiries on water quality.
9. Ensure all backflow devices within the City are installed correctly, continuously maintained, and annually tested to protect the City's potable water supply.

PROGRAM GOALS:

1. Update the Field Water Sampling Standard Operating Procedures to ensure that sampling areas are aseptic and conducive to optimum groundwater rules sampling requirements by June 2013.
2. Assist in conducting and reporting on the concentration of lead and copper through the residential tap water survey as required by CDPH through June 2013.
3. Conduct inspections for 54 dual use sites to ensure no cross-contamination between potable and reclaimed water exists through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER OPERATIONS:

The Water Operations Program provides for the purchase of raw and treated water from Western Municipal Water District, or WMWD. The program provides for the transfer of water between six pressure zones in the City, provides reservoir storage of water necessary to meet fluctuating flow requirements, ensures consistent water quality, and provides for the safe, efficient operation of 20 deep wells, the Sierra del Oro and Lester Water Treatment Plants, and the Temescal Desalter.

PROGRAM ONGOING OBJECTIVES:

1. Manage and operate the water treatment plants to deliver water that meets or exceeds federal and state regulations, and exceeds required standards with a minimum 30% safety margin all of the time.
2. Operate and manage water plants to optimize the use of imported water to meet Tier 2 objectives set forth by Metropolitan Water District while maintaining Basin Management objectives, and efficiently using chemicals to reduce costs and prevent disinfection byproducts.
3. Operate the City's blending program to lower the Total Dissolved Solids content of the water going to the customers that better complies with Basin Management objectives.
4. Maintain security at all facilities to prevent unauthorized access.
5. Ensure that all customers have a fresh supply of safe and aesthetically pleasing water available at their meter connection, which meets or exceeds all state and federal regulations, all of the time.
6. Maintain sufficient water pressure to satisfy both customer needs and system demands.
7. Respond to alarms and emergency call-outs within 30 minutes.

PROGRAM GOALS:

1. Strive to have no service disruptions to customers through June 2013.
2. Identify all reliability and redundancy issues by June 2013.
3. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
4. Implement a system wide energy management system by June 2013.
5. Schedule and execute all required preventative maintenance shut-downs through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER INFRASTRUCTURE MAINTENANCE:

The Water Infrastructure Maintenance Program is responsible for the rehabilitation of the City's water distribution system, the maintenance of the infrastructure in the City's water distribution system, and the construction of major capital projects.

PROGRAM ONGOING OBJECTIVES:

1. Reduce water loss by scheduling tests and repairs on water meters as required or requested.
2. Assess all hydrants and system valves for operability.
3. Repair ruptured water mains and water services in the water distribution system with minimal interruption of service to the customers.
4. Provide a prompt response to customer service issues.
5. Coordinate and participate in the Standby and Hazardous Materials Programs to assure 24-hour a day emergency coverage to the water system.
6. Perform capital improvement projects for water distribution, treatment systems, and facility pipeline upgrades.
7. Perform construction upgrades to the water distribution system to ensure system reliability and redundancy.
8. Ensure maximum life capacity of pipe assets by implementing corrosion control methods as needed.

PROGRAM GOALS:

1. Strive to have no water loss due to system leaks through June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Ensure all valves and hydrants are always operable through preventative and corrective maintenance programs through June 2013.
4. Perform a complete system leak detection survey for potential water loss by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER FACILITIES MAINTENANCE:

The Water Facilities Maintenance Program is responsible for preventative, predictive, and corrective maintenance on all mechanical, electro-mechanical, instrumentation and control assets related to our potable facilities to ensure compliance with all regulatory requirements and to maximize the utilization and serviceable life of all assets in order to provide reliable safe potable water to our customers.

PROGRAM ONGOING OBJECTIVES:

1. Develop and implement ongoing preventative and predictive maintenance programs and activities to increase serviceable life and improve reliability throughout the water system.
2. Utilize predictive maintenance tools to reduce unscheduled and emergency corrective maintenance repairs.
3. Provide 24-hour emergency response to provide for the operation of a reliable and redundant water system.
4. Develop and implement control system calibration and scheduled instrumentation calibration.
5. Perform all corrective maintenance in a timely and cost effective manner.
6. Implement and maintain computerized maintenance management and asset management systems to improve effectiveness of all maintenance activities, extend equipment life, and reduce the cost overall of ownership.

PROGRAM GOALS:

1. Strive to have no water loss due to inoperable equipment through June 2013.
2. Complete all scheduled preventative maintenance on time through June 2013.
3. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
4. Participate in the development of a new computerized asset management program through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER RECLAMATION GENERAL SERVICES:

The Water Reclamation General Services Program provides leadership, policy, and direction for the effective and efficient operation of the Water Reclamation Utility.

PROGRAM ONGOING OBJECTIVES:

1. Provide administrative support for the department by efficiently and effectively processing invoices, agreements, and purchase orders.
2. Attend meetings with local agencies and provide representation for the department.
3. Submit grant applications and administer grant activities for grant awards received.
4. Provide support for and facilitate effective communication in planning capital improvement projects to reduce change orders and ensure projects are completed on time and within budget.
5. Maintain, track, and schedule all training and safety classes one month prior to having a “not current” status.
6. Efficiently process utility bills and collections for approximately 42,000 utility accounts.
7. Provide exceptional customer service by responding to and resolving sewer service and billing inquiries.

PROGRAM GOALS:

1. Maintain a “current” status on all required safety classes and have no safety issues through June 2013.
2. Receive no complaint calls by continuing to provide customer service training to staff through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER RECLAMATION REGULATORY COMPLIANCE:

The Water Reclamation Regulatory Compliance Program oversees, maintains records, and ensures the department operates within compliance with federal, state and local environmental regulations. The program ensures Corona's water reclamation facilities maintain compliance with National Pollutant Discharge Elimination System, or NPDES, permits. The program goal is to prevent toxic and other pollutants from entering the plant and potentially damaging the City's water reclamation facilities. The program evaluates and submits reports to regulatory agencies as required.

PROGRAM ONGOING OBJECTIVES:

1. Meet with regulatory agencies regarding regulatory issues and discuss changes in regulations.
2. Ensure the department is meeting requirements and regulations outlined by the Department of Public Health for water reclamation.
3. Assist in administering the City's pretreatment program by ensuring proper sludge discharge management plans are on file as well as the timely preparation and submittal of regulatory reports.
4. Review all data from self-monitoring industrial users to make sure they comply with their permits and that the analytical methods they use are in compliance with 40 Code of Federal Regulations 136 as required by the United States Environmental Protection Agency, or U.S. EPA, and the Regional Water Quality Control Board, or RWQCB.
5. Make sure that all emergency generators are inspected, tested and permitted to comply with applicable air quality regulations, including submitting reports to appropriate regulatory agencies in a timely manner.
6. Reduce Sanitary Sewer Overflows, or SSOs, by ensuring that all facilities that operate under the Fats, Oils, and Grease, or FOG, program are in compliance with the City's FOG Ordinance and that staff responding to SSOs are properly trained.
7. Make sure that all industrial users have inline automated functional pH meters that record and store effluent pH data for review.
8. Collect weekly effluent samples and test to ensure compliance with the pretreatment permit requirements, and provide technical assistance to facility operators by analyzing and interpreting test results.

PROGRAM GOALS:

1. Prevent violations of state issued NPDES permits, and California Department of Public Health water quality programs by performing site inspections and reviewing test results through June 2013.
2. Finalize implementation of the Pollution Minimization Plan, or PMP, per the latest plan adopted by the RWQCB through June 2013.
3. Ensure that Water Reclamation Facility #2 adheres to the operational mandates by CDPH, RWQCB and U.S. EPA through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER RECLAMATION OPERATIONS:

The Water Reclamation Operations Program facilitates and ensures the efficient operation of our water reclamation facilities in order to treat the sewage from the City of Corona and unincorporated areas within the City's Sphere of Influence. The program includes the operation of the City's biosolids dryer to process the waste solids in a more efficient manner and arranges for the offsite disposal of the product. This program also implements the City's pretreatment program by monitoring industrial discharges into the City's sewer system. All facilities operate 24-hours a day, year round, with the goal of improving processing to better serve the citizens of Corona.

PROGRAM ONGOING OBJECTIVES:

1. Protect public health and improve the environment and ecological system.
2. Provide water reclamation that meets all Environmental Protection Agency, or EPA, requirements all of the time.
3. Discharge a high quality effluent and constantly strive to improve our discharges.
4. Utilize a state certified contract laboratory to perform all required laboratory analysis.
5. Provide a reliable and high quality source of reclaimed water to the distribution system.
6. Maintain pump stations for optimal operational conditions.
7. Provide assistance to industrial users complying with Corona's pretreatment program and oversee compliance with City, state and federal pretreatment regulations.
8. Prevent pass-through discharges from entering water reclamation facilities.
9. Provide treatment at a reasonable cost without sacrifice of health or safety concerns.
10. Ensure redundancy and reliability in the system through routine process and facility analysis.

PROGRAM GOALS:

1. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
2. Develop benchmarks for all unit processes and compare to industry Best Management Practices by June 2013.
3. Develop and implement a system wide energy management system by June 2013.
4. Participate in the development of a new computerized asset management program through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION - WATER RECLAMATION INFRASTRUCTURE

MAINTENANCE:

The Water Reclamation Infrastructure Maintenance Program is responsible for the rehabilitation and replacement of the City's water reclamation collection system including 388 miles of pipeline, 8,647 manholes, and 14 lift station wet wells. In addition, staff participates in the development of major capital projects and is responsible for calculating appropriate fees.

PROGRAM ONGOING OBJECTIVES:

1. Develop benchmarks for all processes.
2. Provide support for system maintenance operations during emergencies.
3. Perform immediate repairs to all identified deficiencies.
4. Respond to all emergency service calls within 15 minutes.
5. Inspect the collection system pipelines with a video camera to identify potential problems.
6. Provide engineering and technical support for the department's programs to develop and manage major capital projects in support of the water reclamation collection and treatment systems.
7. Administer and calculate appropriate fees pertaining to land development and tenant improvements.
8. Administer and maintain the Sewer Master Plan.
9. Forecast water reclamation generation for the City's service areas.
10. Implement a dry weather flow monitoring program to determine volume of flows.

PROGRAM GOALS:

1. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
2. Strive to have no sanitary sewer overflows by performing routine inspections through June 2013.
3. Ensure the sanitary sewer system is operable continuously through preventative and corrective maintenance programs through June 2013.
4. Implement a study to determine system cleaning frequency needs to maximize effectiveness by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – WATER RECLAMATION FACILITIES MAINTENANCE:

The Water Reclamation Facilities Maintenance Program is responsible for preventative, predictive, and corrective maintenance on all mechanical, electro-mechanical, instrumentation and control assets related to our water reclamation facilities to ensure compliance with all regulatory requirements and to maximize the utilization, reliability and serviceable life of all assets within the water reclamation system in order to protect public health.

PROGRAM ONGOING OBJECTIVES:

1. Develop and implement ongoing preventative and predictive maintenance programs and activities to increase serviceable life and improve reliability throughout the water reclamation system.
2. Utilize predictive maintenance tools to reduce unscheduled and emergency corrective maintenance repairs.
3. Provide 24-hour emergency response to provide operations a reliable and redundant water reclamation system.
4. Develop and implement control system calibration and scheduled instrumentation calibration.
5. Perform all corrective maintenance in a timely and cost effective manner.
6. Ensure the effectiveness and efficiency of all maintenance activities to extend equipment life and reduce the overall cost of ownership.

PROGRAM GOALS:

1. Strive for no equipment failures through June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Participate in the development of a new computerized asset management program through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – ELECTRIC GENERAL SERVICES:

The Electric General Services Program provides leadership, policy, support, and direction for the effective and efficient operation of the Electric Utility.

PROGRAM ONGOING OBJECTIVES:

1. Provide administrative support for the department by efficiently and effectively processing invoices, agreements, and purchase orders.
2. Attend meetings with local agencies and provide representation for the department.
3. Submit grant applications and administer grant activities for grant awards received.
4. Provide support for and facilitate effective communication in planning capital improvement projects to reduce change orders and ensure projects are completed on time and within budget.
5. Direct and manage the department's local, regional and long-range planning activities.
6. Support the field operations of the Electric Utility, including customer service, maintenance, engineering, operations, construction, energy use efficiency, and regulatory compliance.
7. Maintain, track, and schedule all training and safety classes one month prior to having a "not current" status.
8. Efficiently process utility bills and collections for electric utility accounts.
9. Provide exceptional customer service by responding to and resolving all service and billing inquiries.

PROGRAM GOALS:

1. Commence the reimplementation of CIS Infinity utility billing software by June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Provide staff with updated training on electric utility rate structures by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – ELECTRIC REGULATORY COMPLIANCE:

The Electric Regulatory Compliance Program oversees, keeps records, and ensures that the department operates within and maintains compliance with state and federal regulations for air and power programs. This program monitors air programs and takes the necessary steps to stay current with permit processing and changing regulations, reviews reports to ensure compliance as outlined in state and federal regulations for power programs, and evaluates and submits reports to regulatory agencies as required.

PROGRAM ONGOING OBJECTIVES:

1. Meet with regulatory agencies and other regional bodies to acquire updates on environmental regulatory changes and emerging issues.
2. Schedule and test portable generator emissions upon relocation as required to ensure compliance with air quality programs.
3. Submit regularly scheduled reports to regulatory agencies in a timely manner.
4. Monitor and report all portable power generating engines emissions in compliance with environmental regulations.
5. Enforce federal, state, and local statutes, ordinances, regulations, and other requirements on all regulated facilities.
6. Ensure that all City owned and operated electricity generating facilities are properly identified and all warning signs are visible and legible.
7. Ensure that all stationary engines comply with requirements outlined by the California Air Resources Board Greenhouse Gas Inventory Reporting Program.
8. Protect the health and safety of the public, City employees, and the environment.

PROGRAM GOALS:

1. Strive to perform inspections on all City owned and operated electricity generating facilities by June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – ELECTRIC OPERATIONS:

Through the Electric Operations Program, the City of Corona purchases electricity and thermal energy for sale or use. The Electric Operation and Maintenance Program uses City owned substations to distribute energy to a commercial and residential customer base. The energy produced from our solar facilities located at 2205 Railroad Street is used to offset the quantity of energy purchased through the Wholesale Energy Program or sold to the wholesale market, as well as to supply some energy to Water Reclamation Facility #1.

PROGRAM ONGOING OBJECTIVES:

1. Produce cost effective solar energy to supply the City's customer needs or sell to the wholesale market at the highest achievable margin.
2. Manage the operations and maintenance of the facilities to maintain reliability within the distribution system.
3. Monitor the wholesale energy market to remain informed on trends, regulations, and market prices.
4. Schedule and execute all required preventive maintenance shut downs.
5. Maximize the utilization of production assets and plant capacity.

PROGRAM GOALS:

1. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
2. Develop a sustainability plan by June 2013.
3. Identify and implement a system-wide energy management system by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – ELECTRIC INFRASTRUCTURE MAINTENANCE:

The Electric Infrastructure Maintenance Program is an ongoing effort to protect public health and further customer satisfaction. This program is responsible for customer service for all electric service accounts. This program works in conjunction with utility billing for customer notifications and connections and disconnections for opening and closing accounts. In addition, the program develops and implements the major capital improvement projects for the Electric Utility, resource management, and procurement of alternative energy sources.

PROGRAM ONGOING OBJECTIVES:

1. Set up new services and new customers on existing services.
2. Respond to customer service calls and inquiries within 30 minutes.
3. Provide engineering and technical support for the department's programs to administer, manage, operate, and develop the electric utility supply, delivery systems, generation projects, and customer service.
4. Implement, design, and manage the planning and construction of major electric facilities.
5. Forecast and manage the wholesale settlement process for customer energy consumption, local energy production, and market energy purchases.
6. Monitor, manage, and comply with all applicable regulatory and reporting requirements.

PROGRAM GOALS:

1. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
2. Strive to have no disruptions in electrical service by performing all necessary preventative maintenance through June 2013.
3. Participate in the development of a new computerized asset management program through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – ELECTRIC FACILITIES MAINTENANCE:

The Electric Facilities Maintenance Program is responsible for preventative, predictive, and corrective maintenance on all mechanical, electro-mechanical, instrumentation and control assets related to our electric distribution and transmission facilities to ensure compliance with all regulatory requirements and to maximize the utilization and serviceable life of all assets in order to provide reliable safe electric service to our customers.

PROGRAM ONGOING OBJECTIVES:

1. Perform preventative and predictive maintenance programs and activities to increase serviceable life and improve reliability throughout the electric distribution system.
2. Utilize predictive maintenance tools to reduce unscheduled and emergency corrective maintenance repairs.
3. Provide 24-hour emergency response to provide for the operation of a reliable and redundant electrical distribution system.
4. Perform all corrective maintenance in a timely and cost effective manner.
5. Oversee the management of assets to improve effectiveness of all maintenance activities, extend equipment life, and reduce the cost overall of ownership.

PROGRAM GOALS:

1. Strive for no equipment failures through June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Develop and implement an ongoing preventative and predictive maintenance schedule by June 2013.
4. Develop and implement control system calibration and scheduled instrumentation calibration by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – RECLAIMED WATER GENERAL SERVICES:

The Reclaimed Water General Services Program provides leadership, policy, support, and direction for the effective and efficient operation of the Reclaimed Water Utility.

PROGRAM ONGOING OBJECTIVES:

1. Submit grant applications and administer grant activities for grant awards received.
2. Provide support for and facilitate effective communication in planning capital improvement projects to reduce change orders and ensure projects are completed on time and within budget.
3. Maintain, track and schedule all training and safety classes one month prior to having a “not current” status.
4. Efficiently process utility bills and collections for Reclaimed Water accounts.
5. Provide exceptional customer service by responding to and resolving water service and billing inquiries.
6. Provide information to the public about the importance and safety of reclaimed water.
7. Promote the use of reclaimed water to potential customers in order to convert new customers to reclaimed water.
8. Provide engineering and technical support for the department’s programs to develop and manage major capital projects in support of the reclaimed water program.

PROGRAM GOALS:

1. Facilitate the conversion of potable water connections to reclaimed water connections for the Masters Drive and City Park reclaimed water extensions through June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Process all billings to ensure zero incorrect bills are processed through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – RECLAIMED WATER REGULATORY COMPLIANCE:

The Reclaimed Water Regulatory Compliance Program oversees, keeps records, and ensures that the Department operates within and maintains compliance with state, federal and the California Department of Public Health, or CDPH, regulations for reclaimed water. The program monitors reclaimed water programs, and applicable sites for compliance. The program stays current with permit processing, changing regulations, and reviews permit applications and final permits. The program also evaluates and submits reports to regulatory agencies as required.

PROGRAM ONGOING OBJECTIVES:

1. Compile and submit a site reclaimed water use protocol and complete tie-in report to CDPH in compliance with reclaimed water use programs permit issuance and inspections.
2. Meet with regulatory agencies regarding enforcement issues and be updated on upcoming changes in regulations.
3. Protect the health and safety of the public, City employees, and the environment through enforcement of federal, state, and local statutes, ordinances, regulations, and other requirements.
4. Maintain compliance with Regional Water Quality Control Board, or RWQCB, permits in the production and conveyance of reclaimed water.
5. Meet requirements and regulations outlined by the CDPH for the use of reclaimed water in public places.
6. Inspect all reclaimed water use sites to ensure zero interconnection with potable water lines.
7. Ensure that all reclaimed water use facilities and equipment are properly identified, marked, and maintained as required.
8. Promptly compile and distribute daily, weekly, monthly, quarterly, semiannual, and annual reports.
9. Ensure that the National Pollutant Discharge Elimination System, or NPDES, permits are reviewed by personnel annually as required.
10. Ensure that the Discharge Monitoring Report, or DMR, and other self-monitoring reports are compiled and sent out on schedule.

PROGRAM GOALS:

1. Inspect 54 dual use sites to ensure permit compliance through June 2013.
2. Submit all required reports to appropriate regulatory agencies on time through June 2013.
3. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
4. Perform four site supervisor classes to ensure reclaimed water customers have appropriate training by June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – RECLAIMED WATER OPERATIONS:

The Reclaimed Water Operations Program provides for the distribution of treated tertiary water meeting Title 22 standards to customers while maintaining pressure and quantity under varying demands. This program addresses a future water supply and better preserves the natural resource. It provides for reclaimed water storage necessary to meet the fluctuating flow requirements. It also reviews reclaimed water customer applications and issues permits.

PROGRAM ONGOING OBJECTIVES:

1. Maintain water pressure and supply demand.
2. Ensure the operational readiness of the City's reclaimed water booster stations.
3. Provide reclaimed water testing in accordance with the City's Reclaimed Water Plan.
4. Operate the distribution system proactively to ensure reclaimed water quality.
5. Maintain water in the reclaimed water reservoirs at established levels.
6. Maintain 24-hour level recording for all reclaimed water reservoirs.
7. Maintain security at all reclaimed water facilities to prevent unauthorized access.
8. Keep reclaimed water sites in an aesthetically clean and sanitary condition.
9. Schedule and execute all required preventive maintenance shut downs.
10. Provide staff with proper training and promote a sense of ownership for all employees.
11. Protect treatment facilities through enhanced pretreatment monitoring.
12. Ensure the efficient use of energy.
13. Schedule and execute all required preventive maintenance shut-downs.

PROGRAM GOALS:

1. Develop and implement a system-wide energy management system by June 2013.
2. Develop benchmarks for all unit processes and compare to industry Best Management Practices, or BMPs, by June 2013.
3. Develop a utilization and production efficiency plan by June 2013.
4. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
5. Participate in the development of a new computerized asset management program through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – RECLAIMED WATER INFRASTRUCTURE MAINTENANCE:

The Reclaimed Water Infrastructure Maintenance Program maintains all infrastructure in the City's reclaimed water distribution system and pipelines. Repairs are made 24-hours a day, seven days a week, including holidays, to provide minimal interruption of reclaimed water service to customers. The reclaimed water distribution system is operated in compliance with the State of California Department of Health Services to ensure safe, quality irrigation water to the community.

PROGRAM ONGOING OBJECTIVES:

1. Maintain the reclaimed water distribution system to ensure reclaimed water customers receive the best level of service and receive reliable reclaimed water.
2. Repair ruptured water mains and water services in the reclaimed water system with minimal interruptions.
3. Respond within 15 minutes to emergency customer concerns relative to the reclaimed water system.
4. Proactively seek out additional service opportunities.
5. Coordinate and participate in the Standby and Hazardous Materials Programs to ensure 24-hour a day emergency coverage to the reclaimed water customers.

PROGRAM GOALS:

1. Strive to perform an annual leak detection survey by June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Strive to have no service disruptions or leaks by performing preventative maintenance and inspections through June 2013.
4. Participate in the development of a new computerized asset management program through June 2013.

DEPARTMENT OF WATER AND POWER

PROGRAM DESCRIPTION – RECLAIMED WATER FACILITIES MAINTENANCE:

The Reclaimed Water Facilities Maintenance Program is responsible for preventative, predictive, and corrective maintenance on all mechanical, electro-mechanical, instrumentation and control assets related to our reclaimed water facilities to ensure compliance with all regulatory requirements and to maximize the utilization and serviceable life of all assets in order to provide reliable and safe reclaimed water to our customers.

PROGRAM ONGOING OBJECTIVES:

1. Perform preventative and predictive maintenance and activities to increase serviceable life and improve reliability throughout the reclaimed water system.
2. Utilize predictive maintenance tools to reduce unscheduled and emergency corrective maintenance repairs.
3. Provide 24-hour emergency response to provide a reliable and redundant reclaimed water system.
4. Ensure all control systems and instrumentation receive routine calibration.
5. Perform all corrective maintenance in a timely and cost effective manner.
6. Utilize computerized maintenance management and asset management systems to improve effectiveness of all maintenance activities, extend equipment life, and reduce the overall cost of ownership.

PROGRAM GOALS:

1. Participate in the development of a new computerized asset management program through June 2013.
2. Operate safely to ensure no accidents or injuries occur by staying current on safety training through June 2013.
3. Develop a calibration schedule for all control systems and instrumentation by June 2013.
4. Strive for zero equipment failures through June 2013.



CAPITAL IMPROVEMENT PROGRAM OVERVIEW

The Capital Improvement Program, or CIP, provides for the maintenance and improvement of the City's infrastructure. Infrastructure includes such items as: streets, alleyways, sidewalks, sewers, storm drains, water system, street lighting, and traffic signals. The CIP will continue to place significant emphasis on all City owned facilities, parks, and business/computer systems.

The City of Corona's CIP document represents the above costs, as well as any additional items that are outside of ongoing operational costs, such as RDA Successor Agency agreements and Community Development Block Grant disbursements.

In general, the City's capital projects are determined based on economic feasibility, community enhancement, infrastructure, historic preservation, safety, and community need. The fiscal impacts of developing capital projects include maintenance and operational costs. These costs are taken into consideration when the operating budget is developed. The revenue estimates used in preparing this plan are based on the assumptions made during the budget process, which considers the state of our local economy and historical trends. Using these projections and taking into account all other operational requirements, the capital projects are determined.

The CIP document is a tool, which links the City's development to the fiscal planning process, with the aim of achieving the City's long term goals and maintaining financial stability.

Current Year – Major Activity Highlighted

In Fiscal Year 2012-13, the City's new capital improvement projects total \$41,506,651. This is divided among the categories of: Buildings, Facilities and Systems; Roads, Bridges and Freeways; Lighting and Signals; Drainage; Parks and Airport; Housing and Economic Programs; Water; Water Reclamation; Electric; and Development Financed Infrastructure.

The majority of the capital budget, or 40.2%, is in the Water category, in the amount of \$16,676,606. Major projects of the Water category includes \$3,100,000 for the Mangular Blending Facility, \$2,400,000 for the Butterfield Park Reclaimed Waterline, \$1,650,000 for the Stagecoach Park Reclaimed Waterline, \$1,500,000 for the Small Waterline Replacement, and \$1,500,000 for the New Reservoir R-3.

The Water Reclamation category is 18.6% of the capital improvement projects. The Water Reclamation capital projects approved at \$7,725,000 includes \$2,500,000 for the Water Reclamation Facility #2 Time Schedule Enforcement, \$1,750,000 for Water Reclamation Facility #1 Biosolids Processing Upgrade, \$1,500,000 for the Small Sewer Line Replacement, and \$1,375,000 for the Water Reclamation Facility #2 Headworks Screening Replacement.

The Roads, Bridges and Freeways category totals 12.6%, or \$5,230,200 of the capital improvement projects. The primary funding sources are Measure A and Gas Tax. Measure A is collected in Riverside County as a one-half percent sales tax. Gas Tax is a tax borne by consumers of gasoline and used for state transportation improvements. Additionally, the City

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

receives various state and county grant funding for transportation issues, as well as development fees for the community. Several major projects include: Foothill Parkway Westerly Extension – Phase I project for \$1,005,000, Green River Road Improvements for \$1,000,000 and Pavement Rehabilitation for Local Streets project at \$900,000.

Capital projects under the Buildings, Facilities, and Systems category total \$4,715,695, or 11.4%. Included in this category are a variety of sales tax agreements, the park bond debt service payment, Police and Fire equipment acquisitions, and continued support of software, hardware and internet upgrades.

The Housing and Economic Programs category represents 8.3% or \$3,439,650 of the capital budget for Fiscal Year 2012-13. The category includes RDA Successor Agency Funds, Low/Moderate Housing Funds, and Community Development Block Grant disbursements. Funds have been set aside in the amount of \$1,205,000 for the Sherborn Owner Participation Agreement and \$487,083 for the Corona Pointe Owner Participation Agreement. Also included in this category is \$450,000 for the Casa de la Villa Affordable Housing Agreement.

The Parks and Airport category represents 7.8%, or \$3,237,000 of the capital improvement projects. Included in this amount is \$1,000,000 for the CFD 2001-1 Landscape Improvements, \$375,000 for the Mountain Gate Community Park Improvements, and \$300,000 for the Citrus Community Park.


The last two categories equal 1.1% of the total. In the Lighting and Signals category, \$429,500 is budgeted for various Citywide Street Light and Traffic Signal replacements and repairs. The Development Financed Infrastructure category is primarily based on the City's new infrastructure development. This includes City areas where limited or no prior infrastructure exists for residents. The funding of this activity is specific in nature and is derived by Community Facilities Districts, Assessment Districts, and various impact fees paid by developers. In Fiscal Year 2012-13, \$53,000 is requested for these projects.

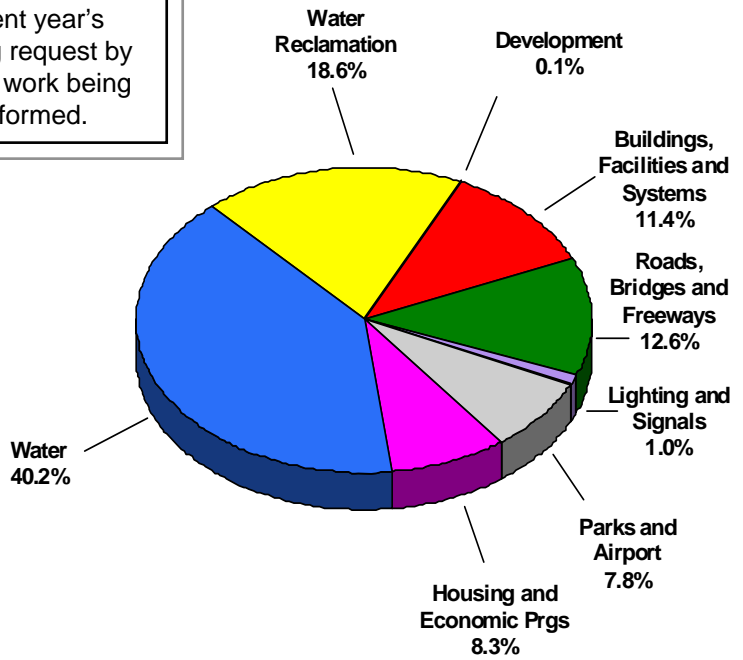
Additional Information Provided









Graphic representations of the total Capital Improvement Program dollars are included, the first by major activity categories and the second by funding sources. Additionally, summary listings of all capital projects, by funding source, for both new funding and estimated continuing appropriations are included in this section.

