



Surface Mining Annual Inspection Submittal Requirements

A. ITEMS REQUIRED FOR FILING:

- 1. One (1) Surface Mine Annual Report.
- 2. Letter from applicant explaining changes over the past year and anticipated changes over the next year.
- 3. Exhibits or maps identifying changes illustrated in applicant letter.
- 4. Processing fee: Full Cost Deposit
- 5. Scanning fee \$67.00
- 6. Submit one (1) thumb drive containing the following information organized in the following folders:
 - a. Application Materials: Applicant letter.
 - b. Plans: Maps or exhibits with the changes.

B. NOTICE TO APPLICANTS:

1. Acceptance of the submittal at the counter **does not** represent that it is complete. The applicant will be notified of any missing items.
2. It is recommended that applicant, representative or property owner be present at all meetings.
3. If you have any questions regarding the above, please call the Planning & Development Department at (951) 736-2262.
4. All plans or maps submitted shall be folded to a maximum size of 8 x 14" with the title block visible.

C. ATTACHMENTS:

1. None

Revised 7/2024