CAPITAL IMPROVEMENT PROGRAM *By Category*

The Capital Improvement Program, or CIP, by Category represents the current year's funding request by type of work being performed.


Total Expenditures
\$ 41,506,651 

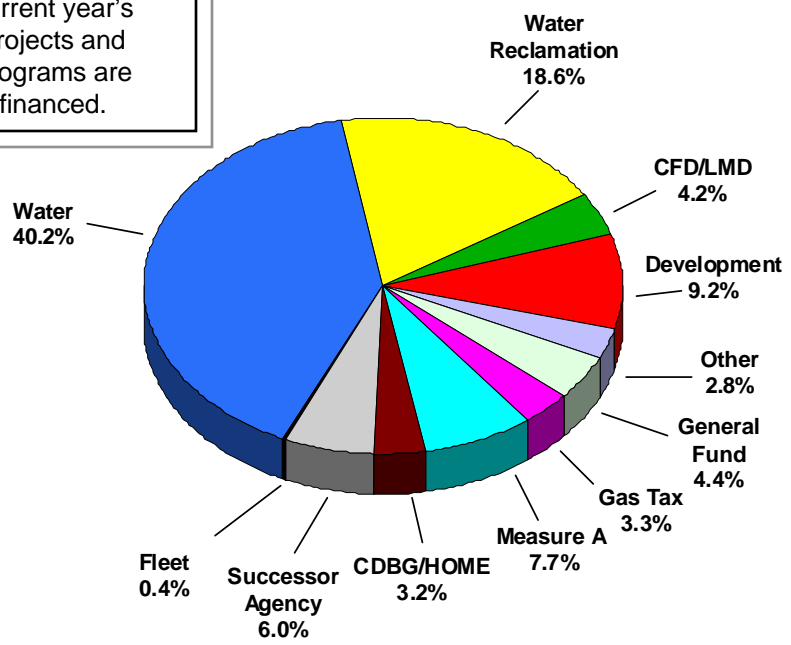













	Bldg/Fac/Syst	\$4,715,695
	Roads/Bridges	\$5,230,200
	Lighting/Signal	\$429,500
	Parks/Airport	\$3,237,000
	Housing/Econ	\$3,439,650
	Water	\$16,676,606
	Wtr Reclamation	\$7,725,000
	Development	\$53,000

CAPITAL IMPROVEMENT PROGRAM *By Funding Source*

The Capital Improvement Program, or CIP, by Funding Source represents how the current year's projects and programs are financed.

Total Expenditures
\$ 41,506,651 



	CDBG/HOME	\$1,339,449
	CFD/LMD	\$1,764,000
	Development	\$3,815,500
	Fleet	\$165,592
	Gas Tax	\$1,350,000
	General Fund	\$1,842,678
	Measure A	\$3,200,000
	Other	\$1,153,578
	Successor Agency	\$2,474,248
	Water	\$16,676,606
	Wtr Reclamation	\$7,725,000

**CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF NEW APPROPRIATIONS BY FUND**

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>New Amount</u>	
<u>GENERAL FUND</u>					
110	6225	Bldg	Downs Oil	\$ 300,000	
110	6316	Parks	Downtown Community Center	103,000	
110	6366	Bldg	Gatlin/Doerkin Development (Wal-Mart)	427,728	
110	6380	Bldg	Community Events - Co-Sponsored	60,295	
110	6501	Bldg	Corona Hills Partnership (Price Club/Costco)	809,653	
110	6544	Bldg	Multimedia Owner Participation Agreement	3,535	
110	7220	Bldg	All American Asphalt	138,467	
FUND TOTAL				1,842,678	
<u>FIRE WILD LAND MITIGATION FUND</u>					
207	6290	Bldg	Fire Equipment Acquisition	8,000	
FUND TOTAL				8,000	
<u>STREET AND TRAFFIC SIGNALS FUND</u>					
*	211	6197	Roads	Green River Road Improvements	100,000
	211	6951	Roads	Citywide Street Improvements	200,000
	211	7063	Lights	Citywide Traffic Signals	150,000
*	211	8604	Roads	Foothill Parkway Westerly Extension Phase I	505,000
FUND TOTAL				955,000	
<u>DRAINAGE FEE FUND</u>					
212	8692	Dev	Reimbursement Payment Agreements	53,000	
FUND TOTAL				53,000	
<u>POLICE FACILITIES FUND</u>					
213	8645	Bldg	Police Equipment Acquisition	175,000	
FUND TOTAL				175,000	
<u>FIRE FACILITIES FUND</u>					
214	6289	Bldg	Fire Station Master Plan	80,000	
214	6290	Bldg	Fire Equipment Acquisition	114,500	
214	6411	Bldg	Fire Station #1 Expansion	81,000	
FUND TOTAL				275,500	
<u>PARKS AND OPEN SPACE FUND</u>					
217	6170	Parks	Mountain Gate Community Park Improvments	375,000	
217	6247	Parks	Sheridan Park Improvements	6,000	
217	6275	Parks	Cresta Verde Park Improvements	12,000	
217	6318	Parks	Fairview Park Improvements	7,000	
217	6319	Parks	Kellogg Park Improvements	50,000	
217	6320	Parks	Lincoln Park Improvements	180,000	
217	6324	Parks	Village Park Improvements	85,000	
217	7611	Parks	Butterfield Park Improvements	225,000	
217	8020	Parks	Citrus Community Park Improvements	300,000	
217	8105	Parks	Ontario Park Improvements	25,000	
217	8960	Parks	City Park Improvements	80,000	
FUND TOTAL				1,345,000	
<u>CORONA MALL BUSINESS IMPROVEMENT DISTRICT FUND</u>					
218	8422	HS/Econ	Corona Mall Business Improvement District	131,700	
FUND TOTAL				131,700	

* Indicates New Project or Funding

CAPITAL IMPROVEMENT PROGRAM SCHEDULE OF NEW APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>New Amount</u>
<u>GAS TAX (2105-2106-Prop 42) FUND</u>				
*	222	6025	Roads Sixth Street Rehabilitation Phase II	100,000
*	222	6197	Roads Green River Road Improvements	100,000
	222	6277	Roads Alley Improvements	100,000
	222	6315	Lights Miscellaneous Repair and Replacement Streetlights	75,000
*	222	6833	Roads Overlook Street Improvements	100,000
	222	6921	Roads Pavement Rehabilitation for Local Streets	100,000
	222	6922	Roads Resurfacing and Pavement Maintenance	300,000
	222	7073	Roads Sidewalk, Curb and Gutter Installation/Replacement Maintenance	150,000
	222	7094	Lights Miscellaneous Repair and Replacement Traffic Signals	100,000
	222	7292	Roads Striping Rehabilitation	225,000
			FUND TOTAL	1,350,000
<u>RIDESHARE-TRIP REDUCTION FUND</u>				
	224	6010	Roads Rideshare Trip Reduction Program	50,200
			FUND TOTAL	50,200
<u>MEASURE A FUND</u>				
*	227	6197	Roads Green River Road Improvements	800,000
	227	6921	Roads Pavement Rehabilitation for Local Streets	800,000
	227	7069	Roads Pavement Management Study	50,000
	227	7073	Roads Sidewalk, Curb and Gutter Installation/Replacement Maintenance	150,000
*	227	7079	Roads Citywide Miscellaneous ADA Facilities	100,000
	227	7080	Roads Major Pavement Rehabilitation	200,000
	227	7096	Roads Magnolia/ 115 Freeway Corridor	100,000
	227	7292	Roads Striping Rehabilitation	100,000
	227	8027	Roads Sidewalk, Curb and Gutter Installation/Replacement	400,000
*	227	8604	Roads Foothill Parkway Westerly Extension Phase I	500,000
			FUND TOTAL	3,200,000
<u>LOW AND MODERATE HOUSING FUND</u>				
	230	6758	HS/Econ Villa de Corona Apartments - Housing Authority Pledge	218,000
	230	6870	HS/Econ Casa de la Villa	450,000
			FUND TOTAL	668,000
<u>CFD 2001-1 LANDSCAPE FUND</u>				
	249	6278	Parks Plant/Irrigation System Rehabilitation Foothill	200,000
	249	6579	Parks Plant/Irrigation System Rehabilitation Dos Lagos	100,000
*	249	6832	Parks CFD 2001-1 Landscape Improvements	1,000,000
	249	7113	Parks Fuel Modifications	4,000
			FUND TOTAL	1,304,000
<u>PARK DEVELOPMENT FUND</u>				
	288	7650	Bldg 2001 Public Improvement Revenue Bond	1,004,000
			FUND TOTAL	1,004,000
<u>RDA SUCCESSOR AGENCY FUND</u>				
	417	6581	HS/Econ Skypark Owner Participation Agreement	35,315
	417	7571	HS/Econ Corona Pointe Agreement	487,083
	417	7574	HS/Econ Sherborn Owner Participation Agreement	1,205,000
	417	7811	HS/Econ Corona Main Place I Agreement	78,850
			FUND TOTAL	1,806,248

* Indicates New Project or Funding

CAPITAL IMPROVEMENT PROGRAM SCHEDULE OF NEW APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>New Amount</u>
<u>CDBG FUND, or COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u>				
*	431	63463	HS/Econ Code Compliance	84,959
*	431	63473	HS/Econ Graffiti Removal	37,878
*	431	65953	HS/Econ Graffiti Removal Parks	3,000
*	431	67093	Bldg Civic Center Gym Phase I	203,850
*	431	67103	HS/Econ Community Family Health Center	20,000
*	431	67113	Bldg Historic Civic Center Restoration Phase II	177,397
*	431	67123	Lights Neighborhood Street Lighting Project	104,500
*	431	67133	HS/Econ Residential Rehabilitation Program	300,000
*	431	89013	HS/Econ Alternatives to Domestic Violence	20,000
*	431	89043	HS/Econ YMCA Affordable Childcare	20,000
*	431	89053	HS/Econ Fair Housing Program	18,000
*	431	89073	HS/Econ Party Partners - City of Norco	20,000
*	431	89273	HS/Econ Housing Placement Assistance	20,000
*	431	89483	HS/Econ Corona Business Assistance Program	25,000
*	431	89923	Parks Sheridan Park After School Program	20,000
FUND TOTAL				1,074,584
<u>HOME INVESTMENT PARTNERSHIP PROGRAM FUND</u>				
*	432	6714	HS/Econ Multi-Family Rental Project	264,865
FUND TOTAL				264,865
<u>WATER RECLAMATION CAPACITY FUND</u>				
	440	6014	WtrRcm Water Reclamation Facility #1B Expansion	250,000
	440	8315	WtrRcm Digester System Capacity Expansion	50,000
FUND TOTAL				300,000
<u>LMD 84-2 LANDSCAPE FUND</u>				
	448	6248	Parks Zone 14 LMD Improvements	100,000
	448	6268	Parks Zone 20 LMD Improvements	80,000
	448	6269	Parks Zone 10 LMD Improvements	40,000
	448	6580	Parks Citywide Slope Restabilization	40,000
	448	7065	Parks LMD 84-2 Repair/ Replacement	200,000
FUND TOTAL				460,000
<u>WATER CAPACITY FUND</u>				
	507	6645	Wtr New Reservoir R-3	1,275,000
FUND TOTAL				1,275,000
<u>RECLAIMED WATER SYSTEM FUND</u>				
	567	6272	Wtr City Park Reclaimed Waterline	1,100,000
	567	6283	Wtr Masters Reclaimed Waterline	400,000
	567	6559	Wtr Stagecoach Park Reclaimed Waterline	1,650,000
	567	6561	Wtr Butterfield Park Reclaimed Waterline	2,400,000
FUND TOTAL				5,550,000
<u>WATER UTILITY FUND</u>				
	570	6017	Wtr Sampson Flow Control Valve Automation	100,000
	570	6567	Wtr Ontario Avenue: Lincoln to Buena Vista Zone 4 Wtrline Replacement	400,000
	570	6573	Wtr Small Waterline Replacement	1,500,000
	570	6589	Wtr Mangular Blending Facility	3,100,000
	570	6590	Wtr Repair Concrete/ Steel Reservoirs	300,000
*	570	6608	Wtr Waterline Replacement - 900 Block West Ninth Street	130,000
	570	6611	Wtr Waterline Replacement - Ninth Street, East of Main to East Grand Blvd	400,000

* Indicates New Project or Funding

**CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF NEW APPROPRIATIONS BY FUND**

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>New Amount</u>
<u>WATER UTILITY FUND, Continued</u>				
570	6645	Wtr	New Reservoir R-3	225,000
570	6699	Wtr	Pressure Reducing Station-Hummingbird to Pine Crest Sub Zone	325,000
570	6704	Wtr	Ontario Zone 4 Buena Vista to Taylor	960,000
*	570	6799	Bedford Canyon Flow Station	50,000
*	570	6816	Chase Booster	250,000
*	570	6817	Lester Inlet Valve Relocation	50,000
*	570	6818	Lester Post Disinfection Station	200,000
*	570	6819	Lester Staircase	100,000
*	570	6823	Mills Flow Station at Lester	100,000
*	570	6824	Ontario Zone 4 - Kellogg to Fullerton	960,000
*	570	6825	Relocate El Cerrito Pressure Reduction Valve	50,000
*	570	6826	Repipe Well 14	50,000
*	570	6827	Repipe Well 15	50,000
*	570	6828	Replace Well 22	75,000
*	570	6829	Zone 4 Waterline Connection	30,000
*	570	6836	Cathodic Protection on Desalter Wells/Pipeline	200,000
	570	8431	Desalter Chemical Feed System	246,606
FUND TOTAL				9,851,606
<u>WATER RECLAMATION UTILITY FUND</u>				
572	6013	WtrRcm	Water Reclamation Facility #2 Time Schedule Enforcement	2,500,000
572	6014	WtrRcm	Water Reclamation Facility #1B Expansion	250,000
*	572	6830	WtrRcm Small Sewer Line Replacement	1,500,000
*	572	6831	WtrRcm Water Reclamation Facility #1 Biosolids Processing Upgrade	1,750,000
572	7124	WtrRcm	Water Reclamation Facility #2 Headworks Screening Replacement	1,375,000
572	8315	WtrRcm	Digester System Capacity Expansion	50,000
FUND TOTAL				7,425,000
<u>IT/COMMUNICATION CAPITAL OUTLAY FUND</u>				
634	6236	Bldg	Mobile Data Computer Operations/Replacements	159,762
634	6237	Bldg	Software, Hardware and Internet	426,916
634	6370	Bldg	Computer Master Plan/Upgrade	320,000
FUND TOTAL				906,678
<u>FLEET OPERATIONS FUND</u>				
*	682	6834	Bldg Vehicle Replacement	165,592
FUND TOTAL				165,592
<u>LIABILITY RISK RETENTION FUND</u>				
687	6580	Parks	Citywide Slope Restabilization	5,000
FUND TOTAL				5,000
<u>CITY FACILITIES FUND</u>				
689	6295	Bldg	Public Library	60,000
FUND TOTAL				60,000
<u>CAPITAL PROJECTS - TOTAL OF NEW APPROPRIATIONS</u>				\$ 41,506,651

* Indicates New Project or Funding

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>GENERAL FUND</u>				
110	6024	Bldg	Landfill Closure Maintenance	\$ 144,000
110	6159	Bldg	Fire Network/CAD Upgrades	99,829
110	6182	Parks	Stagecoach Park	13,711
110	6203	Bldg	Communication Radio Systems Upgrade	18,329
110	6313	Bldg	Recreational Activities	38,590
110	6316	Parks	Downtown Community Center	295,104
110	6380	Bldg	Community Events - Co-Sponsored	60,157
110	6390	Bldg	Library Materials	5,247
110	6418	Bldg	Animal Control Improvements	4,761
110	6514	Drain	Drainage and Water Control	41,352
110	6553	Parks	Community Events - City Sponsored	235,801
110	6555	Bldg	Climate Action and Environmental Impact Report	71,933
110	6700	Parks	Veterans Memorial at City Hall	16,533
110	6950	Roads	I-15Freeway/Cajalco Interchange Upgrade	42,062
110	7104	Bldg	Graffiti Information Reward	9,750
110	7115	Roads	Auto Center Dr/Santa Fe Railroad Grade Separation	74,229
110	7220	Roads	All American Asphalt	13,523
110	7354	Roads	Overlook Street Work	2,500
110	7562	Bldg	Library Maintenance and Replacement Needs	555
110	8166	Drain	Prado Basin Mitigation, Site Monitoring and Construction	74,907
110	8448	Roads	Sherborn Improvements	438,374
110	8903	Parks	Corona PAYS	90
<u>FUND TOTAL</u>				<u>1,701,337</u>
<u>LIBRARY FACILITIES FEE FUND</u>				
206	6390	Bldg	Library Materials	120,997
206	8690	Dev	Citywide Facilities Inventory	4,000
206	8691	Dev	Citywide Fee Review	2,832
<u>FUND TOTAL</u>				<u>127,829</u>
<u>FIRE WILD LAND MITIGATION FUND</u>				
207	6290	Bldg	Fire Equipment Acquisition	1,386
<u>FUND TOTAL</u>				<u>1,386</u>
<u>TEMESCAL CANYON POLICE FACILITIES FUND</u>				
208	8690	Dev	Citywide Facilities Inventory	4,000
208	8691	Dev	Citywide Fee Review	2,832
<u>FUND TOTAL</u>				<u>6,832</u>
<u>TEMESCAL CANYON FIRE FACILITIES FUND</u>				
209	8690	Dev	Citywide Facilities Inventory	4,000
209	8691	Dev	Citywide Fee Review	2,832
<u>FUND TOTAL</u>				<u>6,832</u>
<u>STREET AND TRAFFIC SIGNALS FUND</u>				
211	6241	Roads	Magnolia Avenue Beautification	6,321
211	6242	Roads	Traffic Signalization and Intersection Widening -Calif/Rimpau	556,177
211	6306	Roads	Foothill Parkway Phase II	400,000
211	6950	Roads	I-15Freeway/Cajalco Interchange Upgrade	232,828
211	6951	Roads	Citywide Street Improvements	1,805,510

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>STREET AND TRAFFIC SIGNALS FUND, cont.</u>				
211	7063	Lights	Citywide Traffic Signals	2,004,246
211	7081	Roads	Arterial Widening	60,632
211	8690	Dev	Citywide Facilities Inventory	9,900
211	8691	Dev	Citywide Fee Review	10,007
FUND TOTAL				5,085,621
<u>DRAINAGE FEE FUND</u>				
212	6291	Drain	Corona Storm Drain Line 52	49,968
212	6292	Drain	East Grand Boulevard Storm Drain	50,000
212	6412	Drain	Main Street Storm Drain	722
212	6924	Drain	Miscellaneous Street Drainage System	85,959
212	8605	Roads	Chase Drive Improvements - Phase III	90,906
212	8690	Dev	Citywide Facilities Inventory	47,297
212	8691	Dev	Citywide Fee Review	5,382
212	8692	Dev	Reimbursement Payment Agreements	23,086
FUND TOTAL				353,320
<u>POLICE FACILITIES FUND</u>				
213	6308	Bldg	Temescal Public Safety Facility Parking Lot Improvements	122,672
213	8645	Bldg	Police Equipment Acquisition	215,045
213	8690	Dev	Citywide Facilities Inventory	4,000
213	8691	Dev	Citywide Fee Review	2,832
FUND TOTAL				344,549
<u>FIRE FACILITIES FUND</u>				
214	6289	Bldg	Fire Station Master Plan	60,000
214	6290	Bldg	Fire Equipment Acquisition	10,682
214	6411	Bldg	Fire Station Expansion	42,701
214	6597	Bldg	Temescal Public Safety Sewer Enhancements	3,110
214	8690	Dev	Citywide Facilities Inventory	3,956
214	8691	Dev	Citywide Fee Review	2,832
FUND TOTAL				123,281
<u>PUBLIC MEETING FACILITIES FUND</u>				
215	6169	Parks	Civic Center Gymnasium	1,839
215	6316	Parks	Downtown Community Center	68,720
215	8690	Dev	Citywide Facilities Inventory	4,000
215	8691	Dev	Citywide Fee Review	2,832
FUND TOTAL				77,391
<u>AQUATICS CENTER FUND</u>				
216	8020	Parks	Citrus Community Park	1,497
216	8690	Dev	Citywide Facilities Inventory	5,645
216	8691	Dev	Citywide Fee Review	1,082
FUND TOTAL				8,224

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>PARKS AND OPEN SPACE FUND</u>				
217	6008	Parks	Rock Vista Park Improvements	15,000
217	6170	Parks	Mountain Gate Community Park Improvements	129,104
217	6180	Parks	Santana Regional Park Improvements	161,758
217	6181	Parks	Serfas Club Park Improvements	1,200
217	6182	Parks	Stagecoach Park Improvements	126,973
217	6228	Parks	Eagle Glen Community Park Improvements	168,060
217	6244	Parks	Border Park Improvements	1,212
217	6245	Parks	Brentwood Park Improvements	3,843
217	6246	Parks	Husted Park Improvements	33,670
217	6247	Parks	Sheridan Park Improvements	2,000
217	6275	Parks	Cresta Verde Park Improvements	18,407
217	6317	Parks	Citywide Recreation Trails	26,660
217	6318	Parks	Fairview Park Improvements	1,000
217	6319	Parks	Kellogg Park Improvements	59,753
217	6320	Parks	Lincoln Park Improvements	21,000
217	6321	Parks	Mangular Park Improvements	2,600
217	6322	Parks	River Road Park Improvements	25,602
217	6323	Parks	Victoria Park Improvements	29,939
217	6324	Parks	Village Park Improvements	14,346
217	6343	Parks	Senior Center Parking Lot Improvements	50,000
217	6700	Parks	Veterans Memorial Project	115,068
217	6942	Parks	Auburndale Community Center Improvements	7,462
217	7611	Parks	Butterfield Park Improvements	258,780
217	8020	Parks	Citurs Community Park Improvements	7,054
217	8073	Parks	Buena Vista Park Improvements	26,391
217	8105	Parks	Ontario Park Improvements	36,362
217	8443	Parks	Chase Park Improvements	14,880
217	8690	Dev	Citywide Facilities Inventory	2,000
217	8691	Dev	Citywide Fee Review	832
217	8709	Parks	Spyglass Park Improvements	10,000
217	8960	Parks	City Park Improvements	32,988
217	8985	Parks	Tahachapi Park Improvements	700
217	8986	Parks	Promenade Park Improvements	124,943
<u>FUND TOTAL</u>				<u>1,529,587</u>
<u>CORONA MALL BUSINESS IMPROVEMENT DISTRICT FUND</u>				
218	8422	HS/Econ	Corona Mall Business Improvement District	140,886
<u>FUND TOTAL</u>				<u>140,886</u>
<u>GAS TAX (2105-2106-Prop 42) FUND</u>				
222	6277	Roads	Alley Improvements	365,509
222	6315	Lights	Miscellaneous Repair and Replacement Streetlights	32,770
222	6412	Drain	Main Street Storm Drain	744
222	6921	Roads	Pavement Rehabilitation for Local Streets	73,124
222	6922	Roads	Resurfacing and Pavement Maintenance	103,821
222	6937	Roads	McKinley/Santa Fe Railroad Grade Separation	156,654
222	6950	Roads	I-15Freeway/Cajalco Interchange Upgrade	22,919
222	7073	Roads	Sidewalk, Curb and Gutter Installation/Replacement Maint.	297,081
222	7079	Roads	Citywide Miscellaneous ADA Facilities	59,685
222	7080	Roads	Major Pavement Rehabilitation	868,685
222	7094	Lights	Miscellaneous Repair and Replacement Traffic Signals	17,739

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>GAS TAX (2105-2106-Prop 42) FUND, cont.</u>				
222	7103	Bldg	Geographic Information System Master Plan	55,965
222	7292	Roads	Striping Rehabilitation	6,497
222	7354	Roads	Overlook Street Work	21,457
222	8604	Roads	Foothill Parkway Westerly Extension - Phase I	80,289
FUND TOTAL				2,162,939
<u>RIDESHARE TRIP REDUCTION FUND</u>				
224	6010	Roads	Rideshare Trip Reduction Program	100,200
FUND TOTAL				100,200
<u>MEASURE A FUND</u>				
227	6241	Roads	Magnolia Avenue Beautification	277,822
227	6921	Roads	Pavement Rehabilitation for Local Streets	2,708,971
227	6922	Roads	Resurfacing and Pavement Maintenance	143,754
227	7069	Roads	Pavement Management Study	7,555
227	7073	Roads	Sidewalk, Curb and Gutter Installation/Replacement Maint.	113,294
227	7080	Roads	Major Pavement Rehabilitation	1,194,924
227	7081	Roads	Arterial Widening	131,796
227	7096	Roads	Magnolia/I-15 Freeway Corridor	1,956
227	7103	Bldg	Geographic Information System Master Plan	42,522
227	7107	Roads	Sixth Street East Improvements	156,772
227	7112	Roads	Cota Bridge Widening	50,000
227	7115	Roads	Auto Center Dr/Santa Fe Railroad Grade Separation	359,531
227	7352	Roads	Local Street Widening, Curb and Gutter Improvements	657,392
227	8027	Roads	Sidewalk, Curb and Gutter Installation/Replacement	524,084
FUND TOTAL				6,370,373
<u>LOW AND MODERATE HOUSING FUND</u>				
230	6791	HS/Econ	Maintenance of Redevelopment Properties	23,047
FUND TOTAL				23,047
<u>PUBLIC WORKS CAPITAL GRANTS FUND</u>				
243	6025	Roads	Sixth Street Rehabilitation Phase II	186,461
243	6243	Lights	Advanced Traffic Management System - Phase II	31,350
243	6937	Roads	McKinley/Santa Fe Railroad Grade Separation	2,000,000
243	6950	Roads	I15/ Cajalco	3,385,608
243	7107	Roads	Sixth Street East Improvements	551,160
243	7115	Roads	Auto Center Dr/Santa Fe Railroad Grade Separation	5,300,442
FUND TOTAL				11,455,021
<u>CFD 2000-1 (EAGLE GLEN II) FUND</u>				
246	6822	Dev	Community Facility District Improvements	15,000
FUND TOTAL				15,000
<u>CFD 2001-1 LANDSCAPE FUND</u>				
249	6278	Parks	CFD 2001-1Plant/Irrigation System Rehabilitation - Citywide	78,785
249	6579	Parks	CFD 2001-1Plant/Irrigation System Rehabilitation -Dos Lagos	174,580
249	6580	Parks	Citywide Slope Restabilization	20,000
249	7113	Parks	Fuel Modifications	27,374
FUND TOTAL				300,739

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>SOUTH CORONA MAJOR THOROUGHFARES FUND</u>				
261	6306	Roads	Foothill Parkway Phase II	137,955
261	8002	Roads	South Corona Master Planned Streets	490,663
261	8604	Roads	Foothill Parkway Westerly Extension - Phase I	2,830
261	8605	Roads	Chase Drive Improvements - Phase III	377,693
261	8691	Dev	Citywide Fee Review	3,000
FUND TOTAL				1,012,141
<u>SOUTH CORONA LANDSCAPING FUND</u>				
274	8008	Dev	South Corona Master Planned Landscape	767,166
274	8690	Dev	Citywide Facilities Inventory	2,370
FUND TOTAL				769,536
<u>PARK DEVELOPMENT FUND</u>				
288	7650	Dev	2001 Lease Revenue Bond	7,645
FUND TOTAL				7,645
<u>CORONA REVITALIZATION ZONE FUND</u>				
353	6249	HS/Econ	Corona North Main LLC, Loan Agreement	1,404
FUND TOTAL				1,404
<u>US DEPARTMENT OF JUSTICE GRANT FUND</u>				
411	6027	Bldg	Dept of Justice COPS 2010 Technology Award-2010CKWX0331	44,631
411	6556	Bldg	Dept of Justice COPS 2009 Technology Award-2009CKWX0440	325,000
FUND TOTAL				369,631
<u>RDA SUCCESSOR AGENCY FUND</u>				
417	6581	HS/Econ	Skypark Owner Participation Agreement	28
417	6745	HS/Econ	Downtown Revitalization	641,022
417	6784	HS/Econ	Median Improvements on E. Sixth Street	36,934
417	6791	HS/Econ	Maintenance of Redevelopment Properties	65,411
FUND TOTAL				743,395
<u>COMMUNITY DEVELOPMENT BLOCK GRANT, or CDBG FUND</u>				
431	60022	Bldg	Corona Public Library Improvements II	60,791
431	60041	Roads	Fifth and Sierra Vista Street Improvements	33,498
431	60051	Parks	Victoria Park Building Improvements - Phase I	191,771
431	60052	Parks	Victoria Park Building Improvements - Phase II	110,143
431	62932	Roads	Penrose Street Improvements	82,145
431	63431	Parks	Senior Center Improvements - Phase III	8,076
431	65822	Bldg	Historic Civic Center Restoration Phase I	124,804
431	65832	HS/Econ	Peppermint Ridge Parking Lot Improvements	100,400
431	89000	HS/Econ	CDBG Contingency	290,446
431	89291	Bldg	Historic Civic Center Auditorium	27,143
431	89380	Parks	City Park Improvements - Phase I	108,903
FUND TOTAL				1,138,120
<u>HOME INVESTMENT PARTNERSHIP PROGRAM FUND</u>				
432	6707	HS/Econ	West Fifth Street Apartments	510,000
432	8408	HS/Econ	Home Owner Assistance Program, HOAP Now II	262,072
FUND TOTAL				772,072

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>WATER RECLAMATION CAPACITY FUND</u>				
440	6014	WtrRcm	Water Reclamation Facility #1B Expansion	245,998
440	6262	WtrRcm	Membrane Bioreactor Plant - WRF #2	33,643
440	7103	Bldg	Geographic Information System Master Plan	45,261
440	7423	WtrRcm	Lift Station Improvement WRF #2	133,500
440	8315	WtrRcm	Digester System Capacity Expansion	98,599
440	8424	WtrRcm	Sewer Main Replacement - Green River Road	1,161,687
FUND TOTAL				1,718,688
<u>LMD 84-1 LIGHTING FUND</u>				
446	6952	Lights	Street Light Induction Retrofit	172,103
446	7094	Lights	Miscellaneous Repair and Replacement Traffic Signals	7,376
FUND TOTAL				179,479
<u>LMD 84-2 LANDSCAPE FUND</u>				
448	6248	Parks	Zone 14 LMD Improvements	20,461
448	6268	Parks	Zone 20 LMD Improvements	14,635
448	6269	Parks	Zone 10 LMD Improvements	17,496
448	6580	Parks	Citywide Slope Restabilization	30,000
448	6835	Drain	SDO Slope Repair	92,000
448	7065	Parks	LMD 84-2 Repair/Replacement	80,338
448	7103	Bldg	Geographic Information System Master Plan	3,114
FUND TOTAL				258,044
<u>CORPORATION YARD EXPANSION FUND</u>				
477	6135	Roads	Cota Bridge Widening	266,424
477	6706	Bldg	Animal Control Relocation	800,000
FUND TOTAL				1,066,424
<u>TUMF - RCTC FUND</u>				
478	6197	Roads	Green River Road Improvements	3,662,562
478	8604	Roads	Foothill Parkway Westerly Extension - Phase I	9,389,126
FUND TOTAL				13,051,688
<u>TUMF - WRCOG FUND</u>				
479	6937	Roads	McKinley/Santa Fe Railroad Grade Separation	76,807
479	7096	Roads	Magnolia/I-15 Freeway Corridor	3,127,365
479	7115	Roads	Auto Center Dr/Santa Fe Railroad Grade Separation	1,277,742
FUND TOTAL				4,481,914
<u>REIMBURSEMENT GRANTS FUND</u>				
480	6182	Parks	Stagecoach Park	17,290
480	6271	HS/Econ	Neighborhood Stabilization Program	2,023,543
480	6360	HS/Econ	Community Wide Petroleum Assessment Grant	17,491
480	6361	HS/Econ	Community Wide Hazardous Substances Assessment Grant	17,479
480	6552	Lights	Street Light Induction Retrofit	1,992
480	6558	Bldg	HSGP FY09 Mobile Command Vehicle/Radios	16
480	6594	HS/Econ	Neighborhood Stabilization Program 3	1,113,020
480	6745	HS/Econ	Transportation Planning Grant	8,671
FUND TOTAL				3,199,502

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>WATER CAPACITY FUND</u>				
507	6015	Wtr	Cota Ponds - Expansion/Modification	400,000
507	6016	Wtr	Trilogy Basis Retrofit	74,718
507	6028	Wtr	Temescal Basin Channel Aquifer Monitoring Wells	42,732
507	6362	Wtr	Arlington Desalter Interconnection	1,346,776
507	6645	Wtr	New Reservoir R - 3	2,467,399
507	7103	Bldg	Geographic Information System Master Plan	5,736
507	7135	Wtr	Proposition 50 Project	110,672
507	7228	Wtr	Well 11A Construction	2,636
FUND TOTAL				4,450,669
<u>RECLAIMED WATER SYSTEM FUND</u>				
567	6272	Wtr	City Park Reclaimed Waterline	939,689
567	6283	Wtr	Masters Reclaimed Waterline	88,243
567	6540	Wtr	Reclaimed Water Backbone System	731,364
567	6559	Wtr	Stagecoach Park Reclaimed Waterline	1,209,335
567	6561	Wtr	Butterfield Park Reclaimed Waterline	1,299,437
FUND TOTAL				4,268,068
<u>WATER UTILITY FUND</u>				
570	6017	Wtr	Sampson Flow Control Valve Automation	310,497
570	6018	Wtr	Desalter Interstage Boosters/Brine Recovery	465,000
570	6022	Wtr	Well 26 to Desalter Pipeline	135,426
570	6028	Wtr	Temescal Basin Channel Aquifer Monitoring Wells	27,045
570	6147	Wtr	Sierra Del Oro Filter Valves - Upgrade	200,000
570	6148	Wtr	Interactive Voice Response, or IVR Telephone System	41,625
570	6199	Wtr	Waterline Replacement - Fair Isle	31,499
570	6282	Wtr	Waterline Replacement - Smith	1,109,768
570	6284	Wtr	Well 24 Relocation	336,540
570	6545	Wtr	Well 14 to Lincoln Pipeline	7,526
570	6563	Wtr	Lee Lake Service Boundary Adjustment	158,530
570	6565	Wtr	El Cerrito Waterline Relocation	33,894
570	6567	Wtr	Ontario Ave: Lincoln to Buena Vista Zone 4 Waterline Replacement	576,823
570	6569	Wtr	Sierra Del Oro Chemical Containment Wall	188,960
570	6571	Wtr	Sierra Del Oro Post Treatment Chemical Conduits	50,000
570	6573	Wtr	Small Waterline Replacement	1,260,000
570	6589	Wtr	Mangular Blending Facility	312,595
570	6590	Wtr	Repair Concrete/ Steel Reservoirs	496,048
570	6593	Bldg	SCADA System Network Upgrades	111,752
570	6611	Wtr	Waterline Replacement - Ninth Street, East of Main to East Grand Blvd.	397,796
570	6645	Wtr	New Reservoir R - 3	359,812
570	6699	Wtr	Pressure Reducing Station - Hummingbird to Pine Crest Sub Zone	160,034
570	6704	Wtr	Ontario Zone 4 Buena Vista to Taylor	79,218
570	6708	Wtr	Minnesota Road Waterline Replacement	99,675
570	7103	Bldg	Geographic Information System Master Plan	4,123
570	7135	Wtr	Proposition 50 Project	99,994
570	8021	Wtr	Waterline Replacement - Sixth Street	250,000
570	8431	Wtr	Desalter Chemical Feed System	119,279
FUND TOTAL				7,423,459

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>WATER RECLAMATION UTILITY FUND</u>				
572	6011	WtrRcm	HiOx UltraFlex Aeration Panel at Water Reclamation Facility #1	183,968
572	6012	WtrRcm	Water Reclamation Facility #1 - Headworks Screening Replacement	442,730
572	6013	WtrRcm	Water Reclamation Facility #2 Time Schedule Enforcement	352,124
572	6014	WtrRcm	Water Reclamation Facility #1B Expansion	245,998
572	6261	WtrRcm	Water Reclamation Facility #1 Centrifuge	666,700
572	6262	WtrRcm	Membrane Bioreactor, or MBR, Plant at Water Reclamation Facility #2	40,282
572	6279	WtrRcm	Water Reclamation Facility #1 Time Schedule Enforcement - Pump Stn	208,479
572	6504	WtrRcm	Via Blairo Gravity Bypass	3,497
572	6551	Elec	Solar Power System Water Reclamation Facility #1 Phase II	75,040
572	6562	WtrRcm	Ahmanson Lift Station Upgrade	309,294
572	6585	WtrRcm	Water Reclamation Facility 1 Digester #2 Dome Replacement	496,055
572	6586	WtrRcm	Water Reclamation Facility 1 Site Grading and Drainage Plan	464,706
572	6593	Bldg	SCADA System Network Upgrades	111,432
572	6701	WtrRcm	EI Cerrito Sewer Main	448,000
572	6703	WtrRcm	Water Reclamation facility #1 Natural Gas Line	200,000
572	6705	WtrRcm	Cota Sewer Improvement	350,000
572	7103	Bldg	Geographic Information System Master Plan	18,333
572	7124	WtrRcm	Water Reclamation Facility #2 Headworks Screening Replacement	790,807
572	7125	WtrRcm	Metering Improvements	69,338
572	8315	WtrRcm	Digester system Capacity Expansion	69,111
572	8423	WtrRcm	Lift Station Improvements WRF #2	46,000
572	8424	WtrRcm	Sewer Main Replacement - Green River Road	374,206
<u>FUND TOTAL</u>				<u>5,966,100</u>
<u>TRANSIT SERVICES FUND</u>				
577	6264	Roads	Procurement of Seven Dial-A-Ride Vehicles	5,815
<u>FUND TOTAL</u>				<u>5,815</u>
<u>ELECTRIC UTILITY FUND</u>				
578	6370	Bldg	Computer Master Plan/Upgrade	1,872
578	6531	Elec	Emergency Generators	1,462,434
578	6543	Elec	Solar Power System - WRF #1	133
578	6551	Elec	Solar Power System - WRF #1 Phase II	84
578	6575	Elec	Pad Mounted Enclosure (PME) Fuse Upgrade	325,000
578	6578	Elec	Water Reclamation Facility 1 (WRF1) Backup Power	794,300
578	7103	Bldg	Geographic Information System Master Plan	3,913
<u>FUND TOTAL</u>				<u>2,587,736</u>
<u>IT/COMMUNICATION CAPITAL OUTLAY FUND</u>				
634	6236	Bldg	Mobile Data Computer Operations/Replacements	79,572
634	6237	Bldg	Software, Hardware and Internet	40,631
634	6370	Bldg	Computer Master Plan/Upgrade	243,363
634	7103	Bldg	Geographic Information System Master Plan	35,684
<u>FUND TOTAL</u>				<u>399,250</u>
<u>FLEET OPERATIONS FUND</u>				
682	6834	Bldg	Vehicle Replacement	341,600
<u>FUND TOTAL</u>				<u>341,600</u>
<u>WORKERS' COMPENSATION FUND</u>				
683	6370	Bldg	Computer Master Plan/Upgrade	22,869
<u>FUND TOTAL</u>				<u>22,869</u>

CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Project No.</u>	<u>CIP Category</u>	<u>Description</u>	<u>Carry Over Amount</u>
<u>LIABILITY RISK RETENTION FUND</u>				
687	6370	Bldg	Computer Master Plan/Upgrade	21,869
687	6580	Parks	Citywide Slope Restabilization	5,000
FUND TOTAL				26,869
<u>CITY FACILITIES FUND</u>				
689	6149	Bldg	Facility Maintenance Capital Improvements	2,040
689	6240	Bldg	Fire Stations #1 - 7 Various Repairs	56,515
689	6294	Bldg	Library HVAC DDS Control System Upgrade	30,000
689	6295	Bldg	Public Library	15,000
689	6296	Bldg	Library - Restroom Refurbishment	7,696
689	6297	Bldg	Public Works Maintenance Yard	50,000
689	6298	Bldg	Security Access System Enhancements	61,776
689	6299	Bldg	Energy Efficient Parking Lot Light Retrofit	75,907
689	7562	Bldg	Library Maintenance and Replacement Needs	22,861
689	8449	Bldg	Historic Civic Center Renovation	17,934
689	8929	Bldg	Historic Civic Center Auditorium	18,123
689	8979	Bldg	Various Repairs - Fire Station No. 2	136
FUND TOTAL				357,988
<u>CAPITAL PROJECTS - TOTAL OF ESTIMATED CONTINUING APPROPRIATIONS</u>				<u>\$ 84,554,500</u>

The information as listed is an estimate of the continuing appropriations at the time of printing. When fund balance analyses are completed by the Finance Department after the close of the prior year-end, continuing appropriations will be finalized and authorized. Although not listed above, continuing appropriations may include amounts needed for grants that extend over more than one fiscal year.

The final budget numbers will be available in Fall 2012 and issued in the Adopted Capital Improvement Plan.

OPERATIONAL BUDGET
SCHEDULE OF ESTIMATED CONTINUING APPROPRIATIONS BY FUND

<u>Fund</u>	<u>Dept.</u>	<u>Description</u>	<u>Carry Over Amount</u>	<u>Total</u>
<u>GENERAL FUND</u>				
110	Fire	California Environmental Protection Agency, Electronic Reporting	20,000	
110	Fire	Community Emergency Response Team FY 10 State Grant	3,165	
110	Fire	Community Emergency Response Team FY 11 State Grant	20,172	
110	Fire	Countywide HazMat Operations Group FY 11 State Grant	44,928	
110	Fire	Homeland Security Grant Program FY 10 State Grant	11,453	
110	Police	Avoid the 30 Grant Program	1,030	
110	Police	Office of Traffic Safety, or OTS, Sobriety Checkpoint Program	7,710	
FUND TOTAL				108,458
<u>CAL COPS GRANT FUND</u>				
231	Police	Supplemental Law Enforcement Services Fund Grant	100,000	
FUND TOTAL				100,000
<u>ASSET FORFEITURE FUND</u>				
250	Police	Riverside Gang Task Force Board	5,155	
FUND TOTAL				5,155
<u>RESIDENTIAL REFUSE/RECYCLING FUND</u>				
260	Pub Wks	Department of Conservation Grant	99,066	
FUND TOTAL				99,066
<u>US DEPARTMENT OF JUSTICE GRANT FUND</u>				
411	Police	2010 Local Edward Byrne Memorial Justice Assistance Grant	24,003	
411	Police	2009 Recovery Act, Edward Byrne Memorial Justice Assistance Grant	36,215	
FUND TOTAL				60,218
<u>LIBRARY-OTHER GRANTS FUND</u>				
415	Library	Bienvenidos-This is Your Library Project	30,631	
415	Library	California Reads Public Library Program	7,500	
FUND TOTAL				38,131
<u>CAPITAL PROJECTS - TOTAL OF ESTIMATED CONTINUING APPROPRIATIONS</u>				\$ 411,028

The information as listed is an estimate of the continuing appropriations at the time of printing.

These dollars represent the prior year's approved operational budget items that need to be carried forward into the new fiscal year, to be spent as previously approved by the City Council.



DEBT SERVICE SUMMARY BY FUND

Funding Source	Debt/Obligation	Amount
<u>GENERAL FUND - 110</u>		
11013110	2002 Lease Revenue Bond Installment Purchase Agreement	\$ 2,415,995
11013110	2006 Lease Revenue Bond Installment Purchase Agreement	2,400,832
FUND TOTAL		4,816,827
<u>LOW AND MODERATE HOUSING FUND - 230</u>		
23013110	1996 Housing Set-Aside Tax Allocation Bonds	694,669
FUND TOTAL		694,669
<u>CFD 2000-1 (EAGLE GLEN II) FUND - 246</u>		
24613110	CFD 2000-1 Detention Basin	6,858
FUND TOTAL		6,858
<u>AIRPORT FUND - 275</u>		
27500000	Airport Flood Wall Loan	15,000
FUND TOTAL		15,000
<u>PARK DEVELOPMENT FUND - 288</u>		
28800000	Quimby Interfund Loan	-
76500288	2001 Lease Ref. Rev. Bond Installment Purchase Agreement	1,004,000
FUND TOTAL		1,004,000
<u>CPIC 97 REF COPS FUND - 307</u>		
30713110	CPIC 1997 Refunding Certificates of Participation	549,220
FUND TOTAL		549,220
<u>CPFA 99 REVENUE SERIES A FUND - 308</u>		
30813110	CPFA 1999 Revenue Bonds Series A	1,952,348
FUND TOTAL		1,952,348
<u>CPFA 99 REVENUE SERIES B FUND - 309</u>		
30913110	CPFA 1999 Revenue Bonds Series B	773,859
FUND TOTAL		773,859
<u>CFD 86-2 (WOODLAKE) FUND - 342</u>		
34213110	CFD 86-2 1999 Special Tax Refunding Bonds	1,810,125
FUND TOTAL		1,810,125
<u>AD 90-1 (JASMINE RIDGE) FUND - 349</u>		
34913110	AD 90-1 Improvement Bonds	207,600
FUND TOTAL		207,600

DEBT SERVICE SUMMARY BY FUND

Funding Source	Debt/Obligation	Amount
<u>CORONA REVITALIZATION ZONE FUND - 353</u>		
35313110	2004 Tax Allocation Refunding Bonds Series A	2,908,632
35313110	2007 Tax Allocation Bonds Series A, Project Area A	2,183,019
35313110	2007 Tax Allocation Bonds, Temescal Canyon	1,540,697
FUND TOTAL		6,632,348
<u>CFD 89-1 A (LOB DW) FUND - 358</u>		
35813110	CFD 89-1 Local Obligations District Wide	1,581,042
FUND TOTAL		1,581,042
<u>CFD 89-1 B (LOBS IMPROVEMENT) FUND - 359</u>		
35913110	CFD 89-1 Local Obligations Imp. Area 1	1,210,475
FUND TOTAL		1,210,475
<u>AD 95-1 (CENTEX) FUND - 365</u>		
36513110	AD 95-1 Improvement Bonds, 1996 Series A	79,973
FUND TOTAL		79,973
<u>AD 96-1, 96 A (MTN GATE) FUND - 366</u>		
36613110	AD 96-1 Improvement Bonds, 1996 Series A	141,365
FUND TOTAL		141,365
<u>AD 96-1, 97 A (VAN DAELE) FUND - 368</u>		
36813110	AD 96-1 Improvement Bonds, 1997 Series A	67,785
FUND TOTAL		67,785
<u>AD 96-1, 97 B (WPH) FUND - 369</u>		
36913110	AD 96-1 Improvement Bonds, 1997 Series B	141,255
FUND TOTAL		141,255
<u>REF CFD 90-1 (SOUTH CORONA) FUND - 370</u>		
37013110	CFD 90-1 Special Tax Refunding Bonds, 1998 Series A	3,783,428
FUND TOTAL		3,783,428
<u>CFD 97-2 (EAGLE GLEN I) FUND - 371</u>		
37113110	CFD 97-2 1998 Special Tax Bonds	1,500,895
FUND TOTAL		1,500,895
<u>98 REVENUE BONDS/DESALTER FUND - 372</u>		
37213110	CPFA 1998 Water Revenue Bonds	2,277,525
FUND TOTAL		2,277,525

DEBT SERVICE SUMMARY BY FUND

Funding Source	Debt/Obligation	Amount
<u>AD 96-1, 99 A (CENTEX) FUND - 373</u>		
37313110	AD 96-1 Improvement Bonds, 1999 Series A	212,500
FUND TOTAL		212,500
<u>CFD 2000-01 (EAGLE GLEN II) FUND - 374</u>		
37413110	CFD 2000-1 Special Tax Bonds, 2002 Series A	476,462
37413110	CFD 2000-1 Special Tax Bonds, 2002 Series B	137,050
FUND TOTAL		613,512
<u>2001 LEASE REVENUE REF (PIRB) BONDS FUND - 376</u>		
37613110	CPFA 2001 Lease Refunding Revenue Bonds Series A	994,000
FUND TOTAL		994,000
<u>CFD 2001-2 (CRESTA-GRANDE) FUND - 377</u>		
37713110	CFD 2001-2 Special Tax Bonds	306,193
FUND TOTAL		306,193
<u>CFD 2002-1 (DOS LAGOS) FUND - 378</u>		
37813110	CFD 2002-1 Special Tax Bonds	1,151,625
FUND TOTAL		1,151,625
<u>2002 LEASE REVENUE BONDS (CITY HALL) FUND - 379</u>		
37913110	CPFA 2002 Lease Revenue Bonds Series A	2,410,495
FUND TOTAL		2,410,495
<u>2003 COPS (CLEARWATER COGEN/REC WATER) FUND - 380</u>		
38013110	CPFA 2003 Certificates of Participation	4,720,613
FUND TOTAL		4,720,613
<u>CFD 2002-4 (CORONA CROSSINGS) FUND - 381</u>		
38113110	CFD 2002-4 Special Tax Bonds	695,479
FUND TOTAL		695,479
<u>CFD 2004-1 (BUCHANAN STREET) FUND - 382</u>		
38213110	CFD 2004-1 Special Tax Bonds	275,454
FUND TOTAL		275,454
<u>CFD 2003-2 (HIGHLANDS COLLECTION) FUND - 383</u>		
38313110	CFD 2003-2 Special Tax Bonds, 2005 Series	339,259
38313110	CFD 2003-2 Special Tax Bonds, 2006 Series	289,605
FUND TOTAL		628,864

DEBT SERVICE SUMMARY BY FUND

Funding		Amount
<u>Source</u>	<u>Debt/Obligation</u>	
<u>2005 COPS (CLEARWATER/ELEC DISTRIB) FUND - 385</u>		
38513110	CPFA 2005 Certificates of Participation	1,819,373
	FUND TOTAL	1,819,373
<u>CFD 2002-1 (IMPROVEMENT AREA) FUND - 387</u>		
38713110	CFD 2002-1 2007 Special Tax Bonds (Imp Area)	569,919
	FUND TOTAL	569,919
<u>2006 LEASE REVENUE BONDS FUND - 388</u>		
38813110	CPFA 2006 Lease Revenue Bonds Series C	2,395,332
	FUND TOTAL	2,395,332
<u>RDA SUCCESSOR AGENCY FUND - 417</u>		
75740417	Sherborn LLC Promissory Note	1,205,000
	FUND TOTAL	1,205,000
<u>WATER RECLAMATION CAPACITY FUND - 440</u>		
44051160	1997 COP Lease Payment	553,080
44051160	State Water Resources Control Board Loan (WWTP#1)	1,503,294
	FUND TOTAL	2,056,374
<u>LMD 84-2 LANDSCAPE FUND - 448</u>		
44800000	LMD 84-2 Zone 14 Loan	56,035
	FUND TOTAL	56,035
<u>WATER CAPACITY FUND - 507</u>		
50750110	1998 Water Revenue Bonds Lease Payment	957,665
	FUND TOTAL	957,665
<u>RECLAIMED WATER SYSTEM FUND - 567</u>		
56700000	El Cerrito Park Funding Agreement Interfund Loan	250,000
56753120	2003 COP Recycled Water Project Lease Agreement	469,894
56753120	State Water Resources Control Board Loan (Recyc)	1,944,996
	FUND TOTAL	2,664,890
<u>WATER UTILITY FUND - 570</u>		
57050110	1998 Water Revenue Bonds Lease Payment	1,324,663
57050110	Capital Lease Payment *	5,840,840
57050110	Elsinore Valley Municipal Water District Settlement Agreement	250,000
	FUND TOTAL	7,415,503

* Amount includes catch-up payment

DEBT SERVICE SUMMARY BY FUND

Funding		Amount
<u>Source</u>	<u>Debt/Obligation</u>	
<u>WATER RECLAMATION UTILITY FUND - 572</u>		
57200000	Water Reclamation/Electric Interfund Loan Agreement	1,024,300
57251110	Capital Lease Payment *	3,142,354
	FUND TOTAL	<u>4,166,654</u>
<u>ELECTRIC UTILITY FUND - 578</u>		
57852110	Interfund Loan Agreement to General Fund	77,926
57852110	2003 COP Installment Purchase Agreement	4,256,021
57852110	2005 COP Installment Purchase Agreement	1,824,853
	FUND TOTAL	<u>6,158,800</u>
GRAND TOTAL DEBT SERVICE		<u>\$ 70,720,877</u>

* Amount includes catch-up payment

DEBT SERVICE SUMMARY BY FUND TYPE

<u>Funding Source</u>	<u>Debt/Obligation</u>	<u>Amount</u>	<u>Comments</u>
<u>Governmental Operations:</u>			
General Fund			
11013110	2002 Lease Revenue Bond Installment Purchase Agreement	\$ 2,415,995	
11013110	2006 Lease Revenue Bond Installment Purchase Agreement	2,400,832	
	General Fund - Budgeted Debt Service	<u>4,816,827</u>	
Special Revenue Funds			
23013110	1996 Housing Set-Aside Tax Allocation Bonds	694,669	
24613110	CFD 2000-1 Detention Basin	6,858	
27500000	Airport Flood Wall Loan	15,000	Note A
28800000	Quimby Interfund Loan	-	
35313110	2004 Tax Allocation Refunding Bonds Series A	2,908,632	
35313110	2007 Tax Allocation Bonds Series A, Project Area A	2,183,019	
35313110	2007 Tax Allocation Bonds, Temescal Canyon	1,540,697	
44800000	LMD 84-2 Zone 14 Loan	56,035	Note A
75740417	Sherborn LLC Promissory Note	1,205,000	Note C
76500288	2001 Lease Ref. Rev. Bond Installment Purchase Agreement	1,004,000	Note C
	Special Revenue Funds Subtotal	<u>9,613,910</u>	
Less:			
	Amount included in Capital Improvement Projects	(2,209,000)	
	Amount not included in the appropriations	(71,035)	
	Special Revenue Funds - Budgeted Debt Service	<u>7,333,875</u>	
Debt Service Funds			
34913110	AD 90-1 Improvement Bonds	207,600	
37613110	CPFA 2001 Lease Refunding Revenue Bonds Series A	994,000	
37913110	CPFA 2002 Lease Revenue Bonds Series A	2,410,495	
38813110	CPFA 2006 Lease Revenue Bonds Series C	2,395,332	
	Debt Service Funds Subtotal	<u>6,007,427</u>	
<u>Proprietary Operations:</u>			
Enterprise Funds			
30713110	CPIC 1997 Refunding Certificates of Participation	549,220	
37213110	CPFA 1998 Water Revenue Bonds	2,277,525	
38013110	CPFA 2003 Certificates of Participation	4,720,613	
38513110	CPFA 2005 Certificates of Participation	1,819,373	
44051110	1997 COP Lease Payment	553,080	\$123,080- Note D

DEBT SERVICE SUMMARY BY FUND TYPE

<u>Funding Source</u>	<u>Debt/Obligation</u>	<u>Amount</u>	<u>Comments</u>
Enterprise Funds, Continued			
44051110	State Water Resources Control Board Loan (WWTP#1)	1,503,294	\$264,235 - Note D
50750110	1998 Water Revenue Bonds Lease Payment	957,665	\$517,085 - Note D
56700000	El Cerrito Park Funding Agreement Interfund Loan	250,000	Note A
56753110	2003 COP Recycled Water Project Lease Agreement	469,894	\$284,894 - Note D
56753110	State Water Resources Control Board Loan (Recyc)	1,944,996	\$568,470 - Note D
57050110	1998 Water Revenue Bonds Lease Payment	1,324,663	\$715,243 - Note D
57050110	Capital Lease Payment *	5,840,840	Note D
57050110	Elsinore Valley Municipal Water District Settlement Agreement	250,000	\$63,531 - Note D
57200000	Water Reclamation/Electric Interfund Loan Agreement	1,024,300	\$621,931 - Note D
57251110	Capital Lease Payment *	3,142,354	Note D
57852110	Interfund Loan Agreement to General Fund	77,926	\$51,439 - Note D
57852110	2003 COP Installment Purchase Agreement	4,256,021	\$2,586,021 - Note D
57852110	2005 COP Installment Purchase Agreement	1,824,853	\$1,174,853- Note D
Enterprise Funds Subtotal		32,786,617	
Less:			
	Debt principal payment not included in the appropriations	(7,215,910)	
	Amount not included in the appropriations	(250,000)	
	Amount included in operating expenditure budget	(15,953,976)	
Enterprise Funds - Budgeted Debt Service		9,366,731	

Fiduciary Operations:

Agency Funds

30813110	CPFA 1999 Revenue Bonds Series A	1,952,348	
30913110	CPFA 1999 Revenue Bonds Series B	773,859	
34213110	CFD 86-2 1999 Special Tax Refunding Bonds	1,810,125	
35813110	CFD 89-1 Local Obligations District Wide	1,581,042	
35913110	CFD 89-1 Local Obligations Imp. Area 1	1,210,475	
36513110	AD 95-1 Improvement Bonds, 1996 Series A	79,973	
36613110	AD 96-1 Improvement Bonds, 1996 Series A	141,365	
36813110	AD 96-1 Improvement Bonds, 1997 Series A	67,785	
36913110	AD 96-1 Improvement Bonds, 1997 Series B	141,255	
37013110	CFD 90-1 Special Tax Refunding Bonds, 1998 Series A	3,783,428	
37113110	CFD 97-2 1998 Special Tax Bonds	1,500,895	
37313110	AD 96-1 Improvement Bonds, 1999 Series A	212,500	
37413110	CFD 2000-1 Special Tax Bonds, 2002 Series A	476,462	
37413110	CFD 2000-1 Special Tax Bonds, 2002 Series B	137,050	
37713110	CFD 2001-2 Special Tax Bonds	306,193	
37813110	CFD 2002-1 Special Tax Bonds	1,151,625	
38113110	CFD 2002-4 Special Tax Bonds	695,479	
38213110	CFD 2004-1 Special Tax Bonds	275,454	
38313110	CFD 2003-2 Special Tax Bonds, 2005 Series	339,259	

* Amount includes catch-up payment

DEBT SERVICE SUMMARY BY FUND TYPE

<u>Funding Source</u>	<u>Debt/Obligation</u>	<u>Amount</u>	<u>Comments</u>
Agency Funds, Continued			
38313110	CFD 2003-2 Special Tax Bonds, 2006 Series	289,605	
38713110	CFD 2002-1 2007 Special Tax Bonds (Imp Area)	569,919	
	Agency Funds - Budgeted Debt Service	<u>17,496,096</u>	
 TOTAL BUDGETED DEBT SERVICE		 <u>\$ 39,013,529</u>	
 GRAND TOTAL DEBT SERVICE		 \$ 70,720,877	
Less:			
Total debt service included in operating expenditure budget		(15,953,976)	
Total debt service included in Capital Improvement Projects		(2,209,000)	
Total debt principal payment not included in the appropriations		(7,215,910)	
Total debt service not included in the appropriations		<u>(321,035)</u>	
 TOTAL BUDGETED DEBT SERVICE		 <u>\$ 45,020,956</u>	

NOTES:

- A Not included in the appropriations
- B Principal payment not included in the appropriations
- C Included in Capital Improvement Projects
- D Included in operating expenditure budget

DEBT SERVICE
CORONA PUBLIC IMPROVEMENT CORPORATION (CPIC)
CORONA PUBLIC FINANCING AUTHORITY (CPFA)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPIC 1997 Refunding Certificates of Participation (30713110)	\$ 430,000	\$ 119,220	\$ 549,220

Purpose: To acquire and construct Water Reclamation Treatment Facilities within the City of Corona.

Source of Payment: Lease payments received from the City's Water Reclamation utility.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA 1998 Water Revenue Bonds (37213110)	\$ 1,050,000	\$ 1,227,525	\$ 2,277,525

Purpose: To refund the 1994 COP's and finance the Temescal Desalter Project.

Source of Payment: Lease payments received from the City's Water utility.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA Revenue Bonds, 1999 Series A (30813110)	\$ 1,285,000	\$ 667,348	\$ 1,952,348

Purpose: To purchase Local Obligation Bonds for CFD 89-1, District Wide.

Source of Payment: Special taxes levied on the property within CFD 89-1.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA Revenue Bonds, 1999 Series B (30913110)	\$ 475,000	\$ 298,859	\$ 773,859

Purpose: To purchase Local Obligation Bonds for CFD 89-1, Improvement Area 1.

Source of Payment: Special taxes levied on the property within CFD 89-1.

DEBT SERVICE
CORONA PUBLIC IMPROVEMENT CORPORATION (CPIC)
CORONA PUBLIC FINANCING AUTHORITY (CPFA)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA 2001 Lease Refunding Revenue Bonds, Series A (37613110)	\$ 885,000	\$ 109,000	\$ 994,000

Purpose: To refund the 1993 Public Improvement Revenue Bonds.

Source of Payment: Lease payments received from the City, primarily secured by the designation of Park Development fees.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA Lease Revenue Bonds, 2002 Series A (37913110)	\$ 1,170,000	\$ 1,240,495	\$ 2,410,495

Purpose: To finance the City Hall project.

Source of Payment: Lease payments received from the City.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA 2003 Certificates of Participation (38013110)	\$ 1,855,000	\$ 2,865,613	\$ 4,720,613

Purpose: To finance Clearwater Cogeneration Project and Recycled Water Project.

Source of Payment: Installment purchase payment received from the City.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA 2005 Certificates of Participation (38513110)	\$ 650,000	\$ 1,169,373	\$ 1,819,373

Purpose: To finance Clearwater Cogeneration Project Completion and Electric Distribution Facilities Project.

Source of Payment: Installment purchase payments received from the City.

DEBT SERVICE
CORONA PUBLIC IMPROVEMENT CORPORATION (CPIC)
CORONA PUBLIC FINANCING AUTHORITY (CPFA)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CPFA Lease Revenue Bonds, 2006 Series C (38813110)	\$ 1,060,000	\$ 1,335,332	\$ 2,395,332

Purpose: To refund Corporation Yard bonds and finance the Corporation Yard Expansion project.

Source of Payment: Lease payments received from the City.

Total CPIC and CPFA Debt **\$ 17,892,765**

DEBT SERVICE COMMUNITY FACILITIES DISTRICTS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 90-1 Special Tax Refunding Bonds, 1998 Series A (37013110)	\$ 2,400,000	\$ 1,345,828	\$ 37,600	\$ 3,783,428

Purpose: To refund bonds originally issued to finance the acquisition and construction of public improvements located in South Corona.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 86-2 1999 Special Tax Refunding Bonds (34213110)	\$ 1,210,000	\$ 566,025	\$ 34,100	\$ 1,810,125

Purpose: To finance acquisition and construction of public improvements located in the Woodlake area.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 89-1 Local Obligations District-Wide (35813110)	\$ 1,005,000	\$ 543,042	\$ 33,000	\$ 1,581,042

Purpose: To finance acquisition and construction of public improvements in South Corona.
(Foothill Ranch)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 89-1 Local Obligations Imp. Area 1 (35913110)	\$ 755,000	\$ 423,165	\$ 32,310	\$ 1,210,475

Purpose: To finance acquisition and construction of public improvements in South Corona.
(Foothill Ranch)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 97-2 1998 Special Tax Bonds (37113110)	\$ 755,000	\$ 712,895	\$ 33,000	\$ 1,500,895

Purpose: To finance acquisition and construction of public improvements in the Eagle Glen area.

DEBT SERVICE COMMUNITY FACILITIES DISTRICTS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2000-1 Special Tax Bonds,				
2002 Series A (37413110)	\$ 145,000	\$ 304,262	\$ 27,200	\$ 476,462
2002 Series B (37413110)	40,000	69,850	27,200	137,050

Purpose: To finance acquisition and construction of public improvements in the Eagle Glen area.

<u>Description</u>	<u>Admin</u>	<u>Total</u>
CFD 2000-1, Detention Basin (24613110)	\$ 6,858	\$ 6,858

Purpose: To finance the maintenance of the detention basin in the Eagle Glen area.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2001-2 Special Tax Bonds (37713110)	\$ 80,000	\$ 187,673	\$ 38,520	\$ 306,193

Purpose: To finance acquisition and construction of public improvements in the Northeast Corona and South Corona areas.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2002-1 Special Tax Bonds (37813110)	\$ 270,000	\$ 842,025	\$ 39,600	\$ 1,151,625

Purpose: To finance acquisition and construction of public improvements in the Dos Lagos development.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2002-1 2007 Special Tax Bonds (Imp Area) (38713110)	\$ 160,000	\$ 374,519	\$ 35,400	\$ 569,919

Purpose: To finance acquisition and construction of public improvements in the Dos Lagos development.

DEBT SERVICE COMMUNITY FACILITIES DISTRICTS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2002-4 Special Tax Bonds				
(38113110)	\$ 190,000	\$ 475,779	\$ 29,700	\$ 695,479

Purpose: To finance acquisition and construction of public improvements in the Corona Crossings development.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2003-2 Special Tax Bonds				
2005 Spec Tax (38313110)	\$ 105,000	\$ 202,159	\$ 32,100	\$ 339,259
2006 Spec Tax (38313110)	\$ 85,000	\$ 172,505	\$ 32,100	\$ 289,605

Purpose: To finance acquisition and construction of public improvements in the Highlands Collection development.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
CFD 2004-1 Special Tax Bonds				
(38213110)	\$ 75,000	\$ 167,154	\$ 33,300	\$ 275,454

Purpose: To finance acquisition and construction of public improvements in the Buchanan Street development.

Source of Payment: Special taxes levied on the property within each Community Facilities District pursuant to the Mello-Roos Community Facilities Act of 1982.

<u>Total Community Facilities District Debt</u>	<u>\$ 14,133,869</u>
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Note: Appropriations may be adjusted to comply with bond covenant requirements.

DEBT SERVICE ASSESSMENT DISTRICTS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
AD 90-1 Improvement Bonds (34913110)	\$ 145,000	\$ 47,000	\$ 15,600	\$ 207,600

Purpose: To finance public improvements in Tract 22909 development

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
AD 95-1 Improvement Bonds, 1996 Series A (36513110)	\$ 35,000	\$ 29,473	\$ 15,500	\$ 79,973

Purpose: To finance the acquisition of certain public improvements in the Centex development.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
AD 96-1 Improvement Bonds, 1996 Series A (36613110)	\$ 70,000	\$ 53,265	\$ 18,100	\$ 141,365

Purpose: To finance the acquisition of certain public improvements in the Mountain Gate West development (Zones 1 & 2).

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
AD 96-1 Improvement Bonds, 1997 Series A (36813110)	\$ 30,000	\$ 22,485	\$ 15,300	\$ 67,785

Purpose: To finance the acquisition of certain public improvements in the Mountain Gate West development (Zones 3 & 4).

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
AD 96-1 Improvement Bonds, 1997 Series B (36913110)	\$ 65,000	\$ 60,855	\$ 15,400	\$ 141,255

Purpose: To finance the acquisition of certain public improvements in the Mountain Gate West development (Zones 6 & 7).

DEBT SERVICE ASSESSMENT DISTRICTS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
AD 96-1 Improvement Bonds, 1999 Series A (37313110)	\$ 90,000	\$ 106,090	\$ 16,410	\$ 212,500

Purpose: To finance the acquisition of certain public improvements in the Mountain Gate West development (Zones 5, 8 & 9).

SOURCE OF PAYMENT: Special assessments levied on the property within each District and secured by valid assessment liens pursuant to the Improvement Bond Act of 1915.

<u>Total Assessment District Debt</u>	<u>\$ 850,478</u>
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Note: Appropriations may be adjusted to comply with bond covenant requirements.

DEBT SERVICE

SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
1996 Housing Set-Aside Tax Allocation Bonds (23013110)	\$ 405,000	\$ 279,669	\$ 10,000	\$ 694,669

Purpose: To finance certain activities for the provision of Low and Moderate Income Housing.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2004 Tax Allocation Refunding Bonds, Series A (35313110)	\$ 1,715,000	\$ 1,183,632	\$ 10,000	\$ 2,908,632

Purpose: Refunded four prior bond issues and financed Redevelopment activities within Project Area A.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2007 Tax Allocation Bonds (Temescal) (35313110)	\$ 680,000	\$ 850,697	\$ 10,000	\$ 1,540,697

Purpose: Financed redevelopment activities within the Temescal Canyon Project Area.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2007 Tax Allocation Bonds (Project Area A) (35313110)	\$ 500,000	\$ 1,673,019	\$ 10,000	\$ 2,183,019

Purpose: Financed redevelopment activities within the Merged Downtown Project Area A.

Source of Payment: Secured by pledged tax increment revenues of the former Redevelopment Agency.

DEBT SERVICE
SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
Sherborn LLC Promissory Note (75740417)	1,130,019	69,981	5,000	1,205,000

Purpose: Financed redevelopment activities within the project area.

Total Successor Agency of the Former Redevelopment Agency Debt **\$ 8,532,017**

DEBT SERVICES

CORONA UTILITY AUTHORITY (CUA)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
1997 COPs Lease Payment				
(44051110)	\$ 430,000	\$ 119,220	\$ 3,860	\$ 553,080

Purpose: Lease payment for Water Reclamation facilities.

Source of Payment: Water Reclamation utility capacity fees.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
1998 Water Revenue Bonds Lease Payment				
(50750110)	\$ 440,580	\$ 515,070	\$ 2,015	\$ 957,665
(57050110)	609,420	712,456	2,787	1,324,663

Purpose: Lease payment for the desalter plant.

Source of Payment: Water utility capacity fees and utility charges.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
State Water Resources Control Board Loan (WWTP #1)			
(44051110)	\$ 1,239,059	\$ 264,235	\$ 1,503,294

Purpose: Upgrade of Water Reclamation Facility No. 1.

Source of Payment: Water utility capacity fees.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
State Water Resources Control Board Loan (Recyc)			
(56753110)	\$ 1,376,526	\$ 568,470	\$ 1,944,996

Purpose: Recycled Water Project

Source of Payment: Recycled Water capacity fees.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2003 COPs Recycled Water Project Lease Agreement				
(56753110)	\$ 185,000	\$ 284,338	\$ 556	\$ 469,894

Purpose: Lease payment for recycled water project.

Source of Payment: Water utility capacity fees.

DEBT SERVICES CORONA UTILITY AUTHORITY (CUA)

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Capital Lease Payment			
(57050110)		\$ 5,840,840	\$ 5,840,840
(57251110)		\$ 3,142,354	\$ 3,142,354

Purpose: Lease payments for the Water and Water Reclamation facilities.

Source of Payment: Water and Water Reclamation utility charges.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Water Reclamation/Electric Interfund Loan Agreement			
(57251110)	\$ 402,369	\$ 621,931	\$ 1,024,300

Purpose: Payment for the Biosolids Dryer

Source of Payment: Water Reclamation utility charges.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Elsinore Valley Municipal Water District Settlement Agreement			
(57050110)	\$ 186,469	\$ 63,531	\$ 250,000

Purpose: To acquire assets from the Elsinore Valley Municipal Water District.

Source of Payment: Water utility charges.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
El Cerrito Park Funding Agreement Interfund Loan			
(56700000)	\$ 250,000		\$ 250,000

Purpose: To fund the recycled water project at the park.

Source of Payment: Recycled Water capacity fees.

<u>Total CUA Debt</u>	<u>\$ 17,261,086</u>
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DEBT SERVICES MISCELLANEOUS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Airport Flood Wall Loan (27500000)	\$ 15,000	\$ -	\$ 15,000

Purpose: Construction of the flood wall at the Corona airport.

Source of Payment: Specific designated revenue in the airport fund.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Electric Interfund Loan Agreement (57852110)	\$ 26,487	\$ 51,439	\$ 77,926

Purpose: To reimburse General Fund for portion of the Corporation Yard project costs.

Source of Payment: Payments received from the electric distribution project.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Quimby Interfund Loan (28800000)	\$ -	\$ -	\$ -

Purpose: Subsidize debt payments.

Source of Payment: Payments received from Quimby Fees.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
LMD 84-2 Zone 14 Loan (44800000)	\$ 42,013	\$ 14,022	\$ 56,035

Purpose: Construction, installation, rehabilitation and replacement of public landscape in Zone 14.

Source of Payment: Assessments from property owners in Zone 14.

DEBT SERVICES MISCELLANEOUS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2001 Lease Refunding Revenue Bond Installment Purchase Agreement (76500288)	\$ 885,000	\$ 109,000	\$ 10,000	\$ 1,004,000

Purpose: To refund the 1993 Public Improvement Revenue Bonds.

Source of Payment: Designated park development fees.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2002 Lease Revenue Bond Installment Purchase Agreement (11013110)	\$ 1,170,000	\$ 1,240,495	\$ 5,500	\$ 2,415,995

Purpose: To finance City Hall project.

Source of Payment: Designated revenues.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2003 COPs Installment Purchase Agreement (57852110)	\$ 1,670,000	\$ 2,581,275	\$ 4,746	\$ 4,256,021

Purpose: Installment purchase payments for the cogeneration facilities.

Source of Payment: Payments received from the Water and Water Reclamation enterprises.

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2005 COPs Installment Purchase Agreement (57852110)	\$ 650,000	\$ 1,169,373	\$ 5,480	\$ 1,824,853

Purpose: Installment purchase payments for the cogeneration facilities.

Source of Payment: Payments received from the Water, Water Reclamation enterprises and the electric distribution project.

DEBT SERVICES MISCELLANEOUS

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Admin</u>	<u>Total</u>
2006 Lease Revenue Bond Installment Purchase Agreement (11013110)	\$ 1,060,000	\$ 1,335,332	\$ 5,500	\$ 2,400,832

Purpose: To refund corporate yard bonds and finance Corporation Yard Expansion Project.

Source of Payment: Designated revenues.

Total Miscellaneous Debt **\$ 12,050,662**



SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>City Council</u>					
Councilmembers	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	800
Total City Council	5	5	5	5	
<u>Management Services</u>					
City Manager	1	1	1	1	19,188
Assistant City Manager	0	1	1	1	14,225 - 17,366
Assistant City Manager / Human Resources Director	1	0	0	0	
Administrative Services Manager / City Clerk	1	1	0	0	
Chief Deputy City Clerk	0	0	1	1	5,325 - 6,501
Management Services Supervisor	0	0	1	1	5,325 - 6,501
Deputy City Clerk	1	1	0	0	
Management Analyst	1	1	0	0	
City Clerk Services Specialist	0	1	0	0	
Executive Assistant	1	1	1	1	3,948 - 4,820
Office Manager	1	1	1	1	3,948 - 4,820
Records Specialist	1	0	0	0	
City Clerk Services Technician	0	0	1	1	3,591 - 4,384
Senior Management Services Assistant	0	0	1	1	3,591 - 4,384
Management Services Assistant	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	
Total Management Services	9	9	8	8	
<u>City Treasurer</u>					
City Treasurer	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	200
Total City Treasurer	1	1	1	1	
<u>Human Resources</u>					
Administrative Services Director (Note 1)	0	0	0.5	0.5	11,595 - 14,155
Assistant Human Resources Director	1	1	0	0	
Deputy Human Resources Director	0	0	1	1	8,857 - 10,813
HR / Risk Manager	1	1	0	0	
Human Resources Manager	0	0	1	1	6,937 - 8,468
Safety Division Manager (Note 2)	0	0	0	1	6,937 - 8,468
Safety Officer	1	1	0	0	
Senior HR Analyst / ADA Employment Coordinator	0	0	1	1	5,598 - 6,834
Human Resources Analyst	2	2	3	3	4,820 - 5,884

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Human Resources, Continued</u>					
Field Safety Trainer	1	1	0	0	
Risk / ADA Employment Coordinator	0	1	0	0	
Risk Management Specialist - Workers Comp	1	0	0	0	
Senior Human Resources Technician	2	2	2	2	4,319 - 5,272
Executive Assistant I	0	0	0	0	3,451 - 4,213
Human Resources Technician	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	3,283 - 4,008
Total Human Resources	10	10	8.5	9.5	

Human Resources Notes:

- 1 Position oversees both the Human Resources Department and Administrative Services Department.
- 2 Position transferring from the Department of Water and Power to Human Resources effective FY 2012-13.

Information Technology

Information Technology Director	1	1	1	1	11,595 - 14,155
Development and Support Manager	1	1	1	1	6,834 - 8,342
Telecommunications Manager	1	1	1	1	6,834 - 8,342
Geographic Information Systems, or GIS, Administrator	1	1	1	1	5,325 - 6,501
Network Analyst	1	1	1	1	4,820 - 5,884
Programmer Analyst	2	2	2	2	4,820 - 5,884
Senior Information Technology Specialist	1	1	1	1	4,495 - 5,487
Senior Telecommunications Specialist	1	1	1	1	4,495 - 5,487
Information Technology Specialist	2	2	2	2	4,068 - 4,966
Telecommunications Specialist	1	1	1	1	4,068 - 4,966
Radio / Safety Equipment Technician	1	1	1	1	3,870 - 4,725
Departmental Accounting/Budget Technician	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	
Total Information Technology	14	14	13	13	

Finance

Finance Director	1	1	1	1	11,595 - 14,155
Assistant Finance Director	1	1	1	1	8,857 - 10,813
Finance Manager	2	2	2	2	7,703 - 9,403
Purchasing Manager	1	1	1	1	6,309 - 7,703
Customer Service Administrator	1	1	0	0	
Principal Accountant	2	2	3	3	5,220 - 6,373
Customer Service Supervisor	1	1	1	1	5,066 - 6,185
Accounting Analyst	2	2	0	0	

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Finance, Continued</u>					
Senior Accountant	1	1	1	1	4,384 - 5,352
Accountant	3	3	3	3	3,968 - 4,844
Senior Buyer	1	1	1	1	3,968 - 4,844
Assistant to the Finance Director	1	1	1	1	3,663 - 4,472
Accounting Specialist	2	2	2	2	3,591 - 4,384
Buyer	1	1	1	1	3,591 - 4,384
Senior Customer Service Representative	2	2	1	1	3,266 - 3,988
Senior Accounting Technician	1	1	1	1	3,250 - 3,968
Payroll Technician	1	1	1	1	2,956 - 3,609
Customer Service Representative I / II	4	4	3	3	2,812 - 3,433
Accounting Technician I / II	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>	2,676 - 3,266
Total Finance	32	32	27	27	
<u>Redevelopment</u>					
Administrative Services Director	0	1	0	0	
Redevelopment Department Director	1	0	0	0	
Economic Development Manager	1	1	0	0	
Housing / CDBG Manager	1	0	0	0	
Housing Manager	0	1	0	0	
Redevelopment Finance Manager	1	1	0	0	
Redevelopment Manager	2	2	0	0	
CDBG / Home Program Coordinator	1	1	0	0	
Economic Development Project Coordinator	2	2	0	0	
Redevelopment Project Coordinator	1	1	0	0	
Grant Administrator	1	1	0	0	
Redevelopment Specialist	1	1	0	0	
Executive Assistant	0	1	0	0	
Assistant to the Redevelopment Department Director	1	0	0	0	
Senior Administrative Assistant	1	1	0	0	
Administrative Assistant	1	0	0	0	
Senior Redevelopment Accounting Technician	1	1	0	0	
Senior Office Assistant	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	
Total Redevelopment	17	16	0	0	

Redevelopment Notes:

The Redevelopment Agency was eliminated effective February 1, 2012.

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Administrative Services</u>					
Administrative Services Director (Note 1)	0	0	0.5	0.5	11,595 - 14,155
Finance / CDBG Manager	0	0	1	1	7,475 - 9,126
Housing / Leasing Manager	0	0	1	1	7,475 - 9,126
Senior Management Analyst	0	0	2	2	5,598 - 6,834
Management Analyst	0	0	1	1	4,772 - 5,826
Office Assistant	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	2,350 - 2,869
Total Administrative Services	0	0	5.5	5.5	

Administrative Services Notes:

1 Position oversees both the Administrative Services Department and the Human Resources Department.

Community Development

Community Development Director	1	1	1	1	11,595 - 14,155
Building Official / Deputy Director	1	1	0	0	
Planning Manager	1	1	1	1	8,682 - 10,599
Building Official / Building Inspector Manager	0	0	1	1	6,834 - 8,342
Deputy Building Official / Plan Check Manager	0	0	1	1	6,834 - 8,342
Plan Check Manager	1	1	0	0	
Senior Planner	1	1	1	1	6,732 - 8,219
Code Enforcement Manager	1	1	1	1	5,143 - 6,278
Deputy Building Official / Bldg. Inspection Mgr.	1	1	0	0	
Compliance Coordinator	1	1	1	1	4,966 - 6,063
Assistant Planner	1	1	1	1	4,725 - 5,768
Building Inspector II	4	4	3	3	3,968 - 4,844
Code Enforcement Officer II	2	2	2	2	3,968 - 4,844
Office Manager	1	1	1	1	3,948 - 4,820
Planning Technician	1	1	1	1	3,775 - 4,608
Senior Building Permit Technician	1	1	1	1	3,591 - 4,384
Administrative Assistant	1	1	1	1	3,250 - 3,968
Building Permit Technician	1	1	0	0	3,250 - 3,968
Departmental Accounting/Budget Technician	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	
Total Community Development	21	21	17	17	

Fire

Fire Chief	s	1	1	1	1	13,737 - 16,770
Deputy Fire Chief / Administration and Prevention	s	1	0	0	0	
Deputy Fire Chief / Operations and Support	s	1	0	0	0	

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

		<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Fire. Continued</u>						
Deputy Fire Chief	s	0	2	1	1	11,030 - 13,466
Emergency Services Manager (Note 1)	s	0	0	1	0.5	9,356 - 11,422
Battalion Chief	s	4	4	3	3	8,901 - 10,867
Fire Marshal	s	1	1	0	0	
Fire Captain	s	27	27	24	24	6,971 - 8,511
Fire Marshal	s	0	0	1	1	6,309 - 7,703
Emergency Services Coordinator	s	1	1	1	1	5,682 - 6,937
Senior Management Analyst		1	1	0	0	
Fire Engineer	s	27	27	27	27	5,515 - 6,732
Deputy Fire Marshal	s	1	1	0	0	
Fire Inspector II	s	2	2	2	2	5,168 - 6,309
Fire Apparatus / Communications Supervisor		1	1	0	0	
Firefighter	s	54	54	51	51	4,868 - 5,943
Fire Inspector I	s	1	1	0	0	
Office Manager		1	1	1	1	3,948 - 4,820
Fire Apparatus Mechanic II		2	2	2	2	3,832 - 4,678
Administrative Assistant		0	0	1	1	3,250 - 3,968
Senior Departmental Accounting / Budget Technician		0	0	1	1	3,250 - 3,968
EMS Office Specialist		1	1	0	0	
Senior Office Assistant		1	1	0	0	
Subtotal Full Time Authorized Fire		128	128	117	116.5	
Total Fire		128	128	117	116.5	
<i>s = Sworn Public Safety</i>		121	121	112	111.5	

Fire Notes:

1 50% of the Emergency Services Manager position moving from Fire to Police in FY 2012-13.

Police

Police Chief	s	1	1	1	1	12,875 - 15,717
Captain	s	3	3	2	2	10,083 - 12,310
Emergency Services Manager (Note 6)	s	0	0	0	0.5	9,356 - 11,422
Lieutenant	s	8	8	7	7	8,596 - 10,494
Sergeant	s	25	25	24	24	7,041 - 8,596
Senior Management Analyst		1	1	1	1	5,598 - 6,834
Detective	s	27	27	22	22	5,570 - 6,800

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

		<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Police. Continued</u>						
Police Officer III	s	17	17	16	16	5,460 - 6,665
Animal Control Manager		1	1	0	0	5,194 - 6,341
Police Officer I / II	s	91	91	77	77	5,194 - 6,341
Police Records Supervisor		2	2	2	2	4,892 - 5,973
Public Safety Dispatch Supervisor		4	4	3	3	4,892 - 5,973
Crime Analyst		1	1	1	1	4,725 - 5,768
Animal Control Supervisor		1	1	1	1	4,255 - 5,194
Forensic Technician		2	2	2	2	4,109 - 5,016
Accounting / Grants Specialist		1	1	1	1	3,775 - 4,608
Public Safety Dispatcher I / II		19	19	20	20	3,775 - 4,608
Assistant to the Police Chief		1	1	1	1	3,663 - 4,472
Senior Administrative Assistant		1	1	0	0	
Animal Control Officer II		3	3	2	2	3,416 - 4,171
Administrative Assistant		3	3	2	2	3,250 - 3,968
Senior Departmental Accounting / Budget Technician		1	1	0	0	3,250 - 3,968
Animal Control Officer I		2	2	2	2	2,956 - 3,609
Community Services Officer I / II		10	10	9	9	2,956 - 3,609
Police Permit Technician		1	1	0	0	
Property Administrator		1	1	1	1	2,956 - 3,609
Senior Police Records Technician		1	1	1	1	2,956 - 3,609
Police Records Technician I / II		12	12	8	8	2,812 - 3,433
Senior Office Assistant		2	2	2	2	2,676 - 3,266
Custodian		2	2	1	1	2,304 - 2,812
Subtotal Full Time Authorized Police		244	244	209	209.5	
<u>Public Safety Special Funding</u>						
Lieutenant - Special Funding (Note 1)	s	1	0	0	0	
Detective - Special Funding (Note 2)	s	1	1	0	0	
Police Officer I / II - Special Funding (Note 3, 4, 5)	s	3	3	3	3	5,194 - 6,341
Total Police		249	248	212	212.5	
<i>s = Sworn Public Safety</i>		177	176	152	152.5	

Police Notes:

- 1 One Lieutenant position - special funding through 12/31/09.
- 2 One Detective position - SAFE Task Force - special funding through 6/30/11.
- 3 Crossings retail establishment agreement - two Police Officer I/II positions approved FY 2005-06. Reduced by one position in FY 2008-09. Reduced by one position when contract was cancelled in FY 2009-10.

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

<u>Authorized</u>	<u>Authorized</u>	<u>Authorized</u>	<u>Adopted</u>	<u>Monthly</u>
<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>Salaries \$</u>

Police Notes. Continued:

- 4 *Dos Lagos retail establishment agreement - two Police Officer I/II positions approved in FY 2006-07. Reduced by two positions when contract was cancelled in FY 2008-09.*
- 5 *Corona-Norco Unified School District agreement (School Resource Officers) - three Police Officer I/II positions assigned to high schools. Agreement approved through June 30, 2012. (City pays for 1.5, CNUSD pays for 1.5)*
- 6 *50% of the Emergency Services Manager position moving from Fire to Police in FY 2012-13.*

Public Works

Public Works Director	1	1	1	1	12,875 - 15,717
Assistant Public Works Director / Assistant City Engineer	1	1	0	0	
Assistant Public Works Director / City Engineer	0	0	1	1	10,286 - 12,558
Assistant Public Works Director / Operations	1	1	1	1	10,286 - 12,558
Principal Civil Engineer	3	3	2	2	7,858 - 9,593
Public Works Manager	1	1	0	0	7,703 - 9,403
Transportation Planning Manager	1	1	1	1	7,255 - 8,857
Public Works Inspection Superintendent	1	1	1	1	6,766 - 8,260
City Traffic Engineer	1	1	1	1	6,732 - 8,219
Senior Engineer	4	4	4	4	6,732 - 8,219
Senior Engineer - Traffic	1	1	1	1	6,732 - 8,219
Public Works Inspection Supervisor	1	1	1	1	5,768 - 7,041
Associate Engineer	5	5	5	5	5,710 - 6,971
Associate Traffic Engineer	1	1	1	1	5,710 - 6,971
Fleet Services Supervisor	1	1	1	1	5,598 - 6,834
Building / Facility Maintenance Supervisor	1	1	1	1	5,325 - 6,501
Street Maintenance Supervisor	1	1	1	1	5,325 - 6,501
Traffic Management Center Specialist	1	1	1	1	5,220 - 6,373
Environmental Compliance Coordinator	1	1	1	1	4,966 - 6,063
Public Works Program Supervisor	1	1	1	1	4,966 - 6,063
Senior Public Works Inspector	1	1	1	1	4,701 - 5,739
Storm Water Inspector	0	1	1	1	4,585 - 5,598
Traffic Signal Specialist	1	1	1	1	4,495 - 5,487
Fleet Administrator	1	1	1	1	4,276 - 5,220
Facilities Locator Technician	1	1	1	1	4,255 - 5,194
Public Works Inspector II	2	2	2	2	4,255 - 5,194
Lead Building Maintenance Technician	2	2	2	2	4,171 - 5,092
Lead Fleet Services Technician	1	1	1	1	4,171 - 5,092
Public Works Inspection Technician	1	1	1	1	4,171 - 5,092
Senior Engineering Technician	1	1	1	1	4,171 - 5,092

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	Authorized FY 2009-10	Authorized FY 2010-11	Authorized FY 2011-12	Adopted FY 2012-13	Monthly Salaries \$
<u>Public Works, Continued</u>					
Traffic Signal Technician	1	1	1	1	4,171 - 5,092
Street Maintenance Crew Leader	2	2	2	2	3,968 - 4,844
Executive Assistant	0	1	1	1	3,948 - 4,820
Office Manager	2	2	2	2	3,948 - 4,820
Fleet Services Technician	5	5	5	5	3,832 - 4,678
Accounting / Grant Specialist	0	0	1	1	3,775 - 4,608
Engineering Technician	3	3	2	2	3,775 - 4,608
Fleet Services Writer	1	1	1	1	3,775 - 4,608
Assistant to the Public Works Director	1	0	0	0	
Senior Street Maintenance Worker	5	5	5	5	3,591 - 4,384
Building Maintenance Technician	3	3	3	3	3,266 - 3,988
Traffic Maintenance Technician	1	1	1	1	3,266 - 3,988
Public Works Project Technician	0	0	1	1	3,250 - 3,968
Senior Departmental Accounting / Budget Technician	1	1	1	1	3,250 - 3,968
Street Maintenance Worker	7	7	5	5	3,108 - 3,794
Lead Inventory Control Technician	1	1	1	1	2,956 - 3,609
Inventory Control Specialist	1	1	1	1	2,812 - 3,433
Fleet Services Worker	1	1	1	1	2,676 - 3,266
Graffiti Worker	1	1	1	1	2,676 - 3,266
Senior Office Assistant	1	1	1	1	2,676 - 3,266
Mail Distribution Clerk	1	1	1	1	2,085 - 2,545
Total Public Works	77	78	75	75	
<u>Library</u>					
Library Director	1	1	1	1	11,595 - 14,155
Library Division Manager	1	1	1	1	6,834 - 8,342
Library Supervisor	3	3	2	2	5,066 - 6,185
Circulation Supervisor	1	1	1	1	4,362 - 5,325
Librarian	4	4	4	4	3,968 - 4,844
Library Outreach Coordinator	1	1	0	0	
Office Manager	1	1	1	1	3,948 - 4,820
Library Specialist	2	2	2	2	3,001 - 3,663
Library Assistant	2	2	2	2	2,798 - 3,416
Office Assistant	1	1	1	1	2,350 - 2,869
Total Library	17	17	15	15	

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Parks and Community Services</u>					
Parks and Community Services Director	1	1	1	1	11,595 - 14,155
Parks and Community Services Manager	0	0	1	1	8,096 - 9,884
Administrative and Community Services Manager	1	1	0	0	
Recreation Services Manager	1	1	0	0	
Senior Management Analyst	1	1	1	1	5,598 - 6,834
Landscape Contract Manager	1	1	1	1	5,168 - 6,309
Park Maintenance Supervisor	1	1	1	1	4,941 - 6,033
Recreation Supervisor	2	2	3	3	4,941 - 6,033
Management Analyst	1	1	0	0	4,772 - 5,826
Airport Manager	1	1	1	1	4,608 - 5,626
Landscape Irrigation Specialist	1	1	0	0	
Senior Parks Landscape Contract Inspector	1	1	0	0	
Parks Landscape Contract Inspector	6	6	6	6	3,870 - 4,725
Recreation Coordinator	2	2	1	1	3,870 - 4,725
Assistant to the Parks and Community Services Director	1	1	1	1	3,663 - 4,472
Building Maintenance Technician	2	2	2	2	3,266 - 3,988
Administrative Assistant	2	2	3	3	3,250 - 3,968
Senior Park Maintenance Worker	1	1	0	0	3,250 - 3,968
Senior Office Assistant	<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>	2,676 - 3,266
<i>Total Parks and Community Services</i>	28	28	22	22	
<u>Non Utilities Total</u>	608	607	526	527	
<u>Department of Water and Power</u>					
DWP General Manager	1	1	1	1	12,875 - 15,717
Assistant General Manager, Department of Water & Power	1	1	1	1	10,286 - 12,558
District Engineer	1	1	1	1	8,682 - 10,599
Customer Service Manager	0	0	1	1	8,096 - 9,884
Finance and Administration Manager	0	0	1	1	8,096 - 9,884
Finance and Customer Service Manager	0	1	0	0	
Infrastructure Manager	0	0	1	1	8,096 - 9,884
Infrastructure and Construction Manager	1	1	0	0	
Operations Manager	1	1	1	1	8,096 - 9,884
Planning and Maintenance Manager	0	1	0	0	
Senior Utility Engineer	0	1	1	1	8,096 - 9,884
Safety Division Manager (Note 1)	0	0	1	0	
Administrative Manager - DWP	1	0	0	0	

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Department of Water and Power, Continued</u>					
Chief Reclamations Operator	1	1	1	1	6,766 - 8,260
Chief Water Operator	1	1	1	1	6,766 - 8,260
Senior Engineer - Electrical	1	0	0	0	
DWP Customer Service Supervisor	0	0	1	1	6,309 - 7,703
Infrastructure and Construction Supervisor	1	1	0	0	
Regulatory Compliance Supervisor	1	1	1	1	6,309 - 7,703
SCADA Supervisor	0	0	1	1	6,309 - 7,703
Utility Construction Superintendent	0	0	1	1	6,309 - 7,703
Utilities Facilities Maintenance Supervisor	1	1	1	1	6,309 - 7,703
Utility Maintenance Superintendent	0	0	1	1	6,309 - 7,703
Water Distribution Supervisor	1	1	0	0	
Water Resources Supervisor	0	0	1	1	6,309 - 7,703
Customer Service Manager	1	1	0	0	
Lead SCADA Maintenance Technician	1	1	1	1	5,884 - 7,183
Water Resources Supervisor	1	1	0	0	
Associate Utility Engineer	0	2	2	2	5,710 - 6,971
DWP Utilities Engineer	1	0	0	0	
Business Supervisor	1	1	1	1	5,542 - 6,766
Regulatory Compliance Analyst	0	2	2	2	5,542 - 6,766
Lead Water Maintenance Technician	0	2	2	2	5,352 - 6,534
SCADA Maintenance Technician III	1	1	1	1	5,352 - 6,534
Senior Water Operator	2	2	3	3	5,352 - 6,534
Senior Water Reclamations Facility Operator	2	2	2	2	5,352 - 6,534
Systems Analyst	0	0	1	1	5,194 - 6,341
Utility System Modeler	1	1	1	1	5,168 - 6,309
Senior Cogen-Dryer Operator	2	0	0	0	
Planner / Asset Coordinator	1	1	0	0	
Utilities Planner / Asset Coordinator	0	0	1	1	4,701 - 5,739
Water Facility Operator III	7	7	7	7	4,701 - 5,739
Water Maintenance Technician I / II	8	8	9	9	4,701 - 5,739
Water Reclamations Facility Operator III	11	8	8	8	4,701 - 5,739
Senior Water Resources Analyst	0	0	1	1	4,585 - 5,598
Senior Water Resources Specialist	1	1	0	0	
Property and Contract Administrator	1	1	1	1	4,406 - 5,379
Water Resources Specialist	1	0	0	0	
Regulatory Services Coordinator	1	1	1	1	4,362 - 5,325
Source Control Inspector	3	0	0	0	
Water Resources Inspector	1	1	1	1	4,255 - 5,194

SCHEDULE OF POSITIONS - CITYWIDE

Monthly salaries shown are based on current Memorandum of Understanding agreements.

	<u>Authorized</u> <u>FY 2009-10</u>	<u>Authorized</u> <u>FY 2010-11</u>	<u>Authorized</u> <u>FY 2011-12</u>	<u>Adopted</u> <u>FY 2012-13</u>	<u>Monthly</u> <u>Salaries \$</u>
<u>Department of Water and Power, Continued</u>					
Water Reclamations Facility Operator II	0	1	0	0	
Utilities Maintenance Crew Leader	2	2	0	0	
Executive Assistant	0	0	1	1	3,948 - 4,820
Assistant to the DWP General Manager	1	1	0	0	
Department of Water & Power Administrative Secretary	0	0	1	1	3,591 - 4,384
Dryer Facility Operator	0	3	3	3	3,591 - 4,384
DWP Technician I / II	0	0	8	8	3,591 - 4,384
Senior Administrative Assistant	2	2	0	0	
Senior Utilities Service Worker	6	6	6	6	3,591 - 4,384
Senior Water Resources Technician	0	0	1	1	3,591 - 4,384
Senior Field Customer Service Representative	1	1	1	1	3,433 - 4,192
Collections Specialist	0	1	1	1	3,416 - 4,171
Utilities Service Worker I / II	18	5	5	5	3,416 - 4,171
Utility Billing Systems Technician	1	1	0	0	
Water Distribution Operator I / II	5	5	6	6	3,416 - 4,171
Water Resources Technician I / II	2	2	2	2	3,416 - 4,171
Senior Customer Service Representative	2	2	3	3	3,266 - 3,988
DWP Technician	3	3	0	0	
Field Customer Service Representative	0	3	3	3	3,108 - 3,794
Customer Service Representative I / II	5	6	6	6	2,812 - 3,433
Senior Office Assistant	1	2	0	0	
Office Assistant	1	1	0	0	
Payment Processing Clerk	1	1	1	1	2,350 - 2,869
Water Resources Aide	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	2,350 - 2,869
<i>Total Department of Water and Power</i>	112	107	112	111	

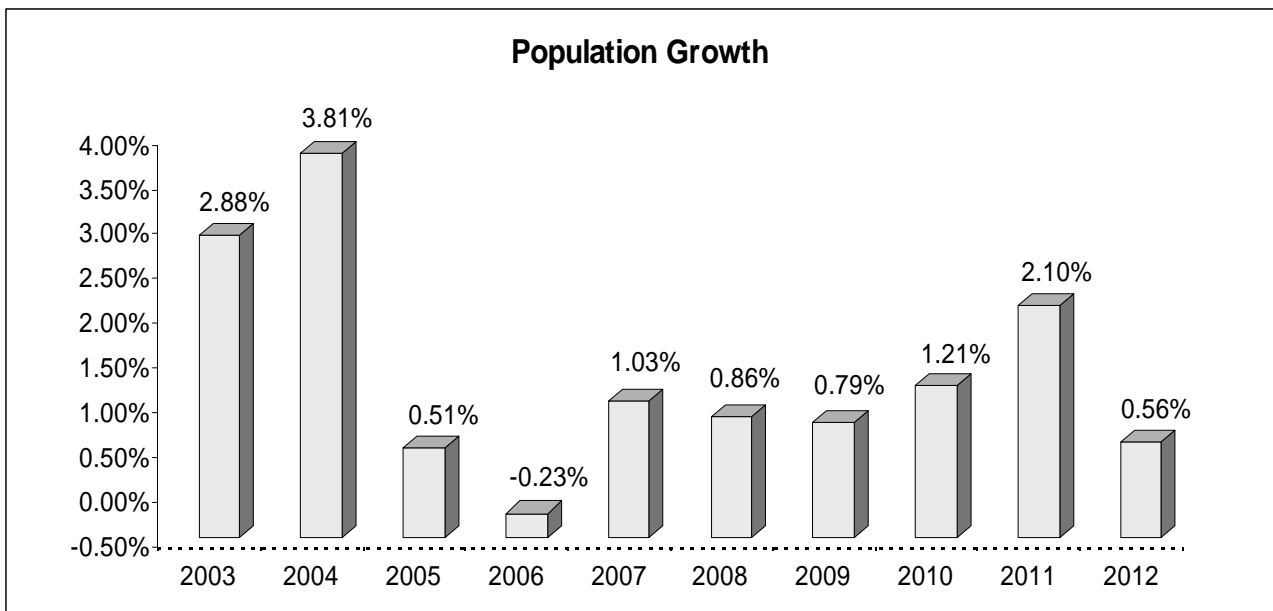
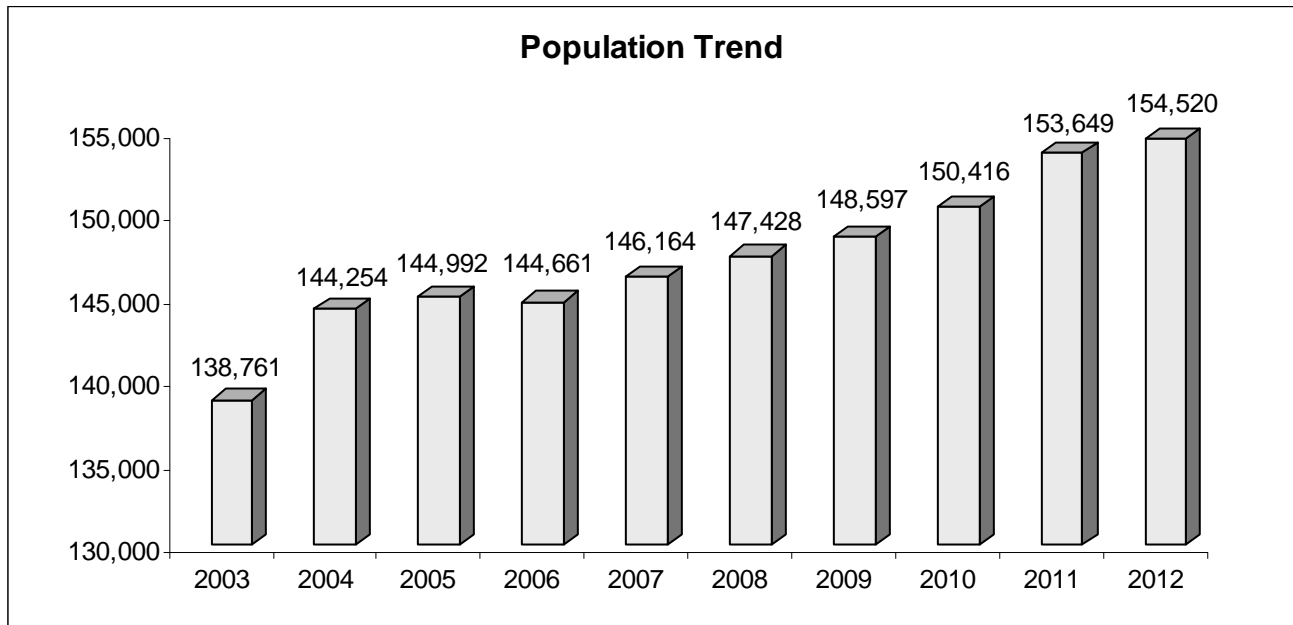
Department of Water and Power Notes:

1 *Position transferring from the Department of Water and Power to Human Resources effective FY 2012-13*

<u>Grand Total</u>	720	714	638	638	
<i>s = Sworn Public Safety</i>	298	297	264	264	



GENERAL INFORMATION & CORONA PROFILE



GENERAL INFORMATION & CORONA PROFILE

Median Family Income \$79,180

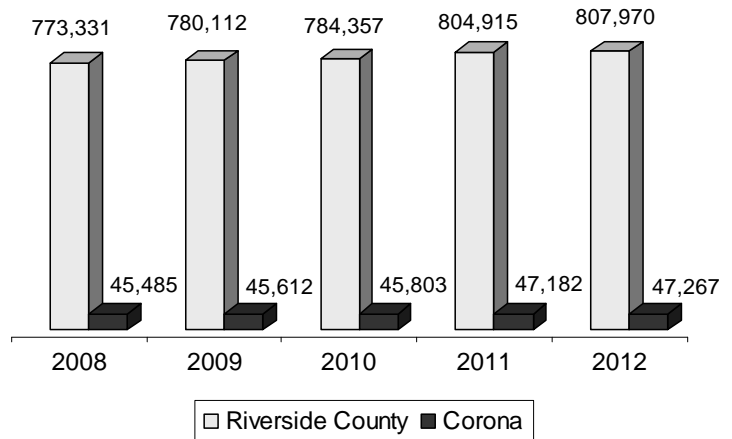
Source: U.S. Census Bureau, 2006-2010 American Community Survey

Number of Housing Units 47,267

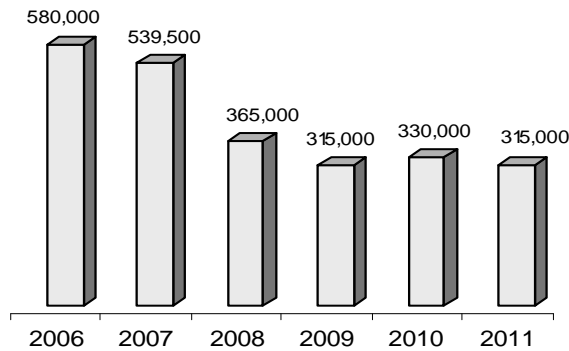
Source: California Department of Finance
January 1, 2012 Estimate



Housing Growth Trend



Median Home Price Trend



2011 Median Home Price

\$315,000

Source: Data Quick

GENERAL INFORMATION & CORONA PROFILE

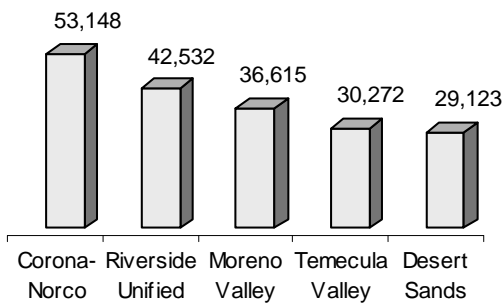


Corona Norco Unified School District

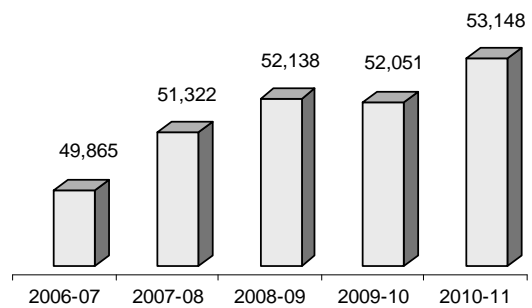
Elementary Schools (K-5)	31
Intermediate Schools (6-8)	7
High Schools (9-12)	5
Other (Alternative, Special Ed., Etc.)	<u>6</u>
Total Number of Schools	49

Source: California Department of Education

2010-11 Enrollment in the Five Largest Riverside County School Districts



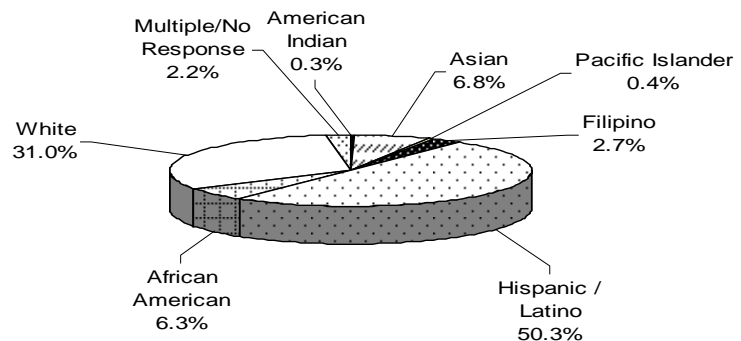
2010-11 Corona-Norco Unified School District Enrollment



Source: California Department of Education



District Enrollment by Ethnicity



Source: California Department of Education

GENERAL INFORMATION & CORONA PROFILE



Colleges/Universities

There are 28 public and private colleges within 45 minutes of The City of Corona including:

- California Baptist College*
- California State University San Bernardino*
- La Sierra University*
- Riverside Community College*
- University California Riverside*

Protection Services

City of Corona Fire Department

Number of Stations	7
Number of Sworn Fire Personnel	111.5
Total Number of Fire Personnel	116.5



City of Corona Police Department

Number of Stations	1
Number of "Zone Offices"	5
Number of Sworn Police Personnel	152.5
Total Number of Police Personnel	212.5

Crime Ranking

Corona has one of the lowest crime rates among Inland Empire cities with populations of 100,000 people or more.

Crimes Reported For Calendar Year 2011

	<u>Violent Crimes</u>	<u>Property Crimes</u>	<u>Larceny-theft</u>	<u>Arson</u>
Corona	98	1615	1142	13
Rancho Cucamonga	147	1801	1119	2
Ontario	244	2371	1536	10
Fontana	314	1919	1142	5
Moreno Valley	390	2747	1323	2
Riverside	625	4853	3134	17

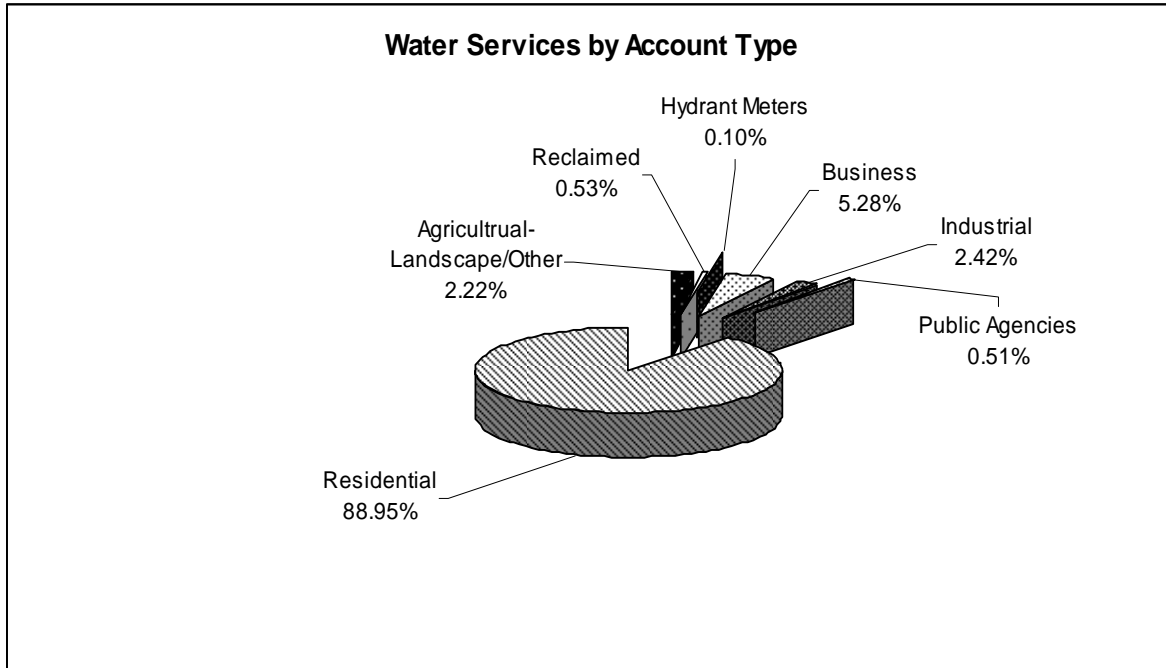
Source: California Department of Justice, Criminal Justice Statistics Center Report

GENERAL INFORMATION & CORONA PROFILE

Water Services

Number of Active Accounts

41,490



Source: Department of Water & Power June 30, 2011

Parks and Landscape Areas

Developed Parks:

Neighborhood Parks	156.53 acres
Community Parks	200.00 acres
Specialty Facility	36.50 acres

People per park acre 390.93 acres

Based on California Department of Finance Population Estimate

Parks in development:

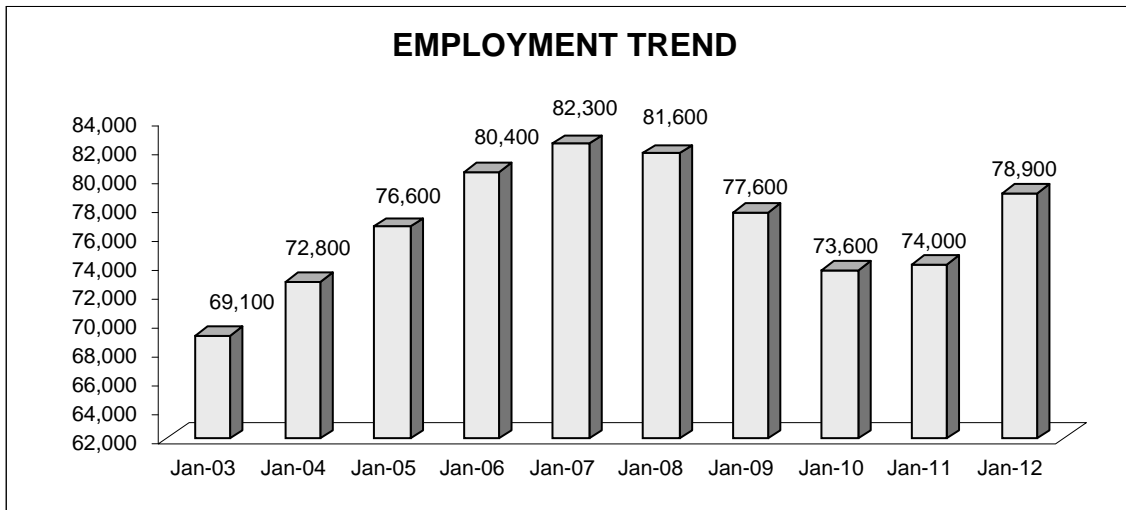
Neighborhood Parks	10.50 acres
Community / Sports Parks	42.00 acres

Community Airport 96.00 acres

Total maintained acreage 541.53 acres



GENERAL INFORMATION & CORONA PROFILE



Source: California Labor Market Info



Recreation and Entertainment

Corona Public Library
 Four golf courses
 Fender Museum of Music and Arts
 Fishing
 Movie theaters
 Pole Position Raceway
 Skate Park
 Tom's Farm
 Various restaurants and shopping



Top Employers

Corona-Norco Unified School District
 Kaiser Permanente
 Corona Regional Medical Center
 Watson Laboratories, Inc.
 City of Corona
 All American Asphalt
 Fender USA

GENERAL INFORMATION & CORONA PROFILE

COMPARATIVE CITY INFORMATION SURROUNDING CITIES WITHIN RIVERSIDE COUNTY

	NUMBER OF EMPLOYEES	POPULATION	ESTIMATED GENERAL FUND REVENUE *	BUDGETED GENERAL FUND EXPENDITURES *	EXPENDITURES PER CAPITA
Lake Elsinore	59	52,503	22,910,822	2,270,001	\$462
Corona	714	153,649	106,342,543	111,845,348	\$728
Riverside	2,450	306,779	171,304,729	211,240,829	\$689
Temecula	159	101,657	50,235,598	52,243,782	\$514
Norco	69	27,060	11,735,448	13,005,930	\$481
Moreno Valley	376	195,216	71,197,814	76,346,149	\$391
Murrieta	326	104,459	32,866,610	37,503,191	\$359

* Does not include transfers.

* FY 2011-12 Data

CORONA – PAST AND PRESENT

THE HISTORY OF CORONA: THE “CIRCLE CITY”

By Gloria Scott Freel, Corona Public Library, Former Senior Librarian, Heritage Room

The City of Corona is located approximately 45 miles southeast of Los Angeles in western Riverside County. The community is ideally situated at the base of the mountainous Cleveland National Forest on an alluvial plain leading down or north to the Santa Ana River. The mean temperature in January has averaged 51.6 degrees, and in July 74.8 degrees. Rainfall averages 2.71 inches in January and .01 inches in July. Corona is a General Law City. Five Corona citizens make up the Corona City Council and each is elected to a four-year term of office.

Historically, the area has many significant features: The Luiseno Indians, the site of the first Spanish family to settle in Riverside County, the Temescal Tin Mines, and some of the best clay and mineral deposits in the United States. The City is also renowned for its circular Grand Boulevard where international road racing events once took place. Other business firsts include: the first United States lemon processing plant built in 1915; and the world's largest cheese plant, which opened on Lincoln Avenue in 1985 on land where the *Desi Arnaz horse ranch* once stood. The local Luiseno Indians were known as hunters and gatherers. They hunted for such animals as bear, snakes, rodents, coyote, rabbits, birds and fish. They made straw baskets from wild grasses, constructed clay containers and gathered acorns, seeds, wild berries, and roots for food. These Native Americans were very clean and used the hot waters and natural springs in the Temescal Canyon to bathe on a daily basis and as part of their religious ceremonies. Current residents and visitors still enjoy the rejuvenating mud baths and hot springs at the Glen Ivy resort. Luiseno religious ceremonies were strictly followed and remnants of some of their artistic pictographs and petroglyphs can still be found on some of the rocks in the undeveloped areas.

These Shoshonean Indian tribes came under the influence of the Spanish settlers at the Mission San Luis Rey, and they were given the name Luiseno. As Spanish settlement progressed inland, the land soon was taken over by the Spanish ranchos. Sheep and cattle dotted the hills from the ranchos run by the Serrano, Cota, Sepulveda and Botiller families. Remnants of the Serrano tanning vat are still found on Old Temescal Canyon Road. This is also the route that was taken by the Butterfield State Route that brought many Americans to California along the southern route between 1858 and 1861. Plaques marking the sites of Indian petroglyphs, the Butterfield Stage stops and the Serrano adobe and tanning vats are still found along this road.

In 1886, developer Robert Taylor persuaded his partners: Rimpau, Joy, Garretson and Merrill to form the South Riverside Land and Water Company. Together they raised approximately \$110,000 to purchase approximately 12,000 acres of good agricultural land. Taylor realized the importance of water for the soon to be developed community, and additional funds were used to ensure that sufficient water rights were obtained. Taylor hired Anaheim engineer H. C. Kellogg to design a circular Grand Boulevard three miles round. Early residents used to parade their fancy buggies on this circular street that enclosed the main functions of the community: schools, churches, residences and stores. To the north along the railroad tracks were the manufacturing plants and packing houses.

CORONA – PAST AND PRESENT

The southern end of town was left to the citrus industry, and the mining companies were established just outside the city's southeastern and eastern city limits.

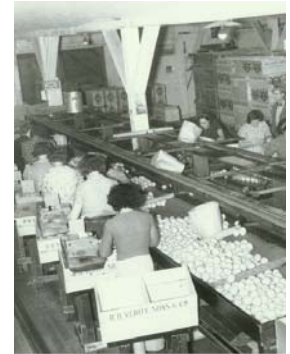
The town's founders initially named their development South Riverside after the successful citrus community of Riverside, just a few miles away. In 1896 there was a movement to incorporate and change the town name. The citizens were anxious to establish their own identity and did not want to be considered an extension of the City of Riverside. On July 26, 1896 an incorporation vote was successful and the City of Corona's date of incorporation was July 13, 1896. The name "Corona" was suggested, standing for the circle within the City and the connotative crown.



Since Corona's 1900 population of 1,434, there have been numerous changes. On September 9, 1913, in observance of California's Admission's Day, Corona residents celebrated with an international automobile race on the Boulevard. The event attracted such auto racing greats as: Ralph DePalma, Barney Oldfield,

Terrible Teddy Tetzlaff and Earl Cooper. More than 100,000 people came to the town of 4,000 to watch Cooper win the race and a prize of \$8,250. It was so successful that races were held again in 1914 and 1916. The demise of the Corona road races was due not only to the tragic deaths which occurred in 1916, but because of the cost and local effort needed to continually stage such an extravagant event.

During the teens and twenties, Corona citizens built numerous churches, a library and a new city hall. By 1915 the production of lemons was exceeding national demand, and local businessmen worked together to form the first Lemon Exchange By-Products Company in the United States. Located on Joy and the railroad tracks, this cooperative was eventually bought out by Sunkist. In 1954 they employed more than 700 people and marketed a variety of lemon products for worldwide disbursement. The plant produced citric acid, lemon oil, lemon juice and pectin which helped Corona to gain the nickname "Lemon Capital of the World." As housing developments began to overtake the Southern California citrus orchards, Sunkist found that the lack of a local supply was forcing them to move. They closed the Corona plant in 1982.



Mining has always played a secondary but vital role to the more prominent citrus industry. Now that citrus has declined and the mines remain, they have again become a focal point in Corona industry. Historically this area is known for having the only productive tin mine in the country, and it produced tin until 1893. Other more successful mining ventures included the Minnesota Mining and Manufacturing Company (previously Blue Diamond Mine), the Pacific Clay Company (organized in 1886), Redlands Clay Tile, Maruhachi Ceramics, Monier Roof Tile and US Tile. By 1954, the City had more than 11,000 inhabitants and was home to such industries as the Corona Clipper Company, Liston Brick Company, Borden Food Products, and Tillotsen Refractories. The only oil wells in Riverside County were located in the hills just northwest of the town.

CORONA – PAST AND PRESENT

During the 1980s, both Southern California and Corona began to grow. The Riverside Freeway (Highway 91) was constructed through Corona in 1962. Downtown Corona went through urban renewal in the late 60s and 70s, razing the old and putting in a new downtown. By 1989, the I-15 was constructed on the east of town, and the development of Sierra del Oro, Corona Hills, and South Corona were put into full gear. New commercial developments began opening on Lincoln Avenue, McKinley Avenue, and in Sierra del Oro. Price Club, Walmart, and the new auto mall became important parts of the City's revitalization plan. In June 1993, the City opened the newly redone Corona Public Library at 650 South Main Street with 62,300 square feet of space. The new library had not only devoted the usual space to adult and children's services, but added a Friends of the Corona Public Library bookshop, exhibit gallery, Heritage Room, community meeting rooms, study rooms and an adult literacy program, along with expanded automated technology. Additional plans for revitalizing downtown were addressed at an October 1995 community charette. By 1996, Corona's population had topped 100,000 people. There were 32 Corona parks, a Senior Center, gymnasium, and 30 schools in the Corona/Norco Unified School District.

CORONA TODAY

Corona has been a high growth city in the last two decades and has doubled in size from 1987 to the January 1, 2012 estimated population of 154,520 (*Source: California Department of Finance*). The incorporated boundaries of Corona currently encompass approximately 39.2 square miles. The attractiveness of the City as a residential and business community is attributable to several factors. Corona is centrally situated in the heart of Southern California at the gateway to Orange County and the "Inland Empire" counties of Riverside and San Bernardino. The community is strategically located at the intersection of two major freeway systems, the east/west 91 Riverside Freeway that connects Riverside with Orange and Los Angeles County communities, and the north/south I-15 Interstate Freeway that connects San Diego and Las Vegas.

During this time period, vacant parcels of affordable land ready for development attracted many housing and industrial developers away from Los Angeles and Orange Counties. Likewise, the development of a variety of master planned housing opportunities from custom lot estates to luxury apartments with parks, green belts and bicycle trails allowed new development to be priced considerably below the Los Angeles and Orange County markets and has resulted in significant increases in population.





BUDGET RESOLUTIONS

Budget Resolutions – Budget resolutions adopted by said governing boards provide the structure for budget policy and procedures.

Included in this section are the following resolutions:

- Resolution of the City Council of the City of Corona, California, adopting said City's budget for the Fiscal Year 2012-13, revised budget items and General Fund Expenditure Control Budget Policies.
- Resolution of the Corona Housing Authority of the City of Corona, California, adopting said Agency's budget for the Fiscal Year 2012-13 and revised budget items.
- Resolution of the Corona Utility Authority of the City of Corona, California, adopting said Authority's budget for the Fiscal Year 2012-13 and revised budget items.
- Resolution of the Corona Public Financing Authority of the City of Corona, adopting said Authority's budget for the Fiscal Year 2012-13 and revised budget items.
- Resolution of the Corona Public Improvement Corporation of the City of Corona, California, adopting said Corporation's budget for the Fiscal Year 2012-13 and revised budget items.
- Resolution of the City Council of the City of Corona, California, approving a comprehensive salary table.
- Resolution of the City Council of the City of Corona, California, adopting the Annual Appropriations Limit for Fiscal Year 2012-13 and selecting the population and inflation factors accordingly.

RESOLUTION NO. 2012-064

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORONA, CALIFORNIA, ADOPTING SAID CITY'S
BUDGET FOR FISCAL YEAR 2012-13, REVISED BUDGET
ITEMS AND GENERAL FUND EXPENDITURE CONTROL
BUDGET POLICIES**

WHEREAS, the City Manager has prepared the City's budget for the fiscal year ending June 30, 2013; and

WHEREAS, the City Council has conferred with the City Manager and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The City of Corona Proposed Annual Budget for Fiscal Year 2012-13, on file with the office of the City Clerk, is hereby adopted as the budget for the City of Corona, or as so directed by minute action, for July 1, 2012 through June 30, 2013. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, lease payments for the Corona Utility Authority, interfund charges, decision packages, vehicle/equipment replacement list, and continuing appropriations. Appropriation of budget may also occur as related to prior City Council agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for the Fiscal Year 2012-13, are hereby adopted as the part of the budget for the City of Corona, or as so directed by minute action, for Fiscal Year 2012-13.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, Master List of Benefit items, benefit premium changes, Other Post Retirement

Benefit actuarial requirements, leave calculations, and “side letter” changes will be authorized for appropriations for the said fiscal year. City Council approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the City Council are authorized to be expended as necessary and proper for municipal purposes.

SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Finance Director (or his/her designee), transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund. This may include, but is not limited to, isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects, equal to or less than ten percent (10%) of the transferring project in the current fiscal year’s authorized budget. The City Manager may transfer operational funds between departments occurring within the same fund.

SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Finance Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, decision packages and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

SECTION 6: General Fund Expenditure Control Budget Policies.

The following expenditure control policies are to be used for the administration of the General Fund Budget:

1. Departmental General Fund Expenditure Control Budget (ECB) allocations will be determined by the following components:
 - a. ECB Base and ECB Index – The costs associated with services and supplies, minor capital outlay, overtime and temporary salaries are included in the ECB Base. The funding for this portion of the budget is determined by multiplying the prior year’s allocation by an ECB Index. The ECB Index will be calculated based on the anticipated increase or decrease in available funding for the upcoming year.
 - b. Salaries and Benefits - The costs of permanent full-time positions approved for the department by the City Council are included in salaries and benefits. These costs will be calculated by the Finance

Department. If salaries and/or benefits are changed by the City Council or by the City Manager within approved appropriation limits during the year, department budgets will be modified to reflect any changes. Educational reimbursements (per each employee bargaining unit negotiated Memorandum of Understanding or the Master List of Benefits), motor pool rates, required safety training, third party plan check services, and other designated items will be handled in this same manner, and are not considered ECB Base.


2. In the event that projected total General Fund sources, as estimated by the Finance Director, are insufficient to support the current year level of appropriations, the City Manager may reduce the annual ECB allocations by department as long as there are no significant decreases in existing levels of service as indicated in Section 3. The City Manager may also transfer ECB allocations between departments within the General Fund.
3. A Department Director may recommend taking 100% ownership of certain entrepreneurial revenues as reviewed by the Finance Director and the City Manager and approved by City Council, as so directed by minute action. These ownership accounts are identified with an ECB next to the revenue description in the "Schedule of Revenues". The first year the department takes ownership of the revenue, the estimated budget that has been adopted for that revenue source will become the Revenue Base. If an appropriate budget has not been adopted, as determined by the Finance Director, a new Revenue Base will be established. The established ECB owned Revenue Base will follow the same ECB Index as referenced in Section 6.1.a.
4. No unexpended prior year appropriations shall be carried forward to the credit of the respective department, unless for grant reporting requirements.
5. The City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, appropriate General Fund budget for a specific activity based on potential revenue to offset any cost incurred. If revenue collected does not offset the amount as indicated to City Council, the department responsible for the specific activity will make the offset whole. Any shortfall will be included in the ECB Savings calculation. New activities will be reviewed annually until the revenue source is proven sufficient for three fiscal years.

6. At the close of the fiscal year, ECB Savings is determined from 100% of ownership of revenue accounts as compared against the revenue base as referenced in Section 6.3, no unexpended appropriations as referenced in Section 6.4, and 100% of revenue shortfalls from revenue based appropriations as referenced in Section 6.5. Any expenditure exceeding the appropriations limit on a departmental basis must be reimbursed at 100% of the shortfall from the available department ECB Savings or the current year calculation. If a sufficient amount does not exist, a reduction to the appropriation in the new fiscal year will be made.
 - a. After the financial records have been closed for the fiscal year and ECB Savings have been identified, the Finance Director will review the amounts with the City Manager and notify General Fund Department Directors of the amount.
 - b. The ECB Savings will be held as part of the committed fund balance in the General Fund. A separate accounting for these funds is maintained on a departmental basis.
 - c. When a Department Director requests to spend the funds allocated from these monies, the City Manager, at the recommendation of the Finance Director, will have the authority to record an appropriation up to the amount of the available funds.
 - d. All money designated as ECB Savings, will be recorded as of June 30 of the current fiscal year reporting process.

SECTION 7: Designated Department Specific Revenue.

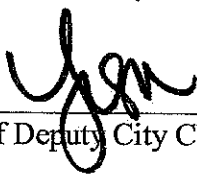
The City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, designate committed fund balance from a department specific revenue stream in the General Fund. These designated accounts are identified with a DSG next to the revenue description in the "Schedule of Revenues". At the request of a Department Director (or his/her designee) and with the concurrence of the Finance Director (or his/her designee) an appropriation of budget may occur upon receipt of funds, not to exceed \$50,000 per project. An appropriation in excess of the \$50,000 shall be made by the City Council of the City of Corona, by the affirming vote of three members, as so directed by minute action.

PASSED, APPROVED, AND ADOPTED this 20th day of June, 2012.



Mayor of the City of Corona, California

ATTEST:



Chief Deputy City Clerk of the City of Corona, California

ATTACHMENT A

CERTIFICATION

I, Lisa Mobley, Chief Deputy City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the City Council of the City of Corona, California, at an adjourned regular meeting thereof held on the 20th day of June, 2012, by the following vote:

AYES: MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL

NOES: NONE

ABSENT: NONE

ABSTAINED: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 20th day of June, 2012.



Chief Deputy City Clerk of the City of Corona, California

(SEAL)

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>EXPENDITURES</u>	
<u>City</u> <u>General Fund 110</u>	
Fire Department - Operational Expense	\$ 1,773,470
Downs Oil Agreement - Capital Project	300,000
Subtotal	<u>2,073,470</u>
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
Operational Expense	91,804
Subtotal	<u>91,804</u>
<u>City</u> <u>Transit Services Fund 577</u>	
Operational Expense	1,056,376
Subtotal	<u>1,056,376</u>
Total Expenditures	<u>\$ 3,221,650</u>
<u>REVENUES</u>	
<u>City</u> <u>General Fund 110</u>	
Remove all Fire ECB Ownership of Revenue Designation	\$ -
Subtotal	<u>-</u>
<u>City</u> <u>County Service Area 152 Fund 245</u>	
Rate Increases	116,000
Subtotal	<u>116,000</u>
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
CPI Rate Increases	91,804
Subtotal	<u>91,804</u>
<u>City</u> <u>Transit Services Fund 577</u>	
SRTP and Transit Rate Changes	1,067,633
Subtotal	<u>1,067,633</u>
Total Revenues	<u>\$ 1,275,437</u>
<u>TRANSFERS</u>	
<u>City</u> <u>From Fleet Operational Fund 683</u>	
Reimburse for Prior Collected Motor Pool	\$ (2,416,310)
<u>City</u> <u>To General Fund 110</u>	1,841,095
<u>City</u> <u>To Gas Tax (2105 & 2106) Fund 222</u>	12,440
<u>City</u> <u>To Rideshare-Trip Reduction Fund 245</u>	19,250
<u>City</u> <u>To County Service Area 152 Fund</u>	13,575
<u>City</u> <u>To CFD 2002-2 LMD E 6th/Comp Fund 247</u>	1,690
<u>City</u> <u>To CFD 97-1 Landscape Maint Fund 248</u>	1,630
<u>City</u> <u>To CFD 2001-1 Landscape Maint Fund 249</u>	11,510

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>City</u> <u>To CFD/LMD 2002-3 Fund 251</u>	565
<u>City</u> <u>To LMD 2003-1 Lighting Fund 252</u>	7,335
<u>City</u> <u>To Residential Refuse / Recycle Fund 260</u>	3,460
<u>City</u> <u>To LMD 84-1 Street Light District Fund 446</u>	29,140
<u>City</u> <u>To Landscape Maint District Fund 448</u>	13,735
<u>CUA</u> <u>To Recycled Water System Fund 567</u>	4,130
<u>CUA</u> <u>To Water Utility Fund 570</u>	269,110
<u>CUA</u> <u>To Water Reclamation Utility Fund 572</u>	157,145
<u>City</u> <u>To Electric Utility Fund 578</u>	22,335
<u>City</u> <u>To Warehouse Services Fund 680</u>	8,165
<u>Subtotal</u>	<u>2,416,310</u>
<u>Total Net Transfers</u>	<u>\$ -</u>

CHA No Items

CPFA No Items

CPIC No Items

RESOLUTION NO. 2012-05

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE CITY OF CORONA, CALIFORNIA HOUSING
AUTHORITY ADOPTING SAID AUTHORITY'S BUDGET
FOR FISCAL YEAR 2012-13 AND REVISED BUDGET
ITEMS**

WHEREAS, the Executive Director has prepared the City of Corona Housing Authority's budget for the fiscal year ending June 30, 2013; and

WHEREAS, the City of Corona Housing Authority has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget; and

WHEREAS, pursuant to California Law (Health and Safety Code Section 34240, *et seq.* "Housing Authority Law"), the City Council has adopted and the City of Corona Housing Authority is responsible for implementing the affordable housing goals, policies and objectives; and

WHEREAS, the City of Corona Housing Authority desires to provide financial assistance for the public improvements and projects generally listed and described in the Housing Element of the General Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Corona, California, Housing Authority as follows:

SECTION 1: Adoption of Budget.

The City of Corona Housing Authority Proposed Annual Budget for Fiscal Year 2012-13, on file with the office of the City Clerk, is hereby adopted as the budget for the City of Corona Housing Authority, or as so directed by minute action, for July 1, 2012 through June 30, 2013. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, interfund charges, decision packages, vehicle/equipment replacement list, and continuing appropriations. Appropriation of budget may also occur as related to prior City of Corona Housing Authority agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for Fiscal Year 2012-13, are hereby adopted as the part of the budget for the City of Corona Housing Authority, or as so directed by minute action, for Fiscal Year 2012-13.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the City of Corona Housing Authority may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, Master List of Benefit items, benefit premium changes, Other Post Retirement Benefit actuarial requirements, leave calculations, and "side letter" changes will be authorized for appropriations for the said fiscal year. The City of Corona Housing Authority approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the City of Corona Housing Authority are authorized to be expended as necessary and proper for municipal purposes.

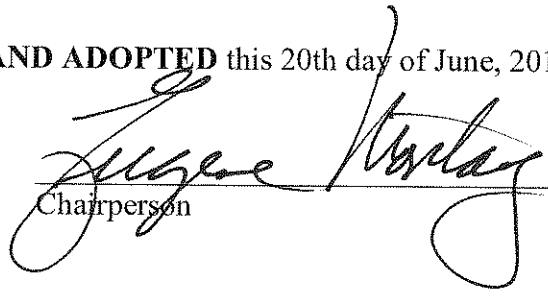
SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Finance Director (or his/her designee), transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund. This may include, but is not limited to, isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects, equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The Executive Director may transfer operational funds between departments occurring within the same fund.

SECTION 5: Errors, Omissions and Accounting Changes.

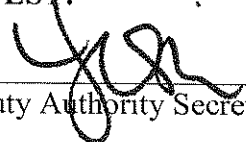
Upon review and approval of the Finance Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, decision packages and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 20th day of June, 2012.



Chairperson

ATTEST:



Deputy Authority Secretary

ATTACHMENT A

CERTIFICATION

I, Lisa Mobley, Secretary of the Corona Housing Authority, do hereby certify that the foregoing Resolution was regularly passed and adopted by the City of Corona Housing Authority, at an adjourned regular meeting thereof held on the 20th day of June, 2012, by the following vote of the Authority:


AYES: MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL

NOES: NONE

ABSENT: NONE

ABSTAINED: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona Housing Authority, this 20th day of June, 2012.



Authority Secretary

(SEAL)

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>		<u>Total</u>
<u>EXPENDITURES</u>		
<u>City</u>	<u>General Fund 110</u>	
	Fire Department - Operational Expense	\$ 1,773,470
	Downs Oil Agreement - Capital Project	300,000
	Subtotal	<u>2,073,470</u>
<u>City</u>	<u>Residential Refuse and Recycling Fund 260</u>	
	Operational Expense	91,804
	Subtotal	<u>91,804</u>
<u>City</u>	<u>Transit Services Fund 577</u>	
	Operational Expense	1,056,376
	Subtotal	<u>1,056,376</u>
	Total Expenditures	<u>\$ 3,221,650</u>
<u>REVENUES</u>		
<u>City</u>	<u>General Fund 110</u>	
	Remove all Fire ECB Ownership of Revenue Designation	\$ -
	Subtotal	<u>-</u>
<u>City</u>	<u>County Service Area 152 Fund 245</u>	
	Rate Increases	116,000
	Subtotal	<u>116,000</u>
<u>City</u>	<u>Residential Refuse and Recycling Fund 260</u>	
	CPI Rate Increases	91,804
	Subtotal	<u>91,804</u>
<u>City</u>	<u>Transit Services Fund 577</u>	
	SRTP and Transit Rate Changes	1,067,633
	Subtotal	<u>1,067,633</u>
	Total Revenues	<u>\$ 1,275,437</u>
<u>TRANSFERS</u>		
<u>City</u>	<u>From Fleet Operational Fund 683</u>	
	Reimburse for Prior Collected Motor Pool	\$ (2,416,310)
<u>City</u>	<u>To General Fund 110</u>	1,841,095
<u>City</u>	<u>To Gas Tax (2105 & 2106) Fund 222</u>	12,440
<u>City</u>	<u>To Rideshare-Trip Reduction Fund 245</u>	19,250
<u>City</u>	<u>To County Service Area 152 Fund</u>	13,575
<u>City</u>	<u>To CFD 2002-2 LMD E 6th/Comp Fund 247</u>	1,690
<u>City</u>	<u>To CFD 97-1 Landscape Maint Fund 248</u>	1,630
<u>City</u>	<u>To CFD 2001-1 Landscape MaintFund249</u>	11,510

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>City</u> <u>To CFD/LMD 2002-3 Fund 251</u>	565
<u>City</u> <u>To LMD 2003-1 Lighting Fund 252</u>	7,335
<u>City</u> <u>To Residential Refuse / Recycle Fund 260</u>	3,460
<u>City</u> <u>To LMD 84-1 Street Light District Fund 446</u>	29,140
<u>City</u> <u>To Landscape Maint District Fund 448</u>	13,735
<u>CUA</u> <u>To Recycled Water System Fund 567</u>	4,130
<u>CUA</u> <u>To Water Utility Fund 570</u>	269,110
<u>CUA</u> <u>To Water Reclamation Utility Fund 572</u>	157,145
<u>City</u> <u>To Electric Utility Fund 578</u>	22,335
<u>City</u> <u>To Warehouse Services Fund 680</u>	8,165
<u>Subtotal</u>	<u>2,416,310</u>
<u>Total Net Transfers</u>	<u>\$ -</u>

CHA No Items

CPFA No Items

CPIC No Items

RESOLUTION NO. 2012-01

**RESOLUTION OF THE CORONA UTILITY AUTHORITY
OF THE CITY OF CORONA, CALIFORNIA, ADOPTING
SAID AUTHORITY'S BUDGET FOR FISCAL YEAR 2012-13
AND REVISED BUDGET ITEMS**

WHEREAS, the Executive Director has prepared the Corona Utility Authority's budget for the fiscal year ending June 30, 2013; and

WHEREAS, the Corona Utility Authority has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the Corona Utility Authority of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The Corona Utility Authority of the City of Corona Proposed Annual Budget for Fiscal Year 2012-13, on file with the office of the City Clerk, is hereby adopted as the budget for the Corona Utility Authority of the City of Corona, or as so directed by minute action, for July 1, 2012 through June 30, 2013. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, lease payments for the Corona Utility Authority, interfund charges, decision packages, vehicle/equipment replacement list, and continuing appropriations. Appropriation of budget may also occur as related to prior Corona Utility Authority agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for the Fiscal Year 2012-13, are hereby adopted as the part of the budget for the Corona Utility Authority of the City of Corona, or as so directed by minute action, for Fiscal Year 2012-13.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the Corona Utility Authority of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, Master List of Benefit items, benefit premium changes, Other Post Retirement Benefit actuarial requirements, leave calculations, and "side letter" changes will be authorized for appropriations for the said fiscal year. The Corona Utility Authority approval is

required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the Corona Utility Authority are authorized to be expended as necessary and proper for municipal purposes.

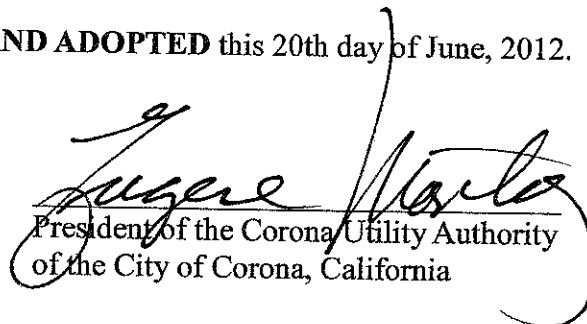
SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Finance Director (or his/her designee), transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund. This may include, but is not limited to, isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects, equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The Executive Director may transfer operational funds between departments occurring within the same fund.

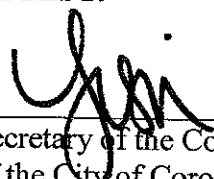
SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Finance Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, decision packages and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 20th day of June, 2012.


President of the Corona Utility Authority
of the City of Corona, California

ATTEST:


Secretary of the Corona Utility Authority
of the City of Corona, California


ATTACHMENT A

CERTIFICATION

I, Lisa Mobley, Secretary of the Corona Utility Authority of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the Corona Utility Authority of the City of Corona, California, at an adjourned regular meeting thereof held on the 20th day of June, 2012, by the following vote of the Authority:

AYES: MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL
NOES: NONE
ABSENT: NONE
ABSTAINED: NONE

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the Corona Utility Authority of the City of Corona, California, this 20th day of June, 2012.



Secretary of the Corona Utility Authority
of the City of Corona, California

(SEAL)

SUMMARY OF REVISED BUDGET ITEMS
After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>		<u>Total</u>
<u>EXPENDITURES</u>		
<u>City</u>	<u>General Fund 110</u>	
	Fire Department - Operational Expense	\$ 1,773,470
	Downs Oil Agreement - Capital Project	300,000
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<u>City</u>	<u>Residential Refuse and Recycling Fund 260</u>	
	Operational Expense	91,804
	Subtotal	<u>91,804</u>
<u>City</u>	<u>Transit Services Fund 577</u>	
	Operational Expense	1,056,376
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	Total Expenditures	<u>\$ 3,221,650</u>
<u>REVENUES</u>		
<u>City</u>	<u>General Fund 110</u>	
	Remove all Fire ECB Ownership of Revenue Designation	\$ -
	Subtotal	<u>-</u>
<u>City</u>	<u>County Service Area 152 Fund 245</u>	
	Rate Increases	116,000
	Subtotal	<u>116,000</u>
<u>City</u>	<u>Residential Refuse and Recycling Fund 260</u>	
	CPI Rate Increases	91,804
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<u>TRANSFERS</u>		
<u>City</u>	<u>From Fleet Operational Fund 683</u>	
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<u>City</u>	<u>To CFD 2001-1 Landscape MaintFund249</u>	11,510

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
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<u>CUA</u> <u>To Recycled Water System Fund 567</u>	4,130
<u>CUA</u> <u>To Water Utility Fund 570</u>	269,110
<u>CUA</u> <u>To Water Reclamation Utility Fund 572</u>	157,145
<u>City</u> <u>To Electric Utility Fund 578</u>	22,335
<u>City</u> <u>To Warehouse Services Fund 680</u>	8,165
Subtotal	2,416,310
Total Net Transfers	\$ -

CHA No Items

CPFA No Items

CPIC No Items

RESOLUTION NO. 2012-01

**RESOLUTION OF THE CORONA PUBLIC FINANCING
AUTHORITY OF THE CITY OF CORONA, CALIFORNIA,
ADOPTING SAID AUTHORITY'S BUDGET FOR FISCAL
YEAR 2012-13 AND REVISED BUDGET ITEMS**

WHEREAS, the Executive Director has prepared the Corona Public Financing Authority's budget for the fiscal year ending June 30, 2013; and

WHEREAS, the Corona Public Financing Authority has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the Corona Public Financing Authority of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The Corona Public Financing Authority of the City of Corona Proposed Annual Budget for Fiscal Year 2012-13, on file with the office of the City Clerk, is hereby adopted as the budget for the Corona Public Financing Authority of the City of Corona, or as so directed by minute action, for July 1, 2012 through June 30, 2013. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, interfund charges and continuing appropriations. Appropriation of budget may also occur as related to prior Corona Public Financing Authority agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for the Fiscal Year 2012-13, are hereby adopted as the part of the budget for the Corona Public Financing Authority of the City of Corona, or as so directed by minute action, for Fiscal Year 2012-13.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the Corona Public Financing Authority of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. The Corona Public Financing Authority approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the Corona Public Financing Authority are authorized to be expended as necessary and proper for municipal purposes.

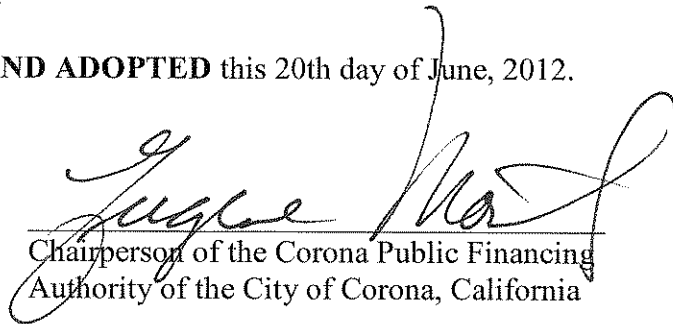
SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Finance Director (or his/her designee), transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund. This may include, but is not limited to, isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects, equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget.

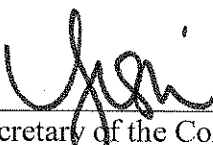
SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Finance Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, decision packages and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 20th day of June, 2012.


Chairperson of the Corona Public Financing
Authority of the City of Corona, California

ATTEST:


Secretary of the Corona Public Financing
Authority of the City of Corona, California


ATTACHMENT A

CERTIFICATION

I, Lisa Mobley, Secretary of the Corona Public Financing Authority of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the Corona Public Financing Authority of the City of Corona, California, at an adjourned regular meeting thereof held on the 20th day of June, 2012, by the following vote of the Authority:

AYES: MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL
NOES: NONE
ABSENT: NONE
ABSTAINED: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corona Public Financing Authority of the City of Corona, California, this 20th day of June, 2012.



Secretary of the Corona Public Financing Authority
of the City of Corona, California

(SEAL)

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>EXPENDITURES</u>	
<u>City</u> <u>General Fund 110</u>	
Fire Department - Operational Expense	\$ 1,773,470
Downs Oil Agreement - Capital Project	300,000
Subtotal	<u>2,073,470</u>
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
Operational Expense	91,804
Subtotal	<u>91,804</u>
<u>City</u> <u>Transit Services Fund 577</u>	
Operational Expense	1,056,376
Subtotal	<u>1,056,376</u>
Total Expenditures	<u>\$ 3,221,650</u>
<u>REVENUES</u>	
<u>City</u> <u>General Fund 110</u>	
Remove all Fire ECB Ownership of Revenue Designation	\$ -
Subtotal	<u>-</u>
<u>City</u> <u>County Service Area 152 Fund 245</u>	
Rate Increases	116,000
Subtotal	<u>116,000</u>
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
CPI Rate Increases	91,804
Subtotal	<u>91,804</u>
<u>City</u> <u>Transit Services Fund 577</u>	
SRTP and Transit Rate Changes	1,067,633
Subtotal	<u>1,067,633</u>
Total Revenues	<u>\$ 1,275,437</u>
<u>TRANSFERS</u>	
<u>City</u> <u>From Fleet Operational Fund 683</u>	
Reimburse for Prior Collected Motor Pool	\$ (2,416,310)
<u>City</u> <u>To General Fund 110</u>	1,841,095
<u>City</u> <u>To Gas Tax (2105 & 2106) Fund 222</u>	12,440
<u>City</u> <u>To Rideshare-Trip Reduction Fund 245</u>	19,250
<u>City</u> <u>To County Service Area 152 Fund</u>	13,575
<u>City</u> <u>To CFD 2002-2 LMD E 6th/Comp Fund 247</u>	1,690
<u>City</u> <u>To CFD 97-1 Landscape Maint Fund 248</u>	1,630
<u>City</u> <u>To CFD 2001-1 Landscape Maint Fund 249</u>	11,510

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>City</u> <u>To CFD/LMD 2002-3 Fund 251</u>	565
<u>City</u> <u>To LMD 2003-1 Lighting Fund 252</u>	7,335
<u>City</u> <u>To Residential Refuse / Recycle Fund 260</u>	3,460
<u>City</u> <u>To LMD 84-1 Street Light District Fund 446</u>	29,140
<u>City</u> <u>To Landscape Maint District Fund 448</u>	13,735
<u>CUA</u> <u>To Recycled Water System Fund 567</u>	4,130
<u>CUA</u> <u>To Water Utility Fund 570</u>	269,110
<u>CUA</u> <u>To Water Reclamation Utility Fund 572</u>	157,145
<u>City</u> <u>To Electric Utility Fund 578</u>	22,335
<u>City</u> <u>To Warehouse Services Fund 680</u>	8,165
<i>Subtotal</i>	2,416,310
<i>Total Net Transfers</i>	\$ -

CHA No Items

CPFA No Items

CPIC No Items

RESOLUTION NO. 2012-01

RESOLUTION OF THE CORONA PUBLIC IMPROVEMENT CORPORATION OF THE CITY OF CORONA, CALIFORNIA, ADOPTING SAID CORPORATION'S BUDGET FOR FISCAL YEAR 2012-13 AND REVISED BUDGET ITEMS

WHEREAS, the Secretary has prepared the Corona Public Improvement Corporation's budget for the fiscal year ending June 30, 2013; and

WHEREAS, the Corona Public Improvement Corporation has conferred with the Secretary and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the Corona Public Improvement Corporation of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The Corona Public Improvement Corporation of the City of Corona Proposed Annual Budget for Fiscal Year 2012-13, on file with the office of the City Clerk, is hereby adopted as the budget for the Corona Public Improvement Corporation of the City of Corona, or as so directed by minute action, for July 1, 2012 through June 30, 2013. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, interfund charges and continuing appropriations. Appropriation of budget may also occur as related to prior Corona Public Improvement Corporation agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for the Fiscal Year 2012-13, are hereby adopted as the part of the budget for the Corona Public Improvement Corporation of the City of Corona, or as so directed by minute action, for Fiscal Year 2012-13.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the Corona Public Improvement Corporation of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. The Corona Public Improvement Corporation approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the Corona Public

Improvement Corporation are authorized to be expended as necessary and proper for municipal purposes.

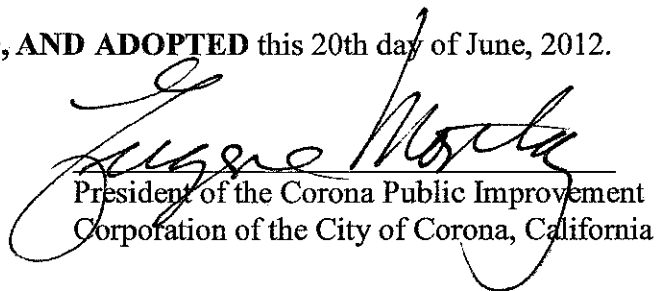
SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Finance Director (or his/her designee), transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund. This may include, but is not limited to, isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects, equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget.

SECTION 5: Errors, Omissions and Accounting Changes.

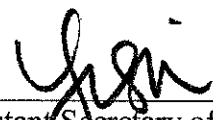
Upon review and approval of the Finance Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, decision packages and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 20th day of June, 2012.



President of the Corona Public Improvement
Corporation of the City of Corona, California

ATTEST:



Assistant Secretary of the Corona Public Improvement
Corporation of the City of Corona, California

ATTACHMENT A

CERTIFICATION

I, Lisa Mobley, Assistant Secretary of the Corona Public Improvement Corporation of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the Corona Public Improvement Corporation of the City of Corona, California, at an adjourned regular meeting thereof held on the 20th day of June, 2012, by the following vote of the Corporation:

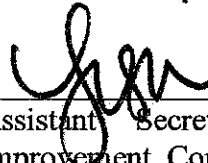
AYES: MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL

NOES: NONE

ABSENT: NONE

ABSTAINED: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corona Public Improvement Corporation of the City of Corona, California, this 20th day of June, 2012.



Assistant Secretary of the Corona Public Improvement Corporation of the City of Corona, California

(SEAL)

SUMMARY OF REVISED BUDGET ITEMS

After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>EXPENDITURES</u>	
<u>City</u> <u>General Fund 110</u>	
Fire Department - Operational Expense	\$ 1,773,470
Downs Oil Agreement - Capital Project	300,000
Subtotal	<u>2,073,470</u>
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
Operational Expense	91,804
Subtotal	<u>91,804</u>
<u>City</u> <u>Transit Services Fund 577</u>	
Operational Expense	1,056,376
Subtotal	<u>1,056,376</u>
Total Expenditures	<u>\$ 3,221,650</u>
<u>REVENUES</u>	
<u>City</u> <u>General Fund 110</u>	
Remove all Fire ECB Ownership of Revenue Designation	\$ -
Subtotal	<u>-</u>
<u>City</u> <u>County Service Area 152 Fund 245</u>	
Rate Increases	116,000
Subtotal	<u>116,000</u>
<u>City</u> <u>Residential Refuse and Recycling Fund 260</u>	
CPI Rate Increases	91,804
Subtotal	<u>91,804</u>
<u>City</u> <u>Transit Services Fund 577</u>	
SRTP and Transit Rate Changes	1,067,633
Subtotal	<u>1,067,633</u>
Total Revenues	<u>\$ 1,275,437</u>
<u>TRANSFERS</u>	
<u>City</u> <u>From Fleet Operational Fund 683</u>	
Reimburse for Prior Collected Motor Pool	\$ (2,416,310)
<u>City</u> <u>To General Fund 110</u>	1,841,095
<u>City</u> <u>To Gas Tax (2105 & 2106) Fund 222</u>	12,440
<u>City</u> <u>To Rideshare-Trip Reduction Fund 245</u>	19,250
<u>City</u> <u>To County Service Area 152 Fund</u>	13,575
<u>City</u> <u>To CFD 2002-2 LMD E 6th/Comp Fund 247</u>	1,690
<u>City</u> <u>To CFD 97-1 Landscape Maint Fund 248</u>	1,630
<u>City</u> <u>To CFD 2001-1 Landscape MaintFund249</u>	11,510

SUMMARY OF REVISED BUDGET ITEMS
After "proposed" document was printed - Submitted June 20, 2012
Increase / (Decrease or Savings)

<u>City/Agency</u>	<u>Total</u>
<u>City</u> <u>To CFD/LMD 2002-3 Fund 251</u>	565
<u>City</u> <u>To LMD 2003-1 Lighting Fund 252</u>	7,335
<u>City</u> <u>To Residential Refuse / Recycle Fund 260</u>	3,460
<u>City</u> <u>To LMD 84-1 Street Light District Fund 446</u>	29,140
<u>City</u> <u>To Landscape Maint District Fund 448</u>	13,735
<u>CUA</u> <u>To Recycled Water System Fund 567</u>	4,130
<u>CUA</u> <u>To Water Utility Fund 570</u>	269,110
<u>CUA</u> <u>To Water Reclamation Utility Fund 572</u>	157,145
<u>City</u> <u>To Electric Utility Fund 578</u>	22,335
<u>City</u> <u>To Warehouse Services Fund 680</u>	8,165
Subtotal	2,416,310
Total Net Transfers	\$ -

CHA No Items

CPFA No Items

CPIC No Items

RESOLUTION NO. 2012- 065

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORONA, CALIFORNIA APPROVING A
COMPREHENSIVE SALARY TABLE**

WHEREAS, pursuant to Corona Municipal Code (“CMC”) Sections 2.40.040 (D) and 2.40.060 (B)(1), the City Manger is responsible for the preparation, installation, revision and maintenance of a position classification plan covering all positions in the competitive service; and

WHEREAS, pursuant to Corona Municipal Code (“CMC”) Section 2.40.060 (B)(2), the City Manger is responsible for the preparation, revision and administration of a plan of compensation directly correlated with the position classification plan, providing a rate or range of pay for each classification; and

WHEREAS, pursuant to Corona Municipal Code (“CMC”) Section 2.04.060 (F), the City Manger must prepare and submit to the City Council for approval and annual budget and salary plan; and

WHEREAS, while such salary plan has been and will continue to be part of the City’s annual budgetary documents, for even greater transparency the City Council intends with this Resolution to establish a Comprehensive Salary Table, with the lower (Range A) and upper (Range E) limits of compensation for each position in the competitive service; and

WHEREAS, the City Manager shall use this Comprehensive Salary Table when preparing the position classification plan, plan of compensation and annual salary plan; and

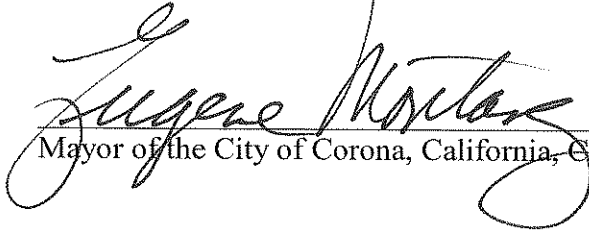
WHEREAS, for even greater transparency and comprehensiveness, also included are the City Manager, department heads, Assistant City Managers, senior executive staff reporting directly to the City Manager, and elected officials.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corona, California as follows:

SECTION 1: The City Council hereby adopts the Comprehensive Salary Table attached hereto as Exhibit "A" and incorporated herein by this reference.


SECTION 2: This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 20th day of June, 2012.



Mayor of the City of Corona, California, California

ATTEST:



Chief Deputy City Clerk of the City of Corona, California

EXHIBIT "A"
COMPREHENSIVE SALARY TABLE (6-20-12)

[SEE 6 PAGES ATTACHED]

CERTIFICATION

I, Lisa Mobley, Chief Deputy City Clerk of the City of Corona, California, do hereby certify that foregoing Resolution was regularly passed and adopted at a regular meeting of the City Council of the City of Corona, California, duly held the 20th day of June, 2012, by the following vote:

AYES: MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL

NOES: NONE

ABSENT: NONE

ABSTAINED: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 20th day of June, 2012.



Chief Deputy City Clerk of the City of Corona, California

(SEAL)

Comprehensive Salary Table (6-20-12)

*Monthly salaries shown are based on current Memorandum of Understanding agreements,
Compensation and Benefits Resolutions, or as noted*

	<u>Monthly Salaries \$</u>
City Councilmembers	\$800 /CMC Sction 2.08.120
City Treasurer	\$200 /Resolution 84-93
City Manager	\$19,188 /Employment Agmnt
Accountant	3,968 - 4,844
Accounting / Grant Specialist	3,775 - 4,608
Accounting Specialist	3,591 - 4,384
Accounting Technician I / II	2,676 - 3,266
Administrative Assistant	3,250 - 3,968
Administrative Services Director	11,595 - 14,155
Airport Manager	4,608 - 5,626
Animal Control Manager	5,194 - 6,341
Animal Control Officer I	2,956 - 3,609
Animal Control Officer II	3,416 - 4,171
Animal Control Supervisor	4,255 - 5,194
Assistant City Manager	14,225 - 17,366
Assistant Finance Director	8,857 - 10,813
Assistant General Manager, Department of Water & Power	10,286 - 12,558
Assistant Planner	4,725 - 5,768
Assistant Public Works Director / City Engineer	10,286 - 12,558
Assistant Public Works Director / Operations	10,286 - 12,558
Assistant to the Finance Director	3,663 - 4,472
Assistant to the Parks and Community Services Director	3,663 - 4,472
Assistant to the Police Chief	3,663 - 4,472
Associate Engineer	5,710 - 6,971
Associate Traffic Engineer	5,710 - 6,971
Associate Utility Engineer	5,710 - 6,971
Battalion Chief	8,901 - 10,867
Building / Facility Maintenance Supervisor	5,325 - 6,501
Building Inspector II	3,968 - 4,844
Building Maintenance Technician	3,266 - 3,988
Building Official / Building Inspector Manager	6,834 - 8,342
Business Supervisor	5,542 - 6,766
Buyer	3,591 - 4,384
Captain	10,083 - 12,310
Chief Deputy City Clerk	5,325 - 6,501
Chief Reclamations Operator	6,766 - 8,260
Chief Water Operator	6,766 - 8,260
Circulation Supervisor	4,362 - 5,325
City Clerk Services Technician	3,591 - 4,384

Comprehensive Salary Table (6-20-12)

*Monthly salaries shown are based on current Memorandum of Understanding agreements,
Compensation and Benefits Resolutions, or as noted.*

	Monthly Salaries \$
City Traffic Engineer	6,732 - 8,219
Code Enforcement Manager	5,143 - 6,278
Code Enforcement Officer II	3,968 - 4,844
Collections Specialist	3,416 - 4,171
Community Development Director	11,595 - 14,155
Community Services Officer I / II	2,956 - 3,609
Compliance Coordinator	4,966 - 6,063
Crime Analyst	4,725 - 5,768
Custodian	2,304 - 2,812
Customer Service Manager	8,096 - 9,884
Customer Service Representative I / II	2,812 - 3,433
Customer Service Supervisor	5,066 - 6,185
Department of Water & Power Administrative Secretary	3,591 - 4,384
Deputy Building Official / Plan Check Manager	6,834 - 8,342
Deputy Fire Chief	11,030 - 13,466
Deputy Human Resources Director	8,857 - 10,813
Detective	5,570 - 6,800
Development and Support Manager	6,834 - 8,342
District Engineer	8,682 - 10,599
Dryer Facility Operator	3,591 - 4,384
DWP Customer Service Supervisor	6,309 - 7,703
DWP General Manager	12,875 - 15,717
DWP Technician I / II	3,591 - 4,384
Emergency Services Coordinator	5,682 - 6,937
Emergency Services Manager	9,356 - 11,422
Engineering Technician	3,775 - 4,608
Environmental Compliance Coordinator	4,966 - 6,063
Executive Assistant	3,948 - 4,820
Facilities Locator Technician	4,255 - 5,194
Field Customer Service Representative	3,108 - 3,794
Finance / CDBG Manager	7,475 - 9,126
Finance and Administration Manager	8,096 - 9,884
Finance Director	11,595 - 14,155
Finance Manager	7,703 - 9,403
Fire Apparatus Mechanic II	3,832 - 4,678
Fire Captain	6,971 - 8,511
Fire Chief	13,737 - 16,770
Fire Engineer	5,515 - 6,732
Fire Inspector II	5,168 - 6,309
Fire Marshal	6,309 - 7,703

Comprehensive Salary Table (6-20-12)

*Monthly salaries shown are based on current Memorandum of Understanding agreements,
Compensation and Benefits Resolutions, or as noted*

	<u>Monthly Salaries \$</u>
Firefighter	4,868 - 5,943
Fleet Administrator	4,276 - 5,220
Fleet Services Supervisor	5,598 - 6,834
Fleet Services Technician	3,832 - 4,678
Fleet Services Worker	2,676 - 3,266
Fleet Services Writer	3,775 - 4,608
Forensic Technician	4,109 - 5,016
Geographic Information Systems, or GIS, Administrator	5,325 - 6,501
Graffiti Worker	2,676 - 3,266
Housing / Leasing Manager	7,475 - 9,126
Human Resources Analyst	4,820 - 5,884
Human Resources Manager	6,937 - 8,468
Information Technology Director	11,595 - 14,155
Information Technology Specialist	4,068 - 4,966
Infrastructure Manager	8,096 - 9,884
Inventory Control Specialist	2,812 - 3,433
Landscape Contract Manager	5,168 - 6,309
Lead Building Maintenance Technician	4,171 - 5,092
Lead Fleet Services Technician	4,171 - 5,092
Lead Inventory Control Technician	2,956 - 3,609
Lead SCADA Maintenance Technician	5,884 - 7,183
Lead Water Maintenance Technician	5,352 - 6,534
Librarian	3,968 - 4,844
Library Assistant	2,798 - 3,416
Library Director	11,595 - 14,155
Library Division Manager	6,834 - 8,342
Library Specialist	3,001 - 3,663
Library Supervisor	5,066 - 6,185
Lieutenant	8,596 - 10,494
Mail Distribution Clerk	2,085 - 2,545
Management Analyst	4,772 - 5,826
Management Services Supervisor	5,325 - 6,501
Network Analyst	4,820 - 5,884
Office Assistant	2,350 - 2,869
Office Manager	3,948 - 4,820
Operations Manager	8,096 - 9,884
Park Maintenance Supervisor	4,941 - 6,033
Parks and Community Services Director	11,595 - 14,155
Parks and Community Services Manager	8,096 - 9,884

Comprehensive Salary Table (6-20-12)

*Monthly salaries shown are based on current Memorandum of Understanding agreements,
Compensation and Benefits Resolutions, or as noted*

	Monthly Salaries \$
Parks Landscape Contract Inspector	3,870 - 4,725
Payment Processing Clerk	2,350 - 2,869
Payroll Technician	2,956 - 3,609
Planning Manager	8,682 - 10,599
Planning Technician	3,775 - 4,608
Police Chief	12,875 - 15,717
Police Officer I / II	5,194 - 6,341
Police Officer III	5,460 - 6,665
Police Records Supervisor	4,892 - 5,973
Police Records Technician I / II	2,812 - 3,433
Principal Accountant	5,220 - 6,373
Principal Civil Engineer	7,858 - 9,593
Programmer Analyst	4,820 - 5,884
Property Administrator	2,956 - 3,609
Property and Contract Administrator	4,406 - 5,379
Public Safety Dispatch Supervisor	4,892 - 5,973
Public Safety Dispatcher I / II	3,775 - 4,608
Public Works Director	12,875 - 15,717
Public Works Inspection Superintendent	6,766 - 8,260
Public Works Inspection Supervisor	5,768 - 7,041
Public Works Inspection Technician	4,171 - 5,092
Public Works Inspector II	4,255 - 5,194
Public Works Program Supervisor	4,966 - 6,063
Public Works Project Technician	3,250 - 3,968
Purchasing Manager	6,309 - 7,703
Radio / Safety Equipment Technician	3,870 - 4,725
Recreation Coordinator	3,870 - 4,725
Recreation Supervisor	4,941 - 6,033
Regulatory Compliance Analyst	5,542 - 6,766
Regulatory Compliance Supervisor	6,309 - 7,703
Regulatory Services Coordinator	4,362 - 5,325
Safety Division Manager	6,937 - 8,468
SCADA Maintenance Technician III	5,352 - 6,534
SCADA Supervisor	6,309 - 7,703
Senior Accountant	4,384 - 5,352
Senior Accounting Technician	3,250 - 3,968
Senior Building Permit Technician	3,591 - 4,384
Senior Buyer	3,968 - 4,844
Senior Customer Service Representative	3,266 - 3,988
Senior Departmental Accounting / Budget Technician	3,250 - 3,968

Comprehensive Salary Table (6-20-12)

*Monthly salaries shown are based on current Memorandum of Understanding agreements,
Compensation and Benefits Resolutions, or as noted*

	Monthly Salaries \$
Senior Engineer	6,732 - 8,219
Senior Engineer - Traffic	6,732 - 8,219
Senior Engineering Technician	4,171 - 5,092
Senior Field Customer Service Representative	3,433 - 4,192
Senior HR Analyst / ADA Employment Coordinator	5,598 - 6,834
Senior Human Resources Technician	4,319 - 5,272
Senior Information Technology Specialist	4,495 - 5,487
Senior Management Analyst	5,598 - 6,834
Senior Management Services Assistant	3,591 - 4,384
Senior Office Assistant	2,676 - 3,266
Senior Planner	6,732 - 8,219
Senior Police Records Technician	2,956 - 3,609
Senior Public Works Inspector	4,701 - 5,739
Senior Street Maintenance Worker	3,591 - 4,384
Senior Telecommunications Specialist	4,495 - 5,487
Senior Utilities Service Worker	3,591 - 4,384
Senior Utility Engineer	8,096 - 9,884
Senior Water Operator	5,352 - 6,534
Senior Water Reclamations Facility Operator	5,352 - 6,534
Senior Water Resources Analyst	4,585 - 5,598
Senior Water Resources Technician	3,591 - 4,384
Sergeant	7,041 - 8,596
Storm Water Inspector	4,585 - 5,598
Street Maintenance Crew Leader	3,968 - 4,844
Street Maintenance Supervisor	5,325 - 6,501
Street Maintenance Worker	3,108 - 3,794
Systems Analyst	5,194 - 6,341
Telecommunications Manager	6,834 - 8,342
Telecommunications Specialist	4,068 - 4,966
Traffic Maintenance Technician	3,266 - 3,988
Traffic Management Center Specialist	5,220 - 6,373
Traffic Signal Specialist	4,495 - 5,487
Traffic Signal Technician	4,171 - 5,092
Transportation Planning Manager	7,255 - 8,857
Utilities Facilities Maintenance Supervisor	6,309 - 7,703
Utilities Planner / Asset Coordinator	4,701 - 5,739
Utilities Service Worker I / II	3,416 - 4,171
Utility Construction Superintendent	6,309 - 7,703
Utility Maintenance Superintendent	6,309 - 7,703
Utility System Modeler	5,168 - 6,309

Comprehensive Salary Table (6-20-12)

*Monthly salaries shown are based on current Memorandum of Understanding agreements,
Compensation and Benefits Resolutions, or as noted*

	<u>Monthly Salaries \$</u>
Water Distribution Operator I / II	3,416 - 4,171
Water Facility Operator III	4,701 - 5,739
Water Maintenance Technician I / II	4,701 - 5,739
Water Reclamations Facility Operator III	4,701 - 5,739
Water Resources Aide	2,350 - 2,869
Water Resources Inspector	4,255 - 5,194
Water Resources Supervisor	6,309 - 7,703
Water Resources Technician I / II	3,416 - 4,171

RESOLUTION NO. 2012-066

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-13 AND SELECTING THE POPULATION AND INFLATION FACTOR ACCORDINGLY

WHEREAS, Article XIII-B of the Constitution of the State of California places limits on the budgetary appropriations; and

WHEREAS, the limit on appropriations for Fiscal Year 2012-13 is calculated by adjusting the base year (1979-80) appropriations by the percentage changes in the City population growth or County population growth and California per capita personal income or the increase in non residential assessed valuation due to new construction; and

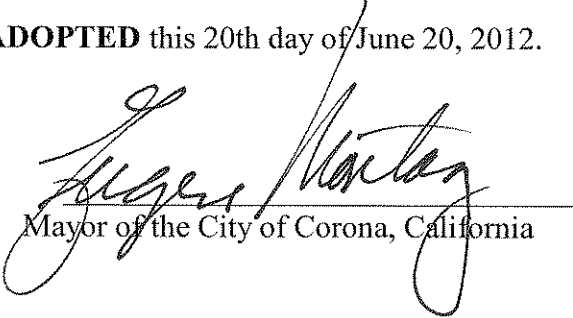
WHEREAS, the data necessary to calculate the increase in the non residential assessed valuation was generally not available from the County Assessor and the City may need to adjust the limit on appropriations once the data is available; and

WHEREAS, the City Council selects the County's population growth of 0.99% and the California per capita personal income change of 3.77% to calculate the Fiscal Year 2012-13 Appropriation Limit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corona, California that the City has conformed to the provisions of Article XIII-B of the State Constitution in determining the appropriations limit for Fiscal Year 2012-13; and

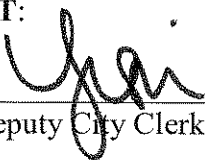
BE IT FURTHER RESOLVED that the City's appropriations limit totals \$80,407,582 and the City's appropriations subject to limitation are \$399,590,967. Worksheets used to determine said amounts are on file in the office of the City's Finance Department.

PASSED, APPROVED, AND ADOPTED this 20th day of June 20, 2012.



Mayor of the City of Corona, California

ATTEST:




Chief Deputy City Clerk of the City of Corona, California

CERTIFICATION

I, Lisa Mobley, Chief Deputy City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the City Council of the City of Corona, California, at an adjourned regular meeting thereof held on the 20th day of June, 2012, by the following vote:

AYES:	MONTANEZ, NOLAN, SCOTT, SKIPWORTH, SPIEGEL
NOES:	NONE
ABSENT:	NONE
ABSTAINED:	NONE

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 20th day of June, 2012.



Chief Deputy City Clerk of the City of Corona, California

(SEAL)



COUNCIL ACTION: (For City Clerk use only)

ADOPTED RESOLUTION NO. 2010-042

APPROVED APPROVED WITH CHANGES

CONTINUED TO _____ DENIED

INTRODUCED ORDINANCE NO. _____

NO ACTION TAKEN/DID NOT PASS

RECEIVED AND FILED RETURNED TO STAFF

REFERRED TO _____

SET FOR PUBLIC HEARING

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: June 2, 2010

TO: Honorable Mayor and City Council Members

FROM: Finance Department

SUBJECT: **APPROVAL OF THE FUND BALANCE POLICY FOR THE GENERAL FUND**

RECOMMENDED ACTION:

That the City Council:

1. Approve the Administrative Policy 300.18 "Fund Balance Policy for the General Fund".
2. Adopt Resolution No. 2010-042 approving the City of Corona General Fund Emergency Contingency commitment of fund balance for the General Fund.

ANALYSIS:

The Governmental Accounting Standards Board (GASB) has issued its Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. The requirements of this statement are intended to improve financial reporting by providing fund balance categories and classifications that will be more easily understood. The categories are more clearly defined to make the nature and extent of the constraints placed on a government's fund balance more transparent.

Part of the City's implementation of this statement for Fiscal Year 2009-10 is the formal adoption of a fund balance policy. The policy explains the five components of fund balance and formally delegates to the Finance Director, as required by the statement, the assignment of fund balance for specific purposes for inclusion in the annual financial reports. Prior to GASB Statement No. 54, these amounts were reported by the Finance Director as unreserved and designated and did not require City Council delegation.

File No. CC - 210.

The resolution is the City Council's formal commitment of an amount of fund balance to be set aside specifically for emergency contingencies defined as a state or federal state of emergency or declaration of a local emergency as defined in Corona Municipal Code Section 2.52.020. The amount is set at \$14,300,000 for Fiscal Year 2009-10. It should be noted that this amount and/or commitment may be changed with the adoption of a new resolution by the affirming vote of three council members.

Administrative Policy 300.18 is attached as "Exhibit A". This policy is effective beginning in Fiscal Year 2009-10 until further amended.

COMMITTEE ACTION:

This item was presented to the Finance, Legislation and Economic Development Committee on April 21, 2010, resulting in their recommendation for approval.

FISCAL IMPACT:

There is no fiscal impact.

ENVIRONMENTAL ANALYSIS:

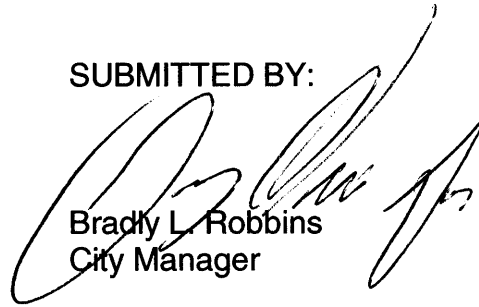
No environmental review is required because the proposed action is not a project under CEQA or is exempt.

REVIEWED BY:



Greg Irvine
Assistant City Manager

SUBMITTED BY:



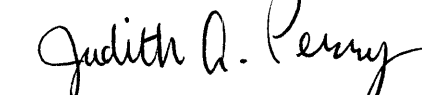
Bradly L. Robbins
City Manager

REVIEWED BY:



Debra A. Foster
Finance Director

PREPARED BY:



Judith A. Perry
Assistant Finance Director



ADMINISTRATIVE POLICY

Policy: Fund Balance Policy for the General Fund					
Responsible Department: Finance					
Section No.	Policy No.	Issue Date	Revision Date	Dept. Head Approved	City Manager Approved
300	18	CC 06/02/2010	n/a		

POLICY

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

PROCEDURES

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Nonspendable fund balance (*inherently nonspendable*)
- Restricted fund balance (*externally enforceable limitations on use*)
- Committed fund balance (*self-imposed limitations on use*)
- Assigned fund balance (*limitation resulting from intended use*)
- Unassigned fund balance (*residual net resources*)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however the amount can be determined subsequently.

- **General Fund Emergency Contingency**

The City's General Fund balance committed for emergency contingencies is established at \$14,300,000. The City Council has resolved to increase this amount to two (2) months of regular general fund operating expenditures as recommended by the Government Finance Officers Association (GFOA) in any fiscal year in which recurring sources exceed recurring uses in the General Fund. As defined in the resolution establishing this commitment, the specific uses are listed as the declaration of a state or federal state of emergency or a local emergency as defined in Corona Municipal Code Section 2.52.020. The City Council may, by the affirming vote of three members, change the amount of this commitment and/or the specific uses of these monies.

- **Expenditure Control Budget Savings**

The calculation of the Expenditure Control Budget (ECB) Savings is established in the annual budget resolution adopted by City Council and the amount is recorded as committed fund balance. The same budget resolution provides for the appropriation and use of these committed amounts at the request of the individual departments with Finance Director recommendation and City Manager approval.

- **Designated Revenues**

The provisions for the appropriation and use of Designated Revenues (DSG) are established in the annual budget resolution adopted by City Council and the amount is recorded as committed fund balance. Upon receipt of the revenues and at the request of the specific department, up to \$50,000 may be appropriated for departmental use with the recommendation of the Finance Director. Amounts in excess of \$50,000 will require City Council approval, which may occur through the budget approval process or through individual City Council actions. Those Designated Revenues not appropriated at fiscal year end are reported as committed fund balance.

Assigned Fund Balance

Amounts that are constrained by the City's *intent* to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Finance Director for the purpose of reporting these amounts in the annual financial statements. A few examples of assigned fund balance follow.

- **Continuing Appropriations**

Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years and which must be carried forward into the new fiscal year.

- **Debt Service**

Established to provide for future debt service obligations.

- **Budget Balancing Measures**

Funds set aside for the purpose of stabilizing the delivery of City services during periods of operational budget deficits and to mitigate the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures.

Unassigned Fund Balance

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.

Fund Balance Classification

The accounting policies of the City consider restricted fund balance to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

Investment and Debt Policies

INVESTMENT POLICY

The City formally adopts its Investment Policy on an annual basis. It provides guidelines for the prudent investment of the City's temporary inactive cash and outlines the policies for maximizing the efficiency of the City's cash management. The Investment Policy is in conformance with the California Government Code Sections 53600 et seq. The City Treasurer is delegated investment authority on a year-to-year basis. Within the constraints set forth in the policy, the City Treasurer has the authority to direct investment strategy and approve investment transactions for the City's investment portfolio. The criteria for selecting investments and the order of priority are safety, liquidity and yield.

The Investment Policy is approved by the City Council and adopted by resolution. The policy is available on the City's website at <http://www.discovercorona.com/City-Departments/Finance.aspx>.

DEBT POLICY

The debt policy is adopted as a means of standardizing the issuance and management of debt. The primary objective is to establish conditions for the use of debt, to minimize the City's Debt Service requirements and cost of issuance, to retain the highest practical credit rating, to maintain full and complete financial disclosure and reporting, and to maintain financial flexibility for the City. The policies apply to all debt issued by the City and its component units. The policy is an important tool to ensure the use of the City's resources to meet its commitments, to meet the needs of the citizens of Corona and to maintain sound financial management practices.

The Debt Policy is approved by the City Council and adopted by resolution. The policy is available on the City's website at <http://www.discovercorona.com/City-Departments/Finance.aspx>.

BUDGET GLOSSARY

ACRONYMNS

AB	<i>Assembly Bill</i>
AD	<i>Assessment District</i>
AV	<i>Assessed Valuation</i>
BID	<i>Business Improvement District</i>
BTA	<i>Bicycle Transportation Account</i>
CAL TRANS	<i>California Department of Transportation</i>
CDBG	<i>Community Development Block Grant</i>
CEQA	<i>California Environmental Quality Act</i>
CFD	<i>Community Facilities District</i>
CIP	<i>Capital Improvement Program</i>
CMAQ	<i>Congestion Management and Air Quality</i>
COP	<i>Certificates of Participation</i>
CPFA	<i>Corona Public Financing Authority</i>
CPIC	<i>Corona Public Improvement Corporation</i>
DDT	<i>Dwelling Development Tax</i>
DEV PD	<i>Developer Paid</i>
ECB	<i>Expenditure Control Budget</i>
FEMA	<i>Federal Emergency Management Agency</i>
FHWA	<i>Federal Highway Administration</i>
GASB	<i>Governmental Accounting Standards Board</i>
HSIP	<i>Highway Safety Improvement Program</i>
HUTA	<i>Highway Users Tax Account</i>
IT	<i>Information Technology</i>
LMD	<i>Landscape Maintenance District</i>
LTF	<i>Local Transportation Funding</i>
NPDES	<i>National Pollutant Discharge Elimination System</i>
OPEB	<i>Other Post Employment Benefits</i>
PW	<i>Public Works</i>
RCTC	<i>Riverside County Transportation Commission</i>
RDA	<i>Redevelopment Agency</i>
SB	<i>Senate Bill</i>
SC	<i>South Corona</i>
STIP	<i>State Transportation Improvement Program</i>
TC	<i>Temescal Canyon</i>
TE	<i>Transportation Enhancement</i>
TIP	<i>Transportation Improvement Program</i>
TOT	<i>Transient Occupancy Tax</i>
TUMF	<i>Transportation Uniform Mitigation Fees</i>
WRCOG	<i>Western Riverside Council of Governments</i>

BUDGET GLOSSARY

AD 89-1 (Railroad) Fund (361): See Assessment Districts or Debt Service Funds.

AD 90-1 (Jasmine Ridge) Fund (349): See Assessment Districts or Debt Service Funds.

Adult and Family Literacy Grant Fund (442): See Grants and Reimbursements.

Agency Funds: Fiduciary funds which are custodial in nature and are accounted for on the accrual basis of accounting. See Fiduciary Funds.

Airport Fund (275): A fund to account for all airport operating revenues, expenditures and capital projects. Capital projects financed from this fund must benefit the Corona Municipal Airport.

Appropriation: An authorization made by the City Council or various Agency or Authority members which permits the City to incur obligations and to make expenditures of resources. Budgetary/operating fund appropriations lapse at the end of each fiscal year. Non-operating fund appropriations continue in force until fully expended or until the City has accomplished or abandoned the purpose for which the City Council, Agency or Authority granted the funds. Spending cannot exceed the level of appropriation without the City Council's, Agency's or Authority's approval.

Aquatics Center Fund (216): See Development Impact Fee.

Assessed Valuation: The value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Assessment Districts (AD): Under the Municipal Improvement Act that allows a designated area to pay the debt service on bonds sold to finance capital improvements installed by the City or a developer. The property owners receiving the benefit of the improvements pay an assessment on their property tax bills.

Asset Forfeiture Fund (250): A fund to account for asset seizures and forfeitures resulting from police investigations and court decisions. Asset Forfeiture funds are used for law enforcement purposes.

Audit: Prepared by an independent certified public accountant, or CPA, the primary objective of an audit is to determine if the City's Financial Statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an

BUDGET GLOSSARY

independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Bicycle Transportation Account Fund (445): State funds for city and county projects that improve safety and convenience for bicycle commuters in conjunction with the California Bicycle Transportation Act.

Bond: A security that represents an obligation to pay a specific sum of money on a specific date in the future, typically with periodic interest payments

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services. The City of Corona uses a financial plan covering one fiscal year from July 1 through June 30 of each year.

Budget Amendments: The City Council, Agency and/or Authority members have the responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City staff has the authority to approve line item budgetary transfers between expenditure objects of the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Budget Message: Included in the opening section of the budget, the Budget Message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

Budget Policies: General and specific guidelines adopted by the City Council that govern budget preparation and administration.

CAL-COPS Grant Fund (231): See Grants and Reimbursements.

California Department of Transportation (CAL TRANS): Funds received pursuant to various transportation grants through the State of California.

California Environmental Quality Act (CEQA): Enacted in 1970 as a system of checks and balances for land use development and management decisions. Projects falling under the guidelines of this act require an Environmental Impact Review, or EIR, that details the scope of the proposed project and all known environmental impacts.

Capital Improvement Program (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The CIP document identifies capital needs on a five-year basis.

Capital Project Funds: Funds used to account for financial resources used in the acquisition or construction of major capital facilities other than those financed by Proprietary Funds or Trust Funds. See Fund.

BUDGET GLOSSARY

CFD 97-1 Landscape Fund (248): See Community Facilities District.

CFD 2000-1 (Eagle Glen II) Fund (246): See Community Facilities District.

CFD 2001-1 Landscape Fund (249): See Community Facilities District.

CFD 2002-2 LMD Fund (247): See Community Facilities District and Landscape Maintenance District.

CFD/LMD 2002-3 Landscape Fund (251): See Community Facilities District and Landscape Maintenance District.

Certificates of Participation (COP): Obligations of a public entity based on a lease or installment sales agreement. Payments to certificate holders may originate from the General Fund (in the case of a lease) or a special fund (in case of an installment sale).

City Facilities Fund (689): An internal service fund used to account for repairs of City facilities.

Civic Center Fund (232): A fund to account for the operational and maintenance needs and rental income of the historic Civic Center.

Cogeneration: The process of converting methane gas produced by the sewage treatment process into a usable commodity for the generation of electricity to operate plant equipment, etc.

Community Development Block Grant, or CDBG, Fund (431): A fund to account for federal grants from the Housing and Urban Development Department, or HUD, and expenditures for block grant programs as approved by the City Council. Funds are awarded to community based agencies on an annual basis to carry out these activities.

Community Facilities District (CFD): A designated area for specific capital improvements installed by the City or a developer, or the maintenance of same. The property owners receiving the benefit of the improvements pay a special tax on their property tax bills.

Congestion Management Air Quality (CMAQ): Funds received under Intermodal Surface Transportation Efficiency Act, or ISTEA, that are discretionary allocated by Riverside County Transportation Committee, or RCTC.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, federal mandates, shortfalls in revenue, and similar events.

Corona Housing Authority Fund (291): A fund to account for revenue and expenditures related to affordable housing projects and programs.

BUDGET GLOSSARY

Corona Mall Business Improvement District Fund (218): Fund to account for the utilities and maintenance of parking lots, sidewalks, and landscape improvements within the boundaries of the Corona Mall.

Corona Public Financing Authority, or CPFA: A separate reporting and component unit which was organized under Section 6500 et seq. of the California Government Code on June 21, 1989, for the purpose of acting as a vehicle for various financing activities of the City and the Agency.

Corona Public Improvement Corporation, or CPIC: A separate reporting and component unit which was organized pursuant to the Nonprofit Public Benefit Corporation Law of the State of California (Title 1, Division 2, Part 2 of the California Corporation Code) on April 7, 1986, for the purpose of providing financial assistance to the City for the benefit of the public.

Corona Revitalization Zone Fund (353): See Special Revenue Funds.

Corporation Yard Expansion Fund (477): A fund to account for the bond financing of the City's Corporation Yard expansion facility project.

Cost Allocation Plan: The City of Corona uses the Office of Management and Budget Circular (OMB) A-87 as the guideline. This circular provides principles and standards for determining costs applicable to federal grants and contracts performed by state, local, and Indian Tribal governments. Cost Allocation Plan is also known as indirect cost overhead or administrative service charges.

County Service Area 152 (NPDES) Fund (245): See National Pollutant Discharge Elimination System.

Debt Financing: Borrowing funds as needed and pledging future revenues to make current expenditures. The City of Corona uses debt financing in accordance with the adopted debt policy and procedures.

Debt Service: Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

Debt Service Funds: Funds used to account for the payment of, and accumulation of resources for, long-term debt principal and interest.

Deficit: A shortfall of resources to meet expenditures.

Department: A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Developer Paid (Dev Pd): As a condition of development, some capital facilities are required to be constructed and dedicated to the City by a developer. Major facilities paid for by developers are listed in the CIP.

BUDGET GLOSSARY

Development Impact Fee: Funds created to provide for infrastructure projects through Development Impact Fees as per Ordinance 2300 and 2301, Chapter 16.23 of the Corona Municipal Code.

Drainage Fee Fund (212): See Development Impact Fee.

Dwelling Development Tax Fund (289): A fund to account for dwelling development taxes received from developers. This money is used to offset the burden resulting from new development.

Edison Undergrounding Account (EDISON): An account held by Southern California Edison under PUC Regulation 20A for undergrounding utilities.

Electric Utility Fund (578): A fund to account for the operation and maintenance of the electric utility, a self supporting activity which renders services on a user charge basis to local residents and businesses located in the City.

Encumbrance: Commitment of funds to purchase an item or service.

Enterprise Funds: Established to finance and account for the operation and maintenance of facilities and services which are predominately self-supported by user charges.

Equipment Pool Capital Outlay Fund (632): An internal service fund used to finance and account for the City's major equipment purchases not covered by monthly motor pool rates (internal rental rates). Effective FY 2012-13, activities combined into Fleet Operations Fund.

Errata Items: Budgetary items added after the proposed budget document was printed.

Expenditure: The outflow of funds paid, or to be paid, for an item obtained regardless of when the expense is actually paid.

Expenditure Control Budget (ECB): An entrepreneurial approach to the budget. Departments operate from a "base" budget that may or may not have an inflator index each year. Any savings resulting in the current year shall be carried forward as credit or savings for that department to use at a later time.

Federal Emergency Management Agency (FEMA): Reimbursement for costs incurred due to incidents which have been declared a disaster by the federal government.

Federal Highways Administration - Emergency Relief (FHWA-ER): Funds received for disaster related damage to major thoroughfares.

Fiduciary Funds: Also known as, trust or agency funds; held in a fiduciary capacity by a governmental unit for individuals, organizations, or other governmental units, as an agent or trustee.

BUDGET GLOSSARY

Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

Fire Apparatus/Equipment Capital Outlay Fund (633): An internal service fund used to finance and account for the City's major fire apparatus/equipment purchases.

Fire Facilities Fund (214): See Development Impact Fee.

Fire Wild Land Mitigation Fund (207): See Development Impact Fee.

Fiscal Year: A 12 month period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

Fleet Operations Fund (682): A fund to account for motor pool/rental rates, fleet maintenance operations, and replacement of fleet vehicles and other equipment.

Franchise Fee: A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, gas, electric, and refuse.

Fund: An accounting entity that records all financial transactions for specific activities or governmental functions.

Fund Balance: Also known as financial position, fund balance is the difference between assets and liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. Base on the extent to which the government is bound to honor constraints and the specific purposes for which amounts in the fund can be spent, fund balance is reported in the following classifications: nonspendable fund balance (*inherently nonspendable*), restricted fund balance (*externally enforceable limitations on use*), committed fund balance (*self-imposed limitations on use*), assigned fund balance (*limitation resulting from intended use*) and unassigned fund balance (*residual net resources*).

Gas Tax (2105-2106-Prop 42) Fund (222): A fund to account for receipts and expenditures of money apportioned under the Street and Highway Code sections 2105 and 2106 of the State of California for money derived from the use of certain fuels and borne by the consumer, for transportation improvements. Effective July 2010, the fund also includes revenue received from the gasoline exercise tax which replaces the amount that would have been allocated from the Proposition 42 gasoline sales tax revenues. The money is restricted to research, planning, construction, improvement, and maintenance of public streets.

Gas Tax (2107) Fund (225): A fund to account for receipts and expenditures of money apportioned under the Street and Highway Code Sections 2107 and 2107.5 of the State of California for money derived from the use of certain fuels and borne by the consumer, for transportation improvements. The money is restricted to research, planning, construction, improvement, and maintenance of public streets. Section 2107.5 funds must be used for engineering costs and administrative expenses related to city streets.

BUDGET GLOSSARY

General Fund (110): The primary operating fund of the City where all revenues that are not allocated by law or contractual agreement are accounted for. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. A limited number of capital improvements are financed from this source since its focus is to fund ongoing operations.

General Obligation Bond: A bond secured by the pledge of the issuer's full faith, credit, and usually, taxing power. Bonds issued through a governmental entity which have legal authority to levy a tax on real and personal property located within the governmental boundaries at any rate necessary to collect enough money each year to pay principal and interest due.

Governmental Accounting Standards Board (GASB): The Governmental Accounting Standards Board establishes and improves standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

Grants and Reimbursements: Funds received directly or indirectly from other governmental agencies for specific related activity and time period. Money awarded may be received in advance or as a reimbursement of activities.

Highway Users Tax Account (HUTA): State accounting for excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. Allocations to cities and counties are based on the formulas outlined in the Streets and Highways code. See Gas Tax Fund.

Home Investment Partnership Program Fund (432): A fund to account for the Federal HOME Investment Partnership Program.

Information Technology/Automation Capital Outlay Fund (634): An internal service fund used to finance and account for the City's major computer automation needs, equipment and software purchases, and systems maintenance.

Infrastructure: The physical assets of the City, i.e., streets, water, sewer, public buildings, parks, and the support structures within a development.

Interest Revenue: Revenues received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Interfund Charges: To account for services that are incurred in different funds than where they are charged.

Internal Service Funds: Funds used to improve the management of resources and generally provide goods and services to departments on a cost-reimbursement basis.

BUDGET GLOSSARY

Landscape Maintenance District, or LMD: A designated area, neighborhood, or community identified to specially benefit from certain improvements, such as parks, playgrounds, landscapes, sidewalks, lighting, trees, etc. Due to the special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Liability Risk Retention Fund (687): An internal service fund used to finance and account for the City's liability claims activity. Claims expense, insurance premiums, and administrative expenses are collected in this fund.

Library Facilities Fee Fund (206): See Development Impact Fee.

Library Other Grants Fund (415): See Grants and Reimbursements.

Lighting Maintenance District 84-1 Fund (446): Funds to account for revenues derived from annual assessments which are used to pay the costs incurred by the City for street lighting maintenance in a specific district.

Line-Item Budget: A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with amounts budgeted for each specific category. The City uses a program budget rather than line-item budget, although detailed line-item accounts are maintained and recorded for financial reporting and control purposes.

LMD 84-1 Lighting Fund (446): See Landscape Maintenance District.

LMD 84-2 Landscape Fund (448): See Landscape Maintenance District.

LMD 2003-1 Lighting Fund (252): See Landscape Maintenance District.

Local Transportation Fund: A fund to account for money generated by Section 99400(a) of the Public Utilities Code. This money is used to maintain and construct local streets and roads.

Low/Moderate Housing Fund (230): A fund to account for twenty percent State and Federally mandated set aside money of the Redevelopment Agency which can only be used for projects that benefit low and moderate income families.

Measure A Fund (227): A fund to account for the money generated by a Riverside County one-half percent sales tax originally approved by the voters in 1988. In 2002, the voters extended this sale tax through 2039. The money is used to maintain and construct local streets and roads.

Municipal: In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

BUDGET GLOSSARY

National Pollutant Discharge Elimination System, or NPDES Fund (245): A fund to account for money received from the County of Riverside for Service Area 152 relating to the permit program for discharges from storm drain systems.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of the law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a City's municipal regulation.

Other Post Employment Benefits (OPEB): Benefits other than pensions, most commonly health care benefits. GASB Statement No. 45 requires agencies to account for financial obligations to pay retiree Other Post Employment Benefits.

Park Development Fund (288): A fund to account for park development fees paid by developers under the Quimby Act for the acquisition and construction of public parks.

Parks and Open Space Fund (217): See Development Impact Fee.

Police Facilities Fund (213): See Development Impact Fee.

Program: A grouping of activities organized to accomplish basic goals and objectives.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or line item expenditures.

Property Tax: A statutory limited tax levy, which may be imposed for any purpose.

Proprietary Funds: Established to account for the financing of services rendered on a user-charge basis. See Enterprise Funds and Internal Service Funds.

Proposition 1B-Local Streets and Roads Improvement, Congestion Relief, and Traffic Safety Account Funds: Approved by voters in November 2006, provides bond funds for a variety of transportation priorities, including \$2 billion for cities and counties to fund the maintenance and improvement of local transportation facilities.

Public Meeting Facilities Fund (215): See Development Impact Fee.

Public Works Capital Grants Fund (243): See Grants and Reimbursements.

RDA Land Disposition Fund (441): A fund to account for transactions related to the management and maintenance of properties acquired by the former Redevelopment Agency until disposal by the Successor Agency.

RDA Successor Agency Fund (417): A fund to account for payments of enforceable obligations of the Successor Agency.

BUDGET GLOSSARY

Real Property Transfer Tax: Real property transfer tax is collected by the County Tax Collector and is based on the value of property transferred.

Reclaimed Water System Fund (567): A fund to account for capital improvement projects necessary to construct the reclaimed water system.

Redevelopment Agency: A government body dedicated to urban renewal. Redevelopment efforts often focus on reducing crime, destroying unsuitable buildings and dwellings, restoring historic features and structures, and creating new landscaping, housing, business, and transportation opportunities. Effective February 2012, all redevelopment agencies throughout the State of California were dissolved. See Successor Agency.

Reimbursement Grants Fund (480): See Grants and Reimbursements.

Residential Refuse/Recycling Fund (260): A fund to account for residential refuse billings, collections, and payments to contractors.

Resolution: A special or temporary order of a legislative body (e.g., City Council or appropriate Agency / Authority) that requires less formality than an ordinance.

Revenue: Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bond: A bond payable solely from specific revenues, tax increment revenues, or tolls, charges or rents paid by users of the facility constructed with the proceeds.

Rideshare-Trip Reduction Fund (224): A fund to account for allocations made by AB2766 known as the Clean Air Act. The money is used to provide means and incentives for ridesharing in order to reduce traffic and air pollution.

Risk Management: An organized attempt to protect an organization's assets against accidental loss in the most cost effective manner.

Riverside County Transportation Commission, or RCTC: The commission that allocates Riverside County's share of the money generated by the one-half percent sales tax.

Sales Tax: A tax on the purchase of goods and services.

SB 821 Transportation Grant Fund (244): Funds are state block grants awarded to local jurisdictions for bicycle and pedestrian projects in California. These funds originate from the state gasoline tax and are distributed to local jurisdictions through the regional transportation planning agencies. For Riverside County, the Riverside County Transportation Commission is responsible for distribution of these funds.

Separations Fund (688): Internal service fund used to account for miscellaneous costs for employees that leave the City by resignation, retirement, or termination.

BUDGET GLOSSARY

South Corona Landscaping Fund (274): See Development Impact Fee.

South Corona Major Thoroughfares Fund (261): See Development Impact Fee.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

Special Assessment Bond: Bonds issued by cities, counties, authorized political subdivisions, and local districts secured by liens on benefited properties included in a special assessment district.

Special Charges/License and Permits: These charges are directly charged to individuals for specific services rendered by the City. They include charges to process or issue building permits and the cost to conduct engineering and planning reviews of any building project undertaken by a licensed contractor or private property owner.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

State Airport Grant: A state grant restricted for use on specific airport capital improvements. See Grants and Reimbursements.

State Transportation Improvement Program (STIP): Federal funding of transportation projects.

Street and Traffic Signals Fund (211): See Development Impact Fee.

Subventions: Revenues collected by the state, or other level of government, which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu, cigarette taxes in-lieu, and gasoline taxes.

Successor Agency: Based on the dissolution of redevelopment agencies throughout the State, an agency designated with the responsibility to wind down the activities of former redevelopment agencies. The City of Corona elected to be the Successor Agency for the former Corona Redevelopment Agency.

Successor Agency Administration Fund (475): A fund to account for the administration of the dissolution of former redevelopment activities.

Supplemental Funding (Decision Packages): Items that are funded outside the departmental budget targets.

Tax Allocation Bonds: Debt which is secured by tax increment revenue.

Temescal Canyon Fire Facilities Fund (209): See Development Impact Fee.

BUDGET GLOSSARY

Temescal Canyon Police Facilities Fund (208): See Development Impact Fee.

Temescal Canyon Project Area Administration Fund (476): A fund to account for administration of redevelopment related activities in the Temescal Canyon area. Fund was closed in FY 2010-11.

Temescal Canyon Redevelopment Project Area Fund (357): A fund to account for redevelopment related activities in the Temescal Canyon area. Fund was closed in FY 2010-11.

Traffic Offender Fund (422): A Special Revenue Fund to account for money received for towing related activities. Funds are designated for use by the Police Department.

Traffic Congestion Relief Fund (242): A Special Revenue Fund to account for money collected under Prop 42 by the State Controller's Office. The money is used to maintain and construct local streets and roads. Effective July 2010, revenues are reported in the Gas Tax Fund.

Transfers: To account for money that moves from one funding source to another funding source, for a specific purpose.

Transit Services Fund (577): A fund to account for operation of the City's transportation systems for a demand route service, (Dial-A-Ride), and a fixed route service, (Corona Cruiser), which receives grants from the Transportation Development Act, or TDA, and Urban Mass Transit Administration, or UMTA. The system contracts with outside vendors for the operation of its buses.

Transient Occupancy Tax: Transient Occupancy Tax is collected from the operators of hotels and motels located within the city limits of Corona. Ten percent of the total rent collected by a motel or hotel is remitted to the City.

Transportation Enhancement, or TE: Federal funding of transportation projects.

Transportation Improvement Program, or TIP: Transportation funding plan issued annually by Western Riverside Council of Governments. See Transportation Uniform Mitigation Fees, or TUMF, WRCOG Fund.

Trust and Agency Funds: Also known as Fiduciary Fund Types, these individual funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Transportation Uniform Mitigation Fees, or TUMF, RCTC Fund (478): Funding of transportation projects where fees are collected by developers who build in Riverside County and allocated by the Riverside County Transportation Commission.

BUDGET GLOSSARY

Transportation Uniform Mitigation Fees, or TUMF, WRCOG Fund (479): Funding of transportation projects where fees are collected by developers who build in Riverside County and allocated by the Western Riverside Council of Governments.

US Department of Justice Grant Fund (411): See Grants and Reimbursements.

User Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

Warehouse Services Fund (680): An internal service fund used to finance and account for the City's centralized warehouse activity.

Water Capacity Fund (507): A fund to provide for the capital improvement projects necessary to expand the domestic water facilities to meet the demands of commercial, industrial and residential growth.

Water Capital Replacement Fund (517): A fund to provide for the capital improvement projects associated with repair, replacement, and regulatory improvements to the domestic water facilities.

Water Reclamation Capacity Fund (440): A fund to provide for the capital improvement project associated with expansion of the sewers and the water reclamation facilities to meet the requirements of commercial, industrial, and residential growth.

Water Reclamation Capital Replacement Fund (474): A fund to provide for the capital improvement projects associated with repair, replacement, and regulatory improvements to the sewer collection system and the water reclamation facilities.

Water Reclamation Utility Fund (572): A fund to account for the operation and maintenance of the water reclamation utility, a self supporting activity which renders services on a user charge basis to residents and businesses located in the City.

Water Utility Fund (570): A fund to account for the operation and maintenance of the water utility, a self supporting activity which renders services on a user charge basis to residents and businesses located in the City.

Workers' Compensation Fund (683): An internal service fund used to finance and account for the City's workers compensation activity such as claims expense, insurance premiums, and administrative expenses. Additional funds held in this fund are to buffer for the impact of the unknown, but potential, losses.